



CITY COUNCIL AGENDA

I. 6:30 PM WORKSHOP AGENDA - JANUARY 19, 2016

A. DOG CHIPPING PROGRAM BY THE ANIMAL CONTROL DIVISION

A short presentation by Animal Control personnel on their desire to start a program through the GRPD Animal Control for providing micro chipping of animals to residents of Green River.

B. PROPOSED AMENDMENT TO THE BURNING PROHIBITED WITHIN CITY LIMITS ORDINANCE

C. PROPOSED DISORDERLY CONDUCT ORDINANCE

II. 7:00 PM CALL TO ORDER - COUNCIL MEETING

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. PRESENTATIONS

A. MILITARY PRESENTATION - KHRIS KARPATI

The City of Green River would like to recognize Marine Corps Staff Sergeant Khris Karpati for his proud service to his country.

VI. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VII. PUBLIC HEARING

A. PUBLIC HEARING ON A PETITION TO REZONE PROPERTY FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (SINGLE FAMILY RESIDENTIAL)

The purpose of the public hearing is to allow citizens opportunity to comment on a petition filed by Will Dolinar, to amend the Official Zoning Map of the City of Green River by rezoning a 6.95 acre parcel (the proposed Deer Trail Subdivision), from R-1 (Single Family Residential) to R-2 (Single Family Residential).

VIII. ORDINANCES

A. CONSIDERATION ON FIRST READING AN ORDINANCE REZONING PROPERTY FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (SINGLE FAMILY RESIDENTIAL)

A petition has been filed by property owner Will Dolinar to rezone 6.95 acres (the site of the proposed 17 lot Deer Trail Subdivision) from the zoning of R-1 (Single Family Residential) to R-2 (Single Family Residential). The site is located along Upland Way between the LDS Seminary Building and Deer Ridge Estates and extends down to Fall View Drive. The Official Zoning Map of the City of Green River may only be amended after holding a public hearing and approval of the amendment by Ordinance.

Suggested Motion: I move to approve on first reading an Ordinance amending the Official Zoning Map of the City of Green River, Sweetwater County, State of Wyoming, from R-1 (Single Family Residential) to R-2 (Single Family Residential) a 6.95 acre tract of land located along Upland Way, as legally described within the Ordinance.

Documents: [ZC ORD 1ST READING AGENDA PACKET.PDF](#)

IX. RESOLUTIONS

A. CONSIDERATION TO APPROVE A RESOLUTION TO AUTHORIZE THE PLACEMENT OF A TRUSTEE ON THE BOARD OF THE WYOMING GOVERNMENTAL INVESTMENT FUND

The City participates in the Wyoming Governmental Investment Fund (WGIF) to allow additional diversity with its investment portfolio. The City has utilized the fund since approximately 2002 and Jeff Nieters has been a trustee on the board since 2004. When Jeff retired there was a vacancy in the board.

The WGIF Board of Trustees has approved Chris Meats to replace Jeff's position on the Board but by the Declaration of Trust of the board the City Council is required to show their support by resolution. Attached is a resolution of support to designate Chris Meats as a trustee of the WGIF board.

Suggested Motion: I move to approve a resolution authorizing the placement of Chris Meats as a Trustee on the Board of the Wyoming Governmental Investment Fund.

Documents: [TRUSTEE ON THE BOARD OF WGIF.PDF](#)

B. CONSIDERATION TO APPROVE A RESOLUTION TO PAY THE CHILD DEVELOPMENT CENTER'S MAINTENANCE EXPENDITURES

Per our agreement with the Child Development Center, the City will reimburse maintenance costs until all the 6th penny reserve funds are depleted. Currently there is approximately \$2,000,000 in the reserve account.

The request has been reviewed by Staff and it is recommended Council approve the request.

The CDC requested \$32,000 for the first quarter. Staff is recommending to move \$100,000 from the reserve to minimize additional resolutions.

Suggested Motion: I move to approve the resolution to increase the Capital Projects Fund for the quarterly maintenance fees for the Child Development Center in Green River, Wyoming, in the amount of \$100,000.

Documents: [CHILD DEVELOPEMENT MAINTENANCE.PDF](#)

C. CONSIDERATION TO APPROVE A RESOLUTION TO MOVE FUNDS FOR THE EARLY RETIREMENT PROGRAM

The City offered an early retirement in June of 2015. The final deadline did not allow for the City to incorporate all of the changes in the budget that was passed in June, 2015. Staff knew that we would have to make an adjustment.

We felt it would be better to make the final adjustment to program funding at mid-year when we had a better picture of staffing changes and premium adjustments for the plan.

Suggested Motion: I move to approve the resolution to increase the Capital Projects Fund for the 2016 Early Retirement Program, in the amount of \$54,000.

Documents: [EARLY RETIREMENT PROGRAM.PDF](#)

D. CONSIDERATION OF A RESOLUTION APPROVING THE EAGLE ROCK ADDITION FINAL PLAT

The resolution will grant Final Plat approval of the Eagle Rock Addition, which is a re-subdivision (lot-split) of Lot 12 of the College Park Business Center subdivision into two separate lots. The property is located at the northern intersection of Commerce Drive and Upland Way.

Suggested Motion: I move to approve the resolution accepting the Final Plat of Eagle Rock Addition, a Re-Subdivision of Lot 12, College Park Business Center, a two lot commercial subdivision filed by Eagle Rock, Inc.

Documents: [EAGLE ROCK AGENDA FORM PACKET.PDF](#)

E. CONSIDERATION OF A RESOLUTION APPROVING FOUR SUBDIVISION VARIANCES FOR THE PROPOSED DEER TRAIL SUBDIVISION

The Resolution will grant approval of four subdivision variances that pertain to street design within the proposed Deer Trail Subdivision. The variances are due to the topography of the property and the existing street right-of-way of Fall View Drive.

Suggested Motion: I move to approve the resolution authorizing the four subdivision variances, as requested, for the Deer Trail Subdivision, a proposed 17 lot residential subdivision within the City of Green River, Wyoming.

Documents: [DEER TRAIL SUBDIVISION VARIANCES AGENDA PACKET.PDF](#)

X. COUNCIL ACTION ITEMS

A. CONSIDERATION TO APPROVE THE RENEWAL OF THE LEASE AGREEMENT WITH THE JOINT COMMUNICATIONS BOARD FOR THE DISPATCH CENTER

The City owns the land and building the dispatch center is located in/on. The initial five year lease with the Joint Communication Board has now expired.

To aid in the administration of the lease staff has recommended modifying the lease to an annual lease agreement, which automatically renews each year. Staff has also recommended the compensation component be changed so there is not a fee as long as the primary use of the building is for a dispatch center.

Suggested Motion: I move to approve the lease agreement with the Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Board for the Dispatch Center, and authorize the Mayor to sign the lease agreement.

Documents: [DISPATCH CENTER LEASE.PDF](#)

B. CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING FOR ROCK SPRINGS REPLACEMENT WATER MAIN

The City of Rock Springs approached the City of Green River in late 2013 to identify a route for the installation of a replacement water main through the City of Green River to provide a redundant water supply to the City of Rock Springs. This project is a City of Rock Springs 6th

Penny project.

Suggested Motion: I move to authorize the Mayor to sign the Memorandum of Understanding between the City of Green River and the City of Rock Springs defining the rights and obligations of each city relative to the City of Rock Springs replacement water main through the City of Green River.

Documents: [MOU FOR RS WATER MAIN.PDF](#)

XI. CONSENT AGENDA

A. APPROVAL OF AN AGREEMENT WITH FROST LION ICE PLUS FOR THE 2016 CRYSTAL CLASSIC WINTER FESTIVAL

The City of Green River Parks and Recreation Department will be hosting the 2016 Crystal Classic Winter Festival on Expedition Island February 12 & 13, 2016. The Department strives to make this event a great experience for adults and families to enjoy. Frost Lion Ice Plus will create two interactive game pieces for spectators to enjoy.

Suggested Motion: I move to approve the contract between the City of Green River and Frost Lion Ice Plus, in the amount of \$800, to create ice features for the Crystal Classic Winter Festival.

Documents: [FROST LION ICE PLUS CONTRACT 1-7-16.PDF](#)

B. APPROVAL OF AN AGREEMENT WITH THE OVERLAND STAGE STAMPEDE RODEO COMMITTEE

The Memorandum of Understanding (MOU) helps better define the tasks and responsibilities of the City of Green River and the Overland Stage Stampede Rodeo Committee. The document defines which party is responsible for expenses and how the revenue is collected and reallocated for the annual special event.

Suggested Motion: I move to approve the 2016 MOU between the City of Green River and Overland Stage Stampede Rodeo Committee.

Documents: [MOU CITY COUNCIL AGENDA DOCUMENTATION 2016.PDF](#)

C. APPROVAL OF AN AGREEMENT WITH ROCK ON ICE FOR THE 2016 CRYSTAL CLASSIC WINTER FESTIVAL

The City of Green River Parks and Recreation Department will be hosting the 2016 Crystal Classic Winter Festival on Expedition Island February 12 & 13, 2016. The Department strives to make this event a great experience for adults and families to enjoy. Rock on Ice will create an ice bar, fireplace and ice throne for spectators. This is the same company we used for the past four years. They were great to work with and also helped the competition by competing in the sanctioned event which they will do again in 2016.

Suggested Motion: I move to approve the contract between the City of Green River and Rock on Ice, in the amount of \$2,600, for ice features to be carved for the Crystal Classic Winter Festival.

Documents: [ROCK ON ICE CONTRACT 1-7-16.PDF](#)

D. HORSE CORRAL LEASE AGREEMENT WITH KATIE COUDRAIN FOR CORRAL #51

To enter into a lease agreement with Katie Coudrain for horse corral space #52

Suggested Motion: I move to approve the Horse Corral Lease agreement with Katie Coudrain for horse corral space #51

Documents: [COUDRAIN.KATIE.HORSE CORRALS.PDF](#)

E. APPROVAL OF AN AGREEMENT WITH THE MEMORIAL HOSPITAL FOUNDATION FOR THE SPONSORSHIP OF THE RED TIE GALA, IN THE AMOUNT OF \$750

The Foundation's purpose is to securing funding for enhanced services, state-of-the art equipment, expansion of customer services, continued support of current and future programs, and improvements to the hospital facilities.

By entering into the attached agreement the city can contribute a \$750 sponsorship to the foundation.

Suggested Motion: I move to approve an agreement with the Memorial Hospital Foundation, in the amount of \$750, for the sponsorship of the Red Tie Gala, pending approval by legal counsel.

Documents: [MEMORIAL HOSPITAL SPONSORSHIP AGREEMENT.PDF](#)

F. APPROVAL OF ACCEPTANCE BY CITY CLERK OF PUBLIC OFFICIALS DISCLOSURE FORMS

Action is required by the second council meeting in January of each year. The City Administrator, the Mayor, the Accounting Supervisor, the Director of Finance/City Clerk, and all the council members, who have access to city accounts, have signed the forms. The disclosure letters are on record in the City Clerk's office.

Suggested Motion: I move for the City Clerk to accept the Public Officials Disclosure Forms as submitted.

Documents: [PUBLIC OFFICIALS DISCLOSURE.PDF](#)

G. APPROVAL OF MINUTES FOR:

G.i. January 5, 2016 Council

Documents: [JANUARY 5, 2016 COUNCIL SIGNATURES.PDF](#)

H. APPROVAL OF PAYMENT OF BILLS:

H.i. Prepaid - \$263,131.58

Documents: [1-19-16 PREPAID INVOICES.PDF](#)

H.ii. Outstanding Invoices - \$437,164.10

Documents: [1-19-16 OUTSTANDING INVOICES.PDF](#)

H.iii. Payroll Expenditures - \$412,061.72

Documents: [1-19-16 PAYROLL.PDF](#)

H.iv. Preauthorization Payments - \$1,065,000.00

Documents: [1-19-16 PREAUTHORIZATION.PDF](#)

XII. CITY ADMINISTRATOR'S REPORT

XIII. CITY ATTORNEY'S REPORT

XIV. MAYOR AND COUNCIL REPORTS

XV. ADJOURNMENT