



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: MARCH 1, 2016 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PRESENTATIONS**

A. MILITARY SERVICE RECOGNITION - MARINE LIEUTENANT COLONEL PETE BAILIFF

Green River Mayor and Council are honored to recognize retired Marine Lieutenant Colonel Pete Bailiff. Before retiring from his last billet at the Pentagon where he served as the Senior Aviation Ordnance Officer, he participated in Operations Desert Shield and Desert Storm. Further, he developed new Aviation forward operating procedures and personally led the implementation of those successful procedures during combat operations in Operation Iraqi Freedom and Operation Enduring Freedom (Afghanistan).

Lieutenant Colonel Bailiff graduated from Green River High School in 1985 and enlisted in the Marine Corps shortly after. His personal awards include the Legion of Merit, Bronze Star, Meritorious Service Medals, Navy and Marine Corps Commendation Medals, Navy and Marine Corps Achievement Medals, and Combat Action Ribbon. We sincerely thank you for your valiant service to this country.

B. GREEN RIVER CHAMBER OF COMMERCE UPDATE

C. URA/MAIN STREET AGENCY UPDATE

D. CHILD FORENSIC INTERVIEW TRAINING

During the week of October 20th-23rd, Sweetwater County professionals who are responsible for investigating and providing services to child victims had the opportunity to receive high quality training in a local facility. Efforts to combine training funds and apply for local grants allowed the City of Green River Police Department to host the NCAC Child Forensic Interview Training in the new training facility at the GRPD.

Experts from the National Child Advocacy Center (NCAC) in Huntsville, Alabama were flown to Green River in order to spend four days training local law enforcement, prosecutors, child protection workers, and child advocates on how to better conduct child forensic interviews. The training workshop was a resounding success.

Documents: [PRESENTATION CHILD INTERVIEW TRAINING.PDF](#)

V. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. ORDINANCES

A. CONSIDERATION ON THIRD READING A NEW ORDINANCE, 18-49, DISORDERLY CONDUCT

Prosecution and the Green River Police Department have felt that there is a gap in enforcement options within the Green River Ordinances involving disturbances that are not covered applicably under other code violations. Correspondingly, when dealing with transients, many times we have no ability to remove them from locations where they are causing problems or concerns to the citizens of Green River.

Suggested Motion: I move to approve on third reading an Ordinance adding a new division to Article IV, of Chapter 18, of the Green River Code of Ordinance, City of Green River, State of Wyoming, to establish and regulate disorderly conduct.

Documents: [ORDINANCE - DISORDERLY CONDUCT.PDF](#)

VII. RESOLUTIONS

A. CONSIDERATION TO APPROVE A RESOLUTION TO INCREASE THE CAPITAL PROJECTS FUND FOR THE 2ND SOUTH RECONSTRUCTION PROJECT

The 2016 CIP – 2nd South Street Reconstruction was included on the list of voter approved 6th Penny Special Purpose Tax projects in 2012. The 2016 Project includes the reconstruction of 2nd South Street from the concrete at Uinta Drive to the Underpass. Asphalt pavement, curb, gutter, and sidewalk will be installed. Approximately 4,000 linear feet of 12" water main will also be replaced within the 2nd South Street alignment. Construction will begin in March/April 2016 and likely extend into the 2017 construction season.

Suggested Motion: I move to approve the resolution to increase the Capital Projects Fund for the 2nd South Reconstruction Project, in the amount of \$4,000,000.

Documents: [RESOLUTION.PDF](#)

VIII. COUNCIL ACTION ITEMS

A. CONSIDERATION TO ACCEPT THE REQUEST FOR PROPOSAL FOR A UTILITY RATE STUDY AND ENTER INTO AN AGREEMENT WITH NEWGEN STRATEGIES & SOLUTIONS FOR THE STUDY

The City sent out an RFP for a utility rate study to review the City Utility rates. With construction of a transfer station for solid waste and the construction of a new wastewater plant in 5 years Staff knew the current billing philosophy and rate structures needed to be reviewed. The goals of the study will be to lay out a billing philosophy, rate structures based on national trends, a structure for reasonable and justified rate increases, and future expansions of services.

The City received 6 proposals. Staff is recommending the City accept the request for proposal from NewGen Strategies & Solutions. NewGen is not the lowest proposer for the RFP but is the second lowest. Staff believes their RFP showed higher levels of expertise in the solid waste/recycling component as well as expertise in the water and wastewater component. The low proposer had expertise in water and wastewater components but did not indicate a strong emphasis in solid waste. Staff feels the solid waste rate structure is a place where the City will need additional guidance with all of the changes occurring with the transfer station.

Suggested Motion: I move to accept the request for proposal from NewGen Strategies & Solutions, in the amount of \$48,330, and to approve the contract with NewGen Strategies & Solutions for the utility rate study, pending legal approval.

Documents: [UTILITY RATE STUDY.PDF](#)

B. CONSIDERATION TO AWARD TASK ORDER 4 TO INBERG-MILLER ENGINEERS FOR SUBSURFACE EXPLORATION SERVICES FOR THE 2017 CAPITAL IMPROVEMENT PROJECTS

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 4 for subsurface geotechnical exploration services related to the 2017 Capital Improvement Projects (6th Penny Year 4). Task Order 4 (\$7,200) will provide pre-design geotechnical services for the Hitching Post Drive and North 5th East Reconstructions.

Suggested Motion: I move to award Task Order 4 to Inberg-Miller Engineers for subsurface exploration services for the 6th Penny CIP Project 2017, in the amount of \$7,200, and authorize the Mayor to sign the Task Order.

Documents: [IME TASK ORDER 4.PDF](#)

C. CONSIDERATION TO AWARD TASK ORDER 5 TO INBERG-MILLER ENGINEERS FOR SUBSURFACE EXPLORATION SERVICES FOR

THE 2018 CAPITAL IMPROVEMENTS PROJECTS

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 5 for subsurface geotechnical exploration services related to the 2018 Capital Improvement Projects (6th Penny Year 5). Task Order 5 (\$7,500) will provide pre-design geotechnical services for the Evans Street and Knotty Pine Street Reconstruction.

Suggested Motion: I move to award Task Order 5 to Inberg-Miller Engineers for subsurface exploration services for the 6th Penny CIP Project 2018, in the amount of \$7,500, and authorize the Mayor to sign the Task Order.

Documents: [IME TASK ORDER 5.PDF](#)

D. CONSIDERATION TO AWARD TASK ORDER 6 TO INBERG-MILLER ENGINEERS FOR MATERIALS TESTING SERVICES FOR THE 2016 CAPITAL IMPROVEMENT PROJECT

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 6 (\$90,580.00) for materials testing services related to the 2016 Capital Improvement Projects (6th Penny Year 3) 2nd South Street Reconstruction.

Suggested Motion: I move to award Task Order 6 to Inberg-Miller Engineers for construction materials testing services for the 6th Penny CIP Project 2016, in the amount of \$90,580, and authorize the Mayor to sign the Task Order.

Documents: [IME TASK ORDER 6.PDF](#)

E. CONSIDERATION TO AWARD THE 2016 CAPITAL IMPROVEMENT PROJECT 2ND SOUTH RECONSTRUCTION

The Bid Opening for the 2016 CIP – 2nd South Street Reconstruction was held on February 16, 2016 resulting in two Bids. The apparent low bid is from DeBernardi Construction Company, Inc. in the amount of \$2,908,089 for the street reconstruction with basic enhancements. The Project includes the reconstruction of 2nd South Street from Uinta Drive to the Underpass.

Suggested Motion: I move to award the 2016 CIP – 2nd South Street Reconstruction Project (6th Penny Year 3), including the Base Bid, Bid Alternate #1, and Bid Alternate #3A, to DeBernardi Construction Company, Inc., in the amount of \$2,908,089, and authorize the Mayor to sign the Agreement.

Documents: [AWARD 2016 CIP 2ND SOUTH.PDF](#)

IX. CONSENT AGENDA

A. ISSUANCE OF A CATERING PERMIT TO LEW'S INC. FOR PAINTING WITH A TWIST EVENT ON SATURDAY, MARCH 19, 2016, FROM 3 PM TO 11 PM, AT THE ISLAND PAVILION

Lew's, Inc. has requested a Catering Permit to cater alcoholic beverages at the Painting with a Twist event on Saturday, March 19, 2016, from 3 pm to 11 pm, at the Expedition Island Pavilion.

Suggested Motion: I move to approve the issuance of a Catering Permit to Lew's Inc., (dba) Sands Buddha Bobs Liquor Catering, to cater alcoholic beverages at the Painting with a Twist event on Saturday, March 19, 2016, from 3 pm to 11 pm, at the Expedition Island Pavilion.

Documents: [PAINTING WITH A TWIST - CATERING PERMIT.PDF](#)

B. ISSUANCE OF A CATERING PERMIT TO LEW'S INC. FOR THE CINER COMPANY PICNIC ON SATURDAY, JULY 23, 2016, FROM 11 AM TO 7 PM, AT THE ISLAND PAVILION

Lew's, Inc. has requested a Catering Permit to cater alcoholic beverages at the Ciner Company Picnic on Saturday, July 23, 2016, from 11 am to 7 pm, at the Island Pavilion.

Suggested Motion: I move to approve the issuance of a Catering Permit to Lew's Inc., (dba) Sands Buddha Bobs Liquor Catering, to cater alcoholic beverages at the Ciner Company Picnic on Saturday, July 23, 2016 from 11 am to 7 pm, at the Expedition Island Pavilion.

Documents: [CINER COMPANY PICNIC - CATERING PERMIT.PDF](#)

C. SALE OF SURPLUS PROPERTY

The Parks Department has built city staff desks over the years and the unused desks have been stored in the warehouse. Most of the desks are not in good condition and are not able to be used in areas of the City. Mission at Castle Rock has requested to be able to use some of the desks. City staff have indicated the desks are no longer needed and are not usable. Staff would like to request permission from Council to sell the desks to Mission at Castle Rock for \$10.

Suggested Motion: I move to approve the sale of surplus desks to Mission at Castle Rock, for the amount of \$10.

Documents: [SURPLUS PROPERTY.PDF](#)

D. APPROVAL OF MINUTES FOR:

D.i. February 16, 2016 Council

Documents: [FEBRUARY 16, 2016 COUNCIL SIGNATURES.PDF](#)

E. APPROVAL OF PAYMENT OF BILLS:

E.i. Prepaid - \$89,794.53

Documents: [3-1-16 PREPAID INVOICES.PDF](#)

E.ii. Outstanding Invoices - \$144,194.18

Documents: [3-1-16 OUTSTANDING INVOICES.PDF](#)

E.iii. Payroll Expenditures - \$315,377.08

Documents: [3-1-16 PAYROLL.PDF](#)

E.iv. Preauthorization Payments - \$1,065,000.00

Documents: [3-1-16 PREAUTHORIZATION.PDF](#)

X. CITY ADMINISTRATOR'S REPORT

XI. CITY ATTORNEY'S REPORT

XII. MAYOR AND COUNCIL REPORTS

XIII. ADJOURNMENT