

CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: MARCH 1, 2016 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PRESENTATIONS**

A. MILITARY SERVICE RECOGNITION - MARINE LIEUTENANT COLONEL PETE BAILIFF

Green River Mayor and Council are honored to recognize retired Marine Lieutenant Colonel Pete Bailiff. Before retiring from his last billet at the Pentagon where he served as the Senior Aviation Ordnance Officer, he participated in Operations Desert Shield and Desert Storm. Further, he developed new Aviation forward operating procedures and personally led the implementation of those successful procedures during combat operations in Operation Iraqi Freedom and Operation Enduring Freedom (Afghanistan).

Lieutenant Colonel Bailiff graduated from Green River High School in 1985 and enlisted in the Marine Corps shortly after. His personal awards include the Legion of Merit, Bronze Star, Meritorious Service Medals, Navy and Marine Corps Commendation Medals, Navy and Marine Corps Achievement Medals, and Combat Action Ribbon. We sincerely thank you for your valiant service to this country.

B. GREEN RIVER CHAMBER OF COMMERCE UPDATE

C. URA/MAIN STREET AGENCY UPDATE

D. CHILD FORENSIC INTERVIEW TRAINING

During the week of October 20th-23rd, Sweetwater County professionals who are responsible for investigating and providing services to child victims had the opportunity to receive high quality training in a local facility. Efforts to combine training funds and apply for local grants allowed the City of Green River Police Department to host the NCAC Child Forensic Interview Training in the new training facility at the GRPD.

Experts from the National Child Advocacy Center (NCAC) in Huntsville, Alabama were flown to Green River in order to spend four days training local law enforcement, prosecutors, child protection workers, and child advocates on how to better conduct child forensic interviews. The training workshop was a resounding success.

Documents: [PRESENTATION CHILD INTERVIEW TRAINING.PDF](#)

V. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. ORDINANCES

A. CONSIDERATION ON THIRD READING A NEW ORDINANCE, 18-49, DISORDERLY CONDUCT

Prosecution and the Green River Police Department have felt that there is a gap in enforcement options within the Green River Ordinances involving disturbances that are not covered applicably under other code violations. Correspondingly, when dealing with transients, many times we have no ability to remove them from locations where they are causing problems or concerns to the citizens of Green River.

Suggested Motion: I move to approve on third reading an Ordinance adding a new division to Article IV, of Chapter 18, of the Green River Code of Ordinance, City of Green River, State of Wyoming, to establish and regulate disorderly conduct.

Documents: [ORDINANCE - DISORDERLY CONDUCT.PDF](#)

VII. RESOLUTIONS

A. CONSIDERATION TO APPROVE A RESOLUTION TO INCREASE THE CAPITAL PROJECTS FUND FOR THE 2ND SOUTH RECONSTRUCTION PROJECT

The 2016 CIP – 2nd South Street Reconstruction was included on the list of voter approved 6th Penny Special Purpose Tax projects in 2012. The 2016 Project includes the reconstruction of 2nd South Street from the concrete at Uinta Drive to the Underpass. Asphalt pavement, curb, gutter, and sidewalk will be installed. Approximately 4,000 linear feet of 12" water main will also be replaced within the 2nd South Street alignment. Construction will begin in March/April 2016 and likely extend into the 2017 construction season.

Suggested Motion: I move to approve the resolution to increase the Capital Projects Fund for the 2nd South Reconstruction Project, in the amount of \$4,000,000.

Documents: [RESOLUTION.PDF](#)

VIII. COUNCIL ACTION ITEMS

A. CONSIDERATION TO ACCEPT THE REQUEST FOR PROPOSAL FOR A UTILITY RATE STUDY AND ENTER INTO AN AGREEMENT WITH NEWGEN STRATEGIES & SOLUTIONS FOR THE STUDY

The City sent out an RFP for a utility rate study to review the City Utility rates. With construction of a transfer station for solid waste and the construction of a new wastewater plant in 5 years Staff knew the current billing philosophy and rate structures needed to be reviewed. The goals of the study will be to lay out a billing philosophy, rate structures based on national trends, a structure for reasonable and justified rate increases, and future expansions of services.

The City received 6 proposals. Staff is recommending the City accept the request for proposal from NewGen Strategies & Solutions. NewGen is not the lowest proposer for the RFP but is the second lowest. Staff believes their RFP showed higher levels of expertise in the solid waste/recycling component as well as expertise in the water and wastewater component. The low proposer had expertise in water and wastewater components but did not indicate a strong emphasis in solid waste. Staff feels the solid waste rate structure is a place where the City will need additional guidance with all of the changes occurring with the transfer station.

Suggested Motion: I move to accept the request for proposal from NewGen Strategies & Solutions, in the amount of \$48,330, and to approve the contract with NewGen Strategies & Solutions for the utility rate study, pending legal approval.

Documents: [UTILITY RATE STUDY.PDF](#)

B. CONSIDERATION TO AWARD TASK ORDER 4 TO INBERG-MILLER ENGINEERS FOR SUBSURFACE EXPLORATION SERVICES FOR THE 2017 CAPITAL IMPROVEMENT PROJECTS

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 4 for subsurface geotechnical exploration services related to the 2017 Capital Improvement Projects (6th Penny Year 4). Task Order 4 (\$7,200) will provide pre-design geotechnical services for the Hitching Post Drive and North 5th East Reconstructions.

Suggested Motion: I move to award Task Order 4 to Inberg-Miller Engineers for subsurface exploration services for the 6th Penny CIP Project 2017, in the amount of \$7,200, and authorize the Mayor to sign the Task Order.

Documents: [IME TASK ORDER 4.PDF](#)

C. CONSIDERATION TO AWARD TASK ORDER 5 TO INBERG-MILLER ENGINEERS FOR SUBSURFACE EXPLORATION SERVICES FOR

THE 2018 CAPITAL IMPROVEMENTS PROJECTS

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 5 for subsurface geotechnical exploration services related to the 2018 Capital Improvement Projects (6th Penny Year 5). Task Order 5 (\$7,500) will provide pre-design geotechnical services for the Evans Street and Knotty Pine Street Reconstruction.

Suggested Motion: I move to award Task Order 5 to Inberg-Miller Engineers for subsurface exploration services for the 6th Penny CIP Project 2018, in the amount of \$7,500, and authorize the Mayor to sign the Task Order.

Documents: [IME TASK ORDER 5.PDF](#)

D. CONSIDERATION TO AWARD TASK ORDER 6 TO INBERG-MILLER ENGINEERS FOR MATERIALS TESTING SERVICES FOR THE 2016 CAPITAL IMPROVEMENT PROJECT

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 6 (\$90,580.00) for materials testing services related to the 2016 Capital Improvement Projects (6th Penny Year 3) 2nd South Street Reconstruction.

Suggested Motion: I move to award Task Order 6 to Inberg-Miller Engineers for construction materials testing services for the 6th Penny CIP Project 2016, in the amount of \$90,580, and authorize the Mayor to sign the Task Order.

Documents: [IME TASK ORDER 6.PDF](#)

E. CONSIDERATION TO AWARD THE 2016 CAPITAL IMPROVEMENT PROJECT 2ND SOUTH RECONSTRUCTION

The Bid Opening for the 2016 CIP – 2nd South Street Reconstruction was held on February 16, 2016 resulting in two Bids. The apparent low bid is from DeBernardi Construction Company, Inc. in the amount of \$2,908,089 for the street reconstruction with basic enhancements. The Project includes the reconstruction of 2nd South Street from Uinta Drive to the Underpass.

Suggested Motion: I move to award the 2016 CIP – 2nd South Street Reconstruction Project (6th Penny Year 3), including the Base Bid, Bid Alternate #1, and Bid Alternate #3A, to DeBernardi Construction Company, Inc., in the amount of \$2,908,089, and authorize the Mayor to sign the Agreement.

Documents: [AWARD 2016 CIP 2ND SOUTH.PDF](#)

IX. CONSENT AGENDA

A. ISSUANCE OF A CATERING PERMIT TO LEW'S INC. FOR PAINTING WITH A TWIST EVENT ON SATURDAY, MARCH 19, 2016, FROM 3 PM TO 11 PM, AT THE ISLAND PAVILION

Lew's, Inc. has requested a Catering Permit to cater alcoholic beverages at the Painting with a Twist event on Saturday, March 19, 2016, from 3 pm to 11 pm, at the Expedition Island Pavilion.

Suggested Motion: I move to approve the issuance of a Catering Permit to Lew's Inc., (dba) Sands Buddha Bobs Liquor Catering, to cater alcoholic beverages at the Painting with a Twist event on Saturday, March 19, 2016, from 3 pm to 11 pm, at the Expedition Island Pavilion.

Documents: [PAINTING WITH A TWIST - CATERING PERMIT.PDF](#)

B. ISSUANCE OF A CATERING PERMIT TO LEW'S INC. FOR THE CINER COMPANY PICNIC ON SATURDAY, JULY 23, 2016, FROM 11 AM TO 7 PM, AT THE ISLAND PAVILION

Lew's, Inc. has requested a Catering Permit to cater alcoholic beverages at the Ciner Company Picnic on Saturday, July 23, 2016, from 11 am to 7 pm, at the Island Pavilion.

Suggested Motion: I move to approve the issuance of a Catering Permit to Lew's Inc., (dba) Sands Buddha Bobs Liquor Catering, to cater alcoholic beverages at the Ciner Company Picnic on Saturday, July 23, 2016 from 11 am to 7 pm, at the Expedition Island Pavilion.

Documents: [CINER COMPANY PICNIC - CATERING PERMIT.PDF](#)

C. SALE OF SURPLUS PROPERTY

The Parks Department has built city staff desks over the years and the unused desks have been stored in the warehouse. Most of the desks are not in good condition and are not able to be used in areas of the City. Mission at Castle Rock has requested to be able to use some of the desks. City staff have indicated the desks are no longer needed and are not usable. Staff would like to request permission from Council to sell the desks to Mission at Castle Rock for \$10.

Suggested Motion: I move to approve the sale of surplus desks to Mission at Castle Rock, for the amount of \$10.

Documents: [SURPLUS PROPERTY.PDF](#)

D. APPROVAL OF MINUTES FOR:

D.i. February 16, 2016 Council

Documents: [FEBRUARY 16, 2016 COUNCIL SIGNATURES.PDF](#)

E. APPROVAL OF PAYMENT OF BILLS:

E.i. Prepaid - \$89,794.53

Documents: [3-1-16 PREPAID INVOICES.PDF](#)

E.ii. Outstanding Invoices - \$144,194.18

Documents: [3-1-16 OUTSTANDING INVOICES.PDF](#)

E.iii. Payroll Expenditures - \$315,377.08

Documents: [3-1-16 PAYROLL.PDF](#)

E.iv. Preauthorization Payments - \$1,065,000.00

Documents: [3-1-16 PREAUTHORIZATION.PDF](#)

X. CITY ADMINISTRATOR'S REPORT

XI. CITY ATTORNEY'S REPORT

XII. MAYOR AND COUNCIL REPORTS

XIII. ADJOURNMENT



City of Green River
City Council Meeting
Agenda Documentation

| | |
|-------------------------------------|--------------------------------|
| Preparation Date: February 22, 2016 | Department: Police |
| Meeting Date: March 1, 2016 | Department Head: Chief Steffen |
| | Presenter: Carrie Fischer |

Subject:

Forensic Interviewing of Children Training Oct 20-23 2015

Background/Alternatives:

During the week of October 20th-23rd, Sweetwater County professionals who are responsible for investigating and providing services to child victims had the opportunity to receive high quality training in a local facility. Efforts to combine training funds and apply for local grants allowed The City of Green River Police Department to host the NCAC Child Forensic Interview Training in the new training facility at the GRPD.

Experts from the National Child Advocacy Center (NCAC) in Huntsville, Alabama were flown to Green River in order to spend four days training local law enforcement, prosecutors, child protection workers, and child advocates on how to better conduct child forensic interviews. The training workshop was a resounding success.

Attachments:

Budget Reconciliation

Fiscal Impact:

The final cost of hosting the 4 day workshop was \$15,499

It would not have been possible without the generous support of BOCES and contributing partners: Green River Police Department, Rock Springs Police Department, Department of Family Services, Sweetwater County Attorney's Office and The Family Justice Center

Staff Impact:

Carrie Fischer managed the workshop; Misty Springer wrote and will report on the BOCES grant.

National Children's Advocacy Center (NCAC) Training Oct 2015

| Description | Vendor | Expense | Balance |
|--------------------------------|----------------|---------------|------------|
| | | | 16,000 |
| Training fee | NCAC | 10,000 | |
| Instructor One expenses | | | |
| Airfare | United | 1,395 | |
| Accommodation | Hampton Inn | 516 | |
| Rental Car | National | 315 | |
| Fuel | N/A | 19 | |
| Baggage | United | 50 | |
| Mileage | N/A | 13 | |
| Per Diem | N/A | 227 | |
| <i>Subtotal</i> | | <i>2,535</i> | |
| Instructor Two expenses | | | |
| Airfare | United | 1,073 | |
| Accommodation | Hampton Inn | 389 | |
| Taxi | N/A | 75 | |
| Baggage | United | 50 | |
| Mileage | N/A | 15 | |
| Per Diem | N/A | 180 | |
| <i>Subtotal</i> | | <i>1,782</i> | |
| NCAC Tote bags (35) | NCAC | 350 | |
| Education Units | NCAC | 300 | |
| Catering | | | |
| Snacks | Smith's | 206 | |
| Breakfast | Cowboy Donuts | 105 | |
| Lunch | Pisa Hut | 83 | |
| Wall Mart | plates/cutlery | 116 | |
| Staples | paper etc. | 22 | |
| <i>Subtotal</i> | | <i>532</i> | |
| Total Expenses | | 15,499 | 501 |



City of Green River
City Council Meeting
Agenda Documentation

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|------------------------------|---------------------------------|
| Preparation Date: 02/23/2016 | Department: Administration |
| Meeting Date: 03/01/2016 | Department Head: Reed Clevenger |
| | Presenter: Bobby Pineda |

Subject:

Consideration on third reading to approve a new Ordinance, 18-49, Disorderly Conduct

Background/Alternatives:

Prosecution and the Green River Police Department have felt that there is a gap in enforcement options within the Green River Ordinances involving disturbances that are not covered applicably under other code violations. Correspondingly, when dealing with transients, many times we have no ability to remove them from locations where they are causing problems or concerns to the citizens of Green River.

Attachments:

See attached draft Ordinance 18-49

Fiscal Impact:

No fiscal impact

Staff Impact:

This will give increased enforcement options to officers in Green River

Legal Review:

Approved by Legal

Suggested Motion:

I move to approve on third reading an Ordinance adding a new division to Article IV, of Chapter 18, of the Green River Code of Ordinance, City of Green River, State of Wyoming, to establish and regulate disorderly conduct.

ORDINANCE NO. 15-4

AN ORDINANCE ADDING A NEW DIVISION TO ARTICLE IV, OF CHAPTER 18, OF THE GREEN RIVER CODE OF ORDINANCE, CITY OF GREEN RIVER, STATE OF WYOMING, TO ESTABLISH AND REGULATE DISORDERLY CONDUCT

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 18-49. Disorderly Conduct

- (A) A person is guilty of disorderly conduct if they commit any of the following acts:
- (1) Engages in fighting or other violent or tumultuous conduct or in conduct creating the threat of imminent fighting or other violence;
 - (2) Makes or uses to or of another and in his or her presence any gesture, display, opprobrious words, profane, obscene, or abusive language which would reasonably tend to incite or abet a person to engage in fighting or other violent or tumultuous conduct or to annoy the comfort and repose of any person;
 - (3) Places himself or herself or with another or others congregates, in or on any public way so as to reasonably tend to halt or interfere with the free and regular flow of vehicular or pedestrian traffic and refuses to clear such public way when ordered by the police or other lawful authority;

PASSED, ADOPTED AND APPROVED this 1st Day of March, 2016.

Pete Rust, Mayor

ATTEST:

Chris Meats, City Clerk

| | |
|-----------------|---|
| First Reading: | <u>December 1, 2015</u> |
| Second Reading: | <u>December 15, 2015</u> <u>Tabled</u> |
| Second Reading: | <u>February 2, 2016 un-</u> <u>tabled & approved</u> |
| Third Reading: | <u>March 1, 2016</u> |



City of Green River
City Council Meeting
Agenda Documentation

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|-------------------------------------|----------------------------------|
| Preparation Date: February 22, 2016 | Department: Public Works |
| Meeting Date: March 1, 2015 | Department Head: Mark Westenskow |
| | Presenter: Mark Westenskow |

Subject:

Approval of a *Resolution to Increase the Capital Projects Fund for the 2nd South Reconstruction Project, in the amount of \$4,000,000.*

Background/Alternatives:

The 2016 CIP – 2nd South Street Reconstruction was included on the list of voter approved 6th Penny Special Purpose Tax projects in 2012. The 2016 Project includes the reconstruction of 2nd South Street from the concrete at Uinta Drive to the Underpass. Asphalt pavement, curb, gutter, and sidewalk will be installed. Approximately 4,000 linear feet of 12” water main will also be replaced within the 2nd South Street alignment. Construction will begin in March/April 2016 and likely extend into the 2017 construction season.

Attachments:

Resolution

Fiscal Impact:

\$4,666,095.16 of the total 6th Penny proceeds were allocated to the construction of the 2nd South Street Reconstruction project. \$50,000 had previously been authorized for use in pre-design surveys and soils investigations. For the 2016 construction season, an additional \$4,000,000 is requested to be authorized for project construction and related testing.

Staff Impact:

NA

Legal Review:

NA

Suggested Motion:

I move to approve the resolution to increase the Capital Projects Fund for the 2nd South Reconstruction Project, in the amount of \$4,000,000.

Resolution No. R16-

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN THE CAPITAL PROJECTS FUND FOR THE 2ND SOUTH RECONSTRUCTION PROJECT IN THE AMOUNT OF \$4,000,000

WHEREAS, the Governing Body desires to maintain the City's infrastructure to improve the quality of life here in Green River; **and**

WHEREAS, the City desires to use the 6th penny funding to reconstruct streets within the City; **and**

WHEREAS, the Governing Body desires to increase the expenditure budget authority in the Capital Projects Fund for the purpose of reconstructing streets within the City and funding the 2nd South Reconstruction Project (15.000.000.CP2016.60) in the amount of \$4,000,000; **and**

WHEREAS, the Governing Body desires to increase the revenue budget authority in the Capital Projects Fund for the purpose of reconstructing streets within the City and funding the street improvement project (15.4115) in the amount of \$4,000,000; **and**

NOW, THEREFORE, BE IT RESOLVED, THAT THE GOVERNING BODY APPROVES THE RECONSTRUCTION PROJECT IN THE AMOUNT OF \$4,000,000 AND AUTHORIZES THE CITY ADMINISTRATOR AND CITY TREASURER TO MAKE THE ABOVE CHANGES TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2016.

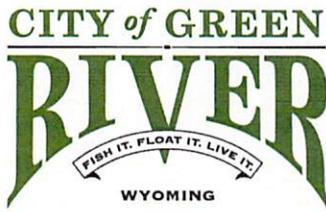
PASSED, APPROVED AND ADOPTED THIS 1st DAY OF MARCH, 2016.

SIGNED:

Pete Rust, Mayor

ATTEST:

Chris Meats, City Clerk



City of Green River
City Council Meeting
Agenda Documentation

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|---------------------------|------------------------------|
| Preparation Date: 2/23/16 | Department: Finance |
| Meeting Date: 3/1/16 | Department Head: Chris Meats |
| | Presenter: Chris Meats |

Subject:

Acceptance of a Request for Proposal for a Utility Rate Study and to enter into an Agreement with NewGen Strategies & Solutions for the study.

Background/Alternatives:

The City sent out an RFP for a utility rate study to review the City Utility rates. With construction of a transfer station for solid waste and the construction of a new wastewater plant in 5 years Staff knew the current billing philosophy and rate structures needed to be reviewed.

The goals of the study will be to lay out a billing philosophy, rate structures based on national trends, a structure for reasonable and justified rate increases, and future expansions of services.

The City received 6 proposals. Staff is recommending the City accept the request for proposal from NewGen Strategies & Solutions. NewGen is not the lowest proposer for the RFP but is the second lowest. Staff believes their RFP showed higher levels of expertise in the solid waste/recycling component as well as expertise in the water and wastewater component. The low proposer had expertise in water and wastewater components but did not indicate a strong emphasis in solid waste. Staff feels the solid waste rate structure is a place where the City will need additional guidance with all of the changes occurring with the transfer station.

Attachments:

RFP Tabulation

Fiscal Impact:

\$60,000 was budgeted for the study (\$20,000 from each enterprise fund). NewGen Strategies & Solutions is being recommended to complete the study, for the amount of \$48,330.

Staff Impact:

There are significant current and future impacts from creating and maintaining a billing philosophy.

Legal Review:

Legal Counsel will need to review the final contract from the consultant.

Suggested Motion:

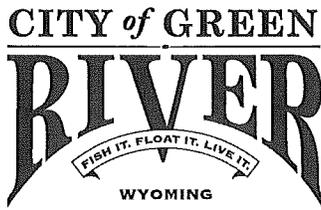
I move to accept the request for proposal from NewGen Strategies & Solutions, in the amount of \$48,330, and to approve the contract with NewGen Strategies & Solutions for the utility rate study, pending legal approval.

RFP TABULATION- UTILITY RATE STUDY

RFP Due Date: February 18, 2016 3:00 p.m.

| Company | Cost | 5 Copies | Digital Copy | Sample |
|---|-------------|-----------------|---------------------|---------------|
| Willdan Financial Services-Aurora, CO | \$64,955 | X | X | X |
| | | | | |
| Raftelis Financial Consultants- Greenwood Village, CO | \$54,930 | X | X | X |
| | | | | |
| Hawksley Consulting-Broomfield, CO | \$69,800 | X | X | X |
| | | | | |
| NewGen Strategies & Solutions- Lakewood, CO | \$48,330 | X | X | X |
| | | | | |
| Getting Great Rates.com-Jefferson City, MO | | X | X | X |
| 1. All packages and three on-site visits | \$43,759 | | | |
| 2. Packages 1-5 and one on-site visit | \$28,814 | | | |

Present At RFP Opening: Mary Seppie, Mark Westenskow, Jason Palmer, Mark Pond



City of Green River
City Council Meeting
Agenda Documentation

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|-------------------------------------|----------------------------------|
| Preparation Date: February 16, 2016 | Department: Public Works |
| Meeting Date: March 1, 2016 | Department Head: Mark Westenskow |
| | Presenter: Mark Westenskow |

Subject:

Award of Task Order 4 to Inberg-Miller Engineers for subsurface exploration services for the 2017 Capital Improvements Projects (6th Penny Year 4).

Background/Alternatives:

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 4 for subsurface geotechnical exploration services related to the 2017 Capital Improvement Projects (6th Penny Year 4). Task Order 4 (\$7,200) will provide pre-design geotechnical services for the Hitching Post Drive and North 5th East Reconstructions.

Attachments:

Task Order 4

Fiscal Impact:

The 2015-2016 Budget included \$20,000 for the CP2017 – 6th Penny CIP Project 2017. Task Order No. 4 is written for \$7,200 for the 6th Penny Year 4 Subsurface Exploration.

Staff Impact:

Staff from the Engineering Division will oversee the services provided for Capital Improvement projects.

Legal Review:

Master Service Agreement Approved

Suggested Motion:

"I move to award Task Order 4 to Inberg Miller Engineers for subsurface exploration services for the 6th Penny CIP Project 2017 in the amount of \$7,200 and authorize the Mayor to sign the Task Order."



INBERG-MILLER ENGINEERS

Quality Solutions Through Teamwork

January 29, 2016

Job No. 17785-GX

4 PDF PAGES EMAILED: mwestenskow@cityofgreenriver.org
THIS CONSTITUTES THE ORIGINAL

Mark Westenskow, P.E.
Director of Public Works
50 East 2nd North
Green River, Wyoming 82935

RE: PROPOSAL FOR SUBSURFACE EXPLORATION SERVICES
TASK ORDER NO. 4 – HITCHING POST DRIVE AND FLAMING GORGE WAY
GREEN RIVER, WYOMING

Dear Mark:

Based on your verbal request of January 27, 2016, we are pleased to submit this proposal for performing a subsurface exploration for the above-referenced project.

PROJECT DESCRIPTION

It is our understanding the project will consist of the Year 4 Capital Improvements Projects. Specifically, the projects include the reconstruction of Hitching Post Way from Monroe Avenue to Crossbow Drive with a total length of approximately 1300 feet. The project will also include the jack and casing of a new water main connection across Flaming Gorge Way.

ANTICIPATED SUBSURFACE CONDITIONS

We anticipate the subsoil at these sites may consist of sands and clays overlying sedimentary bedrock. The depth to groundwater at this location is unknown; however, we do not anticipate encountering groundwater within the depths proposed during our subsurface exploration.

SCOPE OF SERVICES

The purpose of this exploration will be to obtain subsurface soil and groundwater information to develop geotechnical engineering recommendations for the proposed Hitching Post Drive roadway rehabilitation project and to obtain subsurface information for the proposed jack and casing across Flaming Gorge Way. Our scope of services includes the following:

SUBSURFACE EXPLORATION

We propose advancing 3 test borings along the proposed Hitching Post Drive roadway rehabilitation project length, to a depth of 5 feet below the existing ground surface, or until auger refusal, whichever is less. In addition, we propose advancing 2 test borings near the intersection of Flaming Gorge Way and North 5th East Street, to a depth of 10 feet below the existing ground surface, or until auger refusal, whichever is less. The proposed borings for the intersection of Flaming Gorge Way and North 5th East Street are located outside of existing WYDOT right-of-way and existing concrete pavement.

124 East Main Street
Riverton, WY 82601
307-856-8136
307-856-3851 (fax)
riverton@inberg-miller.com

1120 East "C" Street
Casper, WY 82601
307-577-0806
307-472-4402 (fax)
casper@inberg-miller.com

350 Parsley Boulevard
Cheyenne, WY 82007
307-635-6827
307-635-2713 (fax)
cheyenne@inberg-miller.com

193 West Flaming Gorge Way
Green River, WY 82935
307-875-4394
307-875-4395 (fax)
greenriver@inberg-miller.com

830 E. Richards Suite #1
Douglas, WY 82633
307-359-7000
307-460-7600 (fax)
ctwiford@inberg-miller.com

The test borings will be drilled using a truck-mounted drill rig and solid flight or hollow-stem augers. No rock drilling or sampling is proposed. Soil samples will be taken using conventional split spoon and thin-walled tube samplers at intervals determined by the project engineer.

IME is very familiar with Hitching Post Drive and Flaming Gorge Way in Green River, and we have previously performed geotechnical and surveying services in the immediate areas. Based on our experience, we believe that careful location of the test borings will save the project cost by reducing traffic control requirements, avoiding traffic flow disruptions and sustaining safety for the field crew as well as motorists. Borings will be located off center of the roadways, allowing at least one lane of travel to remain open. As our schedule permits and as much as practical, efforts will be made to perform our field borings during non-peak traffic times. Inberg-Miller Engineers will provide appropriate traffic control during our subsurface exploration consisting of cones, advanced warning signs, and warning vehicles with orange revolving beacons. Traffic control will be setup at each of the proposed boring locations to clearly delineate the advanced warning area, transition area, activity area, and termination area along the proposed traffic control zone. Based on our experience performing similar work on local roads in Green River, this level of traffic control has been sufficient in providing adequate warning and safe travel for vehicles on the roadway.

GEOTECHNICAL ENGINEERING ANALYSIS AND REPORT

Samples will be visually classified and tested for appropriate index and engineering properties. Our anticipated testing program for subsurface soils obtained in the field includes soil indexing (Atterberg limits and particle size analysis), California bearing ratio, moisture-density relationship, moisture content, and water soluble sulfate testing. Engineering analyses to determine subsurface soil characteristics will be performed, as required, to provide recommendations regarding subgrade preparation, subbase and base thicknesses, pavement thicknesses, backfill, pipe bedding and trench backfill. Recommendations regarding site preparation, drainage, earthwork, excavation slopes based on OSHA soil types, cement type, and stabilization for yielding areas found during construction will also be provided. Our recommendations will include a minimum of two options for the proposed pavement structure. A report will be prepared describing general project information, the work performed including field work and laboratory testing, site, subsoil and groundwater conditions encountered, construction considerations and recommendations. Test results and test boring logs will be included in the report.

Our proposal is based on the following conditions:

- Our truck-mounted drill rig will have direct access to all test boring locations, and that all test borings can be drilled consecutively, without delay.
- Each test boring will be abandoned by placing cuttings back into the borehole and patching with either non-shrink grout or asphalt cold patch. Excess soil cuttings will be removed from the site and disposed of properly. Repairing test boring settlement that occurs after we leave the project site, or any surface restoration that may be required, is not Inberg-Miller Engineers' responsibility.
- No test borings will be drilled through concrete.

- All applicable utilities must be located prior to our arrival on site. Inberg-Miller Engineers will contact the appropriate "One Call" underground utility locate service, and provide the available project and site information requested by the locate service. The utilities located will only be as accurate as locates performed, and the information provided by the utility owners notified by the locate service. **We request that any other underground utilities not covered by the "One Call" underground utility locate service be located by the City of Green River. If the other utilities have not been located, we cannot perform the proposed services, and may request additional fees to cover our unanticipated mobilization, standby, and scheduling expenses.**
- Soil or rock conditions that cannot be drilled and sampled using the proposed equipment and techniques will be considered a changed condition, and may require a renegotiation of the project scope and fees.

FEES

Our not to exceed fee for the proposed scope of services described above is **\$7,200.00**. If the work for Task Order 5 is authorized and we are able to perform the field services for both this Task Order and Task Order 5 consecutively, the fee above can be reduced by \$500.00.

The above fees are based upon weather conditions that do not affect our ability to complete the fieldwork within the schedule described below. If weather slows our progress, additional fees may be applied or our completion schedule may change.

If services in addition to the proposed scope of services appear necessary, we will perform such services at our current hourly, unit, and expense rates. This proposal is valid if accepted by March 30, 2016.

PERFORMANCE SCHEDULE

Services will be performed in accordance with our February 4, 2015, Master Service Agreement. Upon receipt of a properly executed copy of this Task Order, we will be available to perform the services described herein at the request of your authorized representative.

We will coordinate with you, in advance, a mutually convenient time and date to start the field services. We anticipate starting field services within 10 working days following receipt of this Task Order, and weather permitting. We estimate 1 day will be required to perform the drilling phase of this project. The report will be completed approximately 4 weeks after completion of the field services.

Mark Westenskow, P.E.
City of Green River
January 29, 2016
Page 4

Job No. 17785-GX

CLOSURE

We appreciate the opportunity to submit this proposal. If you have any questions, please contact us at 307-875-4394.

Sincerely,

INBERG-MILLER ENGINEERS

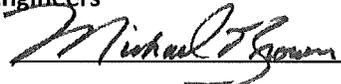


Michael W. Brown, P.E.
Vice President

MWB:mrs\P:\17785-GM-CITY OF GREEN RIVER-2015-17 Capital Improvements Projects\Contracts\Task Order 4 - Hitching Post - FGW Geotech\17785-GX CITY OF GREEN RIVER Cap Improvements Task Order 4.docx

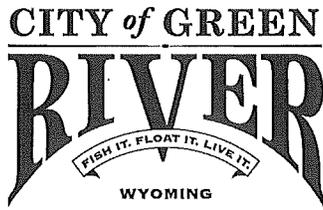
TASK ORDER NO. 4 ACCEPTED

Inberg-Miller Engineers

Signature: 
Print Name: Michael W. Brown, P.E.
Title: Vice President
Date: January 28, 2016

City of Green River

Signature: _____
Print Name: _____
Title: _____
Date: _____



City of Green River
City Council Meeting
Agenda Documentation

| | |
|-------------------------------------|----------------------------------|
| Preparation Date: February 16, 2016 | Department: Public Works |
| Meeting Date: March 1, 2016 | Department Head: Mark Westenskow |
| | Presenter: Mark Westenskow |

Subject:

Award of Task Order 5 to Inberg-Miller Engineers for subsurface exploration services for the 2018 Capital Improvements Projects (6th Penny Year 5).

Background/Alternatives:

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 5 for subsurface geotechnical exploration services related to the 2018 Capital Improvement Projects (6th Penny Year 5). Task Order 5 (\$7,500) will provide pre-design geotechnical services for the Evans Street and Knotty Pine Street Reconstruction.

Attachments:

Task Order 5

Fiscal Impact:

The 2015-2016 Budget included \$20,000 for the CP2018 – 6th Penny CIP Project 2018. Task Order No. 5 is written for \$7,500 for the 6th Penny Year 5 Subsurface Exploration.

Staff Impact:

Staff from the Engineering Division will oversee the services provided for Capital Improvement projects.

Legal Review:

Master Service Agreement Approved

Suggested Motion:

"I move to award Task Order 5 to Inberg Miller Engineers for subsurface exploration services for the 6th Penny CIP Project 2018 in the amount of \$7,500 and authorize the Mayor to sign the Task Order."



INBERG-MILLER ENGINEERS

Quality Solutions Through Teamwork

January 29, 2016

Job No. 17785-GX

**4 PDF PAGES EMAILED: mwestenskow@cityofgreenriver.org
THIS CONSTITUTES THE ORIGINAL**

Mark Westenskow, P.E.
Director of Public Works
50 East 2nd North
Green River, Wyoming 82935

RE: PROPOSAL FOR SUBSURFACE EXPLORATION SERVICES
TASK ORDER NO. 5 – KNOTTY PINE STREET AND EVANS STREET
GREEN RIVER, WYOMING

Dear Mark:

Based on your verbal request of January 27, 2016, we are pleased to submit this proposal for performing a subsurface exploration for the above-referenced project.

PROJECT DESCRIPTION

It is our understanding the project will consist of the Year 5 Capital Improvements Projects. Specifically, the projects include the reconstruction of Knotty Pine Street from Riverview Drive to its terminus to the south (approximately 1800 feet) and Evans Street from Uinta Drive to Wilkes Drive (approximately 600 feet).

ANTICIPATED SUBSURFACE CONDITIONS

We anticipate the subsoil at these sites may consist of sands and clays overlying sedimentary bedrock. The depth to groundwater at this location is unknown; however, we do not anticipate encountering groundwater within the depths proposed during our subsurface exploration.

SCOPE OF SERVICES

The purpose of this exploration will be to obtain subsurface soil and groundwater information to develop geotechnical engineering recommendations for the proposed Knotty Pine Street and Evans Street roadway rehabilitation projects. Our scope of services **includes** the following:

SUBSURFACE EXPLORATION

We propose advancing 3 test borings along the proposed Knotty Pine Drive roadway rehabilitation project length, to a depth of 5 feet below the existing ground surface, or until auger refusal, whichever is less. In addition, we propose advancing 2 test borings along the Evans Street roadway rehabilitation project length, to a depth of 5 feet below the existing ground surface, or until auger refusal, whichever is less.

124 East Main Street
Riverton, WY 82501
307-856-8136
307-856-3851 (fax)
riverton@inberg-miller.com

1120 East "C" Street
Casper, WY 82601
307-577-0806
307-472-4402 (fax)
casper@inberg-miller.com

350 Parsley Boulevard
Cheyenne, WY 82007
307-635-6827
307-635-2713 (fax)
cheyenne@inberg-miller.com

193 West Flaming Gorge Way
Green River, WY 82935
307-875-4394
307-875-4395 (fax)
greenriver@inberg-miller.com

830 E. Richards Suite #1
Douglas, WY 82633
307-359-7000
307-460-7600 (fax)
ctwiford@inberg-miller.com

The test borings will be drilled using a truck-mounted drill rig and solid flight or hollow-stem augers. No rock drilling or sampling is proposed. Soil samples will be taken using conventional split spoon and thin-walled tube samplers at intervals determined by the project engineer.

IME is very familiar with Knotty Pine Street and Evans Drive in Green River, and we have previously performed geotechnical and surveying services in the immediate areas. Based on our experience, we believe that careful location of the test borings will save the project cost by reducing traffic control requirements, avoiding traffic flow disruptions and sustaining safety for the field crew as well as motorists. Borings will be located off center of the roadways, allowing at least one lane of travel to remain open. As our schedule permits and as much as practical, efforts will be made to perform our field borings during non-peak traffic times. Inberg-Miller Engineers will provide appropriate traffic control during our subsurface exploration consisting of cones, advanced warning signs, and warning vehicles with orange revolving beacons. Traffic control will be setup at each of the proposed boring locations to clearly delineate the advanced warning area, transition area, activity area, and termination area along the proposed traffic control zone. Based on our experience performing similar work on local roads in Green River, this level of traffic control has been sufficient in providing adequate warning and safe travel for vehicles on the roadway.

GEOTECHNICAL ENGINEERING ANALYSIS AND REPORT

Samples will be visually classified and tested for appropriate index and engineering properties. Our anticipated testing program for subsurface soils obtained in the field includes soil indexing (Atterberg limits and particle size analysis), California bearing ratio, moisture-density relationship, moisture content, and water soluble sulfate testing. Engineering analyses to determine subsurface soil characteristics will be performed, as required, to provide recommendations regarding subgrade preparation, subbase and base thicknesses, pavement thicknesses, backfill, pipe bedding and trench backfill. Recommendations regarding site preparation, drainage, earthwork, excavation slopes based on OSHA soil types, cement type, and stabilization for yielding areas found during construction will also be provided. Our recommendations will include a minimum of two options for the proposed pavement structure. A report will be prepared describing general project information, the work performed including field work and laboratory testing, site, subsoil and groundwater conditions encountered, construction considerations and recommendations. Test results and test boring logs will be included in the report.

Our proposal is based on the following conditions:

- Our truck-mounted drill rig will have direct access to all test boring locations, and that all test borings can be drilled consecutively, without delay.
- Each test boring will be abandoned by placing cuttings back into the borehole and patching with either non-shrink grout or asphalt cold patch. Excess soil cuttings will be removed from the site and disposed of properly. Repairing test boring settlement that occurs after we leave the project site, or any surface restoration that may be required, is not Inberg-Miller Engineers' responsibility.
- No test borings will be drilled through concrete.

- All applicable utilities must be located prior to our arrival on site. Inberg-Miller Engineers will contact the appropriate "One Call" underground utility locate service, and provide the available project and site information requested by the locate service. The utilities located will only be as accurate as locates performed, and the information provided by the utility owners notified by the locate service. **We request that any other underground utilities not covered by the "One Call" underground utility locate service be located by the City of Green River. If the other utilities have not been located, we cannot perform the proposed services, and may request additional fees to cover our unanticipated mobilization, standby, and scheduling expenses.**
- Soil or rock conditions that cannot be drilled and sampled using the proposed equipment and techniques will be considered a changed condition, and may require a renegotiation of the project scope and fees.

FEES

Our not to exceed fee for the proposed scope of services described above is **\$7,500.00**. . If the work for Task Order 4 is authorized and we are able to perform the field services for both this Task Order and Task Order 4 consecutively, the fee above can be reduced by \$500.00.

The above fees are based upon weather conditions that do not affect our ability to complete the fieldwork within the schedule described below. If weather slows our progress, additional fees may be applied or our completion schedule may change.

If services in addition to the proposed scope of services appear necessary, we will perform such services at our current hourly, unit, and expense rates. This proposal is valid if accepted by March 30, 2016.

PERFORMANCE SCHEDULE

Services will be performed in accordance with our February 4, 2015, Master Service Agreement. Upon receipt of a properly executed copy of this Task Order, we will be available to perform the services described herein at the request of your authorized representative.

We will coordinate with you, in advance, a mutually convenient time and date to start the field services. We anticipate starting field services within 10 working days following receipt of this Task Order, and weather permitting. We estimate 1 day will be required to perform the drilling phase of this project. The report will be completed approximately 4 weeks after completion of the field services.

Mark Westenskow, P.E.
City of Green River
January 29, 2016
Page 4

Job No. 17785-GX

CLOSURE

We appreciate the opportunity to submit this proposal. If you have any questions, please contact us at 307-875-4394.

Sincerely,

INBERG-MILLER ENGINEERS



Michael W. Brown, P.E.
Vice President

MWB:mrs\P:\17785-GM-CITY OF GREEN RIVER-2015-17 Capital Improvements Projects\Contracts\Task Order 5 - Knotty Pine - Evans Geotech\17785-GX CITY OF GREEN RIVER Cap Improvements Task Order 5.docx

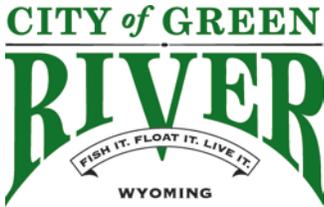
TASK ORDER NO. 5 ACCEPTED

Inberg-Miller Engineers

Signature: 
Print Name: Michael W. Brown, P.E.
Title: Vice President
Date: January 28, 2016

City of Green River

Signature: _____
Print Name: _____
Title: _____
Date: _____



City of Green River
City Council Meeting
Agenda Documentation

| | |
|-------------------------------------|----------------------------------|
| Preparation Date: February 22, 2016 | Department: Public Works |
| Meeting Date: March 1, 2016 | Department Head: Mark Westenskow |
| | Presenter: Mark Westenskow |

Subject:

Award of Task Order No. 6 to Inberg-Miller Engineers for materials testing services for 2016 CIP – 2nd South Street Reconstruction (6th Penny Year 3).

Background/Alternatives:

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 6 (\$90,580.00) for materials testing services related to the 2016 Capital Improvement Projects (6th Penny Year 3) 2nd South Street Reconstruction.

Attachments:

Task Order 6

Fiscal Impact:

\$4,000,000 from the 6th Penny proceeds has been requested for the 2016 construction and related testing for the 2nd South Street Reconstruction. There is adequate available budget for the \$90,580 requested for Task Order 6.

Staff Impact:

In House Project Management and Oversight by the Engineering Division

Legal Review:

Master Service Agreement Approved

Suggested Motion:

“I move to award Task Order 6 to Inberg Miller Engineers for construction materials testing services for the 6th Penny CIP Project 2016 in the amount of \$90,580 and authorize the Mayor to sign the Task Order.”



INBERG-MILLER ENGINEERS

Quality Solutions Through Teamwork

February 2, 2016

Job No. 17785-GM

**3 PDF PAGES EMAILED: mwestenskow@cityofgreenriver.org
THIS CONSTITUTES THE ORIGINAL**

Mark Westenskow, P.E.
Director of Public Works
50 East 2nd North
Green River, Wyoming 82935

RE: **REVISED** PROPOSAL FOR CONSTRUCTION MATERIALS TESTING SERVICES
TASK ORDER NO. 6 – 2016 STREET IMPROVEMENT PROJECT – 2nd SOUTH STREET
GREEN RIVER, WYOMING

Dear Mark:

Based on your verbal request of January 22, 2016, we are pleased to submit this proposal for performing construction materials testing services for the above-referenced project. ***This proposal increases the number of concrete tests for valley gutters and valley pans on the south side of the roadway and increases the number of proposed proctors for trenching material. This proposal supersedes our previous proposal dated January 29, 2016.***

PROJECT DESCRIPTION

It is our understanding the project will consist of the reconstruction of approximately 4,000 linear feet of 2nd South Street from Uinta Drive to the railroad overpass as part of the City of Green River's 2016 Street Improvement Project. The reconstruction will consist of the removal and replacement of sidewalk, curb and gutter, valley gutter, curb ramps, asphalt, and associated street appurtenances. For the project, both new asphalt paving and concrete paving are proposed as alternates. The project will also consist of the replacement of approximately 4,000 linear feet of water main and associated valves and hydrants. We understand that the project duration is 270 calendar days based on the information provided in the Project Manual.

SCOPE OF SERVICES

Our scope of services under this Task Order 6 includes construction materials testing for the items listed in the base bid and bid alternates #1 and #2, as described in the Project Manual. Specifically, these items include the testing of fresh concrete, laboratory testing of concrete compressive strength, in-place soil density testing of subgrade and road base, the testing of trench backfill for the replacement of water main and water main appurtenances, and in-place density testing of asphalt, if asphalt is selected as the roadway surfacing material.

Our scope of services **includes** the following:

1. **Fresh Concrete Testing**- We will visit the site as requested by your designated representative, which will include mobilization to site, field testing, returning to the site to retrieve concrete cylinders, laboratory tests of concrete strength, and reporting. We understand that 4 cylinders

124 East Main Street
Riverton, WY 82501
307-856-8136
307-856-3851 (fax)
riverton@inberg-miller.com

1120 East "C" Street
Casper, WY 82601
307-577-0806
307-472-4402 (fax)
casper@inberg-miller.com

350 Parsley Boulevard
Cheyenne, WY 82007
307-635-6827
307-635-2713 (fax)
cheyenne@inberg-miller.com

193 West Flaming Gorge Way
Green River, WY 82935
307-875-4394
307-875-4395 (fax)
greenriver@inberg-miller.com

830 E. Richards Suite #1
Douglas, WY 82633
307-359-7000
307-460-7600 (fax)
ctwiford@inberg-miller.com

are required for compressive strength testing for every 20 cubic yards of concrete placed, or portion thereof. Air, slump, and concrete temperature testing is required for every compressive strength test performed. Based on the concrete quantities presented in the Project Manual and our experience in working on roadway rehabilitation projects, we estimate 110 concrete tests, which includes, 4 cylinders, slump, air and temperature, will be required for sidewalk, drives, curb and gutter, curb ramps, and valley gutters. If concrete pavement is selected, we anticipate between 80 and 100 additional concrete tests will be necessary.

2. In-Place Soil Density Testing- We will visit the site as requested by your designated representative, which will include mobilization to site, field testing, and reporting. We understand that in-place soil density testing will be required along the of roadway length for subgrade and roadbase material. In addition, we anticipate in-place soil density testing will be required at new curb stop, hydrant, and other water main branch locations.
3. Laboratory Testing of Soils- As necessary during the course of our services, we will perform moisture-density relationship (proctor) tests. We estimate up to 6 proctors will be required for native material, 5 proctors for trenching material, and up to 2 proctors for road base material.
4. In-Place Asphalt Density Testing- We will visit the site as requested by your designated representative, which will include mobilization to site, field testing, and reporting. We understand that in-place asphalt density testing will be required for every 300 square yards of pavement surfacing. Our relative density tests for asphalt will be based on an asphalt marshall density provided by others.

Our scope of services **does not** include the following:

- Field laboratory testing, or engineering consultation services requested by parties other than our client.

PERFORMANCE SCHEDULE

Services will be performed in accordance with our February 4, 2015, Master Service Agreement. Upon receipt of a properly executed copy of this Task Order, we will be available to perform the services described herein at the request of your authorized representative. A minimum of one working day's notice is required prior to each day of requested field or laboratory testing.

FEES

Our fee for services performed will be charged at our current hourly, unit, and expense rates, not to exceed \$67,100.00 as summarized below. Our fee estimate is based on the information provided in the Project Manual supplied by the City of Green River, the project duration of 270 calendar days, and similar project experience. Our fee is highly dependent on the contractor's means and methods of construction, schedule, and performance, and may be more or less than the estimate provided.

| <u>Description</u> | <u>Estimated Technician Hours</u> | <u>Estimated Fee</u> |
|------------------------------|-----------------------------------|----------------------|
| Concrete Testing | 250 hours | \$ 46,480.00 |
| Soil/Asphalt Density Testing | 332 hours | <u>\$ 44,100.00</u> |
| | Total | \$ 90,580.00 |

If services in addition to the proposed scope of services appear necessary, we will perform such services at our current hourly, unit, and expense rates upon written authorization from the City of Green River. This proposal is valid if accepted by April 30, 2016.

CLOSURE

We appreciate the opportunity to submit this proposal. If you have any questions, please contact us at 307-875-4394.

Sincerely,

INBERG-MILLER ENGINEERS

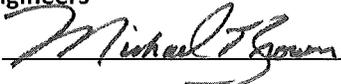


Michael W. Brown, P.E.
Civil Engineer/Green River Office Manager

MWB:rw\p:\17785-GM-CITY OF GREEN RIVER-2015-17 Capital Improvements Projects\Contracts\Task Order 6 - 2nd South CMT\17785-GX CITY OF GREEN RIVER Cap Improvements Task Order 6.docx

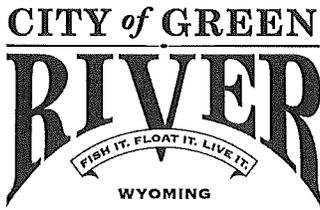
TASK ORDER NO. 6 ACCEPTED

Inberg-Miller Engineers

Signature: 
Print Name: Michael W. Brown, P.E.
Title: Vice President
Date: February 2, 2016

City of Green River

Signature: _____
Print Name: _____
Title: _____
Date: _____



City of Green River
 City Council Meeting
 Agenda Documentation

| | |
|-------------------------------------|----------------------------------|
| Preparation Date: February 22, 2016 | Department: Public Works |
| Meeting Date: March 1, 2016 | Department Head: Mark Westenskow |
| | Presenter: Mark Westenskow |

Subject:

Award of 2016 Capital Improvement Project – 2nd South Street Reconstruction (6th Penny Year 3)

Background/Alternatives:

The Bid Opening for the 2016 CIP – 2nd South Street Reconstruction was held on February 16, 2016 resulting in two Bids. The apparent low bid is from DeBernardi Construction Company, Inc. in the amount of \$2,908,089.00 for the street reconstruction with basic enhancements. The Project includes the reconstruction of 2nd South Street from Uinta Drive to the Underpass. The street reconstruction includes asphalt pavement, curb, gutter, and sidewalk, along with the replacement of 4,000 LF of 12" water main. The basic enhancements include a block retaining wall and conduits for future electrical/communications use. Construction will begin in March/April and is expected to extend into 2017. The Engineer's Estimate was approximately \$4,500,000 for this schedule of work.

Additional Enhancements: The Project also envisioned additional enhancements to be installed if the budgeted funds allowed. These additional enhancements include decorative street lighting and street trees along the 2nd South corridor. It is expected that these enhancements will be awarded at a later time, depending on the City's ability to leverage available funds to a broader neighborhood enhancement project.

Attachments:

Bid Tabulation, Agreement

Fiscal Impact:

For the 2016 construction season, an additional \$4,000,000 has been requested to be authorized from 6th Penny Funds for project construction and related testing. The DeBernardi bid is within the amount budgeted for the total Project.

Staff Impact:

In House Project Management and Inspection by the Engineering Division

Legal Review:

Standard Construction Agreement

Suggested Motion:

“I move to award the 2016 CIP – 2nd South Street Reconstruction Project (6th Penny Year 3), including the Base Bid, Bid Alternate #1, and Bid Alternate #3A, to DeBernardi Construction Company, Inc. in the amount of \$2,908,089, and authorize the Mayor to sign the Agreement.”

**BID TABULATION - CITY OF GREEN RIVER
2016 STREET IMPROVEMENT PROJECT-2nd SOUTH STREET RECONSTRUCTION
BID OPENING FEBRUARY 16, 2015 AT 2:00 P.M.**

| Bidder | Residency Certificate | Bid Bond | WYDOT Pre-Qual | Addendum | Base Bid | Alternate #1 | Alternate #2 | Alternate #3A | Alternate #3B |
|-------------------------------------|-----------------------|----------|----------------|----------|-------------|--------------|--------------|---------------|---------------|
| Rob DeBernardi DeBernardi Const. | Yes | Yes | | Yes | \$1,821,429 | \$905,960 | \$ | \$180,700 | |
| Jenni Eyre Whitaker Construction | No | Yes | | Yes | \$2,120,300 | \$1,022,500 | \$1,240,000 | \$197,500 | \$720,165 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Engineers Estimate | | | | | | | | | |

Present: ~~Mary Seppie~~ ~~Mark Welsch~~ ~~Holden Wright~~ ~~Steve Smith~~
 Mary Seppie, ~~Mark Welsch~~, ~~Holden Wright~~, ~~Steve Smith~~
 Robert A. DeBernardi, Caleb Nyum

AGREEMENT

THIS AGREEMENT, made this **1st** day of **March** 2016, by and between CITY OF GREEN RIVER, hereinafter called "OWNER", and DEBERNARDI CONSTRUCTION COMPANY, INC., doing business as a Corporation, hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned;

1. The CONTRACTOR will commence and complete the construction of 2016 CIP – 2ND SOUTH STREET RECONSTRUCTION.
2. The CONTRACTOR will furnish specified material, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the PROJECT described herein;
3. The CONTRACTOR hereby agrees to fully complete the project within 270 (Two Hundred Seventy) consecutive calendar days after specified start date as identified in the NOTICE TO PROCEED. CONTRACTOR further agrees to pay as liquidated damages, the sum of \$1,500 for each consecutive calendar day thereafter;
4. The CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS and comply with the terms therein for the various unit prices as shown on the Bid Form. The total contract amount as shown on the Bid Form is Two Million, Nine Hundred Eight Thousand, Eighty-Nine Dollars.
5. The term "CONTRACT DOCUMENTS" means and includes the following:
 - (A) NOTICE AND CALL FOR BIDS
 - (B) PRE-BID AND PRE-CONSTRUCTION AGENDAS AND MINUTES
 - (C) BID FORM

- (D) BID BOND
- (E) AGREEMENT
- (F) PAYMENT BOND
- (G) PERFORMANCE BOND
- (H) NOTICE OF AWARD
- (I) NOTICE TO PROCEED
- (J) CHANGE ORDER
- (K) PROJECT MANUAL prepared by CITY OF GREEN RIVER dated January 2016.
- (L) ADDENDA
- (M) CERTIFICATE OF SUBSTANTIAL COMPLETION
- (N) PUNCH LIST
- (O) CERTIFICATE OF FINAL ACCEPTANCE

6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the Project Manual such amounts as required by the CONTRACT DOCUMENTS;
7. By execution of this Agreement, it is understood and agreed to between the parties that nothing contained herein, nor execution of this Agreement, constitutes a waiver by the City of Green River of its sovereign immunity under Wyoming law.
8. If either party hereto shall bring any legal action against the other to enforce any right or obligation based upon this Contract, the successful party in such legal action shall be entitled to recover a judgment therein for, and the unsuccessful party shall be obligated to pay, all of the cost and expenses of any kind and

nature whatsoever incident to the prosecution of defense of such legal action and the preparation thereof , including a reasonable attorney fee;

- 9. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns;

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in (three) copies, each of which shall be deemed an original on the date first above written.

OWNER:

By: _____
Name: Pete Rust
Title: Mayor, City of Green River

(Seal)
ATTEST:

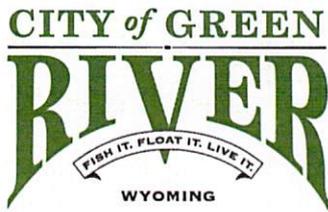
Name: Chris Meats
(Please Type)
Title: City Clerk

CONTRACTOR:

By: _____
Name: _____
(Please Type)
Address: _____

(Seal)
ATTEST:

Name: _____
(Please Type)



City of Green River
City Council Meeting
Agenda Documentation

| | |
|----------------------------|------------------------------|
| Preparation Date: 02/24/16 | Department: Finance |
| Meeting Date: 03/01/16 | Department Head: Chris Meats |
| | Presenter: Consent Agenda |

Subject:

Issuance of a Catering Permit to Lew's Inc.

Background/Alternatives:

Lew's, Inc. has requested a Catering Permit to cater alcoholic beverages at the Painting with a Twist event on Saturday, March 19, 2016, from 3 pm to 11 pm, at the Expedition Island Pavilion.

Attachments:

Letter of Request, Security Checklist and City of Rock Springs approval letter

Fiscal Impact:

The Fee for a Catering Permit is \$25.

Staff Impact:

Minimal

Legal Review:

n/a

Suggested Motion:

I move to approve the issuance of a Catering Permit to Lew's Inc., (dba) Sands Buddha Bobs Liquor Catering to cater alcoholic beverages at the Painting with a Twist event on Saturday, March 19, 2016, from 3 pm to 11 pm, at the Expedition Island Pavilion.

February 22, 2016

Honorable Mayor and Green River City Council Members:

Lew's Inc (DBA Sands Buddha Bobs Liquor Catering) requests permission to use our City of Rock Springs Liquor License to cater the Green Arts Council "Painting with a Twist" event. It is to be held on Saturday, March 19, 2016 from 3PM to 11PM at the Green River Expedition Island.

I have submitted a request to the City of Rock Springs to use our license in Green River on this date which has subsequently been approved by Rock Springs.

Thank You,
Wing Lew, President
Lew's Inc
1549 9th Street
Rock Springs, Wyoming 82901
wingsands@yahoo.com
307-389-1309



**PAVILION RENTAL ALCOHOL/SECURITY CHECKLIST
FOR MALT BEVERAGE PERMIT**

Pavilion/ Park Facility Renter Green River Arts Cncl for (EVENT) Painting w/ Twist
At what Parks Facility Exp. Island Pavilion
On (DATE) Mar 19, 2016, from 3:00 a.m./p.m. to 11:00 a.m./p.m.

Police Security

If alcohol is to be served the renter may be required to obtain security for their event and have it approved by the City of Green River Police Department.

Security Not Required per: A. [Signature] Date: 2/23/16
 Security Required and Approved by: _____ Date _____

Alcohol Rules:

- o If a Renter wants to sell beer or other types of malt beverages, they must obtain a **Malt Beverage Permit**.
- o **Renters Using a Beer Distributor:** If the beer distributor uses the keg cooler at the Pavilion, they must clean the keg cooling tubing when they pick up their kegs – otherwise, a fee will be deducted from the Renter's deposit.
- o **Renters Not Using a Beer Distributor:** Renters providing kegged beer during their rental are not allowed to use the keg cooler. Renters do not have the proper tubing cleaning equipment and chemicals.

Malt Beverage Permit:

- o Groups/individuals wanting to sell malt beverages must submit a **letter** of request in addition to **this form**, signed by an authorized officer approving the security for the event, and payment of **\$50** to the Deputy Clerk's Office a month **prior** to the event.
- o Once the permit is approved the deputy city clerk will notify the Police Department and the Parks and Recreation Department.
- o The permit will be mailed to the address submitted with the letter of request.

Deputy City Clerk verification of application submission: _____ Date _____

- Date of Council Meeting: _____
- Council Action: _____



Department of Finance & Administration
212 D Street, Rock Springs, WY 82901
(307)352-1500 · Fax(307) 352-1516

February 17, 2016

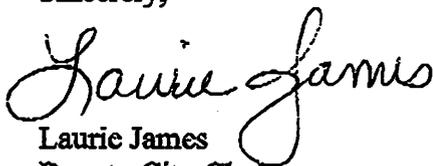
City of Green River
50 E 2nd N
Green River WY 82935

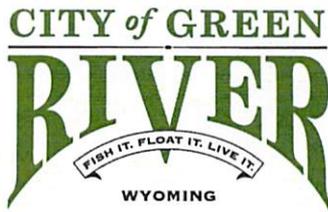
RE: Catering Permit for Lew's, Inc. dba Buddha Bob's Bar

Dear Mayor Rust:

On February 16, 2016, the Governing Body of the City of Rock Springs approved a request from Lew's, Inc. to transfer their retail liquor to cater the Green River Arts Council's Painting With a Twist event on March 19, 2016, from 3 p.m. – 11 p.m. at the Expedition Island Pavilion, Green River.

Sincerely,


Laurie James
Deputy City Clerk



City of Green River
City Council Meeting
Agenda Documentation

| | |
|----------------------------|------------------------------|
| Preparation Date: 02/24/16 | Department: Finance |
| Meeting Date: 03/01/16 | Department Head: Chris Meats |
| | Presenter: Consent Agenda |

Subject:

Issuance of a Catering Permit to Lew's Inc.

Background/Alternatives:

Lew's, Inc. has requested a Catering Permit to cater alcoholic beverages at the Ciner Company Picnic on Saturday, July 23, 2016, from 11 am to 7 pm, at the Island Pavilion.

Attachments:

Letter of Request, Security Checklist and City of Rock Springs approval letter

Fiscal Impact:

The Fee for a Catering Permit is \$25.

Staff Impact:

Minimal

Legal Review:

n/a

Suggested Motion:

I move to approve the issuance of a Catering Permit to Lew's Inc., (dba) Sands Buddha Bobs Liquor Catering to cater alcoholic beverages the Ciner Company Picnic on Saturday, July 23, 2016 from 11 am to 7 pm, at the Expedition Island Pavilion.

February 22, 2016

Honorable Mayor and Green River City Council Members:

Lew's Inc (DBA Sands Buddha Bobs Liquor Catering) requests permission to use our City of Rock Springs Liquor License to cater the Ciner Company Picnic. It is to be held on Saturday, July 23, 2016 from 11AM to 7PM at the Green River Expedition Island. Our sister corporation, Sands Catering, will be catering the food portion of the event also.

My request to the City of Rock Springs to use our license in Green River on this date has been approved by Rock Springs.

Thank You,
Wing Lew, President
Lew's Inc and Sands Hospitality Inc
1549 9th Street
Rock Springs, Wyoming 82901
wingsands@yahoo.com
307-389-1309



**PAVILION RENTAL ALCOHOL/SECURITY CHECKLIST
FOR MALT BEVERAGE PERMIT**

Pavilion/ Park Facility Renter Ciner for (EVENT) Company Picnic
At what Parks Facility Expedition Island Pavilion & Evers Park + Exp Isl. Park
On (DATE) July 23, 2016, from 11 a.m./p.m. to 7 a.m./p.m.

Police Security

If alcohol is to be served the renter may be required to obtain security for their event and have it approved by the City of Green River Police Department.

Security Not Required per: Ciner Date: 2/33/16
 Security Required and Approved by: _____ Date _____

Alcohol Rules:

- o If a Renter wants to sell beer or other types of malt beverages, they must obtain a **Malt Beverage Permit**.
- o **Renters Using a Beer Distributor:** If the beer distributor uses the keg cooler at the Pavilion, they must clean the keg cooling tubing when they pick up their kegs – otherwise, a fee will be deducted from the Renter's deposit.
- o **Renters Not Using a Beer Distributor:** Renters providing kegged beer during their rental are not allowed to use the keg cooler. Renters do not have the proper tubing cleaning equipment and chemicals.

Malt Beverage Permit:

- o Groups/individuals wanting to sell malt beverages must submit a **letter** of request in addition to **this form**, signed by an authorized officer approving the security for the event, and payment of **\$50** to the Deputy Clerk's Office a month **prior** to the event.
- o Once the permit is approved the deputy city clerk will notify the Police Department and the Parks and Recreation Department.
- o The permit will be mailed to the address submitted with the letter of request.

Deputy City Clerk verification of application submission: _____ Date _____

- Date of Council Meeting: _____
- Council Action: _____



Department of Finance & Administration
 212 D Street, Rock Springs, WY 82901
 (307)352-1500 · Fax(307) 352-1516

February 17, 2016

City of Green River
 50 E 2nd N
 Green River WY 82935

RE: Catering Permit for Lew's, Inc. dba Buddha Bob's Bar

Dear Mayor Rust:

On February 16, 2016, the Governing Body of the City of Rock Springs approved a request from Lew's, Inc. to transfer their retail liquor to cater the Ciner 2016 Family Picnic on July 23, 2016, from 11 a.m. – 5 p.m. at Expedition Island in Green River.

Sincerely,

Laurie James
 Deputy City Clerk



City of Green River
City Council Meeting
Agenda Documentation

| | |
|---------------------------|------------------------------|
| Preparation Date: 2/23/16 | Department: Finance |
| Meeting Date: 3/1/16 | Department Head: Chris Meats |
| | Presenter: Chris Meats |

Subject:

Sale of Surplus Property

Background/Alternatives:

The Parks Department has built city staff desks over the years and the unused desks have been stored in the warehouse. Most of the desks are not in good condition and are not able to be used in areas of the City. Mission at Castle Rock has requested to be able to use some of the desks.

City staff has indicated the desks are no longer needed and are not usable. Staff would like to request permission from City Council to sell the desks to Mission at Castle Rock for \$10.

Attachments:

Request from Mission at Castle Rock

Fiscal Impact:

\$10 proceeds from the sale of the property

Staff Impact:

N/A

Legal Review:

N/A

Suggested Motion:

I move to approve the sale of surplus desks to Mission at Castle Rock for \$10.



1445 Uinta Drive Green River, WY 82935

Phone 307-872-4600

Fax 307-872-4653

www.missionhealthservices.org

February 4, 2016

Chris Meats
City of Green River
50 E. 2nd North
Green River, WY 82935

RE: Desks

Dear Mr. Meats:

Thank you for allowing us to come and look at the desks, and filing cabinets that the City of Green River is disposing of. Mission would be very grateful to accept any office furniture that you are willing do donate to us.

We also have a few odd shaped offices that require custom desks, and we would like to discuss having your maintenance department make custom desks for us to use in these offices.

Thank you again for your generous donation.

Sincerely,

A handwritten signature in blue ink that reads "Bobbi Jo Drozd". The signature is fluid and cursive, with the first name "Bobbi" and last name "Drozd" clearly legible.

Bobbi Jo Drozd

**CITY OF GREEN RIVER
CITY COUNCIL PROCEEDINGS
FEBRUARY 16, 2016**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Council Vice-President Ted Barney called the meeting to order. The following Council Members were present: Gary Killpack, Brett Stokes, and Lisa Maes. The following were present representing the City: Acting City Administrator Chris Steffen, Director of Public Works Mark Westenskow, Accounting Supervisor Mary Seppie, Director of Community Development Laura Profaizer, Interim Fire Chief Mike Liberty, Parks and Recreation Director Brad Raney, and City Attorney Galen West.

APPROVAL OF THE AGENDA

Council Member Stokes moved to approve the agenda. Council Member Maes seconded. Motion carried. (4-0)

BOARD AND COMMITTEE APPOINTMENTS

Appointment of Terry Leigh to the Joint Powers Water Board

Council Member Maes moved to confirm Mayor Rust's Appointment of Terry Leigh to the Joint Powers Water Board for a three year term beginning March 2016 and terminating March 2019. Council Member Stokes seconded. Motion carried (4-0)

Reappointment of Janet Hartford to the Sweetwater County Joint Travel & Tourism Board

Council Member Stokes moved to confirm Mayor Rust's reappointment of Janet Hartford of the Sweetwater County Joint Travel & Tourism Board for a three year term. Council Member Killpack seconded. Motion carried. (4-0)

Joint Appointment of Don Hartley to the Communities Protecting the Green Steering Committee

Council Member Killpack moved to confirm Mayor Rust's joint appointment of Don Hartley to the Communities Protecting the Green Steering Committee. Council Member Maes seconded. Motion carried. (4-0)

PUBLIC HEARINGS

Liquor License Renewals

Council Vice-President Barney opened the hearing at 7:04 pm.

There were no comments or concerns presented.

Council Vice-President Barney closed the hearing at 7:04 pm.

ORDINANCES

Rezoning Property from R-1 (Single Family Residential) to R-2 (Single Family Residential)

3rd Reading: An ordinance amending the Official Zoning Map of the City of Green River, Sweetwater County, State of Wyoming from R-1 (Single Family Residential) to R-2 (Single Family Residential), a 6.950 acre tract of land located along Upland Way, as hereby described within this ordinance.

Council Member Killpack moved to approve the ordinance on third reading amending the Official Zoning Map of the City of Green River, Sweetwater County, State of Wyoming from

R-1 (Single Family Residential) to R-2 (Single Family Residential), a 6.950 acre tract of land located along Upland Way, as here by described within this ordinance. Council Member Maes seconded. Motion carried. (4-0)

RESOLUTIONS

Establishing & Designating Bank Depositories

R16-09: A resolution establishing and officially designating Bank Depositories for the purpose of earning a secured rate of return for the City of Green River.

Council Member Maes moved to approve the resolution establishing and officially designating Bank Depositories for the purpose of earning a secured rate of return for the City of Green River. Council Member Killpack seconded. Motion carried. (4-0)

Countywide Consensus Block Grant Joint Resolution for Granger and Superior

Joint Resolution #SWBFY15/16-9

Council Member Stokes moved to approve the resolution Countywide Consensus Block Grant Joint Resolution #SWBFY15/16-09 for Granger & Superior. Council Member Killpack seconded.

Acting City Administrator Steffen said when there are any changes with consensus grant money all of the major communities in the county have to approve them.

Motion carried. (4-0)

COUNCIL ACTION ITEMS

Electrical Services Bid Proposal for City Owned Facilities

Council Member Maes moved to reject the bid proposal from Mountain West Electrical, Inc. for city-wide electrical maintenance. Council Member Stokes seconded.

Council Vice-President Barney asked when the current maintenance contract ends.

Mr. Raney said it has already expired. This agreement would be for services on an “as needed” basis, with no agreement. Each department would be able to choose their own electrician when needed. They are would like to move forward without a contract since the cost was so high.

Council Member Maes asked why there was only one bid.

Mr. Raney said he doesn't know why they did not receive any more bids. It was published in the newspaper, on the city's website, and letters were sent to businesses requesting proposals.

Council Member Killpack asked if it will be cost effective doing it this way.

Mr. Raney said yes.

Motion carried. (4-0)

CONSENT AGENDA

Council Member Stokes moved to approve the following consent agenda items. Council Member Killpack seconded. Motion carried. (4-0)

- Approval of the 2016 Quilting on the Green Memorandum of Understanding with the Quilting on the Green Committee
- Liquor License Renewals beginning April 1, 2016 through March 31, 2017
- Minutes for February 2, 2016 Council

- Payment of Bills:
Prepaid Invoices = \$90,611.38 Outstanding Invoices = \$218,503.19
Payroll Expenditures = \$292,234.32 Pre-authorization Payments = \$1,065,000.00

CITY ADMINISTRATOR’S REPORT

Acting City Administrator Steffen said the Crystal Classic event went well. The Parks & Recreation staff did a great job.

CITY ATTORNEY’S REPORT

Mr. West had nothing to report.

MAYOR AND COUNCIL REPORTS

All of the Council Members thanked everyone for doing a great job with the Crystal Classic Event, it was a great success.

ADJOURNMENT

Council Member Killpack moved to adjourn at 7:20 pm. Council Member Stokes seconded. Motion carried. (4-0)

Ted Barney, Acting Mayor

ATTEST:

Chris Meats, City Clerk



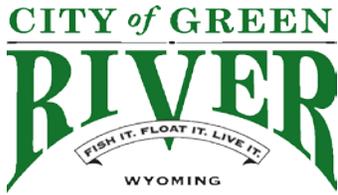
Prepaid Invoices Presented for 03-01-16 City Council

| | |
|------------------------------------|------|
| Director of Finance, Chris Meats | Date |
| City Administrator, Reed Clevenger | Date |
| Mayor, Pete Rust | Date |

Payment Date.Calendar (Multiple Items)

| Standard Name | Invoice Description | Pament Date | Source | Payment Amount |
|--|-------------------------------------|-------------|----------------|-----------------|
| BECK, ALYSSA | | 02/18/2016 | Utility Refund | 17.29 |
| BECK, ALYSSA Total | | | | 17.29 |
| BLUE CROSS BLUE SHIELD OF WYOMING | DEP CARE - Dependent Care* | 02/19/2016 | AP | 1,630.84 |
| BLUE CROSS BLUE SHIELD OF WYOMING Total | | | | 1,630.84 |
| BROWN, TRUDY | | 02/23/2016 | Utility Refund | 112.92 |
| BROWN, TRUDY Total | | | | 112.92 |
| CADENA, SHEENA & MICHAELA BRICE | | 02/23/2016 | Utility Refund | 95.96 |
| CADENA, SHEENA & MICHAELA BRICE Total | | | | 95.96 |
| CARQUEST AUTO PARTS | air filter | 02/16/2016 | AP | 175.09 |
| | AIR FILTERS/BLADES | 02/16/2016 | AP | 175.09 |
| | BRAKE CLEANER | 02/16/2016 | AP | 175.09 |
| | BREAK CLEANER | 02/16/2016 | AP | 761.90 |
| | Cable Tie | 02/16/2016 | AP | 761.90 |
| | CARB CLEANER | 02/16/2016 | AP | 175.09 |
| | CREDIT STARTER SOLENOID | 02/16/2016 | AP | 175.09 |
| | FILTERS | 02/16/2016 | AP | 936.99 |
| | FILTERS/BLADES | 02/16/2016 | AP | 175.09 |
| | FLEET MAINTENANCE & SUPPLIES | 02/16/2016 | AP | 761.90 |
| | FUEL | 02/16/2016 | AP | 761.90 |
| | FUSE | 02/16/2016 | AP | 761.90 |
| | Hand Cleaner | 02/16/2016 | AP | 175.09 |
| | Hose clamps | 02/16/2016 | AP | 761.90 |
| | MINI BULBS | 02/16/2016 | AP | 175.09 |
| | OIL FILLER CAP | 02/16/2016 | AP | 175.09 |
| | SPARK PLUG | 02/16/2016 | AP | 761.90 |
| | WINDOW HANDLE | 02/16/2016 | AP | 761.90 |
| | Winter Blades | 02/16/2016 | AP | 175.09 |
| CARQUEST AUTO PARTS Total | | | | 936.99 |
| CHILD SUPPORT SERVICES | CHILD SUP-UT - Child Support - Utah | 02/19/2016 | AP | 464.00 |
| CHILD SUPPORT SERVICES Total | | | | 464.00 |
| GENERAL PART DISTRIBUTION LLC | | 02/18/2016 | Utility Refund | 18.98 |
| GENERAL PART DISTRIBUTION LLC Total | | | | 18.98 |
| GOOD, DUANE & HEATHER | | 02/18/2016 | Utility Refund | 35.94 |
| GOOD, DUANE & HEATHER Total | | | | 35.94 |
| GREAT-WEST TRUST COMPANY LLC | WYO DEF - Wyoming Deferred Comp | 02/19/2016 | AP | 2,336.66 |
| GREAT-WEST TRUST COMPANY LLC Total | | | | 2,336.66 |
| HACKNEY, DUSTY | CDL Reimbursement & Renewal | 02/16/2016 | AP | 60.00 |
| HACKNEY, DUSTY Total | | | | 60.00 |
| IRS | FED TAX - Federal Income Tax* | 02/19/2016 | AP | 83,532.32 |

| | | | | |
|--|---------------------------------|------------|----------------|------------------|
| IRS Total | | | | 83,532.32 |
| LEE, BECKY | | 02/18/2016 | Utility Refund | 79.31 |
| LEE, BECKY Total | | | | 79.31 |
| MAMALIS, SAMANTHA | | 02/18/2016 | Utility Refund | 55.32 |
| MAMALIS, SAMANTHA Total | | | | 55.32 |
| WYOMING CHILD SUPPORT ENFORCEMENT | CHILD SUP - Child Support | 02/19/2016 | AP | 250.00 |
| WYOMING CHILD SUPPORT ENFORCEMENT Total | | | | 250.00 |
| MIKE TOLLEFSON | TRAVEL / EVANSVILLE / TOLLEFSON | 02/18/2016 | AP | 84.00 |
| MIKE TOLLEFSON Total | | | | 84.00 |
| SHELBY RAY BARTLETT | TRAVEL / EVANSVILLE / BARTLETT | 02/18/2016 | AP | 84.00 |
| SHELBY RAY BARTLETT Total | | | | 84.00 |
| Grand Total | | | | 89,794.53 |



Outstanding Invoices Presented for 03-01-16 City Council

Director of Finance, Chris Meats

Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date

| | |
|------------------------|------------------|
| Invoice Process Status | Open |
| Journal Type | Journal Entry |
| Transaction Type | (Multiple Items) |

| Vendor Name | Invoice Number | Invoice Description | Inv Date | Transaction Amount |
|---|----------------|--|------------|--------------------|
| ALPINE PURE BOTTLED WATER | 94403 | BOTTLED WATER / ADMINISTRATION | 02/01/2016 | 12.00 |
| ALPINE PURE BOTTLED WATER Total | | | | 12.00 |
| ALSCO | LOGD1100859 | UNIFORM SERVICE | 01/20/2016 | 84.50 |
| | LOGD1102459 | UNIFORM SERVICE | 02/03/2016 | 82.17 |
| | LOGD1104068 | UNIFORM SERVICE | 02/10/2016 | 82.17 |
| | LOGD1104069 | Shop Towels and Mats | 02/10/2016 | 76.63 |
| | LOGD1104071 | Mats for Animal Control | 02/10/2016 | 24.65 |
| | LOGD1105648 | Mops and Towels - City of Green River | 02/17/2016 | 76.02 |
| ALSCO Total | | | | 426.14 |
| ARELLANO, SHAWN | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 70.00 |
| ARELLANO, SHAWN Total | | | | 70.00 |
| ATKINSON, ABBEY | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 32.00 |
| ATKINSON, ABBEY Total | | | | 32.00 |
| BATTERY SYSTEMS INC | 3414819 | BATTERY | 02/04/2016 | 228.63 |
| | 3427166 | BATTERY | 02/16/2016 | 235.99 |
| BATTERY SYSTEMS INC Total | | | | 464.62 |
| BENTLEY SYSTEMS | 47732649 | Hydraulic Model Maintenance Agreement | 02/13/2016 | 1,615.50 |
| BENTLEY SYSTEMS Total | | | | 1,615.50 |
| BMI - BROADCAST MUSIC INC | 9095942 | Group Fitness Class Fee | 02/02/2016 | 518.95 |
| BMI - BROADCAST MUSIC INC Total | | | | 518.95 |
| BOYS SCOUTS OF AMERICA | 021816 | 7 Meal Tickets and 5 Coffee | 02/18/2016 | 47.00 |
| BOYS SCOUTS OF AMERICA Total | | | | 47.00 |
| BUTAUSKI, GREG | 021816 | People's Comp 4th \$410, NICA Comp 3rd \$960 | 02/18/2016 | 1,370.00 |
| BUTAUSKI, GREG Total | | | | 1,370.00 |
| CARQUEST AUTO PARTS | 14721-44433 | Fix a Flat Hose N Top | 09/19/2015 | 8.26 |
| CARQUEST AUTO PARTS Total | | | | 8.26 |
| CASTLE CLEANING COMPANY | 2016-00000181 | Cleaning Services for February 2016 Rec. Center | 02/17/2016 | 4,805.36 |
| CASTLE CLEANING COMPANY Total | | | | 4,805.36 |
| CASTLE ROCK VETERINARY CENTER | 012216GOOD | SPAY/NEUTER CERTIFICATES | 01/22/2016 | 40.00 |
| CASTLE ROCK VETERINARY CENTER Total | | | | 40.00 |
| CEM AQUATICS | 114260 | Hayward SPX 10895 Weir | 01/28/2016 | 69.39 |
| | 114416 | Chlorine Palin 25-655 | 02/11/2016 | 336.49 |
| CEM AQUATICS Total | | | | 405.88 |
| CHEN, DAVID | 021816 | People's Comp. 7th \$270, NICA Comp 1st Amateur \$ | 02/18/2016 | 780.00 |
| CHEN, DAVID Total | | | | 780.00 |
| CORDOVA, HAYLEN | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 120.00 |
| CORDOVA, HAYLEN Total | | | | 120.00 |
| CUMMINS ROCKY MOUNTAIN LLC | 024-46705 | KIT SEAL | 02/15/2016 | 73.57 |
| CUMMINS ROCKY MOUNTAIN LLC Total | | | | 73.57 |
| DAVIS, ALEX | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 144.00 |
| DAVIS, ALEX Total | | | | 144.00 |
| DAWSON INFRASTRUCTURE SOLUTIONS, LLC | 160124 | TV Unit Repairs | 02/19/2016 | 753.62 |
| DAWSON INFRASTRUCTURE SOLUTIONS, LLC Total | | | | 753.62 |
| DESERT MOUNTAIN CORPORATION | 15-44519 | Ice Slicer | 02/08/2016 | 2,498.30 |

| | | | | |
|---|---------------|--|------------|------------------|
| DESERT MOUNTAIN CORPORATION | 15-44520 | Ice Slicer | 02/08/2016 | 2,672.34 |
| | 15-44521 | Ice Slicer | 02/08/2016 | 2,665.13 |
| | 15-44683 | Ice Slicer | 02/18/2016 | 3,370.54 |
| | 15-44684 | Ice Slicer | 02/18/2016 | 3,302.57 |
| DESERT MOUNTAIN CORPORATION Total | | | | 14,508.88 |
| DJ'S GLASS PLUS | 64370 | Adjusted Handicap Door at Police Station | 10/09/2015 | 85.00 |
| | 65682 | Install Glass on Pool Door | 02/04/2016 | 100.00 |
| DJ'S GLASS PLUS Total | | | | 185.00 |
| EAGLE UNIFORM & SUPPLY CO | 66102 | Mops and Towels for PD | 02/05/2016 | 59.32 |
| | 66852 | Mops and Towels for PD | 02/12/2016 | 59.32 |
| EAGLE UNIFORM & SUPPLY CO Total | | | | 118.64 |
| EDWARDS, BRIAN | 021816 | People's Comp 2nd \$960, NICA Comp 2nd \$1460 | 02/18/2016 | 2,420.00 |
| EDWARDS, BRIAN Total | | | | 2,420.00 |
| ERICKSON, JAY | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 64.00 |
| ERICKSON, JAY Total | | | | 64.00 |
| F.B. MCFADDEN WHOLESAL COMPANY | 312685 | Snacks for Resale, Supplies | 02/01/2016 | 390.90 |
| | 313002 | SNACKS FOR RESALE | 02/08/2016 | 173.40 |
| F.B. MCFADDEN WHOLESAL COMPANY Total | | | | 564.30 |
| FAIRMONT SUPPLY COMPANY | 4594265-00 | Calibration gas | 02/01/2016 | 246.56 |
| FAIRMONT SUPPLY COMPANY Total | | | | 246.56 |
| FASTENAL COMPANY | WYGRE42286 | Plow Bolts | 01/26/2016 | 33.83 |
| FASTENAL COMPANY Total | | | | 33.83 |
| FINCH, REANA | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 70.00 |
| FINCH, REANA Total | | | | 70.00 |
| FINISH LINE SYSTEMS, LLC | 4310 | Meters | 02/09/2016 | 41,218.00 |
| FINISH LINE SYSTEMS, LLC Total | | | | 41,218.00 |
| FLAGHOUSE INC | P068744501017 | Basketball Nets, Foam Ball, Beaded Jump Rope | 01/29/2016 | 43.25 |
| FLAGHOUSE INC Total | | | | 43.25 |
| GENTLE TOUCH DRYCLEANING | 5863 | UNIFORM CLEANING / CRONK | 02/04/2016 | 6.00 |
| | 5885 | UNIFORM CLEANING / MCDONALD | 02/08/2016 | 6.00 |
| GENTLE TOUCH DRYCLEANING Total | | | | 12.00 |
| GERASIMCHIK, SHANNON | 021816 | People's Comp 3rd \$660, NICA Comp 6th \$380 | 02/18/2016 | 1,040.00 |
| GERASIMCHIK, SHANNON Total | | | | 1,040.00 |
| GREEN RIVER ACE HARDWARE | 104833/2 | Chainsaw Chain | 09/24/2015 | 53.98 |
| | 105956/2 | Ice and tape for samples | 11/11/2015 | 10.96 |
| | 107178/2 | Wall Plate, Paint Brush, Liquid Nails, Qt. Satin Lacquer | 01/11/2016 | 31.94 |
| | 107586/2 | Tube Heat Shrink | 01/29/2016 | 3.99 |
| | 107648/2 | Cut WHL4 | 02/02/2016 | 20.93 |
| | 107672/2 | Extend Rust Treatment, Blade Jigsaw | 02/03/2016 | 25.48 |
| | 107682/2 | Bushing Hex Blk 1x3/4 | 02/03/2016 | 4.98 |
| | 107691/2 | BATTERIES | 02/04/2016 | 56.97 |
| | 107764/2 | Chainsaw File 2 pk | 02/08/2016 | 9.99 |
| | 107765/2 | Shovel | 02/08/2016 | 35.98 |
| | 107768/2 | Chainsaw File 2 pk | 02/09/2016 | 9.99 |
| | 107769/2 | Hammer and pipe fittings | 02/09/2016 | 25.06 |
| | 107771/2 | Duct Tape, Blaster Lubrication, Fasteners | 02/09/2016 | 18.48 |
| | 107777/2 | Butane Lighter, Galvanizing Compound, Wheel Cutter | 02/09/2016 | 86.61 |
| | 107797/2 | Cord Handset, Bulb, Fasteners | 02/10/2016 | 74.31 |
| | 107815/2 | Propane per Gallon, Duct Tape | 02/11/2016 | 21.15 |
| | 107816/2 | DUCT TAPE | 02/11/2016 | 31.95 |
| | 107826/2 | Spray Paint, Nipple | 02/11/2016 | 8.07 |
| | 107833/2 | NIPPLE | 02/11/2016 | 3.58 |
| | 107847/2 | Cable Ties, Nylon Rope | 02/12/2016 | 35.98 |
| | 107849/2 | Electrical Tape | 02/12/2016 | 13.98 |
| | 107863/2 | RV Replace Receipt, Replacement Plug | 02/12/2016 | 49.98 |
| | 107888/2 | Snap Bolt Rnd Swival | 02/15/2016 | 15.98 |
| | 107899/2 | Heavy Duty Cable Tie | 02/16/2016 | 23.97 |
| | 107932/2 | Kerosene, Liquid Wrnch Silicone | 02/17/2016 | 32.97 |
| | 107965/2 | Utility Heater | 02/19/2016 | 40.48 |
| | 108001/2 | Cloth Plumber | 02/22/2016 | 8.99 |
| GREEN RIVER ACE HARDWARE Total | | | | 756.73 |
| GREEN RIVER CHAMBER | 706 | Gift Certificates | 02/09/2016 | 428.50 |
| GREEN RIVER CHAMBER Total | | | | 428.50 |
| HIGH SECURITY LOCK AND ALARM | 51297 | Cylinder Change with Master Key | 02/03/2016 | 17.00 |
| HIGH SECURITY LOCK AND ALARM Total | | | | 17.00 |
| HOLZGRAFE, MARTHA | 031416 | TRAVEL / LITTLETON / HOLGRAFE | 12/26/2015 | 156.00 |
| HOLZGRAFE, MARTHA Total | | | | 156.00 |
| HOSE & RUBBER SUPPLY INC | C67574-001 | MEGACRIMP | 02/02/2016 | 112.83 |

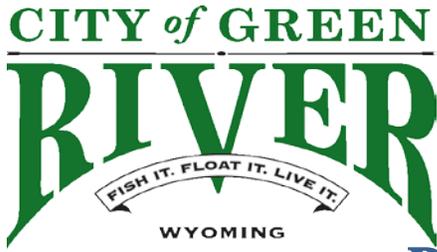
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|--|----------------|--|------------|-----------------|
| HOSE & RUBBER SUPPLY INC | C67574-002 | CRIMP | 02/03/2016 | 21.82 |
| | C67619-001 | STEEL MALE | 02/03/2016 | 15.79 |
| HOSE & RUBBER SUPPLY INC Total | | | | 150.44 |
| HUTCHISON, LANE | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 56.00 |
| HUTCHISON, LANE Total | | | | 56.00 |
| IN THE SWIM | 010991821 | Alkalinity Increaser 25# | 02/02/2016 | 42.24 |
| IN THE SWIM Total | | | | 42.24 |
| INBERG-MILLER ENGINEERS - IME | 17785GX02.1 | Construction Materials Testing | 01/25/2016 | 280.85 |
| INBERG-MILLER ENGINEERS - IME Total | | | | 280.85 |
| IVIE, KYLE | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 42.00 |
| IVIE, KYLE Total | | | | 42.00 |
| JFC ENGINEERS ARCHITECTS | 36214 | Survey and Legal Descriptions Virginia Circle | 11/04/2015 | 2,673.93 |
| JFC ENGINEERS ARCHITECTS Total | | | | 2,673.93 |
| KAUCHICH, JANET | 466402 | Evidence Supplies | 02/23/2016 | 187.88 |
| KAUCHICH, JANET Total | | | | 187.88 |
| KETTERING, CARLY | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 48.00 |
| KETTERING, CARLY Total | | | | 48.00 |
| KETTERING, ELLIE | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 84.00 |
| KETTERING, ELLIE Total | | | | 84.00 |
| KIMBALL MIDWEST | 4673829 | SHOP SUPPIES SMALL | 01/22/2016 | 595.53 |
| KIMBALL MIDWEST Total | | | | 595.53 |
| K-MOTIVE & SPORTS INC | 153864 | POLARIS RANGER | 02/03/2016 | 1,146.33 |
| | 155093 | FILTER INTAKE | 02/09/2016 | 71.98 |
| | 155100 | NUT FLANGED | 02/09/2016 | 2.98 |
| | 155181 | Remote - Switch, Winch | 02/17/2016 | 53.99 |
| K-MOTIVE & SPORTS INC Total | | | | 1,275.28 |
| KTGA-FM / KBDY-FM | 16010235 | Parks & Recreation Leisure Package | 01/31/2016 | 144.00 |
| | 16010236 | Parks & Recreation Leisure Package | 01/31/2016 | 144.00 |
| KTGA-FM / KBDY-FM Total | | | | 288.00 |
| LIBERTY, MICHAEL E | 2/16/2016 | Reimbursement for Education | 02/16/2016 | 567.00 |
| LIBERTY, MICHAEL E Total | | | | 567.00 |
| LOC ELECTRIC INC | 5654 | Electrical Repairs | 01/23/2016 | 3,176.20 |
| LOC ELECTRIC INC Total | | | | 3,176.20 |
| LONG BUILDING TECHNOLOGIES INC | SRVCE0075274 | AO Smith Motors | 01/28/2016 | 486.16 |
| LONG BUILDING TECHNOLOGIES INC Total | | | | 486.16 |
| MEEKS, DERICA | 021616 | REF / SOCCER | 02/16/2016 | 144.00 |
| MEEKS, DERICA Total | | | | 144.00 |
| MERRILL, KENT | 021816 | People's Comp 6th \$310, NICA Comp 5th Place \$435 | 02/18/2016 | 745.00 |
| MERRILL, KENT Total | | | | 745.00 |
| MORENO, JAVIER | 021616 | REF / SOCCER | 02/16/2016 | 32.00 |
| MORENO, JAVIER Total | | | | 32.00 |
| MOUNTAINLAND SUPPLY, LLC | S101700891.001 | Purple Heat | 02/05/2016 | 314.30 |
| MOUNTAINLAND SUPPLY, LLC Total | | | | 314.30 |
| MUNICODE/MUNICIPAL CODE CORPORATION | 00266619 | SUPPLEMENT | 02/11/2016 | 619.49 |
| MUNICODE/MUNICIPAL CODE CORPORATION Total | | | | 619.49 |
| MURRAY, DEAN | 021806 | Prize Money for the Crystal Classic | 02/23/2016 | 3,230.00 |
| MURRAY, DEAN Total | | | | 3,230.00 |
| NAPA AUTO PARTS UNLIMITED | 240103 | DEF | 01/26/2016 | 107.88 |
| | 240296 | BRUSH | 01/29/2016 | 10.78 |
| | 240429 | WIPER BLADES | 02/04/2016 | 45.98 |
| | 240448 | FILTERS | 02/01/2016 | 9.64 |
| | 240500 | OIL FILTER | 02/02/2016 | 3.97 |
| | 240501 | BLOWER MOTOR | 02/02/2016 | 31.99 |
| | 240638 | OIL SEAL | 02/03/2016 | 28.16 |
| | 240680 | FILTERS | 02/04/2016 | 65.57 |
| | 240681 | FILTERS | 02/04/2016 | 91.91 |
| | 240684 | FILTERS | 02/04/2016 | 168.84 |
| | 240719 | SENSOR | 02/04/2016 | 26.99 |
| | 240758 | FILTERS | 02/05/2016 | 21.20 |
| | 240759 | FILTERS | 02/05/2016 | 16.36 |
| | 240781 | LAMP | 02/05/2016 | 7.99 |
| | 240933 | Powered Belt | 02/08/2016 | 21.64 |
| | 240953 | FILTERS | 02/08/2016 | 40.22 |
| | 240978 | SPARK PLUG | 02/09/2016 | 2.85 |
| | 241018 | Stoplight Switch | 02/09/2016 | 14.57 |
| | 241031 | BLUE DEF | 02/09/2016 | 359.60 |
| | 241068 | OXYGEN SENSOR | 02/10/2016 | 25.57 |
| | 241071 | FILTERS | 02/10/2016 | 14.17 |

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|---|--------------|---|------------|------------------|
| NAPA AUTO PARTS UNLIMITED | 241082 | BULB | 02/10/2016 | 3.69 |
| | 241098 | OXYGEN SENSOR | 02/10/2016 | 25.57 |
| | 241134 | air filter | 02/03/2016 | 9.12 |
| | 241160 | Shocks | 02/11/2016 | 233.00 |
| | 241193 | FILTERS | 02/11/2016 | 22.67 |
| | 241396 | FILTERS | 02/15/2016 | 14.17 |
| NAPA AUTO PARTS UNLIMITED Total | | | | 1,424.10 |
| NEUMANN, DAKOTA | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 120.00 |
| NEUMANN, DAKOTA Total | | | | 120.00 |
| NORTH CENTRAL LABORATORIES | 368034 | pH Buffers | 02/03/2016 | 113.33 |
| NORTH CENTRAL LABORATORIES Total | | | | 113.33 |
| NUTECH SPECIALTIES INC | 142543 | Snowline Ice Melter | 01/29/2016 | 59.95 |
| | 142898 | Kutol Hand & Body Shampoo 4 Gallons | 02/05/2016 | 84.78 |
| NUTECH SPECIALTIES INC Total | | | | 144.73 |
| OFFICE DEPOT INC | 820892826001 | DUSTER | 01/29/2016 | 14.24 |
| | 821914680001 | POST IT NOTES | 02/03/2016 | 55.59 |
| OFFICE DEPOT INC Total | | | | 69.83 |
| ONE-CALL WYOMING | 40542 | Tickets for January and 2016 Membership | 02/08/2016 | 40.75 |
| ONE-CALL WYOMING Total | | | | 40.75 |
| O'REILLY AUTO PARTS | 4981-108509 | Tire Chains | 02/01/2016 | 102.58 |
| | 4981-108514 | Tire Chains | 02/01/2016 | 102.58 |
| | 4981-109009 | BATTERY CHARGER | 02/08/2016 | 119.99 |
| | 4981-109242 | air filter | 02/11/2016 | 21.86 |
| | 4981-109975 | Gear Puller | 02/19/2016 | 12.99 |
| O'REILLY AUTO PARTS Total | | | | 360.00 |
| PACIFIC STEEL RECYCLING | 4143708 | Alum. Sheet., Alum. Round | 02/03/2016 | 72.03 |
| PACIFIC STEEL RECYCLING Total | | | | 72.03 |
| PETERBILT OF WYOMING | RP143411 | HANDLE | 02/10/2016 | 294.76 |
| | RP143419 | HORN | 02/10/2016 | 103.99 |
| | RP143539 | KIT-BOWL | 02/16/2016 | 58.56 |
| PETERBILT OF WYOMING Total | | | | 457.31 |
| PLAN ONE/ARCHITECTS | 6 | POLICE DEPARTMENT | 02/15/2016 | 1,802.82 |
| PLAN ONE/ARCHITECTS Total | | | | 1,802.82 |
| PMS SCREEN PRINTING | 783 | TATA Banner for Crystal Classic | 02/08/2016 | 30.00 |
| PMS SCREEN PRINTING Total | | | | 30.00 |
| POPE, KELBY | 021616 | REF / SOCCER | 02/16/2016 | 126.00 |
| POPE, KELBY Total | | | | 126.00 |
| POWER SERVICE INC | 4016229312 | Pressure Switch | 01/25/2016 | 97.77 |
| POWER SERVICE INC Total | | | | 97.77 |
| PROFORCE LAW ENFORCEMENT | 176736 | Taser Cam Download Kit | 06/12/2013 | 14.95 |
| | 177195 | TSR CAM HD USB DOWLOAD KIT | 06/18/2013 | (14.95) |
| PROFORCE LAW ENFORCEMENT Total | | | | 0.00 |
| QUESTAR GAS | 188002082016 | MONTHLY USAGE | 02/08/2016 | 13,610.77 |
| QUESTAR GAS Total | | | | 13,610.77 |
| QUILL CORPORATION | 2808905 | 2016 Yearly Blue Wall Calendar | 01/28/2016 | 9.28 |
| | 2898156 | Office and Cleaning Supplies | 02/01/2016 | 34.52 |
| | 2929789 | Pledge Multi Surface Cleaner | 02/02/2016 | 12.00 |
| QUILL CORPORATION Total | | | | 55.80 |
| RED HORSE OIL COMPANY INC | 12066 | FUEL | 01/31/2016 | 1,455.47 |
| | 12184 | FUEL | 02/05/2016 | 1,534.98 |
| | G5216 | FUEL | 01/27/2016 | 20.32 |
| RED HORSE OIL COMPANY INC Total | | | | 3,010.77 |
| ROCK SPRINGS WINLECTRIC CO | 017677 00 | 8681 Med Socket Adapter | 02/03/2016 | 4.84 |
| ROCK SPRINGS WINLECTRIC CO Total | | | | 4.84 |
| ROCK SPRINGS WINNELSON COMPANY | 205490 00 | Male Adapter Red | 02/03/2016 | 3.36 |
| | 205608 00 | PSI Relief, BTU/HR Relief | 02/03/2016 | 289.87 |
| ROCK SPRINGS WINNELSON COMPANY Total | | | | 293.23 |
| RON TURLEY ASSOCIATES, INC | 45887 | RTA CONFERENCE REGISTRATION | 01/29/2016 | 1,095.00 |
| RON TURLEY ASSOCIATES, INC Total | | | | 1,095.00 |
| ROWDY CONSTRUCTION, LLC | 102 | Thaw Frozen Water Service Line | 02/15/2016 | 850.00 |
| ROWDY CONSTRUCTION, LLC Total | | | | 850.00 |
| RUST, PETE | 022216 | BUSINESS LUNCH | 02/22/2016 | 59.82 |
| RUST, PETE Total | | | | 59.82 |
| SAFETY- KLEEN SYSTEMS INC | 69156212 | SOLVENT TANK SERVICE | 01/27/2016 | 391.76 |
| SAFETY- KLEEN SYSTEMS INC Total | | | | 391.76 |
| SALTWORX, LLC | 76 | Ice Kicker | 02/03/2016 | 2,107.98 |
| SALTWORX, LLC Total | | | | 2,107.98 |
| SCHAEFFERS MANUFACTURING COMPANY | 671247-INV1 | GREASE | 01/29/2016 | 543.51 |

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|---|------------------|--|------------|-----------------|
| SCHAEFFERS MANUFACTURING COMPANY Total | | | | 543.51 |
| SCHOFIELD-SCHALOW, E VICTORIA | 021716 | COURT APPOINTED FEES | 02/17/2016 | 508.00 |
| SCHOFIELD-SCHALOW, E VICTORIA Total | | | | 508.00 |
| SCHUMACHER, SHERRY | 031116 | TRAVEL / PINEDALE / SCHUMACHER | 01/29/2016 | 84.00 |
| SCHUMACHER, SHERRY Total | | | | 84.00 |
| SHANTELL ERICKSON | 031416 | TRAVEL / LITTLETON / ERICKSON | 12/26/2015 | 156.00 |
| SHANTELL ERICKSON Total | | | | 156.00 |
| SHOPKO HOMETOWN #760 | 02052016 | BLEACH | 02/05/2016 | 21.86 |
| SHOPKO HOMETOWN #760 Total | | | | 21.86 |
| SMITH POWER PRODUCTS INC | 396957 | REPLACEMENT | 01/26/2016 | 449.32 |
| SMITH POWER PRODUCTS INC Total | | | | 449.32 |
| SMITH, DAVID ANDREW | 021816 | People's Comp 5th \$335, NICA Comp 4th \$610 | 02/18/2016 | 945.00 |
| SMITH, DAVID ANDREW Total | | | | 945.00 |
| SOUTHWEST COUNSELING SERVICES | 200-031 | JAN 2016 EAP CONTRACT BILLING | 01/01/2016 | 583.33 |
| SOUTHWEST COUNSELING SERVICES Total | | | | 583.33 |
| SPEINLICHT, ALLISA | 021016 | REFUND / GRASP | 02/10/2016 | 72.00 |
| SPEINLICHT, ALLISA Total | | | | 72.00 |
| SPENCE, ROBERT A | 021816 | COURT APPOINTED FEES | 02/18/2016 | 1,550.00 |
| SPENCE, ROBERT A Total | | | | 1,550.00 |
| STOEGER, CHASE | 021616 | REF / SOCCER | 02/16/2016 | 60.00 |
| STOEGER, CHASE Total | | | | 60.00 |
| STOEGER, TAYLOR | 021616 | REF / SOCCER | 02/16/2016 | 40.00 |
| STOEGER, TAYLOR Total | | | | 40.00 |
| STRANGE, KILEY | 021616 | REF / INDOOR SOCCER | 02/16/2016 | 72.00 |
| STRANGE, KILEY Total | | | | 72.00 |
| SWEETWATER CONSTRUCTION SERVICES LLC | 091015 | Core Bit, Core Drill Rental, Labor | 09/10/2015 | 1,389.00 |
| SWEETWATER CONSTRUCTION SERVICES LLC Total | | | | 1,389.00 |
| TERMINIX OF WYOMING | 10268876 | Monthly Service for February | 02/09/2016 | 42.00 |
| TERMINIX OF WYOMING Total | | | | 42.00 |
| TETON COUNTY SHERIFF'S OFFICE | 01212016 | K9 TRAINING | 01/21/2016 | 110.00 |
| TETON COUNTY SHERIFF'S OFFICE Total | | | | 110.00 |
| THE GREEN RIVER STAR | 3229 | ADVERTISING / WORKSHOP | 01/06/2016 | 99.00 |
| | 3243 | ADVERTISING / AGENDA | 01/13/2016 | 99.00 |
| | 3262 | ADVERTISING / COUNCIL MINUTES | 01/20/2016 | 962.50 |
| | 3263 | ADVERTISING / COUNCIL MINUTES | 01/20/2016 | 997.50 |
| | 3264 | ADVERTISING / COUNCIL MINUTES | 01/20/2016 | 840.00 |
| | 3271 | ADVERTISING / AGENDA | 01/27/2016 | 99.00 |
| | 3276 | ADVERTISING / COUNCIL MINUTES | 01/27/2016 | 770.00 |
| | 3278 | Health and Fitness Ad | 01/27/2016 | 168.75 |
| THE GREEN RIVER STAR Total | | | | 4,035.75 |
| THE RADIO NETWORK | 16010413 | ADVERTISING / COUNCIL MEETINGS | 01/31/2016 | 50.00 |
| | 16010414 | ADVERTISING / COUNCIL MEETINGS | 01/31/2016 | 50.00 |
| | 16010415 | ADVERTISING / COUNCIL MEETINGS | 01/31/2016 | 50.00 |
| | 16010416 | ADVERTISING / COUNCIL MINUTES | 01/31/2016 | 50.00 |
| | 16010568 | Recreation Center Radio Spots | 01/31/2016 | 138.88 |
| | 16010569 | Recreation Center Radio Spots | 01/31/2016 | 138.88 |
| | 16010570 | Recreation Center Radio Spots | 01/31/2016 | 138.88 |
| | 16010571 | Recreation Center Radio Spots | 01/31/2016 | 138.88 |
| THE RADIO NETWORK Total | | | | 755.52 |
| THE TIRE DEN INC | 1-252888 | PD TIRES | 01/29/2016 | 1,093.76 |
| THE TIRE DEN INC Total | | | | 1,093.76 |
| TOUR ICE OF CENTRAL UTAH | 01-23225 | 74 Ice Sculpting Blocks | 01/11/2016 | 3,128.00 |
| | 01-23225A | Ice Blocks Ordered in Addition to Blocks on P.O. | 01/11/2016 | 276.00 |
| TOUR ICE OF CENTRAL UTAH Total | | | | 3,404.00 |
| TYLER TECHNOLOGIES INC | 025-142413 | CASH DRAWER MAINTENANCE | 12/16/2015 | (32.27) |
| TYLER TECHNOLOGIES INC Total | | | | (32.27) |
| UHRICH, FRED | 021016 | REFUND / KITTENS | 02/10/2016 | 40.00 |
| UHRICH, FRED Total | | | | 40.00 |
| UNITED LABORATORIES | INV145181 | Baseline Lotion Hand and Body Soap | 02/04/2016 | 350.04 |
| UNITED LABORATORIES Total | | | | 350.04 |
| US BANK | BMOR SYMB011416 | GR PD COIN | 01/25/2016 | 885.00 |
| | BRAN AMAZ011216 | WRIST REST | 01/25/2016 | 29.64 |
| | BRAN AMAZ012416 | Office Supplies | 01/25/2016 | 83.90 |
| | CSTE FBINAT11416 | 2016 MEMBERSHIP DUES | 01/25/2016 | 80.00 |
| | CSTE IACP011916 | 2016 MEMBERSHIP DUES | 01/25/2016 | 150.00 |
| | DGAR ADORA122315 | IOGEAR 2-PORT USB 2.0 PRINTER | 12/28/2015 | 19.49 |
| | DGAR STAPL121615 | SANDISKS | 12/28/2015 | 19.06 |
| | DLAU IABTI010516 | MEMBERSHIP RENEWAL | 01/25/2016 | 50.00 |

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|--|-------------------|--|------------|-----------------|
| | DSTE EXXON012116 | FUEL | 01/25/2016 | 37.00 |
| | ERIC CHEY011416 | WEDA CONF/RUST,CLEVENGER,PETERSON,WILSON, | 01/25/2016 | 1,475.00 |
| | ERIC LIFE010816 | LIFELINE TRAINING/ERICKSON & HOLZGRAFE | 01/25/2016 | 418.00 |
| | ERIC TRAVEL12016 | TRAVEL INSURANCE/ERDMANN | 01/25/2016 | 29.99 |
| | ERIC UNITED11916 | AIRFARE/ERDMAN-EMMITSBURG MD | 01/25/2016 | 545.20 |
| | ESMA ACEHA011216 | BATTERY | 01/25/2016 | 9.53 |
| | ESMA WYOWI010416 | USB DATA CABLE | 01/25/2016 | 21.19 |
| | JFER HOMEDE10616 | CEDAR PICKETS | 01/25/2016 | 102.00 |
| | JMEL COWBOY10916 | MEALS & FOOD FOR STRATEGIC PLANNING | 01/25/2016 | 11.95 |
| | JMEL SMITH010916 | MEALS & FOOD FOR STRATEGIC PLANNING | 01/25/2016 | 21.57 |
| | JMEL SUBWA10716 | MEALS & FOOD FOR STRATEGIC PLANNING | 01/25/2016 | 42.40 |
| | JPAL ABC-NV11416 | VW TREATMENT EXAM | 01/25/2016 | 98.00 |
| | KSAD AMAZ011516 | PLASTIC CUPS | 01/25/2016 | 45.94 |
| | KSAD CANDY11316 | SUPPLIES FOR CRYSTAL CLASSIC | 01/25/2016 | 149.06 |
| | KSAD FUNEX11816 | SUPPLIES FOR CRYSTAL CLASSIC | 01/25/2016 | 367.17 |
| | KWIL NANOCH12016 | NANOCHIPS | 01/25/2016 | 199.50 |
| | LERD PITSTO12316 | FUEL | 01/25/2016 | 75.00 |
| | LERD SMITH123115 | WATER | 01/25/2016 | 279.44 |
| | LLEI NPSNEE11216 | CERTIFICATE PAPER | 01/25/2016 | 70.24 |
| | MHOL USPS011916 | POSTAGE | 01/25/2016 | 18.75 |
| | MHOL USPS012216 | POSTAGE | 01/25/2016 | 5.72 |
| | MNEU MBS011916 | POSTCARDS | 01/25/2016 | 51.89 |
| | MNEU SMITH011416 | Office Supplies | 01/25/2016 | 15.98 |
| | MPON AMAZ011416 | MOULTRIE P-150I GAME CAMERA | 01/25/2016 | 539.97 |
| | MPON AMAZ11816 | SANDISK 16GB | 01/25/2016 | 33.64 |
| | MSEP FREDPR11116 | REGISTRATION FEES | 01/25/2016 | 128.00 |
| | MWES LITTLE12116 | LODGING/CHEYENNE WY | 01/25/2016 | 89.00 |
| | MWES SWCO11516 | RECORDING FEES | 01/25/2016 | 55.50 |
| | NHOL USPS010616 | POSTAGE | 01/25/2016 | 2.54 |
| | PHAS FREDP010516 | PAYROLL LAW REGISTRATION | 01/25/2016 | 149.00 |
| | PHAS OFFICE10716 | CALENDAR | 01/25/2016 | 21.31 |
| | PHAS VISTPR12116 | BUSINESS CARDS/WESTENSKOW | 01/25/2016 | 14.98 |
| | ROWE LOAFN12116 | FUEL | 01/25/2016 | 19.50 |
| | TJAR FBINAA11416 | 2016 MEMBERSHIP DUES | 01/25/2016 | 80.00 |
| | TJAR LOAFN011316 | FUEL | 01/25/2016 | 28.26 |
| US BANK Total | | | | 6,569.31 |
| VAUGHNS PLUMBING & HEATING | 18986 | Water Leak on Boiler | 01/29/2016 | 693.00 |
| VAUGHNS PLUMBING & HEATING Total | | | | 693.00 |
| WATER GEAR INC | 00247675 | Swim Goggles | 01/22/2016 | 871.66 |
| WATER GEAR INC Total | | | | 871.66 |
| WESCO DISTRIBUTION INC | 191721 | MH Bal 100W M90/14 | 02/04/2016 | 41.25 |
| WESCO DISTRIBUTION INC Total | | | | 41.25 |
| WESTERN RELIEF LLC | 11093 | Regular Service for Horse Corrals | 01/30/2016 | 106.00 |
| | 11094 | Regular Service for Expedition Island/Removal & Re | 01/30/2016 | 166.00 |
| | 11095 | Regular Service for Thomas Moran Park | 01/31/2016 | 212.00 |
| | 11096 | Regular Service for FMC Park | 01/31/2016 | 106.00 |
| WESTERN RELIEF LLC Total | | | | 590.00 |
| WHISLER CHEVROLET COMPANY INC | 118500CVW | Pipe | 02/08/2016 | 1,003.70 |
| | 118611CVW | GENERATOR | 02/11/2016 | 511.09 |
| WHISLER CHEVROLET COMPANY INC Total | | | | 1,514.79 |
| WHITE MOUNTAIN LUMBER & RENTAL | 2300795 | Slip joint pliers | 01/26/2016 | 26.69 |
| | 2301170 | Energy Battery D 4pk | 02/16/2016 | 7.19 |
| WHITE MOUNTAIN LUMBER & RENTAL Total | | | | 33.88 |
| WINTER EQUIPMENT COMPANY | IV29579 | Rubber Plow Blade | 02/09/2016 | 484.69 |
| WINTER EQUIPMENT COMPANY Total | | | | 484.69 |
| WYOMING DEPARTMENT OF TRANSPORTATION | 0000080159 | GRRV / TETON / HITCH POST | 01/29/2016 | 177.84 |
| WYOMING DEPARTMENT OF TRANSPORTATION Total | | | | 177.84 |
| WYOMING EMBROIDERY & SPORTING GOODS | 12147 | Sew on patches | 02/02/2016 | 12.00 |
| | 12155 | NAME / YAGER | 02/04/2016 | 30.00 |
| WYOMING EMBROIDERY & SPORTING GOODS Total | | | | 42.00 |
| WYOMING MACHINERY COMPANY | PO 4464302 | OIL SAMPLE VACUUM GUNS | 01/30/2016 | 156.00 |
| | PO 4473884 | SEALED UNIT | 02/09/2016 | 35.92 |
| | PO 4473885 | LUBE FILTER | 02/09/2016 | 33.80 |
| | PO 4475577 | CUTTING EDGE | 02/10/2016 | 811.37 |
| | PO 4475578 | BOLTS | 02/10/2016 | 212.16 |
| | PO 4475579 | BOLTS | 02/10/2016 | 320.28 |
| | PO 4476887 | Parts | 02/11/2016 | 86.88 |

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|--|--------------|-------------------------------------|------------|-------------------|
| WYOMING MACHINERY COMPANY Total | | | | 1,656.41 |
| WYOMING PUBLIC RADIO | 11737 | Prime News Package, Run of Schedule | 02/15/2016 | 300.00 |
| WYOMING PUBLIC RADIO Total | | | | 300.00 |
| Grand Total | | | | 144,194.18 |



Payroll Presented for 03-01-16 City Council

| | |
|---------------|----------------------|
| Net Payroll | 240,685.08 |
| Deductions | <u>74,692.00</u> |
| Total Payroll | <u>\$ 315,377.08</u> |

Period 2/12/16-2/25/16

Director of Finance, Chris Meats

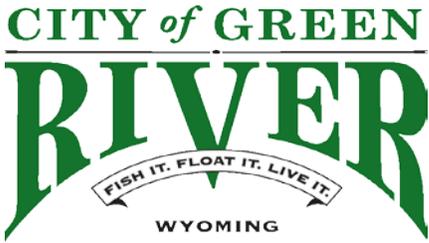
Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date



Preauthorization List

Presented for 03-01-16 City Council

Listed below are items needing to be paid prior to the next regularly scheduled council meeting. These amounts are estimates and require pre-authorization.

| | |
|---|-----------------|
| PAYROLL AND RELATED EXPENSES (includes FICA and Federal Tax deposit, workers comp. and Retirement) | \$ 1,000,000.00 |
| PETTY CASH REIMBURSEMENT & POSTAGE | 5,000.00 |
| US BANK - Miscellaneous credit card charges | 40,000.00 |
| MUNICIPAL COURT - Jury fees | 2,000.00 |
| TRAVEL EXPENSES - Elected Officials & Employees | 8,000.00 |
| DEPOSIT REFUNDS - Faculty and Utility Refunds | 10,000.00 |

| | |
|--------------|--------------------------------------|
| Total | <u><u>\$ 1,065,000.00</u></u> |
|--------------|--------------------------------------|

Requested by : _____
Director of Finance, Chris Meats