



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: JULY 5, 2016 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PROCLAMATIONS**

A. **AMERICAN LEGION FREEDOM DAYS PROCLAMATION**

Documents: [AMERICAN LEGION PROC.PDF](#)

V. **PRESENTATIONS**

A. **GREEN RIVER CHAMBER OF COMMERCE UPDATE**

VI. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VII. **PUBLIC HEARING**

A. **2016 M.E.E.T. IN GREEN RIVER URBAN RENWAL PLAN**

A Public Hearing to solicit public input regarding the 2016 M.E.E.T. in Green River Urban Renewal Plan. Consideration of a Resolution approving said plan will occur later during this meeting.

B. **BUILDING CODE UPDATES**

A public hearing to solicit input on an Ordinance updating to the latest editions of the International Building Code Family and the latest National Electrical Code, and adopting the 2015 International Existing Building Code. The ordinance will be considered for first reading later on the agenda.

Documents: [CODE ADOPTION PUBLIC HEARING AGENDA PACKET.PDF](#)

VIII. **BOARD AND COMMITTEE APPOINTMENTS**

A. **APPOINTMENT OF MICHAEL NELSON TO THE PARKS AND**

RECREATION ADVISORY BOARD

Mayor Rust recommends the appointment of Michael Nelson to the Parks and Recreation Advisory Board for a three (3) year term commencing in July of 2016 and terminating in July of 2019.

Suggested motion: I move to confirm the Mayor's appointment of Michael Nelson to a three (3) year term on the Parks and Recreation Advisory Board beginning July of 2016 and terminating July of 2019.

Documents: [APPOINTMENT PARKS RECREATION ADVISORY BOARD.PDF](#)

B. REAPPOINTMENT OF MISTI ZIMMERMAN TO THE TREE BOARD

Mayor Rust recommends the reappointment of Misti Zimmerman to the Parks & Recreation's Tree Board for a three (3) year term beginning in July of 2016 and terminating in July of 2019.

Suggested Motion: I move to confirm Mayor Rust's reappointment of Misti Zimmerman to the Parks & Recreation's Tree Board for a three (3) year term, beginning July 2016 and terminating July 2019.

Documents: [REAPPOINTMENT.PDF](#)

IX. ORDINANCES

A. CONSIDERATION ON FIRST READING AN ORDINANCE AMENDING CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS

Consideration on first reading an Ordinance amending Chapter 7 of the Green River Code of Ordinances to update to the latest editions of the International Building Code Family and the latest National Electrical Code, and adopting the 2015 International Existing Building Code.

Suggested Motion: I move to approve on first reading an Ordinance adopting, with amendments, the 2015 editions of the International Building Code, Residential Code, Existing Building Code, Plumbing Code, Mechanical Code, Property Maintenance Code, Fuel Gas Code and Fire Code, and the 2014 National Electrical Code.

Documents: [CODE ADOPTION 1ST READING AGENDA PACKET.PDF](#)

X. RESOLUTIONS

A. CONSIDERATION OF A RESOLUTION APPROVING THE 2016 M.E.E.T. IN GREEN RIVER URBAN RENEWAL PLAN

Consideration of a Resolution approving the 2016 M.E.E.T. in Green River Urban Renewal Plan for the Urban Renewal Areas identified as the Central Business District and the River Corridor District.

Suggested Motion: I move to approve the Resolution approving the 2016 M.E.E.T. in Green River Urban Renewal Plan for the Urban

Renewal areas identified as the Central Business District and the River Corridor District.

Documents: [RESOLUTION - URA.PDF](#)

B. CONSIDERATION OF A RESOLUTION AUTHORIZING THE SUBMISSION A SRF LOAN APPLICATION FOR AN ADDITIONAL \$1.2 MILLION FOR THE WASTEWATER TREATMENT PLANT REPLACEMENT FACILITY DESIGN

The City recently applied for and received conditional approval for a \$1.2 Million State Revolving Fund (SRF) Loan to develop the Design for a Wastewater Treatment Plant Replacement Facility. However, the City did not receive a requested Mineral Royalties Grant to match the loan. Given the current grant funding situation at the State, Public Works desires to apply for an additional \$1.2 Million SRF Loan to allow the project design to move forward in the 2016-2017 budget year. The new facility design is expected to take one year, and additional funding would be needed prior to any construction activities.

Suggested Motion: I move to approve the Resolution Authorizing the Submission of the application to the Wyoming State Revolving Fund Program for a \$1.2 million loan for the design phase of the Wastewater Treatment Plant Replacement Facility Project on behalf of the Governing Body for the City of Green River and authorize the Mayor to sign pertinent loan documents.

Documents: [SRF LOAN JULY 2016.PDF](#)

XI. COUNCIL ACTION ITEMS

A. CONSIDERATION TO APPROVE THE RELEASE OF A PORTION OF THE LYNN SUBDIVISION IMPROVEMENT GUARANTEE

Approval to release a portion of the Lynn Subdivision Standby Letter of Credit for completed subdivision improvements. In accordance with the Subdivision Improvement Agreement, the release of this portion does not grant City ownership and maintenance of these improvements at this time. City acceptance of ownership and maintenance will not occur until final acceptance of all subdivision improvements and all items of provided within the Subdivision Improvement Agreement have been satisfied.

Suggested Motion: I move to approve the partial release, in the amount of _____, from Standby Letter of Credit Number 5091756, issued by RSNB Bank, for the installation of subdivision improvements installed in the Lynn Subdivision.

Documents: [PARTIAL LOC RELEASE 1 LYNN SUBDIVISION.PDF](#)

B. CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE WYOMING BUSINESS COUNCIL, THE CITY OF GREEN RIVER AND THE URA/MAIN STREET AGENCY

Consideration to authorize Mayor Rust to sign the Memorandum of Understanding between the Wyoming Business Council, the City of Green River and the URA/Main Street Agency.

Suggested Motion: I move to authorize Mayor Rust to sign the Memorandum of Understanding between the Wyoming Business Council, the City of Green River and the URA/Main Street Agency.

Documents: [MOU URAMAIN STREET.PDF](#)

C. CONSIDERATION TO ADOPT THE STANDARD TITLE VI ASSURANCE/NON-DISCRIMINATION PROVISIONS AND IDENTIFICATION OF EEO COORDINATOR

The City received a grant from the WYDOT Transportation Alternatives Program for the installation of ADA improvements at several intersections. The use of these grant funds requires the City's adoption of FHWA Standard Non-Discrimination Provisions and Assurances. The City must also identify a Title VI / EEO Coordinator for these projects.

Suggested Motion: I move to authorize the Mayor to sign the Standard Title VI Assurances / Non-Discrimination Provisions and confirm the Mayor's appointment of Mark Westenskow as the Title VI / EEO Coordinator for projects using Federal Funds obtained through WYDOT.

Documents: [WYDOT TAP GRANT PROVISIONS.PDF](#)

D. CONSIDERATION OF AMENDMENT TO THE COOPERATIVE AGREEMENT BETWEEN WYDOT AND THE CITY OF GREEN RIVER FOR THE URBAN SYSTEMS STREETS PROJECT

In 2012, the City of Green River and WYDOT entered a Cooperative Agreement for the reconstruction of portions of West Teton Boulevard, East Teton Boulevard, and Hitching Post Drive. As a condition of the Agreement, the City of Green River would pay 9.51% of the project costs, with the remainder to be funded by Federal funds administered through WYDOT. The proposed Amendment updates the Agreement to formally recognize the current project costs based on the actual low bid received by WYDOT.

Suggested Motion: I move to authorize the Mayor to sign Amendment Number One to the Cooperative Agreement between the Wyoming Department of Transportation and the City of Green River for the Urban Systems Streets Project.

Documents: [WYDOT URBAN SYSTEMS AMENDMENT.PDF](#)

E. CONSIDERATION TO APPROVE AN EASEMENT FOR UNION TELEPHONE COMPANY

Union Telephone Company is seeking to install new fiber optic

transmission equipment in corridor across Sweetwater County. A portion of the corridor would need to cross through the City Limits of Green River between the WYDOT right-of-way for I-80 and the County right-of-way for Wild Horse Canyon Road. The new fiber optic transmission line would follow the City right-of-way for Wild Horse Canyon Road for approximately 3,000 linear feet. The proposed equipment will benefit all Union Telephone customer within the area, and will be located within existing street rights-of-way.

Suggested Motion: I move to approve the Easement with Union Telephone Company within the Wild Horse Canyon Road, and authorize the Mayor to sign the pertinent Easement documents.

Documents: [EASEMENT.PDF](#)

F. CONSIDERATION TO ACCEPT A CITY OF GREEN RIVER VISTA PROGRAM GRANT

Grant funding is available for the City to utilize VISTA members to serve with the City and assist with several community-based projects. During the June 21, 2016 Council meeting, the Governing Body approved a request from the Director of Human Resources to apply for a VISTA Program grant. The grant application was successful and the City has been awarded funding for three (3) full-time VISTA members to serve in the following areas: Grants/Social Medial Outreach, Public Works Recycling/Education, and Community Development/URA/Main Street Building Inventory Development.

Suggested Motion: I move to accept a City of Green River VISTA Program grant, authorize the Mayor to sign the associated documents, and authorize the Director of Human Resources to electronically accept the grant award.

Documents: [AGENDA DOCUMENT 2016 VISTA GRANT ACCEPTANCE.PDF](#)

G. CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN THE 2016 JUSTICE ASSISTANCE GRANT FOR THE GREEN RIVER POLICE DEPARTMENT IN THE AMOUNT OF \$12,957.

Consideration to authorize the Mayor to sign the 2016 Justice Assistance Grant (JAG) in the amount of \$12,957, that will be utilized to purchase equipment to enhance our mobile data terminal reliability.

Suggested Motion: I move to authorize the Mayor to sign the 2016 Justice Assistance Grant for the Green River Police Department in the amount of \$12,957.

Documents: [JAG GRANT.PDF](#)

XII. CONSENT AGENDA

A. APPROVAL OF AN AGREEMENT WITH AFLAC TO AMEND THE BENEFIT PLAN YEAR

The Payroll Account Acknowledgement agreement with AFLAC will amend the benefit plan year from July 1-June 30 to January 1-December 31 for AFLAC benefit premiums that are handled through payroll deduction. This change coincides with our other employee benefit plans that have already been moved to a calendar year basis.

Suggested Motion: I move to approve the Payroll Account Acknowledgement with AFLAC to amend the City's employee benefit plan year and authorize the Mayor to sign the agreement.

Documents: [AFLAC CONSENT AGENDA PLAN YEAR CHANGE 06282016.PDF](#)

B. APPROVAL OF A MAINTENANCE AGREEMENT WITH THE JOINT POWERS TELECOM BOARD FOR INTERNET SERVICES

Internet services are a major part of the everyday activities of the City. We utilize several cloud applications and other direct services on the internet. These connections also allow us to provide our telephone services for the City and help in connecting our City buildings. This agreement outlines the terms and conditions of the JPTB to provide broadband services and fiber optic connections to the City of Green River.

Suggested Motion: I move to approve the agreement with the Joint Powers Telecom Board for fiber optic services, in the amount of \$27,360.

Documents: [JPTB AGREEMENT.PDF](#)

C. APPROVAL FOR THE FISH BOWL INC. TO USE THEIR CITY ISSUED RETAIL LIQUOR LICENSE TO CATER A PRIVATE WEDDING AT THE SWEETWATER COUNTY EVENTS COMPLEX

The Fish Bowl holds retail liquor license #17 in the City of Green River and would utilize this license to cater a private wedding at the Sweetwater County Events Complex. The ceremony will take place on July 16, 2016, from 4 pm to midnight, pending approval by the Rock Springs City Council.

Suggested Motion: I move to grant permission for The Fish Bowl Inc. dba, The Fish Bowl Bowling Center to use their city issued retail liquor license to cater a private wedding on July, 16, 2016 at the Sweetwater County Events Complex, pending approval by the Rock Spring City Council.

Documents: [THE FISH BOWL INC.PDF](#)

D. APPROVAL OF A TRADE AGREEMENT BETWEEN THE RADIO NETWORK AND GREEN RIVER RECREATION CENTER

The Recreation Center has worked with The Radio Network for several years with trading advertisements on their radio stations at The Radio

Network for memberships at the Green River Recreation Center. The Radio Network will get us a list of employee's they would like to participate at the Green River Recreation Center, the monetary value of those memberships is configured, and The Radio Network gives the Green River Recreation Center advertising on their stations up to the same financial value (based on their rates).

Suggested Motion: I move to approve the trade agreement between The Radio Network and Green River Recreation Center.

Documents: [RADIO NETWORK TRADE AGREEMENT AGENDA 6.21.16.PDF](#)

E. APPROVAL OF A TRADE AGREEMENT BETWEEN WYORADIO AND GREEN RIVER RECREATION CENTER

The Recreation Center has been in a similar trade agreement with the Radio Network for several years. This would involve trading advertisements on WyoRadio stations for memberships at the Green River Recreation Center. WyoRadio will get us a list of employee's that would like to participate at the Green River Recreation Center, the monetary value of those memberships is configured, and WyoRadio give the Green River Recreation Center advertising on their station up to the same financial value (based on their rates).

Suggested Motion: I move to approve the trade agreement between WyoRadio and Green River Recreation Center.

Documents: [WYORADIO TRADE AGREEMENT AGENDA 6.21.16.PDF](#)

F. LANDFILL REMOVAL REQUEST BY VANCE MCGAHEY

Removal of items from the Landfill has to be approved by the Governing Body per City Ordinance Section 14-7 (b).

Suggested Motion: I move to approve the Landfill Removal Request from Vance McGahey to remove railroad ties.

Documents: [LANDFILL ITEM REMOVAL JUNE 2016.PDF](#)

G. APPROVAL OF MINUTES FOR:

G.i. June 14, 2016 Workshop

Documents: [JUNE 14, 2016 MINUTES.PDF](#)

G.ii. June 21, 2016 Council

Documents: [JUNE 21, 2016 COUNCIL MINUTES SIGNATURES.PDF](#)

H. APPROVAL OF PAYMENT OF BILLS:

H.i. Prepaid - \$665,498.75

Documents: [7-5-16 PREPAID INVOICES.PDF](#)

H.ii. Outstanding Invoices - \$299,314.15

Documents: [7-5-16 OUTSTANDING INVOICES.PDF](#)

H.iii. Payroll Expenditures - \$344,014.07

Documents: [7-5-16 PAYROLL.PDF](#)

H.iv. Preauthorization Payments - \$1,065,000.00

Documents: [7-5-16 PREAUTHORIZATION.PDF](#)

XIII. CITY ADMINISTRATOR'S REPORT

XIV. CITY ATTORNEY'S REPORT

XV. MAYOR AND COUNCIL REPORTS

XVI. ADJOURNMENT