



## CITY COUNCIL AGENDA

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I. 7:00 PM **CALL TO ORDER: DECEMBER 6, 2016 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PRESENTATIONS**

A. **ROBERT KERR AWARD FOR OUTSTANDING SERVICE TO JASON PALMER**

The Mayor and Council would like to honor Jason Palmer with the Robert Kerr Award for his outstanding service. During his many years with the Wyoming Water Quality & Pollution Control Association (WWQ & PCA), he has kept the operators first in his thoughts and actions. He has spent countless hours planning and organizing training sessions that have benefited all of the WWQ & PCA members and operators. He has always made himself available to other board members to answer questions and give input when needed. He willingly shares his skills with other operators and still is the WWQ & PCA contact person for collection system questions. The WWQ & PCA is fortunate to have Jason as a member and it would not be the organization that it is today without him. Thank you Jason.

V. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. **BOARD AND COMMITTEE APPOINTMENTS**

A. **REAPPOINTMENT OF TOM JARVIE TO THE SWEETWATER COMBINED COMMUNICATIONS JOINT POWERS BOARD**

Mayor Rust recommends the reappointment of Tom Jarvie to the Sweetwater Combined Communication Joint Powers Board for a three year term.

**Suggested Motion:** Confirm the Mayor's reappointment of Tom Jarvie to the Sweetwater Combined Communications Joint Powers Board for a three (3) year term, current term expires January 21, 2017.

Documents:

[REAPPOINTMENT - SWCCJPB.PDF](#)

**B. REAPPOINTMENT OF ALLAN WILSON TO THE SWEETWATER COUNTY TRAVEL & TOURISM BOARD**

The Sweetwater County Travel & Tourism Board would like the Green River City Council to consider reappointing board member Allan Wilson for another three (3) year term, beginning December 7, 2016 through December 2019.

**Suggested Motion:** I move to confirm the Mayor's reappointment of Allan Wilson to the Sweetwater County Travel & Tourism Board for a three (3) year term, beginning December 7, 2016 through December 2019.

Documents:

[REAPPOINTMENT - WILSON.PDF](#)

**VII. RESOLUTIONS**

**A. CONSIDERATION OF A RESOLUTION TO APPROVE THE AMENDMENT TO THE JOINT POWERS AGREEMENT SWEETWATER COUNTY JOINT TRAVEL & TOURISM BOARD**

The Joint Travel & Tourism Board would like to update the current agreement with the amendments to the Lodging Tax, Paragraph 4: Joint Powers Board and paragraph 5: Appointment and Terms of Office.

**Suggested Motion:** I move to approve the Resolution for the Amendment to the Joint Powers Agreement for the Sweetwater County Joint Travel and Tourism Board, pending approval by Sweetwater County, the City of Rock Springs, the Town of Granger, and the Town of Wamsutter.

Documents:

[JOINT TRAVEL.PDF](#)

**B. CONSIDERATION OF A RESOLUTION ACCEPTING THE COMPLETED LYNN SUBDIVISION IMPROVEMENTS AND A ONE YEAR MAINTENANCE BOND**

To consider a Resolution to accept the control and maintenance of completed improvements installed within the Lynn Subdivision, with conditions, and acceptance of a One Year Maintenance Bond.

**Suggested Motion:** I move to approve the Resolution accepting the control and maintenance of the completed improvements installed within the Lynn Subdivision, as conditioned within the Resolution, releasing \$74,636.57 of Standby Letter of Credit Number 5091756, and accepting the one year warranty in the form of a One Year Maintenance Bond Letter of Credit, Number 5091756MAINT, issued by

RSNB, in the amount of \$112,136.57 to guarantee the completed improvements, for one year from the date of acceptance.

Documents:

[IMPROVEMENT ACCEPTANCE AGENDA FORM.PDF](#)

## VIII. COUNCIL ACTION ITEMS

### A. CONSIDERATION TO APPROVE THE REMOVAL OF A LIEN ON THE TOMAHAWK HOTEL

In October of 2009 the City of Green River and Green River Futures entered into a joint venture to utilize grant funds from the Wyoming Business Council to purchase and do some restoration work on the historical Tomahawk Hotel. Since Futures was the property owner but the City was required to be the grantee and responsible for the repayment of any funds for the duration of grant, the City and WBC requested a mortgage for the repayment of any grant funds until the grant was fully fulfilled. The construction for the grant was completed in July 2011 and the remainder of the grant reporting period ended in July 2016. Thus since the grant obligations have been fulfilled, Futures has requested the release of the mortgage. The WBC and the City agree the mortgage terms have been fulfilled and believe the mortgage can be released.

#### **Suggested Motions:**

**1st Motion:** I move to un-table the motion to approve and authorize the Mayor to sign the Release of Real Estate Mortgage between the City of Green River and Green River Futures for the Tomahawk Hotel, in the amount of \$400,000.

**2nd Motion:** I move to approve and authorize the Mayor to sign the Release of Real Estate Mortgage between the City of Green River and Green River Futures for the Tomahawk Hotel, in the amount of \$400,000.

Documents:

[AGENDA - TOMAHAWK.PDF](#)

### B. CONSIDERATION TO APPROVE THE 2016/2017 HIGHWAY SAFETY GRANT AGREEMENT WITH WYDOT AND THE WYOMING SHERIFFS AND CHIEFS OF POLICE

Each year the GRPD utilizes the Highway Safety Grant to assist traffic safety in the area of DUI and Occupancy protection through increased enforcement. The grant allows for specific event related enforcement periods for overtime for officers. This grant is 100% reimbursed by the State of Wyoming.

**Suggested Motion:** I move approve the 2016/2017 Highway Safety Grant Agreement with WYDOT and the Wyoming Sheriffs and Chiefs of

Police and authorize the Mayor to sign the agreement, in the amount of \$7,750.

Documents:

[HIGHWAY SAFETY GRANT.PDF](#)

## **IX. CONSENT AGENDA**

### **A. APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF GREEN RIVER AND OVERLAND STAGE STAMPEDE RODEO COMMITTEE**

The Memorandum of Understanding (MOU) helps better define the tasks and responsibilities of the City of Green River and the Overland Stage Stampede Rodeo Committee. The document defines which party is responsible for expenses and how the revenue is collected and reallocated for the annual special event.

**Suggested Motion:** I move to approve the 2017 MOU between the City of Green River and Overland Stage Stampede Rodeo Committee.

Documents:

[MOU FOR OSSR AGENDA DOCUMENTATION AND AGREEMENT 2017.PDF](#)

### **B. APPROVAL OF AN AGREEMENT WITH TYLER TECHNOLOGIES FOR SOFTWARE LICENSING**

The City utilizes New World software to run the City's financial management software. This agreement allows for software consulting and upgrades.

**Suggested Motion:** I move to approve the agreement with Tyler Technologies for software maintenance and support, pending approval by legal counsel.

Documents:

[AGENDA FORM TYLER TECHNOLOGIES.PDF](#)

### **C. HORSE CORRAL LEASE AGREEMENT WITH HEIDI GONDER**

To enter into a lease agreement with Heidi Gonder for corral space #17.

**Suggested Motion:** I move to approve the Horse Corral Lease Agreement with Heidi Gonder for corral space #17.

Documents:

[GONDER.HEIDI.1206.16.PDF](#)

### **D. ISSUANCE OF A CATERING PERMIT TO THE FISH BOWL, LLC**

**Suggested Motion:** I move to approve the issuance of a catering permit to The Fish Bowl, LLC, dba; The Fish Bowl Bowling Center for the Painting with a Twist event on January 21, 2017 from 4 pm to 11:30 pm, at the Island Pavilion.

Documents:

[CATERING PERMIT - THE FISH BOWL.PDF](#)

**E. ISSUANCE OF A CATERING PERMIT TO THE PONDEROSA BAR**

**Suggested Motion:** I move to approve the issuance of a catering permit to the Ponderosa Bar for the Muley Fanatic Christmas Party on December 17, 2016, from 3 pm to midnight, at the Island Pavilion.

Documents:

[CATERING PERMIT - PONDEROSA BAR.PDF](#)

**F. APPROVAL OF THE MINUTES FOR:**

**F.i. November 15, 2016 Council**

Documents:

[NOVEMBER 15, 2016 COUNCIL SIGNATURES.PDF](#)

**G. APPROVAL OF PAYMENT OF BILLS:**

**G.i. Prepaid - \$315,028.86**

Documents:

[12-6-2016 PREPAID INVOICES.PDF](#)

**G.ii. Outstanding Invoices - \$326,975.11**

Documents:

[12-6-2016 OUTSTANDING INVOICES.PDF](#)

**G.iii. Payroll Expenditures - \$337,014.05**

Documents:

[12-6-2016 PAYROLL.PDF](#)

**G.iv. Preauthorization Payments - \$1,065,000.00**

Documents:

[12-6-2016 PREAUTHORIZATION.PDF](#)

**X. CITY ADMINISTRATOR'S REPORT**

**XI. CITY ATTORNEY'S REPORT**

**XII. MAYOR AND COUNCIL REPORTS**

**XIII. ADJOURNMENT**