



## CITY COUNCIL AGENDA

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### I. 6:30 PM WORKSHOP AGENDA - FEBRUARY 20, 2018

#### A. GOAL SETTING

### II. 7:00 PM CALL TO ORDER: FEBRUARY 20, 2018 COUNCIL

### III. PLEDGE OF ALLEGIANCE

### IV. APPROVAL OF AGENDA

### V. PRESENTATIONS

#### A. GREEN RIVER CHAMBER OF COMMERCE UPDATE

#### B. 2017 FISCAL YEAR AUDIT REPORT

### VI. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

### VII. PUBLIC HEARING

#### A. PUBLIC HEARING FOR LIQUOR LICENSE RENEWALS

Documents:

[AGENDA - PUBLIC NOTICE.PDF](#)

### VIII. BOARD AND COMMITTEE APPOINTMENTS

#### A. REAPPOINTMENT OF MR. TERRY LEIGH TO THE JOINT POWERS WATER BOARD

Mr. Leigh currently serves on the Joint Powers Water Board and his term will end February 28, 2018. Mr. Terry Leigh has been recommended by the Board to serve a 3-year term beginning March 1, 2018 and ending on February 28, 2021.

**Suggested Motion:** I move to confirm the Mayor's reappointment of Terry Leigh to the Joint Powers Water Board for a three (3) year term

beginning March 1, 2018 and ending February 28, 2021.

Documents:

[LEIGH\\_TERRY AGENDA-LETTER OF RECOMMENDATION.PDF](#)

## IX. RESOLUTIONS

### A. CONSIDERATION OF A RESOLUTION APPROVING AMENDMENTS TO THE CITY'S CLASSIFICATION PLAN

There are three changes to the City's Classification Plan that staff would like to recommend. The first is the removal of the solid waste positions due to the City privatizing solid waste services. Second, with some restructuring in the Police Department, staff would like to establish an evidence technician position and third, with the mid-year resolution that was approved at the last council meeting administration would like to add a communications administrator position.

**Suggested Motion:** I move to approve the resolution amending the City's Classification Plan by removing the Sanitation Supervisor, Sanitation Operator I, II, and III and the Meter Reader positions and adding the Communications Administrator and Evidence Technician positions.

Documents:

[AGENDA - RESOLUTION.PDF](#)

## X. COUNCIL ACTION ITEMS

### A. CONSIDERATION OF CHANGE ORDER #2 - 2017 CIP HITCHING POST DRIVE RECONSTRUCTION PROJECT

During the construction of the Hitching Post Drive 6<sup>th</sup> Penny project, a typographical error was discovered in the original project Bid Form. The line item for new concrete sidewalk (4") was off by a factor of 10. (The contract quantity was listed as 1,560 SF, but should have been 15,600 SF.) This Change Order #2 will increase the contract quantity of concrete sidewalk (4") by 4,000 SF. The resulting increase in the contract amount is \$20,000. This amount is all that is needed to adequately fund the contract due to underruns on other bid items.

**Suggested Motion:** I move to approve Change Order Number 2 for the 2017 CIP – Hitching Post Drive Reconstruction Project (6th Penny Year 4), in the amount of \$20,000.00, and authorize the Mayor to sign the Change Order.

Documents:

[2017 CIP HITCHING POST CO 2.PDF](#)

### B. CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING

**BETWEEN THE WYOMING BUSINESS COUNCIL, THE CITY OF GREEN RIVER AND THE URA/MAIN STREET AGENCY**

The Wyoming Business Council requires a signed Memorandum of Understanding for the provision of services to the local program by Wyoming Main Street. The MOU outlines the responsibilities of the Wyoming Business Council, the City of Green River and the Green River URA/Main Street Agency.

**Suggested Motion:** I move to approve the Memorandum of Understanding between the Wyoming Business Council, the City of Green River, and the Green River URA/Main Street Agency.

Documents:

[AGENDA - URA MAIN STREET MOU.PDF](#)

**XI. CONSENT AGENDA**

**A. APPROVAL OF LIQUOR LICENSE RENEWALS**

**Suggested Motion:** I move to approve the renewal of the liquor licenses presented for the period from April 1, 2018 through March 31, 2019, pending legal and State approval.

Documents:

[AGENDA LIQUOR LICENSE RENEWALS.PDF](#)

**B. APPROVAL TO WAIVE FEES BASED ON THE RECOMMENDATION OF THE UTILITY REVIEW COMMITTEE**

**Suggested Motion:** I move to approve the Utility Review Committee's recommendation of crediting utility account 4780-002, in the amount of \$1,533.95.

Documents:

[AGENDA - UTILITY REVIEW.PDF](#)

**C. APPROVAL TO WRITE OFF ACCOUNT BALANCES THAT HAVE BEEN DEEMED UNCOLLECTABLE**

**Suggested Motion:** I move to write off account #303 for \$50.00, account #328 for \$121.04, account #354 for \$1,305.00 and account #389 for \$53.00.

Documents:

[AGENDA - WRITE OFF ACCOUNTS.PDF](#)

**D. APPROVAL OF 2018 QUILTING ON THE GREEN MEMORANDUM OF UNDERSTANDING**

**Suggested Motion:** I move to approve the 2018 Quilting on the Green Memorandum of Understanding (MOU) between the Quilting on the Green Committee and the City of Green River.

Documents:

[2018 QUILTING ON THE GREEN MOU AND CONSENT AGENDA REPORT-2.20.2018.PDF](#)

**E. APPROVAL TO APPLY FOR AND ACCEPT BOCES GRANT FUNDS FOR THE SUMMER DAY CAMP PROGRAM**

**Suggested Motion:** I move to authorize the Parks and Recreation Department apply for and accept, if awarded BOCES Funds, in the amount of \$1,372.14 for Summer Day Camp supplies.

Documents:

[AGENDA - BOCES GRANT.PDF](#)

**F. HORSE CORRAL LEASE WITH BRANDON MEAD**

**Suggested Motion:** I move to enter into a lease agreement with Brandon Mead for horse corral spaces 48 and 49.

Documents:

[COUNCIL AGENDA.PDF](#)

**G. APPROVAL OF MINUTES FOR:**

**G.i. February 6, 2018 Council**

Documents:

[FEBRUARY 6, 2018 COUNCIL SIGNATURES.PDF](#)

**H. APPROVAL OF PAYMENT OF BILLS:**

**H.i. Prepaid Invoices - \$235,380.83**

Documents:

[2-20-18 PREPAID INVOICES.PDF](#)

**H.ii. Outstanding Invoices - \$316,540.56**

Documents:

[2-20-18 OUTSTANDING INVOICES.PDF](#)

**H.iii. Payroll Expenditures - \$267,411.00**

Documents:

[2-20-18 PAYROLL.PDF](#)

**H.iv. Preauthorization Payments - \$1,065,000.00**

Documents:

[2-20-18 PREAUTHORIZATION.PDF](#)

**XII. CITY ADMINISTRATOR'S REPORT**

**XIII. CITY ATTORNEY'S REPORT**

**XIV. MAYOR AND COUNCIL BOARD UPDATES & REPORTS**

**XV. EXECUTIVE SESSION (IF NEEDED)**

**XVI. ADJOURNMENT**