



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: APRIL 7, 2020 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PROCLAMATIONS**

A. **NATIONAL LIBRARY WEEK**

Documents:

[2020 NATIONAL LIBRARY WEEK PROCLAMATION.PDF](#)

B. **NATIONAL SERVICE RECOGNITION DAY**

Documents:

[2020 NATIONAL SERVICE RECOGNITION DAY.PDF](#)

C. **SEXUAL ASSAULT AWARENESS MONTH**

Documents:

[2020 SEXUAL ASSAULT AWARENESS MONTH.PDF](#)

V. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. **RESOLUTIONS**

A. **CONSIDERATION OF A RESOLUTION APPROVING AMENDMENT NUMBER TWO TO THE PURCHASE AND DEVELOPMENT AGREEMENT WITH NEW PEAK CONSTRUCTION COMPANY, LLC REGARDING THE SALE OF TRACTS B & C OF THE LINCOLN SCHOOL ADDITION**

On March 27, 2020, New Peak Construction Company, LLC submitted a second written request for an amendment to the Purchase and Development Agreement to allow for an additional one-year extension for the approval of the Final Plat.

Suggested Motion: I move to approve the Resolution granting and authorizing the execution of Amendment Number Two to the Purchase and Development Agreement with New Peak Construction Company, LLC to allow for a one-year extension to receive subdivision final plat approval, expiring April 17, 2021, which is 36 months of entering into the original Purchase and Development Agreement.

Documents:

[AGENDA - RESOLUTION.PDF](#)

B. CONSIDERATION OF A RESOLUTION ACCEPTING THE WYOMING STATE FORESTRY GRANT FUNDS

The Parks & Recreation Department applied for and was awarded a Wyoming State Forestry Grant for the planting of trees along East Teton Blvd. This resolution accepts the funding in the amount of \$6,235.

Suggested Motion: I move to approve the resolution increasing the General Fund in the Parks & Recreation Department for the planting of trees along East Teton Blvd, in the amount of \$6,235.

Documents:

[RESOLUTION - FORESTRY GRANT.PDF](#)

C. CONSIDERATION OF A RESOLUTION TO ACCEPT THE SWC SCHOOL DISTRICT #2 REC MILL GRANT FUNDS FOR THE EDGEWATER PARK IMPROVEMENTS

The Parks & Recreation Department applied for and received a grant from Sweetwater County School District #2 Rec Mil Board to replace the existing playground and to add four pickleball courts with nets at Edgewater Park. This resolution accepts the funding in the amount of \$50,000.

Suggested Motion: I move to approve the resolution increasing the General Fund for the Parks Maintenance Program (640.PGPMTTC), in the amount of \$50,000.

Documents:

[RESOLUTION - GRANT EDGEWATER PARK.PDF](#)

VII. COUNCIL ACTION ITEMS

A. CONSIDERATION TO AWARD THE CONCESSION STAND

PROPOSALS FOR STRATTON MYERS AND VETERANS PARK

The Parks & Recreation Department advertised on March 4th and March 11th to accept proposals to operate the concession stands during the 2020 season at Stratton Myers Park and Veterans Parl. RaNae Johnson with The Snak Shak LLC submitted proposals to operate both parks. The concession stand agreements are for the 2020 season starting May 1, 2020 through approximately October 1, 2020.

Suggested Motion: I move to approve the agreements with RaNae Johnson to operate the concession stands at Stratton Myers and Veterans Park for the 2020 season.

Documents:

[2020 CONCESSION STAND OPERATION.PDF](#)

B. CONSIDERATION TO APPROVE THE GRANT AGREEMENT WITH THE WYOMING STATE FORESTRY DIVISION

This grant agreement will allow the City to plant 28 trees along East Teton Blvd., install a 2 inch meter pit to give water access to the project and for future uses in the area and install a automatic irrigation system to water the trees. The labor will be provided by city staff and volunteers. The matching funds will come from within the existing budget.

Suggested Motion: I move to authorize the Mayor to sign the 2020 Community Forestry Grant Agreement with the Wyoming State Forestry Division, in the amount of 4,500, pending legal approval.

Documents:

[AGENDA - FORESTRY GRANT AGREEMENT.PDF](#)

C. CONSIDERATION TO APPROVE THE CONTRACT DOCUMENTS WITH GREINER FORD OF CASPER

In November 2019 a bid was awarded to Greiner Ford for the purchase of 7 new trucks. The trucks are in and Greiner Ford has requested some additional documents outside of the bid be signed.

Suggested Motion: I move to approve and have the Mayor sign the "We Owe" and the "Acknowledgement of as is Sale" with Greiner Ford of Casper Wyoming.

Documents:

[AGENDA FORM GREINER FORD PURCHASE DOCUMENTS.PDF](#)

D. CONSIDERATION TO APPROVE THE GRANT AWARD

AGREEMENT WITH THE WYOMING DIVISION OF CRIMINAL INVESTIGATION (DCI)

For more than 20 years, the Green River Police Department has received grant funding through from the Wyoming Division of Criminal Investigation (DCI) as part of the federal HIDTA program. This funding pays the salary and majority of fringe benefits for one task force officer assigned to the DCI Southwest Drug Enforcement Team. This position is currently the only GRPD Officer dedicated solely to drug investigations. Through our partnership with DCI, our officer is able to draw from the experience and capabilities of others on the team while coordinating investigative efforts and minimizing redundant investigative efforts from multiple agencies. The Police Department applied for and has been granted \$91,682 for this position for calendar year 2020.

Suggested Motion: I move to approve the 2020 HIDTA Sub-Contract Grant Award from DCI, in the amount of \$91,682 and authorize Mayor Rust and Chief Jarvie to sign the agreement.

Documents:

[AGENDA - HITDA GRANT.PDF](#)

E. CONSIDERATION TO AWARD THE 2020 NORTH 3RD WEST WATER IMPROVEMENT PROJECT

This project consists of the installation/replacement of water mains and associated components in North 3rd West and an the adjacent alley. The bid opening was held on March 12, 2020. Two conforming bids were received for the project, Jackman Construction for \$229,217.50 and Longhorn Construction for \$392,828.50. The engineers estimate was approximately \$460,000 for the schedule of work.

The City Risk Management Team desires to remove the work in the alley. Removing bid items related to the alley resulted in the bids of \$170,395.50 from Jackman Construction and \$223,567.50 from Longhorn Construction. The engineers estimate for this portion of the work was \$263,780. The Engineering Department has discussed the amendment with both bidders.

Suggested Motion: I move to award the 2020 North 3rd West Water Improvement Project to Jackman Construction, Inc., in the amount of \$170,395.50, per the revised bid and authorize the Mayor to sign the agreement with amendments.

Documents:

[NORTH 3 WEST WATER IMPROVEMENT.PDF](#)

F. CONSIDERATION OF AWARD OF MATERIALS TESTING CONTRACT FOR NORTH 3RD WEST WATER IMPROVEMENTS PROJECT

On February 24, 2020 Requests for Proposals were sent out to the firms in the area with expertise in materials testing services. Four firms responded by the March 12, 2020 deadline. After reviewing all proposals staff is recommending William H Smith and Associates, Inc. be awarded the contract for materials testing on the 2020 North 3rd West Water Improvement Project.

Suggested Motion: I move to award a Professional Service Contract for materials testing services for the 2020 North 3rd West Water Improvement Project, in the amount of \$3,720 and authorize the Mayor to sign the contract.

Documents:

[MATERIALS TESTING N3W.PDF](#)

G. CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH WOOD ENVIRONMENTAL AND INFRASTRUCTURE SOLUTIONS, INC. FOR THE STORM SYSTEM MASTER PLAN AND MODELING PROJECT

The Engineering Division recently requested proposals from consulting firms interested in preparing a Master Plan and Modeling Study for the City's stormwater management system to establish a long-range plan for improvements to the system. Staff recommends awarding the contract to Wood Environment and Infrastructure Solutions, Inc.

Suggested Motion: I move to authorize the Mayor to sign the Professional Services Agreement with Wood Environment and Infrastructure Solutions, Inc. for the Storm System Master Plan and Modeling Study, in the amount of \$148,876.

Documents:

[WOOD ENVIRONMENT AGREEMENT.PDF](#)

VIII. CONSENT AGENDA

A. APPROVAL OF THE AGREEMENT FOR THE DISBURSEMENT, RECEIPT AND USE OF ADVERTISING GRANT FUNDS FROM THE SWEETWATER COUNTY JOINT TRAVEL & TOURISM BOARD

Suggested Motion: I move to approve agreement for the disbursement, receipt and use of grant funds from the Sweetwater County Joint Travel & Tourism Board, in the amount of \$2,000 for the 2020 Art on the Green event.

Documents:

[CITY COUNCIL AGENDA DOCUMENTATION FOR DISBURSEMENT AND RECEIPT OF GRANT FUNDS 2020.PDF](#)

B. APPROVAL OF THE MOU BETWEEN THE CITY OF GREEN RIVER, THE CITY OF ROCK SPRINGS AND SWEETWATER COUNTY IN REGARDS TO THE 2020 COVID-19 PANDEMIC

Suggested Motion: I move to approve the MOU between the City of Green River, the City of Rock Springs, and Sweetwater County providing for a joint mechanism to purchase, obtain, and distribute Personal Protective Equipment (PPE) and other commonly needed items directly related to combating COVID-19 for use by law enforcement, fire, and other emergency personnel commonly employed by the parties. Whereby each party shall make an initial contribution of \$50,000.00 for an initial aggregate total of \$150,000.00. The parties further agree that they will each make an additional \$100,000.00 available for immediate distribution to the account if necessary. This will also ratify the Delegation of Authority for the COVID-19 Virus Pandemic Incident Command that was signed by the Mayor on March 21, 2020.

Documents:

[AGENDA - DELEGATION OF AUTHORITY FINAL.PDF](#)

C. APPROVAL OF MINUTES FOR:

C.i. March 17, 2020 Council

Documents:

[MARCH 17, 2020 COUNCIL MINUTES SIGNATURES.PDF](#)

D. APPROVAL OF PAYMENT OF BILLS:

D.i. Prepaid Invoices- \$291,258.14

Documents:

[4-7-20 PREPAID INVOICES.PDF](#)

D.ii. Outstanding Invoices - \$509,282.05

Documents:

[4-7-20 OUTSTANDING INVOICES.PDF](#)

D.iii. Payroll Expenditures - \$323,209.67

Documents:

[4-7-20 PAYROLL AUTHORIZATION.PDF](#)

D.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[4-7-20 PREAUTHORIZATION LIST.PDF](#)

IX. CITY ADMINISTRATOR'S REPORT

X. CITY ATTORNEY'S REPORT

XI. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT