



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: JUNE 19, 2018 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PROCLAMATIONS**

A. **2018 FLAMING GORGE DAYS**

Documents:

[2018 FLAMING GORGE DAYS.PDF](#)

V. **PRESENTATIONS**

A. **RECOGNITION OF YEARS OF SERVICE FOR RETIRED POLICE
SERGEANT MARK MCDONALD**

B. **RECOGNITION OF YEARS OF SERVICE FOR RETIRED ASSISTANT
FIRE CHIEF MIKE LIBERTY**

C. **PINNING THE BADGES FOR NEWLY RANKED SERGEANT JESSE
NIELSON AND CORPORAL JASON BOMBA**

D. **URA/MAIN STREET UPDATE**

VI. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VII. **PUBLIC HEARING**

A. **PROPOSED BUDGET FOR FYE2019**

Documents:

[BUDGETSUMMARY 6-14-18.PDF](#)

VIII. ORDINANCES

A. CONSIDERATION ON SECOND READING AN ORDINANCE AMENDING CHAPTER 18 OFFENSES, MISCELLANEOUS PROVISIONS

The proposed ordinance has been submitted by the Office of the City Prosecutor with consultation and the support of the Chief of Police and the Green River Police Department. They are asking that council review the proposed ordinance and consider implementing it into the current Code to assist with law enforcement and the prosecution of tobacco offenses as it relates to modern methods including vaping pens, electronic cigarettes and solution containing nicotine.

Suggested Motion: I move to approve on second reading an Ordinance Amending Chapter 18 Offenses, Miscellaneous Provision Section 18-90 - Unlawful Possession or Use of Tobacco Product by Minors.

Documents:

[AGENDA - ORDINANCE.PDF](#)

IX. RESOLUTIONS

A. CONSIDERATION OF A RESOLUTION AMENDING THE CITY'S PERSONNEL POLICIES AND PROCEDURES MANUAL

City staff would like to update the Personnel Policies and Procedures Manual that was approved on September 17, 2013. Staff has recommended changes to the manual to assist in the internal management of the City, specifically its employees and staff. These policies are requiring updates due to changes in laws, regulations and operations of the City.

Suggested Motion: I move to approve the Resolution Amending the City's Personnel Policies and Procedures Manual, pending approval by MacPherson, Kelly & Thompson, LLC.

Documents:

[AGENDA - RESOLUTION POLICIES AND PROCEDURES MANUAL.PDF](#)

B. CONSIDERATION OF A RESOLUTION ADOPTING THE SCHEDULE OF FEES FOR FISCAL YEAR 2019

Suggested Motion: I move to approve the resolution adopting the Schedule of Fees charged for services, products, licenses, rentals, etc. for the City of Green River, Wyoming for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019.

Documents:

C. CONSIDERATION OF A RESOLUTION ADOPTING THE WAGES FOR ALL ELECTED AND APPOINTED OFFICIALS FOR THE FISCAL YEAR ENDING JUNE 30, 2019

Suggested Motion: I move to approve the resolution establishing wages for all Elected and Appointed Officials of the City of Green River, Wyoming for the Fiscal Year ending June 30, 2019.

Documents:

[RESOLUTION - WAGES FY19 1.PDF](#)

D. CONSIDERATION OF A RESOLUTION MAKING APPROPRIATIONS AND ADOPTING THE BUDGET FOR FISCAL YEAR 2019

Suggested Motion: I move to approve the resolution making appropriations and adopting the budget for the City of Green River, Wyoming for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019.

Documents:

[FINAL BUDGET RESOLUTION FY 2019.PDF](#)

E. CONSIDERATION OF A RESOLUTION FOR THE RENEWAL OF THE AGREEMENT FOR THE SWEETWATER COUNTY 2013 SPECIFIC PURPOSE TAX - 6TH PENNY BOND LEASE PAYMENTS

This resolution authorizes the renewal of: "that certain Lease and Agreement, dated as of July 30, 2013 to budget and appropriate funds for the payment of the rental payments and additional rental thereunder for FYE19" as required by the Bondholders for the financing of the construction of water, sewer, and street improvements to certain sites that the city either owns, has a leasehold or right-of-way interest in or, in connection with certain improvements, we will acquire an ownership, leasehold or right-of-way interest in.

Suggested Motion: I move to approve the resolution authorizing the renewal of that certain Lease and Agreement, dated as of July 30, 2013, by and among Sweetwater County, Wyoming, Castle Rock Hospital District; Town of Granger, Wyoming; City of Green River, Wyoming; City of Rock Springs, Wyoming; Town of Superior, Wyoming; Town of Wamsutter, Wyoming and Sweetwater County 2013 Specific Purpose Tax Joint Powers Board, through the budget and appropriation of fund for the payment of rental payments and additional rental thereunder for fiscal year 2018-2019.

Documents:

[AGENDA - 2013 SPECIFIC PURPOSE TAX.PDF](#)

X. COUNCIL ACTION ITEMS

A. CONSIDERATION TO APPROVE THE FY2019 AIR SERVICE ENHANCEMENT PROGRAM COOPERATIVE AGREEMENT

The City of Green River has entered into a similar agreement with Sweetwater County and the City of Rock Springs over the past several years. The City's share of this agreement is 22% of the total billing, or \$105,055.90.

Suggested motion: I move to approve the FY2019 Air Service Enhancement Program Cooperative Agreement with the City of Rock Springs and Sweetwater County, for the amount of \$105,055.90, pending legal approval.

Documents:

[AGENDA - AIR SERVICE ENHANCEMENT AGREEMENT 1.PDF](#)

B. CONSIDERATION TO AWARD A BID TO WHISLER CHEVROLET FOR A FIRE COMMAND VEHICLE

This winter one of the City's fire command vehicles was hit on the interstate and damaged beyond repair. This is a bid for a new fire command truck. The truck will be purchased by Hinkley's Inc. and lease back by the City. The bid opening for the pickup truck was held on June 12, 2018 at 2 pm. The City received one bid from Whisler Chevrolet for \$34,139.11.

Suggested Motion: I move to award the bid to Whisler Chevrolet for a fire command vehicle, in the amount of \$34,139.11.

Documents:

[AGENDA - BID AWARD FIRE COMAND TRUCK.PDF](#)

C. CONSIDERATION TO AWARD A BID FOR AN ATV TO K-MOTIVE POWERSPORTS

The Parks & Recreation Department requested bids for a new ATV for parks maintenance and snow removal. Only one bid was received and opened on April 18, 2018. The bid came in higher than anticipated so staff was able to negotiate with the sole bidder to bring the cost down to what has been budgeted.

Suggested Motion: I move to award the bid for an ATV to K-Motive Powersports, in the amount of \$7,991.08, for the Parks & Recreation Department.

Documents:

[ATV.COUNCIL 0609.18.PDF](#)

D. CONSIDERATION TO AWARD THE BID FOR THE CEASE &

TRANSFER PROJECT - LANDFILL CLOSURE CONSTRUCTION

The Bid Opening for the Cease & Transfer Project – Landfill Closure Construction was held on June 7, 2018 resulting in three Bids. The apparent low bid is from DeBernardi Construction Company, Inc., in the amount of \$2,871,250.70. The project includes the earthwork and liners necessary for the closure of the City’s existing landfill. Construction will begin in July and is expected to take four months. The Engineer’s Estimate was approximately \$2,830,000 for the work.

Suggested Motion: I move to award the Cease & Transfer Project – Landfill Closure Construction, to DeBernardi Construction Company, Inc., in the amount of \$2,871,250.70 and authorize the Mayor to sign the Agreement.

Documents:

[AGENDA - BID AWARD LANDFILL CLOSURE.PDF](#)

E. CONSIDERATION OF AMENDMENT #8 TO THE LANDFILL ENGINEERING SERVICES AGREEMENT WITH INBERG MILLER ENGINEERS

The City entered into a Landfill Engineering Services Agreement with Inberg Miller Engineers (IME) in 2009. Since that time, IME has provided landfill groundwater monitoring and closure permitting assistance to the City. The current Amendment #8 would extend the term of IME services to the City related to landfill groundwater monitoring in compliance with the City’s Cease and Transfer Grant and Loan parameters and our DEQ reporting requirements.

Suggested Motion: I move to approve Amendment #8 to the Landfill Engineering Service Contract with Inberg Miller Engineers for \$11,200, and authorize the Mayor to sign the Amendment.

Documents:

[IME AMENDMENT 8.PDF](#)

F. CONSIDERATION OF AMENDMENT #9 TO THE LANDFILL ENGINEERING SERVICES AGREEMENT WITH INBERG MILLER ENGINEERS

The City entered into a Landfill Engineering Services Agreement with Inberg Miller Engineers (IME) in 2009. Since that time, IME has provided landfill groundwater monitoring and closure permitting assistance to the City. The current Amendment #9 would extend the term of IME services to the City related to construction phase professional services in compliance with the City’s Cease and Transfer Grant and Loan parameters.

Suggested Motion: I move to approve Amendment #9 to the Landfill Engineering Service Contract with Inberg Miller Engineers for \$148,100, and authorize the Mayor to sign the Amendment.

Documents:

[IME AMENDMENT 9.PDF](#)

XI. CONSENT AGENDA

A. APPROVAL OF THE EMERGENCY INSECT MANAGEMENT GRANT PROGRAM AGREEMENT WITH THE WYOMING DEPARTMENT OF AGRICULTURE

Suggested Motion: I move to approve the Emergency Insect Management Program Grant Agreement, for \$8,913 with the City's matching funds of \$50,150 and authorize the Mayor to sign the agreement.

Documents:

[GRANT APPROVAL.COUNCIL.0619.18.PDF](#)

B. HORSE CORRAL LEASE WITH ALEX WILDE

Suggested Motion: I move to enter into a lease agreement with Alex Wilde for horse corral space #35.

Documents:

[COUNCIL AGENDA HC 35.PDF](#)

C. HORSE CORRAL LEASE WITH MIKE WILDE

Suggested Motion: I move to enter into a lease agreement with Mike Wilde for horse corral spaces #67 & #68

Documents:

[COUNCIL AGENDA HC 67.68.PDF](#)

D. ISSUANCE OF OPEN CONTAINER PERMITS TO THE PONDEROSA BAR AND THE EMBASSY LLC, DBA; EMBASSY TAVERN

Suggested Motion: I move to approve the issuance of open container permits to the Embassy LLC, dba; Embassy Tavern and the Ponderosa Bar for Flaming Gorge Days on June 22nd and 23rd, 2018, from 9 am to 2 am within the barricaded area from Embassy property line to the Ponderosa Bar's property line.

Documents:

[AGENDA - PONDEROSA AND EMBASSY.PDF](#)

E. ISSUANCE OF A CATERING PERMIT TO THE WILD HORSE

SALOON, INC., DBA; THE HITCHING POST RESTRAUNT AND SALOON

Suggested Motion: I move to approve the issuance of a catering permit to the Wild Horse Saloon, Inc., dba; The Hitching Post Restaurant & Saloon to cater alcoholic beverages at the 2nd Annual Nick Sanchez Memorial Poker Run on July 28, 2018, from 4 pm to midnight, at the parking lot of the Flaming Gorge Harley Davidson.

Documents:

[AGENDA - THE HITCHING POST.PDF](#)

F. ISSUANCE OF A CATERING PERMIT TO CHINA GARDEN, INC.

Suggested Motion: I move to approve the issuance of a catering permit to China Garden, Inc. to cater alcoholic beverages at the Lopez & Gelinas Wedding on July 28, 2018, from 4 pm to 11:30 pm, at the Island Pavilion.

Documents:

[AGENDA - CHINA GARDEN.PDF](#)

G. ISSUANCE OF A CATERING PERMIT TO THE PONDEROSA BAR

Suggested Motion: I move to approve the issuance of a catering permit to the Ponderosa Bar to cater alcoholic beverages at a wedding on June 30, 2018, from 3 pm to midnight, at the Island Pavilion.

Documents:

[AGENDA - PONDEROSA.PDF](#)

H. TRANSFER OF THE WILD HORSE SALOON, INC., DBA; THE HITCHING POST RESTAURANT AND SALOON'S LIQUOR LICENSE

Suggested Motion: I move to approve the transfer of the Wild Horse Saloon, Inc., dba; The Hitching Post Restaurant and Saloon's liquor license to cater alcoholic beverages at Veldon Kraft's 50th Birthday Party and Dan & Vivian Shedden's Anniversary Party on September 7, 2018, from 3 pm to midnight, at 703 Ash Ave in Jamestown, pending approval by the County.

Documents:

[AGENDA - THE HITCHING POST TRANSFER.PDF](#)

I. APPROVAL OF PAYMENT OF BILLS:

i.i. Prepaid Invoices - \$168,054.73

Documents:

[6-19-18 PREPAID.PDF](#)

I.ii. Outstanding Invoices - \$786,550.20

Documents:

[6-19-18 OUTSANDING INVOICES.PDF](#)

I.iii. Payroll Expenditures - \$283,542.77

Documents:

[6-19-18 PAYROLL.PDF](#)

I.iv. Preauthorization Payments - \$1,088,000.00

Documents:

[6-19-18 PREAUTHORIZATION.PDF](#)

XII. CITY ADMINISTRATOR'S REPORT

XIII. CITY ATTORNEY'S REPORT

XIV. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT