



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: JULY 24, 2018 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PRESENTATIONS**

A. PLANNING & ZONING PRESENTATION - LYNN SUBDIVISION, PHASE 2 SKETCH PLAT

Staff presentation of the Lynn Subdivision, Phase 2 Sketch Plat and review of the Planning & Zoning Commission's recommendations.

Documents:

[LYNN 2 SKETCH PLAT COUNCIL PRESENTATION.PDF](#)

V. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. **COUNCIL ACTION ITEMS**

A. CONSIDERATION TO AWARD THE BID FOR THE CRACK SEAL, GAP REPAIR AND SEAL COAT PROJECT

The bid opening for the Crack Seal, Gap Repair and Seal Coat Project was held on July 9, 2018, resulting in two bids. One bid was from an out of state company and the other was from a Wyoming resident contractor. The Wyoming resident contractor bid in the amount of \$58,975 was within 5% of the out of state company's bid. The project will repair pathways in the attached project map and preserve an important community asset.

Suggested Motion: I move to award the Crack Seal, Gap Repair, and Seal Coat project to R & D Sweeping and Asphalt Maintenance, LC in the amount of \$58,975.00, and authorize the Mayor to sign the agreement.

Documents:

[BID - CRACK SEAL.PDF](#)

B. CONSIDERATION TO AWARD THE BID FOR THE RECREATION CENTER FLOORING REPLACEMENT PROJECT

The bid opening for the Recreation Center Flooring Replacement Project was held on July 9, 2018, resulting in two bids. The apparent low bidder was Continental Flooring Company with a bid in the amount of \$40,014. This project will replace the existing carpet in the Recreation Center with a combination of luxury vinyl planks and carpet tile. The work is projected to begin near the end of August during the facility shutdown period.

Suggested Motion: I move to award the Recreation Center Flooring Replacement Project to the Continental Flooring Company, in the amount of \$40,014 and authorize the Mayor to sign the agreement.

Documents:

[CONTINENTAL FLOORING.PDF](#)

C. CONSIDERATION OF CHANGE ORDER #3 FOR THE 2017 CIP PHASE I-HITCHING POST DRIVE RECONSTRUCTION PROJECT AND RELEASE OF REMAINING RETAINAGE

The 2017 CIP Phase I - Hitching Post Drive Reconstruction Project was completed by DeBernardi Construction Company, Inc., and advertised for Final Acceptance. There were no claims on this project. Approximately 79% of the retainage was released in April of 2018, after advertisement.

Suggested Motion: I move to release the remainder of the retainage and approve Change Order Number 3 for the 2017 CIP Phase I - Hitching Post Drive Reconstruction Project (6th Penny Year 4), in the deductive amount of \$3,754.50, and authorize the Mayor to sign the Change Order.

Documents:

[CHANGE ORDER 3 HITCHING POST.PDF](#)

VII. CONSENT AGENDA

A. APPROVAL OF AN AGREEMENT WITH CAPITAL BUSINESS SYSTEMS FOR CITY-WIDE PRINTER MAINTENANCE

Suggested Motion: I move to approve the maintenance agreement with Capital Business Systems, Inc. for the City's printers, the Governing Body hereby finding that the commitment of Capital Business System's, Inc., to provide the maintenance services specified for the term of years specified has been determined to constitute a significant benefit and advantage to the City and the Public, in that such services are not

readily or economically available to the City in the absence of an extended term contract.

Documents:

[AGENDA - PRINTER MAINTENANCE.PDF](#)

B. APPROVAL OF AN AGREEMENT WITH CIVICPLUS FOR THE REDESIGN OF THE CITY'S WEBSITE

Suggested Motion: I move to approve the Redesign Service Agreement with CivicPlus for the redesign of the City's website, in the amount of \$6,625.

Documents:

[AGENDA - CIVICPLUS WEBSITE.PDF](#)

C. APPROVAL OF THE 2018 ADOPTION AGREEMENT WITH BCBS WY FLEXSHARE BENEFITS TO CONTINUE PROVIDING HRA AND FSA SERVICES FOR FY19

Suggested Motion: I move to approve the 2018 Adoption Agreement with Blue Cross Blue Shield of Wyoming FlexShare Benefits for the City of Green River's Flexible Benefits Plan and authorize the Mayor to sign said agreement.

Documents:

[AGENDA - BCBS FLEXSHARE.PDF](#)

D. APPROVAL OF THE FY19 EMPLOYEE ASSISTANCE PROGRAM AGREEMENT WITH SOUTHWEST COUNSELING SERVICES

Suggested Motion: I move to approve the FY19 Employee Assistance Program agreement with Southwest Counseling Services and authorize the Mayor to sign said agreement.

Documents:

[AGENDA - SOUTHWEST COUNSELING.PDF](#)

E. APPROVAL OF A GRANT SUBMISSION TO THE WYOMING DEPARTMENT OF TRANSPORTATION AERONAUTICS DIVISION FOR THE SPACEPORT DAY EVENT

Suggested Motion: I move to authorize the Mayor to sign the State Airport Aid Form for Spaceport Day 2018.

Documents:

[GRANT - SPACEPORT.PDF](#)

F. ISSUANCE OF A CATERING PERMIT TO SANTA FE TRAIL INC.

Suggested Motion: I move to approve the issuance of a catering permit to Santa Fe Trail Inc. to cater alcoholic beverages at the Robles Reception on September 8, 2018 from 4 pm to midnight, at the Island Pavilion.

Documents:

[AGENDA - SANTA FE.PDF](#)

G. ISSUANCE OF AN OPEN CONTAINER PERMIT TO LARRY MARTINEZ

Suggested Motion: I move to approve the issuance of an open container permit to Larry Martinez for his daughter's wedding on August 18, 2018, from 2 pm to midnight, at Centennial Park.

Documents:

[AGENDA - OPEN CONTAINER.PDF](#)

H. APPROVAL OF PAYMENT OF BILLS:

H.i. Prepaid Invoices - \$275,019.14

Documents:

[7-24-18 PREPAID INVOICES.PDF](#)

H.ii. Outstanding Invoices - \$821,448.21

Documents:

[7-24-18 OUTSTANDING INVOICES.PDF](#)

H.iii. Payroll Expenditures - \$641,460.54

Documents:

[7-24-18 PAYOLL.PDF](#)

H.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[7-24-18 PREAUTHORIZATION.PDF](#)

VIII. CITY ADMINISTRATOR'S REPORT

IX. CITY ATTORNEY'S REPORT

X. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XI. EXECUTIVE SESSION

XII. ADJOURNMENT