



CITY COUNCIL AGENDA

I. 7:00 PM CALL TO ORDER: NOVEMBER 7, 2017 COUNCIL

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. PRESENTATIONS

A. 1ST ANNUAL FIRE DEPARTMENT COLORING CONTEST GRAND PRIZE WINNER - TEYTON KING

B. RECOGNITION OF SERVICE FOR RETIRING POLICE CHIEF CHRIS STEFFEN

C. SWEETWATER ECONOMIC DEVELOPMENT COALITION UPDATE - KAYLA MCDONALD

V. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. BOARD AND COMMITTEE APPOINTMENTS

A. APPOINTMENT OF JENNIFER LYNN BIRCH TO THE GREEN RIVER ARTS COUNCIL

The Green River Arts Council has recommended the appointment of Jennifer Lynn Birch to the Green River Arts Council for a two year term.

Suggested Motion: I move to confirm the Mayor's appointment of Jennifer Lynn Birch to the Green River Arts Council for a two year term, beginning November 7, 2017 and ending November 7, 2019.

Documents:

[APPOINTMENT OF BIRCH 11-1-17.PDF](#)

VII. ORDINANCES

A. CONSIDERATION ON 3RD AND FINAL READING AN ORDINANCE

AMENDING CHAPTER 4 ALCOHOLIC BEVERAGES

The State legislature amended the statutes pertaining to the State liquor laws in the last legislative session. City staff has proposed the attached changes to bring the City Ordinance inline with the State Statutes.

Suggested Motion: I move to approve on 3rd and Final reading amendments to Ordinance Chapter 4 - Alcoholic Beverages as attached for changes concerning dispensing rooms and hours of operations.

Documents:

[ORDINANCE.PDF](#)

VIII. RESOLUTIONS

A. CONSIDERATION OF A RESOLUTION AMENDING THE FISCAL YEAR 2018 SCHEDULE OF FEES

The standard fee for commercial plan reviews of 65% of the cost of the building permit was unintentionally left out of the recently adopted fee schedule. Additionally, staff would like to use this opportunity to clarify the language regarding the residential permit deposit and reduced permit rate for residential construction to make the language more clear for staff and for the public. This is only a correction it is not a new fee.

Suggested Motion: I move to approve the resolution amending the Fiscal Year 2018 Schedule of Fees.

Documents:

[AGENDA - BUILDING FEE CORRECTIONS RESOLUTION.PDF](#)

B. CONSIDERATION OF A RESOLUTION TO RECORD GRANT PROCEEDS FOR THE UP DEPOT AND THE 2015 ADA IMPROVEMENTS PROJECT

The City applied for and received three grants for the UP Depot and the 2015 ADA Improvement projects, EPA grant for \$199,476, DEQ Grant for \$75,000 and a WYDOT Grant for \$140,000. To aid in the tracking of the City's match only the match amounts were budgeted for. Since both projects are moving forward the grant revenues and expenditures need to be added to the projects budgets so funds are available to complete the projects.

Suggested Motion: I move to approve the resolution increasing the budget authority for the Capital Projects Fund in the amount of \$414,476 for the UP Depot and the 2015 ADA Improvement Projects.

Documents:

[AGENDA FORM UP DEPOT AND ADA GRANT RESOLUTION.PDF](#)

IX. COUNCIL ACTION ITEMS

A. CONSIDERATION OF AGREEMENTS WITH WYOMING ENVIRONMENTAL SERVICES, INC. DBA; WYOMING WASTE SYSTEMS

The City has been evaluating the Solid Waste collection process for the last several months. Through the evaluation process the City felt it was more beneficial to the citizens to privatize solid waste collection services and transfer station operations. The City requested proposal from private companies and after receiving the proposals Wyoming Waste was selected.

Suggested Motion: I move to approve a Collections Service Agreement, a Transfer Station Operating Agreement and a Baler Building Lease Agreement with Wyoming Waste Systems for the operation of solid waste services within the City of Green River and to authorize the Mayor to sign the same, the Governing Body also hereby finds that the commitment with Wyoming Waste Systems to provide the services specified for the term of years specified has been determined to constitute a significant benefit and advantage to the City and the public, in that such services are not readily or economically available to the City in the absence of an extended term contract.

Documents:

[AGENDA - SOLID WASTE AGREEMENTS.PDF](#)

B. CONSIDERATION TO APPROVE THE 2017 VOLUNTARY SEVERANCE PROGRAM

Suggested Motion: I move to approve the 2017 Voluntary Severance Program for Solid Waste Division employees, and its related documents for employee election, in the form submitted at this meeting, and to authorize the Mayor to sign the Waive and Release Agreement included in the Program documents for each electing employee of the Solid Waste Division.

Documents:

[VOLUNTARY SEVERANCE PROGRAM.PDF](#)

C. CONSIDERATION OF A BID AWARD FOR THE HISTORIC GREEN RIVER DEPOT REMEDIATION PROJECT

The Bid Opening for the Historic Green River Depot Remediation Project was held on September 26, 2017 resulting in one Bid. The Bid from Tasman Geosciences, Inc. DBA Ram Environmental, LLC was in excess of the project's budgeted funds. Since only one Bid was received, the City has negotiated a modified scope of work for the project to bring the work into budget. The negotiated price for the work is \$477,673.00.

Suggested Motion: I move to award the Historic Green River Depot Remediation Project to Tasman Geosciences, Inc., dba; Ram

Environmental, LLC, in the amount of \$477,673.00, and authorize the Mayor to sign the Agreement.

Documents:

[DEPOT BID AWARD.PDF](#)

D. CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH TRIHYDRO CORPORATION

The City issued a Request for Proposals for environmental oversight, testing, and reporting activities related to the Historic Green River Depot Remediation Project in 2016. Trihydro Corporation was selected as the most qualified firm, and the City has negotiated a scope of work and fee for the monitoring of the remediation activities performed on the Depot. The total value of the Professional Services Agreement will be no more than \$70,602.

Suggested Motion: I move to authorize the Mayor to sign the Professional Services Agreement with Trihydro Corporation to provide environmental oversight, testing, and reporting activities for the Historic Green River Depot Remediation Project in the amount of \$70,602, subject to legal review.

Documents:

[TRIHYDRO AGREEMENT.PDF](#)

E. CONSIDERATION OF WYOMING DEQ COOPERATIVE FUNDING AGREEMENT FOR THE GREEN RIVER DEPOT REMEDIATION PROJECT

In January 2015 the City entered into a Remediation Agreement with the Wyoming Department of Environmental Quality (DEQ) to facilitate the remediation of asbestos and lead based paint at the Historic Green River Depot. A portion of the project is funded by an EPA grant. DEQ is able to contribute funding to the project as well.

Suggested Motion: I move to authorize the Mayor to sign the Cooperative Funding Agreement with Wyoming DEQ to provide \$75,000 for the Historic Green River Depot Remediation Project.

Documents:

[DEQ AGREEMENT FOR DEPOT.PDF](#)

F. CONSIDERATION OF BID AWARD FOR NORTH 1ST EAST WATER IMPROVEMENT PROJECT TO LONGHORN CONSTRUCTION, INC.

The Bid Opening for the North 1st East Street Water Improvement Project was held on November 2, 2017, this was the only Bid received. The Bid is from Longhorn Construction, Inc. in the amount of \$137,704.00 for the water line installation. The Project includes the

installation of a new 8" water line on North 1st East Street from Flaming Gorge Way to Railroad Avenue. This also includes a 6" PVC stub out to the Tomahawk Hotel. The Engineer's estimate was approximately \$109,000 for this schedule of work.

Suggested Motion: I move to award the North 1st East Street Water Improvement Project to Longhorn Construction, Inc. in the amount of \$137,704.00, and authorize the Mayor to sign the Agreement.

Documents:

[BID AWARD NORTH 1ST EAST WATER PROJECT.PDF](#)

G. CONSIDERATION OF AWARD OF TASK ORDER NO. 11 TO INBERG MILLER ENGINEERS FOR MATERIALS TESTING SERVICES FOR NORTH 1ST EAST STREET WATER IMPROVEMENT PROJECT

On February 3, 2015, Council approved a Master Service Agreement with Inberg-Miller Engineers to provide Geotechnical Engineering and Materials Testing Services for City projects on an On-Call basis. The Engineering Division has negotiated Task Order 11 (\$8,200) for materials testing services related to the North 1st East Street Water Improvement Project.

Suggested Motion: I move to award Task Order No. 11 to Inberg Miller Engineers for construction materials testing services for the North 1st East Street Water Improvement Project, in the amount of \$8,200 and authorize the Mayor to sign the Task Order.

Documents:

[TASK ORDER NO 11 INBERG MILLER.PDF](#)

H. CONSIDERATION TO APPROVE THE FY2017 STATE HOMELAND SECURITY PROGRAM GRANT AWARD AGREEMENT

The Green River Police Department applied for and has been awarded a grant from the Wyoming Office of Homeland Security in the amount of \$35,000. The grant requires no matching funds from the City. Two Projects were proposed for the grant. The first was to replace 10 portable radios for \$43,738 and the other was for special response team (SRT) equipment for \$23,800. The awarded represents partial funding of these project in the amount of \$20,000 for the radios and \$15,000 for the SRT equipment. The reduced funding will limit the amount of equipment that can be purchased but will still substantially assist in replacing outdated and worn equipment.

Suggested Motion: I move to approve the Fiscal Year 2017 State Homeland Security Program Grant Award Agreement, in the amount of \$35,000 and authorize the mayor to sign the agreement, pending legal review.

Documents:

[AGENDA - GRANT.PDF](#)

X. CONSENT AGENDA

A. APPROVAL OF THE MEDICAL FLEXIBLE SPENDING ACCOUNT AMENDMENT FOR PLAN YEAR 2018 WITH BCBS WY FLEXSHARE BENEFITS

Suggested Motion: I move to approve the Flexible Benefits Medical Flexible Spending Account Amendment for calendar year 2018 and authorize the Mayor to sign the plan amendment documents.

Documents:

[MEDFSA AMENDMENT 2018 AGENDA.PDF](#)

B. APPROVAL OF AMENDMENT #1 TO THE FY2016 WYDOT TRANSPORTATION ALTERNATIVES PROGRAM GRANT AGREEMENT - 2015 ADA IMPROVEMENTS

In 2016 the City received a WYDOT Transportation Alternatives Program (TAP) Grant in the amount of \$140,000 for ADA Improvements within the City. The area proposed for ADA improvements includes the intersection of Bridger Drive & East Teton Boulevard, the intersection of Crossbow Drive & West Teton Boulevard, and the intersection of Cumorah Way & West Teton Boulevard. Amendment #1 will extend the term of the Agreement for the construction of the project.

Suggested Motion: I move to authorize the Mayor to sign Amendment #1 to the FY2016 Transportation Alternatives Program Subrecipient Agreement between the Wyoming DOT and the City of Green River for the 2015 ADA Improvements Project, pending legal review.

Documents:

[TAP GRANT AMENDMENT 1.PDF](#)

C. APPROVAL OF A SERVICE CONTRACT WITH THE GREEN RIVER CHAMBER OF COMMERCE FOR FISCAL YEAR 2018

Suggested Motion: I move to approve an Agreement with the Green River Chamber of Commerce, in the amount of \$81,000 for Fiscal Year 2018.

Documents:

[AGENDA - GREEN RIVER CHAMBER AGREEMENT.PDF](#)

D. HORSE CORRAL LEASE WITH CODY AND KRISTEN ADAMS

Suggested Motion: I move to enter into a lease agreement with Cody and Kristen Adams for horses corral space #21.

Documents:

[COUNCIL AGENDA TEMPLATE.21.PDF](#)

E. HORSE CORRAL LEASE WITH PHIL DEVERICK

Suggested Motion: I move to enter into a lease agreement with Phil Deverick for horse corral space #58.

Documents:

[COUNCIL AGENDA.HC.58.PDF](#)

F. HORSE CORRAL LEASE WITH ASHLEY MCKINNEY

Suggested Motion: I move to enter into a lease agreement with Ashley McKinney for horse corral space #15.

Documents:

[COUNCIL AGENDA TEMPLATE.15DOCX.PDF](#)

G. APPROVAL OF MINUTES FOR:

G.i. October 3, 2017 Council

Documents:

[OCTOBER 3, 2017 COUNCIL MINUTES SIGNATURES.PDF](#)

G.ii. October 17, 2017 Workshop & Council

Documents:

[OCTOBER 17, 2017 WORKSHOP AND COUNCIL MINUTES SIGNATURES.PDF](#)

H. APPROVAL OF PAYMENT OF BILLS:

H.i. Prepaid Invoices - \$236,349.60

Documents:

[11-7-17 PREPAID INVOICES.PDF](#)

H.ii. Outstanding Invoices - \$743,992.77

Documents:

[11-7-17 OUTSTANDING INVOICES.PDF](#)

H.iii. Payroll Expenditures - \$298,619.02

Documents:

[11-7-17 PAYROLL.PDF](#)

H.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[11-7-17 PREAUTHORIZATION.PDF](#)

- XI. CITY ADMINISTRATOR'S REPORT**
- XII. CITY ATTORNEY'S REPORT**
- XIII. MAYOR AND COUNCIL BOARD UPDATES & REPORTS**
- XIV. EXECUTIVE SESSION (IF NEEDED)**
- XV. ADJOURNMENT**