



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: JULY 19, 2016 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PRESENTATIONS**

A. FIREFIGHTER SERVICE RECOGNITION - CAPTAIN J.P. APOSTOLOPE

The Mayor and Council are honored to recognize Captain J.P. Apostolope. Captain Apostolope was selected as the "Firefighter of the Year for the State of Wyoming" by the American Legion, he was recognized June 24th and 25th, in Buffalo Wyoming. We sincerely "Thank you" for your valiant service to the citizens of Green River.

V. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. **ORDINANCES**

A. CONSIDERATION ON SECOND READING AN ORDINANCE AMENDING CHAPTER 7, BUILDINGS AND BUILDING REGULATIONS

Consideration on second reading an Ordinance amending Chapter 7 of the Green River Code of Ordinances to update to the latest revisions of the International Building Code Family and the latest National Electrical, and adopting the 2015 International Existing Building Code.

Suggested Motion: I move to approve on second reading an Ordinance adopting, with amendments, the 2015 editions of the International Building Code, Residential Code, Existing Building Code, Plumbing Code, Mechanical Code, Property Maintenance Code, Fuel Gas Code and Fire Code, and the 2014 National Electrical Code.

Documents:

[CODE ADOPTION 2ND READING AGENDA PACKET.PDF](#)

VII. RESOLUTIONS

A. CONSIDERATION OF A RESOLUTION TO APPROVE AN INCREASE IN THE SOLID WASTE FUND FOR AN OPERATIONAL REVIEW

NewGen and the City staff believe an operational review will take several of the unknown calculations out the rate review and allow the City to get a more accurate rate. Given the underlying rate review and the information received last week about the diminished capacity of the landfill, staff believes it would be better to have the operational review done as soon as possible.

Suggested Motion: I move to approve the resolution to increase the Solid Waste Fund for an Operational Review, in the amount of \$30,000.

Documents:

[RESOLUTION - SW.PDF](#)

VIII. COUNCIL ACTION ITEMS

A. CONSIDERATION TO APPROVE AN AGREEMENT WITH NEWGEN STRATEGIES & SOLUTIONS FOR AND OPERATIONAL REVIEW STUDY FOR THE SOLID WASTE FUND

For the last several months the City has been working with NewGen on a utility rate review. As we have been working with the study we have found the operations of the Water and the Wastewater Funds are correlating well with the expected best practices operational ratios. While the Solid Waste Fund is not necessarily operating outside of the best practices operational ratios, we are finding the Fund is consistently trending on the high side. Also with the aspect of a new transfer station coming we feel we need some additional guidance to review the operations.

NewGen and the City also believe an operational review will take several of the unknown calculations out of the rate review and allow the City to get a more accurate rate. Given the underlying rate review and the information received last week about the diminished capacity of the landfill, staff believes it would be better to have the operational review done as soon as possible.

Suggested Motion: I move to accept the proposal from NewGen Strategies & Solutions for an operational study for the Solid Waste Fund, pending legal approval.

Documents:

[SW OPERATIONAL STUDY AGREEMENT.PDF](#)

B. CONSIDERATION TO APPROVE THE RELEASE OF A PORTION OF THE LYNN SUBDIVISION IMPROVEMENT GUARANTEE

Approval to release a portion of the Lynn Subdivision Standby Letter of Credit for completed subdivision improvements. In accordance with the Subdivision Improvement Agreement, the release of this portion does not grant City ownership and maintenance of these improvements at this time. City acceptance and maintenance of these improvements will not occur until final acceptance of all subdivision improvements and all items provided within the Subdivision Improvement Agreement have been satisfied.

Suggested Motion: I move to approve the partial release #2, in the amount of _____, from Standby Letter of Credit Number 5091756, issued by RSNB Bank, for the installation of subdivision improvements installed in the Lynn Subdivision.

Documents:

[PARTIAL LOC RELEASE 2 - LYNN SUBDIVISION.PDF](#)

C. CONSIDERATION TO AWARD A BID FOR THE SALE OF USED WATER METERS

The City requested Bids for the purpose of selling used water meter collected through the Automated Water Meter Program. Only one Bid was received from Central Surplus LLC of Rogersville, Alabama in the amount of \$2,545.50.

Suggested Motion: "I move to approve the sale of used meters to Central Surplus LLC of Rogersville, Alabama in the amount of \$2,545.50."

Documents:

[SALE OF USED WATER METERS 2016.PDF](#)

D. CONSIDERATION TO REJECT BIDS FOR THE HISTORIC GREEN RIVER DEPOT BROWNFIELD REMEDIATION PROJECT

The Bid Opening for the Historic Green River Depot Brownfield Remediation Project was held on May 27, 2016, resulting in three Bids. The Apparent Low bid was from Tasman Geosciences in the amount of \$370,639.35. The Engineer's Estimate was \$234,000. Additional funding will be needed before the Project can be bid again.

Suggested Motion: "I move to Reject all Bids for the Historic Green River Depot Brownfield Remediation Project."

Documents:

[REJECT BIDS FOR DEPOT BROWNFIELD PROJECT.PDF](#)

IX. CONSENT AGENDA

A. APPROVAL OF THE 2016 ART ON THE GREEN JUDGES CONTRACTS

The Green River Arts Council in cooperation with the City of Green River Parks and Recreation Department will hold its Annual Art on the Green Competition August 19 & 20, 2016. This event brings in artists from surrounding states and many local artists to compete in a 24 hour live painting and sculpting competition. There are three categories in each division including high school, semiprofessional and professional. The Green River Arts Council seeks highly qualified and diverse judges from out of the area to judge the final pieces as to assure impartiality to all participants.

Suggested Motion: I move to approve three judges contracts in the amount of \$250 each for the 2016 Art on the Green Competition.

Documents:

[JUDGES - ART ON THE GREEN.PDF](#)

B. APPROVAL OF THE FY17 EMPLOYEE ASSISTANCE PROGRAM (EAP) CONTRACT RENEWAL WITH SOUTHWEST COUNSELING SERVICE

This is the renewal of the City's agreement with Southwest Counseling Service to provide Employee Assistance Program services to City employees for FY17. The provisions of this agreement remain the same as the FY16 contract, with the exception of the contract period dates.

Suggested Motion: I move to approve the FY17 Employee Assistance Program contract with Southwest Counseling Services and authorize the Mayor to sign the agreement.

Documents:

[FY17 EAP RENEWAL AGENDA BINDER.PDF](#)

C. HORSE CORRAL LEASE AGREEMENT WITH ED BALZLY FOR CORRAL SPACES 72 & 73

Approval to enter into a lease agreement with Ed Balzly for Horse Corral Spaces #72 & #73

Suggested Motion: I move to approve the Horse Corral Lease Agreement with Ed Balzly for horse corral space #72 & #73.

Documents:

[BALZLY.ED.0719.16.PDF](#)

D. REQUEST FOR ASSISTANCE FROM THE GREEN RIVER CHAMBER OF COMMERCE FOR THE 2016 RIVER FESTIVAL

This is a request for assistance from the Green River Chamber of Commerce for the 2016 River Festival. The Green River Chamber has listed twenty-six items requesting assistance from various departments within the City. The governing body has previously approved similar requests from the Chamber for previous River Festivals. The letter of request for assistance has been emailed to the department heads so they can address the items that pertain to their departments.

Suggested Motion: I move to approve the requests for assistance from the Green River Chamber of Commerce for the 2016 River Festival.

Documents:

[CHAMBER REQUESTS.PDF](#)

E. ISSUANCE OF MALT BEVERAGE PERMITS TO THE GREEN RIVER CHAMBER OF COMMERCE

The Green River Chamber of Commerce has requested malt beverage permits for the 2016 River Festival on August 19, 2016 from 3 pm to midnight and August 20, 2016 from 11 am to 5 pm, at Expedition Island.

Suggested Motion: I move to approve the issuance of Malt Beverage Permits to the Green River Chamber of Commerce for the 2016 River Festival, on August 19, 2016 from 3 pm to midnight and August 20, 2016 from 11 am to 5 pm, at the Expedition Island.

Documents:

[MALT BEVERAGE PERMIT - GR CHAMBER.PDF](#)

F. ISSUANCE OF A CATERING PERMIT TO RED FEATHER INC. DBA, RED FEATHER BAR & PACKAGE LIQUORS

The Red Feather Bar & Package Liquor is requesting a catering permit to cater alcohol for the Murphy Wedding on Saturday, September 24, 2016, from 12 pm to midnight, at the Island Pavilion.

Suggested Motion: I move to approve the issuance of a catering permit to Red Feather Inc. dba, Red Feather Bar & Package Liquor to cater alcohol for the Murphy Wedding on Saturday, September 24, 2016, from 12 pm to midnight, at the Island Pavilion.

Documents:

[CATERING PERMIT - RED FEATHER.PDF](#)

G. APPROVAL OF MINUTES FOR:

G.i. July 5, 2016 Council

Documents:

[JULY 5, 2016 COUNCIL MINUTES SIGNATURES.PDF](#)

H. APPROVAL OF PAYMENT OF BILLS:

H.i. Prepaid - \$198,839.71

Documents:

[7-19-16 PREPAID INVOICES.PDF](#)

H.ii. Outstanding Invoices - \$1,070,439.84

Documents:

[7-19-16 OUTSTANDING INVOICES.PDF](#)

H.iii. Payroll Expenditures - \$338,312.46

Documents:

[7-19-16 PAYROLL.PDF](#)

H.iv. Preauthorization Payments - \$1,065,000.00

Documents:

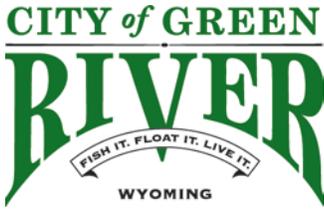
[7-19-16 PREAUTHORIZATION.PDF](#)

X. CITY ADMINISTRATOR'S REPORT

XI. CITY ATTORNEY'S REPORT

XII. MAYOR AND COUNCIL REPORTS

XIII. ADJOURNMENT



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: July 14, 2016	Department: CD – Building Inspection
Meeting Date: July 19, 2016	Department Head: Laura Profaizer
	Presenter: David Allred

Subject:

Consideration on 2nd reading an Ordinance amending Chapter 7 of the Green River Code of Ordinances to update to the latest editions of the International Building Code Family and the latest National Electrical Code, and adopting the 2015 International Existing Building Code.

Background/Alternatives:

The latest edition of the International Building Code family has been released for adoption. Per Wyoming State Statute, municipalities who have local jurisdiction must adopt the same codes that the State of Wyoming has adopted. These include the 2015 International Building Code, 2015 International Existing Building Code, 2015 International Mechanical Code, 2015 International Fuel Gas Code, 2015 International Fire Code and the 2014 National Electrical Code.

In addition to the above state mandated updates, the ordinance also includes updates to the 2015 International Residential Code (previous adopted version is 2006), 2015 International Plumbing Code (previous adopted version is 2012), and the 2015 International Property Maintenance Code (previous adopted version is 2012).

The City adopts the codes by reference within Chapter 7 of the Code of Ordinances of the City of Green River. Chapter 7 also provides specific added amendments to the codes to make the codes more applicable to Green River. The attached ordinance shows the amendments. Some amendments are staying the same from the previous code versions, but some are amended. In the attached ordinance, the red signifies deletions and the blue signifies additions.

In addition to the specific added amendments, contractors should be aware that there are many additional updates/changes within the new code family that are different from the last editions. It is the contractor's responsibility to stay educated on the latest editions that are adopted in each community. The Community Development Department has a full set of the code books available for any contractor to look at in the office during regular office hours.

Attachments:

Ordinance for 2nd Reading (with correction as noted in last meeting)

Fiscal Impact:

None

Staff Impact:

Minimal – time to educate the public on the changes

Legal Review:

City Attorney approval received on 6/21/16

City Prosecuting Attorney approval received on 6/24/16

Suggested Motion:

I move to approve on second reading an Ordinance adopting, with amendments, the 2015 editions of the International Building Code, Residential Code, Existing Building Code, Plumbing Code, Mechanical Code, Property Maintenance Code, Fuel Gas Code and Fire Code, and the 2014 National Electrical Code.

ORDINANCE NO. 16-_____

AN ORDINANCE AMENDING ARTICLES II THROUGH VIII OF CHAPTER 7 OF THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, ADOPTING AND AMENDING THE ORDINANCE TO UPDATE TO THE MOST RECENT EDITIONS OF THE VARIOUS CODES, AND ADOPTING THE 2015 EXISTING BUILDING CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 1: That Chapter 7, Article II. Building Code, be and hereby is amended to read as follows:

ARTICLE II. BUILDING CODE

Sec. 7-16. ~~2012~~2015 International Building Code adopted; amendments.

a. The ~~2012~~2015 International Building Code, including appendices chapters B, and J, are hereby adopted by reference and incorporated herein as part of this section as fully as if completely set out herein. One copy of such code shall be kept on file at all times in the office of the city clerk or city building inspector for examination and inspection.

b. The following sections of the ~~2012~~2015 International Building Code are amended, deleted or added as follows:

1. Section 101.4 entitled "Referenced Codes" is deleted.
2. Add Section 105.2.14 Detached membrane structures with floor area not exceeding two hundred fifty (250) square feet that meet the following conditions:
 - A. The structure complies with all current zoning requirements as indicated by an approval letter after zoning review.
 - B. No more than one membrane structure per residential lot will be allowed.
 - C. Membrane structures must be factory manufactured units.
 - D. Membrane structures used for vehicle parking or storage shall be placed on and secured to a minimum 3½-inch thick concrete slab, the method of attachment and thickness of concrete at attachment locations shall be as recommended by the manufacturer.
 - E. Membrane structures not used for vehicle parking or storage shall be anchored as recommended by the manufacturer.

~~Section 3 is amended to read as follows:~~

3. Section 903.2.8 entitled "Group R" is amended to read: An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area.

Exceptions: 1. Detached one- and two- family dwellings and multiple single family dwellings (townhouses) that are constructed in accordance with the International Residential Code for One- and Two- Family Dwellings, and have a floor area of less than 5,000 square feet.

~~Section 4 is amended to read as follows:~~

4. Add Section 1301.1.2 to Chapter 13 of the International Building Code ~~is amended~~ to read as following:

1301.1.2. Commercial Buildings

~~A Comcheck compliance report using the 2012 Edition of the International Energy Conservation Code (IECC)-~~A building energy analysis indicating compliance with the current adopted IECC shall be submitted with the proposed building plans at the time

of application for review and comment. ~~Only the building envelope calculations are required.~~

Exception: IBC Occupancies S-1, S-2, F-1, F-2, & U are exempt ~~for~~ from the above requirement.

~~Section 5 is amended to read as follows:~~

5. Chapter 27 entitled "Electrical" is deleted.

~~Section 6 is amended to read as follows:~~

6. The opening paragraph of Appendix B Section 101.2.2 is amended to read "It is recommended that the board of appeals consist of five (5) individuals, one from each of the following professions or disciplines: the remaining subparagraphs numbered 1 through 5 shall remain the same.

(Ord. No. 1024, § 1, 2-28-77; Ord. No. 85-23, § 1, 9-3-85; Ord. No. 94-4, § 1, 4-5-94; Ord. No. 94-11, § 1, 7-5-94; Ord. No. 00-05, § 1, 6-20-00; Ord. No. 03-07, § 1, 10-7-03; Ord. No. 06-02, § 1, 3-7-06; Ord. No. 07-04, § 1, 8-21-07; Ord. No. 12-09, § 1, 10-17-12)

State Law reference— Authority to adopt building code by reference, W.S. 1977, 15-1-120B.

Sec. 7-17. ~~2006-2015~~ International Residential Code adopted; amendments.

a. The ~~2006-2015~~ International Residential Code, including appendices chapters A, B, C, E, F, G and H, excepting those sections specifically deleted or amended herein, are hereby adopted by reference and incorporated herein as part of this section as fully as if completely set out herein. One copy of such code shall be kept on file at all times in the office of the city clerk or city building inspector for examination and inspection.

b. The following sections of the ~~2006-2015~~ International Residential Code are amended, deleted or added as follows:

1. Table R301.2(1) shall be completed with the following information:

Ground Snow Load = 20

Wind Speed = ~~90~~115

Seismic Design Category = C

Weathering = Severe

Frost Line Depth = 42"

Termite = None to slight

Decay = None to slight

Winter Design Temp = -20 F

Ice Shield Underlayment Required = Yes

Flood Hazard = 2000 FIRM

Air Freezing Index = 2282

Mean Annual Temp = 42.7F

2. Section R105 Permits is amended as follows:

A. Section R105.2. "Work exempt from a permit, Building" items 1. and 2. are amended to read as follows:

1. One-story detached accessory structures, provided that the floor area does not exceed 200 square feet and has a total building height of no more than 10.5 feet.

2. Fences not exceeding 6 feet in height.

B. Section R105.5 entitled "Expiration" is amended to read:

R105.5 Expiration. Building permits will only be issued for the entire project and shall automatically expire one year after date of issuance.

A1. Building permit extensions may be applied for, and the building inspector may allow the same when good cause is shown. In no case shall a building

permit, including all authorized extensions exceed twenty-four (24) months from the original date of issuance unless the applicant can demonstrate consistent and continuous improvements on the site, in which case, two (2) additional extensions of not more than six (6) months may be permitted.

~~B2.~~ Upon expiration of the building permit and any extensions thereto, all further construction activity on the project must stop. If the project is still incomplete the permit holder shall have ten (10) days to disassemble the structure unless an extension is granted by the city council at a regular public hearing. Failure to do so may result in the city removing the structure and all resulting costs incurred by the city shall be billed to the permit holder.

~~C. Appeals of the building inspector's decision to deny a building permit shall filed with the Board of Adjustment in accordance with the requirements of the Green River Code.~~

3. Section R302 Fire-Resistant Construction is amended as follows:

A. Section R302.2 entitled "Townhouses" is amended by adding an option 3 to read as follows: "The separation provisions may be obtained by either two 1-hour walls or one 2-hour wall."

B. Section R302.13 entitled "Fire protection of floors" is deleted in its entirety.

4. Section R313 Automatic Fire Sprinkler Systems is amended as follows:

A. Section 313.1 entitled "Townhouse automatic fire sprinkler systems" is deleted in its entirety.

B. The opening paragraph of Section R131.2 entitled "One- and two-family dwellings automatic fire systems" is amended to read "An automatic residential fire sprinkler system is not required in one- and two-family dwellings and townhouses that are constructed in accordance with the International Residential Code for One- and Two- Family Dwellings, and have a floor area of less than 5,000 square feet."

5. Section R403.1.1 is amended to read, "Minimum size, Footings shall be at least 8" x 16" and be provided with a minimum of 3 - #4 bars in the footing."

46. Section R404.1.2 is amended to read, "Concrete Foundation Walls. Concrete Foundation walls shall be minimum 8" thick and reinforced with #4 bars 18" on center vertically and horizontally, unless designed by a registered design professional."

57. Section ~~R404.1~~R404.1.1 entitled "Design required" is amended by adding a third condition to read as follows: "3.6. Foundation walls built to City standards."

~~6. Section M1601.3.1 is amended by adding "Exemption: Ducts located entirely within the conditioned space."~~

~~7. Section N1102, Table N1102.1 is amended as follows:~~

Wood Frame Wall	R-Value	21
Mass Wall	R-Value	21
Floor	R-Value	21
Crawl Space	R-Value	20

8. Delete Table R602.7.5 and replace with the American Wood Council recommendations RB229-16 as follows:

MINIMUM NUMBER OF FULL HEIGHT STUDS AT EACH END OF HEADERS IN EXTERIOR WALLS^a

<u>Maximum Header Span (Feet)</u>	<u>Ultimate Design Wind Speed and Exposure Category</u>	
	<u><140 MPH, Exposure B</u>	<u><130 mph, Exposure B^b</u>
	<u>Or</u>	
	<u><130 mph, Exposure C</u>	
<u>4</u>	<u>1</u>	<u>1</u>

<u>6</u>	<u>2</u>	<u>1</u>
<u>8</u>	<u>2</u>	<u>1</u>
<u>10</u>	<u>3</u>	<u>2</u>
<u>12</u>	<u>3</u>	<u>2</u>
<u>14</u>	<u>3</u>	<u>2</u>
<u>16</u>	<u>4</u>	<u>2</u>
<u>18</u>	<u>4</u>	<u>2</u>

^aFor header spans between those given above, use the minimum number of full-height studs associated with the larger header span.

^bThe tabulated minimum number of full-height studs is applicable where Jack studs are provided to support the header at each end in accordance with 602.7.1(1). Where a framing anchor is used to support the header in lieu of a jack stud in accordance with footnote “d” of Table 602.7(1), the minimum number of full height studs at each end of a header shall be in accordance with the requirements for wind speed > 140 mph, exposure.

(Ord. No. 03-07, § 2, 10-7-03; Ord. No. 06-02, § 2, 3-7-06; Ord. No. 07-04, § 2, 8-21-07)

Editor's note— Ord. No. 03-07, § 2, adopted Oct. 7, 2003, amended § 7-17 to read as set forth herein. Formerly, § 7-17 pertained to amendments to the Uniform Building Code and derived from Ord. No. 1024, §§ 3—9, adopted Feb. 28, 1977, Ord. No. 85-23, §§ 2—6, adopted Sept. 3, 1985, and Ord. No. 00-05, § 2, adopted June 20, 2000.

Sec. 7-18. Reserved.

Editor's note— Ord. No. 07-04, § 3, adopted Aug. 21, 2007, repealed § 7-18, which pertained to foundations and derived from Ord. No. 94-4, § 4, adopted Apr. 5, 1994; and Ord. No. 96-10, § 1, adopted Oct. 1, 1996.

Sec. 7-19. Structures built at the city horse corrals exempt.

Structures built for the sole purpose of housing animals upon land located within the area designated as the City Horse Corrals are specifically exempted from the requirements set forth in this chapter.

(Ord. No. 97-3, § 1, 6-2-97)

Secs. 7-20, ~~7-30. Reserved.~~ 2015 International Existing Building Code adopted.

The 2015 International Existing Building Code is hereby adopted by reference and incorporated herein as part of this section as fully as if completely set out herein. One copy of such code shall be kept on file in the office of the city clerk or city building inspector for examination and inspection.

Secs 7-21 -- 7-30. Reserved

Section 2: That Chapter 7, Article III. International Plumbing Code, be and hereby is amended to read as follows:

ARTICLE III. INTERNATIONAL PLUMBING CODE

Sec. 7-31. ~~2012-2015~~ International Plumbing Code adopted; amendments.

a. All plumbing within the city shall be installed, repaired and maintained in accordance with the ~~2012-2015~~ International Plumbing Code, including all appendices. The ~~2012-2015~~ International Plumbing Code is hereby adopted by reference and incorporated herein as part of

this section as fully as if completely set out herein. One copy of such code shall be kept on file at all times in the office of the city clerk or city building inspector for examination and inspection.

b. The following sections of the 2015 International Plumbing Code ~~Sections 305.6-305.4 Freezing and 305.6.1-305.4.1 Sewer depth of the International Plumbing Code~~ are hereby amended to read as follows:

1. Section 305.6-305.4-305.4 entitled "Freezing" shall be amended to read as follows: ~~Freezing~~—Water, soil and waste pipes shall not be installed outside of a building, in attics or crawl spaces, concealed in outside walls, or in any other place subjected to freezing temperature unless adequate provision is made to protect such pipes from freezing by insulation or heat or both. Exterior water supply system piping shall be installed not less than 72" inches below grade.
2. Section 305.4.1. entitled "Sewer depth" shall be amended to read as follows: ~~305.6.1-305.4.1 Sewer depth~~—Building sewers shall be a minimum of 42 inches below grade unless adequate provision is made to protect such pipes from freezing by insulation or heat or both.

(Ord. No. 1024, § 10, 2-28-77; Ord. No. 94-4, § 2, 4-5-94; Ord. No. 00-05, § 3, 6-20-00; Ord. No. 03-07, § 3, 10-7-03; Ord. No. 07-04, § 4, 8-21-07; Ord. No. 12-09, § 2, 10-17-12)

State Law reference— Authority to adopt plumbing code by reference, W.S. 1977, 15-1-120.

Sec. 7-32. Reserved.

Editor's note— Section 8 of Ord. No. 85-23, adopted Sept. 3, 1985, repealed § 7-32, concerning plumbing permit fees, as derived from § 11 of Ord. No. 1024, adopted Feb. 28, 1977.

Secs. 7-33—7-45. Reserved.

Section 3: That Chapter 7, Article IV. International Mechanical Code, be and hereby is amended to read as follows:

ARTICLE IV. INTERNATIONAL MECHANICAL CODE

Sec. 7-46. ~~2012-2015~~ International Mechanical Code adopted.

All heating systems, ventilating systems, cooling systems, refrigeration systems, incinerators or other miscellaneous heat-producing appliances within the city shall be installed, repaired and maintained in accordance with the ~~2012-2015~~ International Mechanical Code, including all appendices. The ~~2012-2015~~ International Mechanical Code is hereby adopted by reference and incorporated herein as part of this section as fully as if completely set out herein. One copy of such code shall be kept on file at all times in the office of the city clerk or city building inspector for examination and inspection.

(Ord. No. 00-05, § 4, 6-20-00; Ord. No. 03-07, § 4, 10-7-03; Ord. No. 07-04, § 5, 8-21-07; Ord. No. 12-09, § 3, 10-17-12)

Secs. 7-47—7-60. Reserved.

Section 4: That Chapter 7, Article V. Property Maintenance Code, be and hereby is amended to read as follows:

ARTICLE V. PROPERTY MAINTENANCE CODE

Sec. 7-61. ~~2012-2015~~ International Property Maintenance Code adopted.

The ~~2012~~-2015 International Property Maintenance Code is hereby adopted by reference and incorporated herein as part of this section as fully as if completely set out herein. One copy of such code shall be kept on file in the office of the city clerk or city building inspector for examination and inspection.

- a. That section 302.4 of the ~~2012~~-2015 International Property Maintenance Code is amended to read, "Twelve (12) inches as the maximum weed height."
- b. Delete 304.14 Insect screens.
- c. Delete 602.3 Heat supply.
- d. Delete 602.4 Occupiable work spaces.

(Ord. No. 1024, § 2, 2-28-77; Ord. No. 94-4, § 3, 4-5-94; Ord. No. 00-05, § 5, 6-20-00; Ord. No. 03-07, § 5, 10-7-03; Ord. No. 07-04, § 6, 8-21-07; Ord. No. 12-09, § 4, 10-17-12)

State Law reference— Authority to adopt codes by reference, W.S. 1977, 15-1-120.

Secs. 7-62—7-75. Reserved.

Section 5: That Chapter 7, Article VI. National Electrical Code, be and hereby is amended to read as follows:

ARTICLE VI. NATIONAL ELECTRICAL CODE

Sec. 7-76. ~~2011~~-2014 National Electrical Code ([NEC](#)) adopted.

The National Electrical Code as promulgated by NFPA 70, the latest edition as adopted by the Wyoming State Fire Marshal's Office is hereby adopted by reference and incorporated herein as part of this section as fully as if completely set out herein. One copy of such code shall be kept on file at all times in the office of the city clerk or city building inspector for examination and inspection.

(Ord. No. 03-07, § 6, 10-7-03; Ord. No. 07-04, § 7, 8-21-07; Ord. No. 08-05, § 1, 7-17-08; Ord. No. 12-09, § 5, 10-17-12)

Secs. 7-77—7-90. Reserved.

Section 6: That Chapter 7, Article VII. International Fuel Gas Code, be and hereby is amended to read as follows:

ARTICLE VII. INTERNATIONAL FUEL GAS CODE

Sec. 7-91. ~~2012~~-2015 International Fuel Gas Code adopted.

The ~~2012~~-2015 International Fuel Gas Code is hereby adopted by reference and incorporated herein as part of this section as fully as if completely set out herein. One copy of such code shall be kept on file in the office of the city clerk or city building inspector for examination and inspection.

(Ord. No. 03-07, § 7, 10-7-03; Ord. No. 07-04, § 8, 8-21-07; Ord. No. 12-09, § 6, 10-17-12)

Secs. 7-92—7-105. Reserved.

Section 7: That Chapter 7, Article VIII. International Fire Code, be and hereby is amended to read as follows:

ARTICLE VIII. INTERNATIONAL FIRE CODE

Sec. 7-106. ~~2012~~2015 International Fire Code adopted.

The ~~2012~~2015 International Fire Code, including appendix chapters A, B, C, D, E, F, and G, is hereby adopted by reference and incorporated herein as part of this section as fully as if completely set out herein. One copy of such code shall be kept on file in the office of the city clerk or city building inspector for examination and inspection.

(Ord. No. 03-07, § 8, 10-7-03; Ord. No. 07-04, § 9, 8-21-07; Ord. No. 12-09, § 7, 10-17-12)

Secs. 7-107—7-119. Reserved.

Sec. 7-120. Penalty.

Anyone convicted of violating any section of this chapter shall be punished by a fine of not more than seven hundred fifty dollars (\$750.00), to which the court may add restitution for costs incurred by the city. Any person who commences any work before obtaining the necessary permit(s) may be subject to an investigation fee as determined by the community development director or senior building inspector and his/her designee. The investigation fee shall be one hundred dollars (\$100.00) or equal to twice the permit fee, whichever is greater.

(Ord. No. 06-02, § 3, 3-7-06; Ord. No. 12-09, § 7, 10-17-12)

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2016.

Pete Rust, Mayor

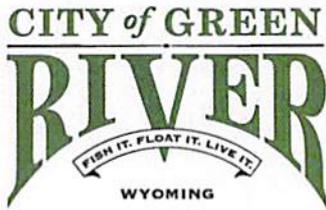
ATTEST:

Chris Meats, City Clerk

First Reading: July 5, 2016

Second Reading: _____

Third Reading: _____



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 7/14/16	Department: Finance
Meeting Date: 7/19/16	Department Head: Chris Meats
	Presenter: Chris Meats

Subject:

Consideration to Approve a Resolution Increasing the Solid Waste Fund for an Operational Study

Background/Alternatives:

NewGen and the City also believe an operational review will take several of the unknown calculations out of the rate review and allow the City to get a more accurate rate. Given the underlying rate review and the information received last week about the diminished capacity of the landfill, staff believes it would be better to have the operational review done as soon as possible.

Attachments: Resolution

Fiscal Impact:

\$60,000 was budgeted for the initial study and we were able to trim the initial cost to \$48,000. We would like to take additional funds from the Solid Waste Fund to pay for the operational review. The estimated amount of the review is \$27,000 to \$35,000.

Staff Impact:

There are significant current and future impacts from reviewing the operations for the Solid Waste Fund. With transfer station coming on board, an internal evaluation of our processes has been underway. However, with newly identified need to direct haul to Rock Springs several months early and some technical changes in waste management, the timeframe for this evaluation has been accelerated to the point where staff will need additional resources to accomplish this evaluation in a timely manner. The impact of this review will help staff prepare the Fund for substantially different future processes.

Legal Review: n/a

Suggested Motion:

I move to approve the resolution to increase the Solid Waste Fund for an Operational Review, in the amount of \$30,000.

Resolution No. R16-

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN THE SOLID WASTE FUND FOR AN OPERATIONAL REVIEW IN THE AMOUNT OF \$30,000

WHEREAS, the Governing Body desires to provide the City's citizens with excellent solid waste services in Green River; **and**

WHEREAS, the City understands the construction of a new transfer will change operations and processes; **and**

WHEREAS, the Governing Body desires to increase the expenditure budget authority in the Solid Waste Fund for the purpose of performing an operational review of the solid waste operations (70.500.530.ADMIN.70) in the amount of \$30,000; **and**

WHEREAS, the Governing Body desires to decrease the unreserved fund balance in the Solid Waste Fund for the purpose of performing an operational review of the solid waste operations in the amount of \$30,000; **and**

NOW, THEREFORE, BE IT RESOLVED, THAT THE GOVERNING BODY APPROVES AUTHORIZES THE CITY ADMINISTRATOR AND CITY TREASURER TO MAKE THE ABOVE CHANGES TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2017.

PASSED, APPROVED AND ADOPTED THIS 19th DAY OF JULY, 2016.

SIGNED:

Pete Rust, Mayor

ATTEST:

Chris Meats, City Clerk



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 7/14/16	Department: Solid Waste
Meeting Date: 7/19/16	Department Head: Mark Westenskow
	Presenter: Mark Westenskow & Chris Meats

Subject:

Consideration to Approve an Agreement with NewGen Strategies & Solutions for an operational review study for the Solid Waste Fund

Background/Alternatives:

For the last several months the City has been working with NewGen on a utility rate review. As we have been working with the study we have found the operations of the Water and Wastewater Funds are correlating well with the expected best practices operational ratios.

While the Solid Waste Fund is not necessarily operating outside of the best practices operational ratios, we are finding the Fund is consistently trending on the high side. Also with the aspect of a new transfer station coming on line we feel we need some additional guidance to review the operations.

NewGen and the City also believe an operational review will take several of the unknown calculations out of the rate review and allow the City to get a more accurate rate. Given the underlying rate review and the information received last week about the diminished capacity of the landfill, staff believes it would be better to have the operational review done as soon as possible.

Attachments:

Proposal to be provided at meeting

Fiscal Impact:

\$60,000 was budgeted for the initial study and we were able to trim the initial cost to \$48,000. We would like to take additional funds from the Solid Waste Fund to pay for the operational review. The estimated amount of the review is \$27,000 to \$35,000.

Staff Impact:

There are significant current and future impacts from reviewing the operations for the Solid Waste Fund. With transfer station coming on board, an internal evaluation of our processes has been underway. However, with newly identified need to direct haul to Rock Springs

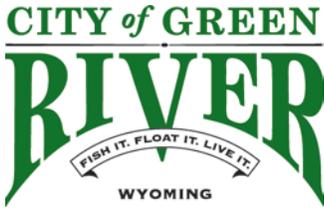
several months early and some technical changes in waste management, the timeframe for this evaluation has been accelerated to the point where staff will need additional resources to accomplish this evaluation in a timely manner. The impact of this review will help staff prepare the Fund for substantially different future processes.

Legal Review:

Legal Counsel will need to review the final contract from the consultant.

Suggested Motion:

I move to accept the proposal from NewGen Strategies & Solutions for an operational review for the Solid Waste Fund, pending legal approval.



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 7/13/16	Department: Community Development
Meeting Date: 7/19/16	Department Head: Laura Profaizer
	Presenter: Laura Profaizer

Subject:

Approval to release a portion of the Lynn Subdivision Standby Letter of Credit for completed subdivision improvements.

Background/Alternatives:

A portion of the improvements within the Lynn Subdivision have been installed and inspected by Mark Westenskow, Public Works Director. In accordance with the Subdivision Ordinance and the approved Subdivision Improvement Agreement for this subdivision, at any time after the satisfactory completion of construction of all or any public improvements, their final inspection and approval by the "City Engineer", the subdivider may request release of the corresponding portion of the subdivision guarantee, provided that at no time shall the guarantee be reduced to less than 25% of the original amount.

Joe Killpack of New Peak Land Development, LLC, has requested the release of _____ for completed improvements relating to the curb and gutter installation within the Lynn Subdivision. This amount corresponds with the inspection approval of Mark Westenskow, Public Works Director.

In accordance with the Subdivision Improvement Agreement, the release of this portion does not grant City ownership and maintenance of the improvements at this time. City acceptance of ownership and maintenance of the improvements will not occur until final acceptance of all subdivision improvements are installed and approved by the "City Engineer" and all items provided within the Subdivision Improvement Agreement have been satisfied.

Attachments:

Request for Release

Fiscal Impact:

N/A

Staff Impact:

N/A

Legal Review:

N/A

Suggested Motion:

I move to approve the partial release, in the amount of _____, from Standby Letter of Credit Number 5091756, issued by RSNB Bank, for the installation of subdivision improvements installed in the Lynn Subdivision.

From: Joe Killpack
 To: Laura Leigh; Mark Westenskow
 Subject: Revised Release for Curb and Gutter
 Date: Wednesday, July 13, 2016 10:00:23 AM

Hey everybody,

Here is a revised one that is in a format that will be easier to read.

LYNN SUBDIVISION COST ESTIMATE				BASE BID		Released	Request for Release
ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	COST		
MISC. ITEMS							
MI-1	Mobilization, Demobilization, & General Contract Requirements	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
MI-2	Temporary Traffic Control	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
MI-3	Stormwater Permit and Erosion Control	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
MI-4	Overlot Grading (unclassified earthwork)	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
MI-5	Signage (Street, Stop, etc.)	LS	1	\$ 1,000.00	\$ 1,000.00		
MI-6	Street Lighting	EA	2	\$ 8,000.00	\$ 16,000.00		
MI-7	Retaining Wall (7' High x 150' Long)	SF	1050	\$ 40.00	\$ 42,000.00		
SUBTOTAL					\$ 73,000.00	\$ 14,000.00	\$ 0.00
SANITARY SEWER SUMMARY							
SA-1	Install Sanitary Sewer Main (8" PVC SDR 35)	LF	550.0	\$ 32.00	\$ 17,600.00	\$ 17,600.00	
SA-3	Install 4" PVC Service Line	EA	18.0	\$ 1,500.00	\$ 27,000.00	\$ 27,000.00	
SA-4	Install Sanitary MH	EA	3.0	\$ 3,500.00	\$ 10,500.00	\$ 10,500.00	
SA-5	Removal and Haul of Existing Pavement (4")	CY	4.5	\$ 15.00	\$ 67.50	\$ 67.50	
SA-6	Removal and Haul Existing Base (6")	CY	6.5	\$ 15.00	\$ 97.50	\$ 97.50	
SA-7	Recondition/ recompact Native Subgrade (8" min)	SV	40.0	\$ 2.00	\$ 80.00	\$ 80.00	
SA-8	Placement of WYDOT Grade W Aggregate Base (9" min)	CY	10.0	\$ 30.00	\$ 300.00		
SA-9	Placement of Plant Mix Bituminous Pavement (4") - Pavement Patch	SV	40.0	\$ 50.00	\$ 2,000.00		
SUBTOTAL					\$ 55,100.00	\$ 55,100.00	\$ 0.00
WATER SUMMARY							
W-1	Install Water Main Open Excavation (PVC - C900 - 8")	LF	740.0	\$ 45.00	\$ 33,300.00	\$ 33,300.00	
W-2	Install 8" Gate Valve	EA	2.0	\$ 2,300.00	\$ 4,600.00	\$ 4,600.00	
W-3	Install 6" Gate Valve	EA	2.0	\$ 1,200.00	\$ 2,400.00	\$ 2,400.00	
W-4	Install 8"x6" Reducer	EA	2.0	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	
W-4	Install Fire Hydrant Assembly (incl. TRS, GV, PIPE & FH)	EA	1.0	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	
W-5	Install Water Services (1" Cu)	EA	18.0	\$ 1,800.00	\$ 32,400.00	\$ 32,400.00	
W-6	Install Curb Stops (1")	EA	18.0	\$ 1,200.00	\$ 21,600.00	\$ 21,600.00	
W-8	Connect to Existing Water Main (10")	EA	2.0	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	
W-9	Removal and Haul of Existing Pavement (4")	CY	4.5	\$ 15.00	\$ 67.50	\$ 67.50	
W-10	Removal and Haul Existing Base (6")	CY	6.5	\$ 15.00	\$ 97.50	\$ 97.50	
W-11	Recondition/ recompact Native Subgrade (8" min)	SV	40.0	\$ 2.00	\$ 80.00	\$ 80.00	
W-12	Placement of WYDOT Grade W Aggregate Base (9" min)	CY	10.0	\$ 30.00	\$ 300.00		
W-13	Placement of Plant Mix Bituminous Pavement (4") - Pavement Patch	SV	40.0	\$ 50.00	\$ 2,000.00		
SUBTOTAL					\$ 109,345.00	\$ 109,345.00	\$ 0.00
STORM SUMMARY							
ST-1	Install Storm Sewer Pipe (Corrugated HDPE - 15")	LF	13.0	\$ 35.00	\$ 455.00	\$ 455.00	
ST-2	Install Storm Catch Basin	EA	1.0	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
ST-3	Install Storm MH	EA	1.0	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	
ST-4	Removal and Haul of Existing Pavement (4")	CY	7.5	\$ 15.00	\$ 112.50	\$ 112.50	
ST-5	Removal and Haul Existing Base (6")	CY	11.0	\$ 15.00	\$ 165.00	\$ 165.00	
ST-6	Recondition/ recompact Native Subgrade (8" min)	SV	50.0	\$ 2.00	\$ 100.00	\$ 100.00	
ST-7	Placement of WYDOT Grade W Aggregate Base (9" min)	CY	7.5	\$ 30.00	\$ 225.00		
ST-8	Placement of Plant Mix Bituminous Pavement (4") - Pavement Patch	SV	50.0	\$ 50.00	\$ 2,500.00		
SUBTOTAL					\$ 9,557.50	\$ 6,832.50	\$ 0.00
ROAD SUMMARY							
RD-1	Recondition/ Recompact Native Subgrade (8" min)	SV	3,460.0	\$ 2.00	\$ 6,920.00	\$ 6,920.00	
RD-2	Placement of WYDOT Grade W Aggregate Base (9" min)	CY	865.0	\$ 30.00	\$ 25,950.00		
RD-3	Placement of Plant Mix Bituminous Pavement (4")	SV	2,570.0	\$ 30.00	\$ 77,100.00		
RD-4	Remove Concrete Curb, Gutter, and Sidewalk	LF	65.0	\$ 5.00	\$ 325.00	\$ 325.00	
RD-5	Install Concrete Concrete Curb and Gutter (6" Vertical)	LF	1,190.0	\$ 25.00	\$ 29,750.00		\$ 17244.00
RD-6	Install 4" Sidewalk (4" min)	SV	530.0	\$ 74.25	\$ 39,352.50		\$ 318.50
RD-7	Install Concrete Fan (6" min)	SV	35.0	\$ 89.10	\$ 3,118.50		\$ 1500.00
RD-8	Handicap Ramps / Sidewalk	EA	2.0	\$ 1,500.00	\$ 3,000.00		
RD-9	Landscaping / Restoration	LS	1.0	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
SUBTOTAL					\$ 186,516.00	\$ 8,245.00	\$ 19,062.50
LYNN SUBDIVISION COST ESTIMATE				BASE BID			
ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	COST		
TOTAL					\$ 433,518.50	\$193,522.50	\$19,062.50
CONTINGENCY (15%)					\$ 65,027.78	\$ 55,377.50	\$ 2,000.00
GRAND TOTAL					\$ 498,546.28	248,900.00	21,062.50

LS = Lump Sum EA = Each LF = Lineal Foot SF = Square Foot SV = Square Yard CY = Cubic Yard
 DAY = Calendar Day HRS = Hours

CEO - Senior Project Manager

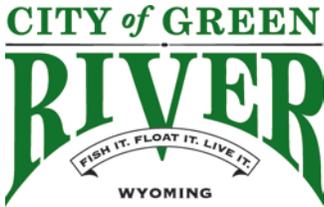
JOE KILLPACK
 RESIDENTIAL COMMERCIAL DEVELOPMENT MEDICAL

Joe F. Killpack

NEWPEAK CONSTRUCTION COMPANY

307.875.4494
 307.460.9029
 joe@newpeakcc.com
 www.newpeakcc.com

PO Box 70 Green River, WY 82935



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: July 11, 2016	Department: Public Works
Meeting Date: July 19, 2016	Department Head: Mark Westenskow
	Presenter: Mark Westenskow

Subject:

To award a Bid for the sale of used water meters for the Utility Division to Central Surplus LLC of Rogersville, Alabama.

Background/Alternatives:

The City requested Bids for the purpose of selling used water meter collected through the Automated Water Meter Program. Only one Bid was received from Central Surplus LLC of Rogersville, Alabama in the amount of \$2,545.50.

Attachments:

Bid Tab

Fiscal Impact:

Revenue—the Bid we received was slightly higher than scrap brass prices.

Staff Impact:

The Utility Division will load the water meters with City supplied equipment.

Legal Review:

n/a

Suggested Motion:

“I move to approve the sale of used meters to Central Surplus LLC of Rogersville, Alabama in the amount of \$2,545.50.”

Sale of Scrap Water Meters
Bid Opening: July 7, 2016 2:00 PM

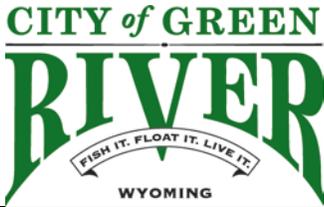
Bidder: Central Surplus

	Quantity	Unit Cost	Extended Cost
5/8 X 3/4" Meters	700	1.76	1232
1" Meters	40	4.31	172.4
1 1/2" Meters	20	10.65	213
2" Meters	20	14.98	299.6
3" Meters	4	20.72	82.88
4" Meters	1	65.88	65.88
6" Meters	2	129.82	259.64
3" Brass Strainer	6	7.49	44.94
4" Brass Strainer	2	8.98	17.96
Meter Resetter 3/4"	30	2.14	64.2
Meter Resetter 1"	20	2.57	51.4
Roll Seal pressure reducing valves 2"-12" scrap only	8	5.2	41.6

Grand Total	2545.5
-------------	---------------

**Only one bid was received

Present At Bid Opening:
Mary Seppie
Chris Meats
Jason Palmer
Mark Westenskow
Larry Erdman



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: July 12, 2016	Department: Public Works
Meeting Date: July 19, 2016	Department Head: Mark Westenskow
	Presenter: Mark Westenskow

Subject:

Rejection of Bids for Historic Green River Depot Brownfield Remediation Project

Background/Alternatives:

The Bid Opening for the Historic Green River Depot Brownfield Remediation Project was held on May 27, 2016, resulting in three Bids. The Apparent Low bid was from Tasman Geosciences in the amount of \$370,639.35. The Engineer's Estimate was \$234,000.

This Project includes the removal of Asbestos Containing Materials (ACM) and Lead Based Paint (LBP) from the Historic Green River Depot. The project is funded in part by an EPA Brownfield Cleanup Grant. The three bids received were all significantly over the Engineer's Estimate for the project, particularly with respect to the LBP Removal, and contained inconsistencies in the ACM removal bid items. Engineering feels there may have been confusion related to some project requirements. Regardless, additional funding will be needed to complete the project.

Attachments:

Bid Tabulation

Fiscal Impact:

The Apparent Low Bid exceeds the amount set aside by the City for the completion of this work. Additional funds will be necessary before the project can be bid again.

Staff Impact:

Further efforts will be required to identify additional funding sources.

Legal Review:

NA

Suggested Motion:

"I Move to Reject all Bids for the Historic Green River Depot Brownfield Remediation Project."

BID TABULATION – CITY OF GREEN RIVER
2016 HISTORIC GREEN RIVER DEPOT - BROWNSFIELD CLEANOUT PROJECT
BID OPENING MAY 27, 2016 AT 2:00 P.M.

Bidder	Bid Bond	Addendum 1	Addendum 2	Bid Amount	Contractor Certification	List of Subcontractors	Previous Projects	List of Qualifications
Blu Sky	X	X	X	571,997.00	X	yes	yes	yes
ESA, Inc.	X	X	X	429,730.00	X	none	yes	yes
Tasman	X	X	X	370,639.35	X	yes	yes	yes
Engineers Estimate								

Present:

Mary Seppie, Mark Westenskow, Holden Wright, Chris Condon



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: July 6, 2016	Department: Parks and Recreation
Meeting Date: July 19, 2016	Department Head: Brad Raney
	Presenter: Consent Agenda

Subject:

Contracts with Eric Wimmer, Nita Kehoe and David Jones to be judges for the 2016 Art on the Green Competition

Background/Alternatives:

The Green River Arts Council in cooperation with the City of Green River Parks and Recreation Department will hold its Annual Art on the Green Competition August 19 & 20, 2016. This event brings in artists from surrounding states and many local artists to compete in a 24 hour live painting and sculpting competition. There are three categories in each division including high school, semiprofessional and professional. The Green River Arts Council seeks highly qualified and diverse judges from out of the area to judge the final pieces as to assure impartiality to all participants.

Attachments:

Art on the Green Judges Contracts

Fiscal Impact:

There is money budgeted in the Capital Project Art Development Program 15-PLART for this expense.

Staff Impact:

Minimal

Legal Review:

Approved on July 11, 2016



July 6, 2016

Dear Mr. Wimmer,

We're pleased you have agreed to be our judge for this year's Art on the Green scheduled August 19 & 20, 2016. There will be two other judges besides you. This letter shall serve as a contract between Eric Wimmer and the City of Green River.

Mr. Wimmer has agreed to act as an official Art on the Green judge. He will judge three levels of entries including Professional, Semi Professional and High School in both 2D and 3D categories. Mr. Wimmer will participate in the judging on Saturday, August 20, 2016.

Duties include: attending the mandatory judges meeting scheduled for Saturday at 1:00 pm at Expedition Island Pavilion and judging the competition on Saturday at 4:00 pm. The awards presentation banquet is scheduled for Saturday, August 20th at 5:30 pm, but is not mandatory for Mr. Wimmer.

The contract includes for judges: lunch and dinner on Saturday, August 20 provided by the City, a \$250 professional judging stipend and Saturday night accommodations at the Hampton Inn and Suites in Green River. The City of Green River has agreed to pay for the items specified above.

If you agree with the above terms, please sign and mail to the City of Green River for process of payment.

Eric Wimmer, Judge

P. Rust, Mayor City of Green River

Approved by Galen West, City Attorney on July 11, 2016



July 6, 2016

Dear Ms. Kehoe,

We're pleased you have agreed to be our judge for this year's Art on the Green scheduled August 19 & 20, 2016. There will be two other judges besides you. This letter shall serve as a contract between Nita Kehoe and the City of Green River.

Ms. Kehoe has agreed to act as an official Art on the Green judge. She will judge three levels of entries including Professional, Semi Professional and High School in both 2D and 3D categories. Ms. Kehoe will participate in the judging on Saturday, August 20, 2016.

Duties include: attending the mandatory judges meeting scheduled for Saturday at 1:00 pm at Expedition Island Pavilion and judging the competition on Saturday at 4:00 pm. The awards presentation banquet is scheduled for Saturday, August 20th at 5:30 pm, but is not mandatory for Ms. Kehoe.

The contract includes for judges: lunch and dinner on Saturday, August 20 provided by the City, a \$250 professional judging stipend and Saturday night accommodations at the Hampton Inn and Suites in Green River. The City of Green River has agreed to pay for the items specified above.

If you agree with the above terms, please sign and mail to the City of Green River for process of payment.

Nita Kehoe, Judge

P. Rust, Mayor City of Green River

Approved by Galen West, City Attorney on July 11, 2016

City of Green River / 50 East 2nd North / Green River, WY 82935 / 307-872-0500



July 6, 2016

Dear Mr. Jones,

We're pleased you have agreed to be our judge for this year's Art on the Green scheduled August 19 & 20, 2016. There will be two other judges besides you. This letter shall serve as a contract between David Jones and the City of Green River.

Mr. Jones has agreed to act as an official Art on the Green judge. He will judge three levels of entries including Professional, Semi Professional and High School in both 2D and 3D categories. Mr. Jones will participate in the judging on Saturday, August 20, 2016.

Duties include: attending the mandatory judges meeting scheduled for Saturday at 1:00 pm at Expedition Island Pavilion and judging the competition on Saturday at 4:00 pm. The awards presentation banquet is scheduled for Saturday, August 20th at 5:30 pm, but is not mandatory for Mr. Jones.

The contract includes for judges: lunch and dinner on Saturday, August 20 provided by the City, a \$250 professional judging stipend and Saturday night accommodations at the Hampton Inn and Suites in Green River. The City of Green River has agreed to pay for the items specified above.

If you agree with the above terms, please sign and mail to the City of Green River for process of payment.

David Jones, Judge

P. Rust, Mayor City of Green River

Approved by Galen West, City Attorney on July 11, 2016

City of Green River / 50 East 2nd North / Green River, WY 82935 / 307-872-0500



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: July 6, 2016	Department: Human Resources
Meeting Date: July 19, 2016	Department Head: Cari Kragovich
	Presenter: Cari Kragovich

Subject:

Approval of a contract with Southwest Counseling Service renewing the City's Employee Assistance Program (EAP) for FY17.

Background/Alternatives:

This is the renewal of the City's agreement with Southwest Counseling Service to continue providing EAP services to City employees for FY17. All provisions of this agreement remain the same as the FY16 contract, with the exception of contract period dates.

Attachments:

Southwest Counseling Service EAP renewal contract

Fiscal Impact:

Included in the HR Benefits (HRBENE) budget for FY17.

Staff Impact:

N/A

Legal Review:

Sent to City Attorney on July 6, 2016.

Southwest Counseling Service

A/P
JUL -5 2016

Enriching lives through wellness, recovery, and hope

June 29, 2016

City of Green River
Attn: Human Resource Department
50 East 2nd North
Green River, WY 82935

Dear City of Green River,

It is that time of year again for the annual EAP agreement update. All provisions of the enclosed agreement remain the same, with updated renewal dates. If you are in agreement with all of the terms, enclosed are two original copies of the contract. Please sign and date the agreement, return one (1) original copy in the enclosed envelope, and retain the second original for your records.

Southwest Counseling Service appreciates the opportunity to serve the employees and family of the City of Green River and look forward to providing quality care to those served. If you may have any questions regarding the agreement renewal, please feel free to contact Melissa Wray-Marchetti, Business Manager for Southwest Counseling service via phone at 307-352-6677 or email at mwraymar@swcounseling.org.

Sincerely,

Melissa Wray-Marchetti
Business Manager

Administrative/
Mental Health Services
1124 College Drive
Rock Springs, WY 82901
(307) 352-6680
Fax: (307) 352-6676

Recovery Services
2300 Foothill Blvd.
Rock Springs, WY 82901
(307) 352-6677
Fax: (307) 352-6614

Bridges Program/
Medical Services
2706 Ankeny Way
Rock Springs, WY 82901
(307) 352-6689
Fax: (307) 352-6692

Green River Office
175 Riverview Drive
Green River, WY 82935
(307) 872-3205
Fax: (307) 872-3207

Pinedale Office
PO Box 1588
120 S. Cole Ave.
Pinedale, WY 82941
(307) 367-6445
Fax: (307) 367-6447

CONTRACTUAL AGREEMENT FOR SERVICES

This agreement is made between THE CITY OF GREEN RIVER, WYOMING and SOUTHWEST COUNSELING SERVICE of Sweetwater County, Rock Springs, and Green River, Wyoming.

Recitals

- A. City of Green River desires to secure the service of Southwest Counseling Service to implement and administer and Employee Assistance Program (EAP).
- B. Both of the aforementioned parties hereby agree to the terms and conditions as outlined herein and indicate acceptance thereof of execution of this instrument.
- C. The City of Green River and Southwest Counseling Service agree that Southwest Counseling Service shall perform such professional service for the employees and their families. The City of Green River shall compensate Southwest Counseling Service during the period of **July 1, 2016 to June 30, 2017** for such services, as set forth in the agreement.

Agreements

1. Scope of Services

Delivery of services as described herein is to be made available to any full-time or part-time employee of the City of Green River and/or members of their immediate family during aforementioned contract period.

2. Description of Services

The Employee Assistance Program is designed: (1) to provide consultation and technical assistance to the company around the "troubled and/or problem employee"; and (2) to provide evaluation, referral and treatment service for employees of the City of Green River and their immediate families, who are suffering from personal, family, emotional or other problems which are interfering, or could interfere with successful coping with the normal daily demands of job, family, and community. The services outlined below are covered by the contract fee and are of no additional cost to the company, employees, or their families, with the following exceptions.

First, the programs that Southwest Counseling Service defines as providing intensive outpatient treatment will not be covered by this contract. Second, in the case of the employee or family member being court-ordered to evaluation or treatment, regular SCS fees will be established and charged the employee or family member in order to meet with the intent of the court.

Services

- a. Provide training sessions for the City of Green River supervisors and department heads to enable them to identify employees needing assistance. These sessions shall be offered at the start of the EAP to allow all supervisors and department heads to attend. This service is offered for many individuals as the city deems necessary and will include a printed guide.
- b. Provide to employees and their families evaluation and diagnostic services. Qualified professional staff will counsel with employees and/or family members to assess the nature of the problems, and recommend treatment or other corrective action as indicated.
- c. Provide referral information and services to employees and/or their families. If it is determined that an employee or family member needs to be referred to another treatment program, then the EAP will provide the referral and follow-up.
- d. Provide treatment services to employees and/or their families. In situations where the evaluation results indicate treatment, such services will be offered and provided by qualified professionals. Treatment sessions offered under the EAP will be limited to eight (8) sessions per family per contract year inclusive of the intake assessment and psychiatric medication appointments. Each psychiatric medication appointment will count as one session.
- e. Conduct a general orientation program for all covered employees. This program will be designed to acquaint employees with services of the EAP and how to access those services. This program will be made available to all employees at the start of the EAP.
- f. Provide twenty-four (24) hours emergency counseling services by a designated staff professional using the telephone referral method.
- g. Provide posters to be displayed advertising the services available to employees and their families. The form and content of all printed matter shall comply with established City of Green River policies and procedures.
- h. Provide informational programs on emotional health topics twice per year, as requested by the City of Green River. These programs may be presented in multiple meetings, at the discretion of the City of Green River and Southwest Counseling Service.
- i. Provide consultation services not to exceed one on-site visit per month to the City of Green River upon request. This service is designed to assist the City of Green River in assessing a situation involving a problem and/or troubled employee for the purpose of arriving at a disposition or course of action that is in the best interest of the City of Green River and the employee.

- j. Acquire pertinent information furnished by the City of Green River on overall employee absenteeism, productivity, turnover, and receipt of disability and hospital/medical payments for cost-benefit analysis.
- k. Provide regular statistical reports to an EAP coordinator designated by the City of Green River detailing usage of service and including other information as agreed upon.
- l. Southwest Counseling will assign a professional staff member to act as liaison with the City of Green River.
- m. Provide a mutually satisfactory brochure describing the services of the EAP for distribution to employees.
- n. Additional supervisor training and employee orientation will be conducted, as the City of Green River and Southwest Counseling deem necessary.

3. Fees

Upon the condition that Southwest Counseling shall faithfully keep and perform all of the terms and conditions of this agreement, the City of Green River agrees to pay Southwest Counseling Service a fee of \$7,000 per year to be paid on a quarterly or monthly basis for coverage available to full-time and part-time employees and immediate family. If additional supervisor training or employee orientation services (Section 2, Item n.) are requested by the City of Green River additional fees set at the training session rate of \$60.00 per hour will be assessed. These additional training session fees can be arrived by mutual agreement of both parties. This is in full consideration for the services to be performed pursuant to this agreement. These fees could be adjusted on a yearly basis because of cost factors, by mutual agreement of both parties.

4. Confidentiality

Southwest Counseling Service shall not, during the term of this agreement or any extension thereof, or at any time thereafter, report to any other party any confidential information acquired or which may be acquired in the performance of the professional services under this agreement. Southwest Counseling Service agrees to treat as confidential and not to use for personal business advantage or to disclose to anyone other than to the patient/client any information except a regular statistical report to the City of Green River EAP Coordinator detailing usage of services. Client/patient confidentiality shall extend to communications between a patient/client and professional staff and shall include records of the identity, diagnosis, evaluation, or treatment of a patient/client, which are created and maintained by a professional at Southwest Counseling Service under Wyoming state law.

5. HIPAA

The parties may receive from or create on behalf of each other certain health or medical information ("Protected Health information" or "PHI" as defined in 45 CFR Section 164.501) in connection with the

performance of this Agreement. Use or disclosure of this PHI is subject to protection under state and federal law, including the health Insurance Portability and Accountability Act of 1996. Public Law 104-191 ("HIPAA") and regulations promulgated there under by the US Department of Health and Human Services ("Regulations"). Although the parties may not presently know their precise legal status and relationship under HIPAA, the parties nevertheless specifically agree that they will take such action as necessary, including amending this Agreement, to implement in a timely manner the requirements of HIPAA, the Regulations, and other applicable laws relating to the security and confidentiality of PHI.

6. Anonymity

Southwest Counseling Service shall not refer in any manner to the City of Green River or any affiliate of the City of Green River in any publication or promotional or advertising material, written or oral, without obtaining the proper written consent of the City of Green River.

7. Insurance Coverage

Southwest Counseling Service warrants that each staff professional working within the EAP shall have adequate professional liability coverage. Southwest Counseling agrees to provide adequate proof of this coverage to the City of Green River upon request.

8. Taxes

Southwest Counseling Service shall be fully responsible for payment of all state and federal income taxes, social security taxes, and any other taxes or payment which may be due and owing by Southwest Counseling as a result of the amounts paid under this agreement to Southwest Counseling Service by the City of Green River, and Southwest Counseling Service shall indemnify and hold harmless the City of Green River for any such payment which may be due and owing by Southwest Counseling Service.

9. Assignment

This agreement shall be binding upon and inure solely to the benefit of the parties hereto and no other person other than enrolled employees and their families shall acquire or have any rights under or by virtue of this agreement. The parties agree that Southwest Counseling Service shall not assign its right or obligations under this agreement. Southwest Counseling will be allowed to subcontract services as they deem necessary for the EAP.

10. Termination

This agreement will be reviewed on an annual basis unless terminated by the City of Green River or Southwest counseling Service with a thirty (30) day written notice to the other.

Upon such termination, and subject to the satisfactory performance of the aforesaid professional services to that date, the City of Green River will pay Southwest Counseling Service for services rendered.

11. Renewal

This agreement shall be binding for a period of one year from the date of signing. At that time considerations of changing services and/or fees will take place based upon the contract experience.

12. Legal Obligations

Southwest Counseling agrees to comply with all local, state and federal laws, rules and regulations applicable to the delivery of the here to noted services.

The City of Green River will indemnify and hold Southwest Counseling Service harmless from loss, damage or cost (including reasonable attorney fees) arising from the City of Green River actual or alleged wrongful acts or omissions in performing the Agreement. Southwest counseling Service will indemnify and hold the City of Green River harmless from loss, damage or cost (including reasonable attorney fees) arising from Southwest Counseling Service actual or alleged wrongful acts or omissions in performing the Agreement.

13. Entire Agreement: Counterparts

This agreement constitutes the entire agreement between the parties, and supersedes any and all prior verbal or written statements, promises and agreement between the parties with respect to the subject matter of this agreement. This agreement may be executed in one or more counterpart copies, each of which shall constitute an original and complete executed copy, without the production of the other copies.

This agreement becomes effective on July 1, 2016.

City of Green River
50 East 2nd North
Green River, WY 82935

Date



Southwest Counseling Service, Board Chair
1124 College Drive
Rock Springs, WY 82901



Date



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: July 6, 2016	Department: Parks and Recreation
Meeting Date: July 19, 2016	Department Head: Brad Raney
	Presenter: Consent Agenda

Subject:

Horse Corral Lease Agreement

Background/Alternatives:

To enter into a lease agreement with Ed Balzly for horse corral spaces #72 and #73

Attachments:

None

Fiscal Impact:

\$159.00 per corral space/per year

Staff Impact:

Administration of the lease and maintenance includes but is not limited to: thawing frozen water lines/spigots, grading the roads, manure removal, etc.

Legal Review:

The lease agreement was adopted in April 1997 and is valid until April 14, 2022

Suggested Motion:

I move to enter into a lease agreement with Ed Balzly for corral spaces #72 and #73.



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 07/13/16	Department: Finance
Meeting Date: 07/19/16	Department Head: Chris Meats
	Presenter: Consent Agenda

Subject:

Request for assistance from the Green River Chamber of Commerce for the 2016 River Festival

Background/Alternatives:

The Green River Chamber has listed twenty-six items requesting assistance from various departments within the City. The governing body has previously approved similar requests from the Chamber for previous River Festivals. The letter of request for assistance has been emailed to the department heads so they can address the items that pertain to their departments.

Attachments:

Letter of Request

Fiscal Impact:

Labor costs, loss of revenue for waiver requests

Staff Impact:

Additional work for City staff to complete the requests

Legal Review:

n/a

Suggested Motion:

I move to approve the requests for assistance from the Green River Chamber of Commerce for the 2016 River Festival.



June 30, 2016

Mayor Pete Rust
Green River City Council Members
50 E 2 N
Green River, WY 82935

Dear Mayor and Council,

The Green River Chamber is in the planning stages for the River Festival set for August 19 & 20, 2016. We have received several requests for more information about the festivities and the Committee is looking forward to a successful event.

We would like to request the following assistance from the City:

1. One large dumpster placed near Gazebo south side of Island. (Please dump this dumpster prior to Saturday morning)
2. Dump truck placed near the Gazebo, south side of Island.
3. 6 smaller dumpsters available on Island
4. One dumpster placed near Picnic Shelter at Evers Park
5. 4 smaller dumpsters near Evers Park
6. Two dumpsters placed on the Island parking.
7. Two set of bleachers placed near west end of Island.
8. Watering of Evers Park & Expedition Island suspended Thursday, August 18th through Saturday, August 20th.
9. Use of parking lot-vacant area next to Riverside Nursery off of 3rd South.
10. Use of Evers Park for Car Show.
11. Use of Expedition Island Thursday the 18th through Sunday the 21st.
12. Permission for participants to camp at FMC Park, if necessary.
13. Permission to place temporary directional signage for event at; Uinta Drive near Riverside Park, just north of E. 4th S. on Uinta Drive, at intersection of Uinta Drive and E. 2nd S., at intersection of E. 2nd S and S. 2nd E., intersection of Uinta Drive and Flaming Gorge Way, and at intersection of Flaming Gorge Way and N. 4th W.
14. Request a police officer to halt and direct traffic at the intersections of Flaming Gorge Way and N. 4th W. and Railroad; and at 2nd S and S. 2nd E. near underpass. Officers will need to be at locations by no later than 6:30 am. This is for the "Run With the Horses Marathon" on Aug 20th. Permission for volunteers to place directional signage along the before mentioned streets in addition to Wild Horse Canyon Road and continuing down S. 2nd E. to Island.
15. Permission to waive fee for the "Run with the Horses Marathon" participants to use the shower at the Rec Center if they choose.

Your Business & Community Advocate

800.FL.GORGE • 307.875.5711 p • 307.872.6192 f
1155 W. Flaming Gorge Way • Green River • Wyoming 82935
www.grchamber.com • Rebecca@grchamber.com



16. Barricades to be placed at the intersections of: E. 3rd S. and S. 2nd E.; and intersection of S. 2nd E. and E 4th S.; and barricades near Parks and Rec. Shop limiting access on E. 3rd S. , beginning Friday the 19th and continuing through Saturday the 20th.
17. Permission to borrow tall, Orange Street posts to form a line for the shrimp boil.
18. Permission to light fireworks in Evers Park, near Parks & Rec. building, (low level fireworks class C).
19. Mark the sprinkler heads on Expedition Island by Thursday, August 18th, we will have vendors putting up tents.
20. Expedition Island and Evers Park be treated with a wasp repellent week prior to event.
21. An all inclusive vendor fee to accommodate vendors from out of the area.
22. Advertisement of River Festival events on the City Channel.
23. Permission to use the white arch on Expedition Island for the "Run With the Horses Marathon" finish line.
24. Permission to use tables and chairs from the pavilion to have spread out throughout the Island for the participants.
25. Permission to allow the Parks and Recreation Department to pick up stage from WWCC and to help set up the tables and chairs from White Mountain Lumber.
26. Permission to borrow a ticket booth to be placed on the Island in front of the bridge.

Thank you for your support of this event.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Eusek".

Rebecca Eusek

Cc/ Reed Clevenger, Chris Steffen, Brad Raney, Doug Stewart, Mike Liberty, Mark Westenskow

Your Business & Community Advocate

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City of Green River City Council Meeting Agenda Documentation

Preparation Date: 07/13/16	Submitting Department: Finance
Meeting Date: 07/19/16	Department Director: Chris Meats
	Presenter: Consent Agenda

Subject:

Issuance of Malt Beverage Permits to the Green River Chamber of Commerce for the 2016 River Festival

Background/Alternatives

The Chamber has requested malt beverage permits for the 2016 River Festival on Friday, August 19, 2016, from 3 pm to midnight and Saturday, August 20, 2016, from 11 am to 5 pm. This is an annual event and permits have been issued previously.

Attachments:

Letter of Request and Security Checklist

Fiscal Impact:

Permits are \$50 each

Staff Impact:

n/a

Legal Review:

n/a

Suggested Motion:

I move to approve the issuance of Malt Beverage Permits to the Green River Chamber of Commerce for the 2016 River Festival on Friday, August 19, 2016, from 3 pm to midnight and Saturday, August 20, 2016, from 11 am to 5 pm.



June 30, 2016

Mayor Pete Rust
Green River City Council Members
50 E 2 N
Green River, WY 82935

Dear Mayor and Council,

The Green River Chamber of Commerce is planning the 15th Annual River Festival to be held August 19th and 20th, 2016. This event is growing every year, with more and more activities and events!

The festivities begin Friday afternoon with several activities. I have attached a schedule of events.

The Chamber is formally requesting **malt beverage permits** for Friday and Saturday. The malt beverage permits will be for **Friday from 3 pm to midnight** and **Saturday from 11 a.m. to 5 p.m.** Upon approval, the required fee will be delivered to City Hall.

Please contact me with any questions you may have.

Respectfully submitted,

A handwritten signature in black ink that reads "Rebecca Eusek".

Rebecca Eusek
CEO

Your Business & Community Advocate

800.FL.GORGE • 307.875.5711 p • 307.872.6192 f
1155 W. Flaming Gorge Way • Green River • Wyoming 82935
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Tentative Schedule:

Friday, August 19th

Micro Brew Gardens	3 p.m.
Signups, packet pick up and orientation	4 p.m.
Cajun Shrimp Boil-serving from \$25.00 for adults and \$15.00 for children/senior	5:00-7 p.m.
Spaghetti Dinner (by the Knights of Columbus) \$10.00 for Adults, children 6 and under \$5	5:00 – 7p.m.
Band – The B#'s	5:30– 10:30p.m.
Great Duck Race Chamber Fundraiser	7:30 p.m.
Fireworks	At dark

Saturday, August 20th

Marathon	6:30 a.m.
Green Belt Bike Poker Run	9 a.m.
River Walk (Trout Unlimited)	9 a.m.
Dog fetching competition- RS Humane Society	11 a.m.
Car and Bike Show – Evers Park	11 a.m. – 4 p.m.
Band – Eef and the Blues Express	Noon – 4 p.m.
Micro Brew Gardens	11 a.m. – 4 p.m.
Dog Show - RS Humane Society	1 p.m.



PAVILION RENTAL ALCOHOL/SECURITY CHECKLIST FOR A MALT BEVERAGE PERMIT

Parks and Recreation Rental Representative Rebecca Ewert ^{-GR chamber} Date 7-13-16

Pavilion/Park Facility Renter Green River Chamber for Event River Festival
 At what Parks Facility Expedition Island / Overlook Park
 Date Friday, Aug 19 from 3 am/pm to 11:59 am/pm
Saturday, Aug 20 11 am to 5 pm

POLICE SECURITY:

If alcohol is to be served the renter may be required to obtain security for their event and have it approved by the City of Green River Police Department.

Security Not Required Per: BGM Acting Date 7-14-16
 Security Required and Approved By: _____ Date _____

ALCOHOL RULES:

- If a renter wants to sell beer or other types of malt beverage, they must obtain a Malt Beverage Permit.
- Renters Using a Beer Distributor: If the beer distributor uses the keg cooler at the Pavilion, they must clean the keg cooling tubing when they pick up their kegs – otherwise, a fee will be deducted from the Renter’s deposit.
- Renters Not Using a Beer Distributor: Renters providing kegged beer during their rental are not allowed to use the keg cooler at the Pavilion. Renters do not have the proper tubing cleaning equipment and chemicals.

Deputy Clerk verification of application Submission: [Signature] Date 7-14-16
 Council Action: _____



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 07/14/16	Department: Finance
Meeting Date: 07/19/16	Department Head: Chris Meats
	Presenter: Consent Agenda

Subject:

Authorization of an Issuance of a Catering Permit to Red Feather Inc. dba, Red Feather Bar & Package Liquor

Background/Alternatives:

The Red Feather Bar has requested a catering permit to cater alcohol for the Murphy Wedding on Saturday, September 24, 2016, from 12 pm to midnight, at the Island Pavilion.

Attachments:

Letter of request and security checklist

Fiscal Impact:

n/a

Staff Impact:

Minimal

Legal Review:

n/a

Suggested Motion:

I move to approve the issuance of a catering permit to Red Feather Inc., dba Red Feather Bar & Package Liquor to cater alcohol for the Murphy Wedding on Saturday, September 24, 2016, from 12 pm to midnight, at the Island Pavilion.

FORM LETTER TO APPLY FOR A CATERING PERMIT

Fee: \$25

To: Mayor Pete Rust, and the members of city council;

Red Feather Bar would like to request a catering permit to cater alcohol
(Name of Liquor License Holder)

for the Murphy Wedding, on: Saturday, Sept. 24 2016, at the
(Name of the event) (Day of the event) (Date of the event)

Islaire Pavilion from Noon 2 p.m. to Midnight p.m.
(Location of the event)

Thank you for your consideration,

Chris Ortega
Signature of Applicant

Address: 211 E. Flaming Gorge Way
GR Wy 82935

Phone No: 307-875-6625

Date: 7-8-16



**PAVILION OR PARK FACILITY RENTAL ALCOHOL/SECURITY CHECKLIST
FOR A CATERING PERMIT TO CATER ALCOHOLIC BEVERAGES**

Pavilion/Park Facility Renter Charlene Murphy Facility Pavilion
Event Wedding
Date Sept. 24 2016 from 12 pm am/pm, to 12 am am/pm

Police Security:

If alcohol is to be served the renter may be required to obtain security for their event and have it approved by the City of Green River Police Department.

Security Not Required Per: [Signature] Date: 6/22/16
 Security Required and Approved by: _____ Date: _____

Alcohol Rules:

Only a valid retail liquor license holder can sell alcoholic beverages at the Pavilion or a Park Facility. The liquor license holder will need to apply for a Catering Permit.

Catering Permits:

- A liquor establishment selling alcohol for the event must have a valid retail liquor license. They must submit a letter of request in addition to this form, signed by an authorized officer approving the security for the event and the \$25 permit fee on month prior to event.
- Once the permit is approved, the deputy city clerk will notify the Police Department and the Parks and Recreation Department.
- The permit will be mailed to the liquor establishment catering the event if paid for at the time of permit request

Deputy Clerk verification of application submission: _____ Date _____
Date of Council Meeting: _____ Council Action: _____

Updated: 2/22/16

City of Green River, City Council Proceedings for July 5, 2016, 7 pm, Council Chambers,

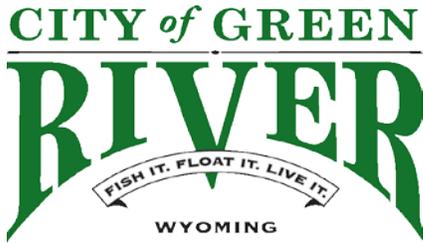
Mayor Pete Rust called the meeting to order. The following Council Members were present: Gary Killpack, Brett Stokes, Mark Peterson, and Ted Barney. The following were present representing the City: City Administrator Reed Clevenger, Director of Human Resources Cari Kragovich, Director of Finance Chris Meats, Director of Public Works Mark Westenskow, Director of Community Development Laura Profazier, Police Lieutenant Tom Jarvie, Interim Fire Chief Mike Liberty, Director of Parks & Recreation Brad Raney, and City Attorney Galen West. Council Member Killpack moved to approve the agenda. Council Member Stokes seconded, motion carried. **Proclamations:** (1) American Legion Freedom Days Proclamation. **Presentations:** (1) Green River Chamber of Commerce. **Public Hearings:** (1) 2016 M.E.E.T. in Green River Urban Renewal Plan; (2) Building Code Updates. **Appointments:** (1) Appointment of Michael Nelson to the Parks and Recreation Advisory Board. Council Member Peterson moved to confirm the appointment of Michael Nelson to the Parks and Recreation Advisory Board for a three year term beginning July 2016 and terminating July 2019. Council Member Stokes seconded, motion carried. (2) Reappointment of Misti Zimmerman to the Tree Board. Council Member Stokes moved to confirm the Mayor's reappointment of Misti Zimmerman to the Tree Board for a three year term beginning July 2016 and terminating July 2019. Council Member Killpack seconded, motion carried. **Ordinances:** (1) Amending Chapter 7, Buildings and Building Regulations. Council Member Barney moved to approve on first reading adopting, with amendments, the 2015 editions of the International Building Code, Residential Code, Existing Building Codes, Plumbing Code, Mechanical Code, Property Maintenance Code, Fuel Gas Code, and Fire Code, and the 2014 National Electrical Code. Council Member Stokes seconded, motion carried. **Resolutions:** (R16-25) Approving the 2016 M.E.E.T. in Green River Urban Renewal Plan. Council Member Killpack moved to approve the resolution approving the 2016 M.E.E.T. in the Green River Urban Renewal Plan for the Urban Renewal areas identified as the Central Business District and the River Corridor District. Council Member Stokes seconded, motion carried. (R16-26) Authorize the Submission of a SRF Loan Application for an additional \$1.2 million for the Wastewater Treatment Plant Replacement Facility Design. Council Member Barney moved to approve the resolution authorizing the Submission of the application to the Wyoming State Revolving Fund Program for a \$1.2 million loan for the design phase of the Wastewater Treatment Plant Replacement Facility Project on behalf of the Governing Body for the City of Green River and authorize the Mayor to sign pertinent loan documents. Council Member Peterson seconded, motion carried. **Council Action Items:** (1) Approve the Release of a Portion of the Lynn Subdivision Improvement Guarantee. Council Member Stokes moved to approve the partial release, in the amount of \$219,905.88, from Standby Letter of Credit Number 5091756, issued by RSNB Bank, for the installation of subdivision improvements installed in the Lynn Subdivision. Council Member Killpack abstained. Council Member Peterson seconded, motion carried. (2) Approval of a Memorandum of Understanding between the Wyoming Business Council, the City of Green River, and the URA/Main Street Agency. Council Member Barney moved to authorize Mayor Rust to sign the MOU between the Wyoming Business Council, the City of Green River and the URA/Main Street Agency. Council Member Stokes seconded, motion carried. (3) Adopt the Standard Title VI Assurance/Non-Discrimination Provisions and Identification of EEO Coordinator. Council Member Killpack moved to authorize the Mayor to sign the standard Title VI Assurance/Non-Discrimination Provisions and Confirm the Mayor's appointment of Mark Westenskow as the Title VI/EEO Coordinator for projects using Federal Funds obtained through WYDOT. Council

Member Peterson seconded, motion carried. (4) Amendment to the Cooperative Agreement between WYDOT and the City of Green River for the Urban Systems Streets Project. Council Member Stokes moved to authorize the Mayor to sign Amendment Number One to the Cooperative Agreement between the Wyoming Department of Transportation and the City of Green River for the Urban System Streets Project. Council Member Peterson seconded, motion carried. (5) Approve an Easement for Union Telephone Company. Council Member Barney moved to approve the Easement with Union Telephone Company within the Wild Horse Canyon Road, and authorize the Mayor to sign the pertinent Easement Documents. Council Member Killpack seconded, motion carried. (6) Acceptance of a City of Green River VISTA Program Grant. Council Member Peterson moved to accept a City of Green River VISTA Program grant, authorize the Mayor to sign the associated documents, and authorize the Director of Human Resources to electronically accept the grant award. Council Member Barney seconded, motion carried. (7) Authorize the Mayor to sign the 2016 Justice Assistance Grant for the Green River Police Department. Council Member Peterson moved to authorize the Mayor to sign the 2016 Justice Assistance Grant for the Green River Police Department in the amount of \$12,957. Council Member Stokes seconded, motion carried. **Consent Agenda:** Council Member Barney moved to approve the following: (1) Approval of the Payroll Account Acknowledgement with AFLAC to amend the City's employee benefit plan year and authorize the Mayor to sign the agreement; (2) Approval of the Agreement with the Joint Powers Telecom Board for Fiber Optic Services, in the amount of \$27,360; (3) Approval for the Fish Bowl Inc. to use their city issued Retail Liquor License to cater a private wedding at the Sweetwater County Events Complex, on July 16, 2016, from 4 pm to midnight, pending approval by the Rock Springs City Council; (4) Approval of a Trade Agreement between the Radio Network and the Green River Recreation Center; (5) Approval of the Trade Agreement with WyoRadio and the Green River Recreation Center; (6) Landfill Removal Request by Vance McGahey for the removal of railroad ties; Approval of the Minutes for: June 14, 2016 Workshop and June 21, 2016 Council; (7) Approval of Payment of Bills: Prepaid \$665,498.75; Outstanding Invoices \$299,314.15; Payroll Expenditures \$344,014.07; Preauthorization Payments \$1,065,000.00. Council Member Stokes seconded, motion carried. **Adjournment:** Council Member Stokes moved to adjourn at 8:15 pm. Council Member Barney seconded, motion carried.

Pete Rust, Mayor

ATTEST:

Chris Meats, City Clerk



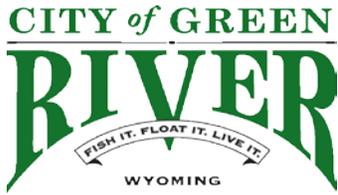
Prepaid Invoices Presented for 7-19-2016 City Council

Director of Finance, Chris Meats	Date
City Administrator, Reed Clevenger	Date
Mayor, Pete Rust	Date

Payment Date.Calendar (Multiple Items)

Standard Name	Invoice Description	Payment Date	Source	Payment Amount
AFLAC	AFLAC AT - AFLAC After Tax*	07/07/2016	AP	1,339.16
AFLAC Total				1,339.16
BLUE CROSS BLUE SHIELD OF WYOMING	DEP CARE - Dependent Care*	07/07/2016	AP	1,630.84
BLUE CROSS BLUE SHIELD OF WYOMING Total				1,630.84
BROOKS, HEIDI		07/11/2016	Utility Refund	99.55
BROOKS, HEIDI Total				99.55
CHILD SUPPORT SERVICES	CHILD SUP-UT - Child Support - Utah	07/07/2016	AP	464.00
CHILD SUPPORT SERVICES Total				464.00
COLONIAL LIFE & ACCIDENT	COLONIAL PT - Colonial Insurance Pre-tax*	07/07/2016	AP	51.12
COLONIAL LIFE & ACCIDENT Total				51.12
CONTINENTAL AMERICAN INSURANCE	CAIC AT - Continental Amer Ins After Tax*	07/07/2016	AP	849.34
CONTINENTAL AMERICAN INSURANCE Total				849.34
DJALO, VLADMIR & RESHONDA		07/11/2016	Utility Refund	35.76
DJALO, VLADMIR & RESHONDA Total				35.76
FLAMING GORGE DAYS COMMITTEE		07/07/2016	Misc Billing Refund	700.00
FLAMING GORGE DAYS COMMITTEE Total				700.00
GREAT-WEST TRUST COMPANY LLC	WYO DEF - Wyoming Deferred Comp	07/07/2016	AP	2,336.66
GREAT-WEST TRUST COMPANY LLC Total				2,336.66
ICMA RETIREMENT TRUST- #301264	ICMA - ICMA Deferred Comp*	07/07/2016	AP	2,694.40
ICMA RETIREMENT TRUST- #301264 Total				2,694.40
IRS	FED TAX - Federal Income Tax*	07/07/2016	AP	90,526.35
IRS Total				90,526.35
MECHAM, SHANE		07/11/2016	Utility Refund	106.35
MECHAM, SHANE Total				106.35
MORRIS, MELISSA		07/11/2016	Utility Refund	29.92
MORRIS, MELISSA Total				29.92
NCPERS GROUP LIFE INSURANCE	PRUD - Prudential Life Insurance*	07/07/2016	AP	928.00
NCPERS GROUP LIFE INSURANCE Total				928.00
New York Life Insurance Company	NYL-WHOLE LIFE - New York Life - Whole Life*	07/07/2016	AP	795.98
New York Life Insurance Company Total				795.98
PMS SCREEN PRINTING	Seasonal T Shirts	07/13/2016	AP	80.00
PMS SCREEN PRINTING Total				80.00
RELIANCE STANDARD LIFE INSURANCE	RELIANCE - Reliance Life Insurance	07/07/2016	AP	137.75
RELIANCE STANDARD LIFE INSURANCE Total				137.75
ROBINSON, MARK		07/11/2016	Utility Refund	77.53
ROBINSON, MARK Total				77.53
SAGELY, REX & THERESA		07/11/2016	Utility Refund	29.44
SAGELY, REX & THERESA Total				29.44
TANNER, DEVIN & HEIDI		07/11/2016	Utility Refund	30.09
TANNER, DEVIN & HEIDI Total				30.09
UNITED WAY OF SWEETWATER COUNTY	UNITED WAY - United Way*	07/07/2016	AP	2,445.82
UNITED WAY OF SWEETWATER COUNTY Total				2,445.82

VIGIL, TARA & MATTHEW		07/11/2016	Utility Refund	61.11
VIGIL, TARA & MATTHEW Total				61.11
VODA, STUART A & JOY D		07/11/2016	Utility Refund	84.06
VODA, STUART A & JOY D Total				84.06
WEBT - WYOMING EDUCATORS' BENEFIT TRUST	LTD INS - Long Term Disability City-Paid*	07/07/2016	AP	2,416.56
WEBT - WYOMING EDUCATORS' BENEFIT TRUST Total				2,416.56
WYOMING CHILD SUPPORT ENFORCEMENT	CHILD SUP - Child Support	07/07/2016	AP	250.00
WYOMING CHILD SUPPORT ENFORCEMENT Total				250.00
WYOMING RETIREMENT SYSTEM	Firemen's Pension Fund	07/07/2016	AP	660.00
	WYO RET EM - Wyoming Retirement - Employer*	07/07/2016	AP	89,776.92
WYOMING RETIREMENT SYSTEM Total				90,436.92
JOSH HUTSON	TRAVEL /CASPER	07/12/2016	AP	134.00
JOSH HUTSON Total				134.00
Thomas D Jarvie	TRAVEL / DOUGLAS	07/12/2016	AP	69.00
Thomas D Jarvie Total				69.00
Grand Total				198,839.71



Outstanding Invoices Presented for 7-19-2016 City Council

Director of Finance, Chris Meats

Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date

Invoice Process Status	Open
Journal Type	Journal Entry
Transaction Type	(Multiple Items)

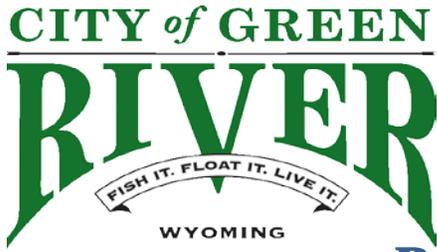
Vendor Name	Invoice Number	Invoice Description	Inv Date	Transaction Amount
ALPINE PURE BOTTLED WATER	95324	BOTTLED WATER / ADMINISTRATION	07/01/2016	12.00
	95325	BOTTLED WATER / CD	07/01/2016	6.00
	95326	BOTTLED WATER / FINANCE	07/01/2016	6.00
	95327	BOTTLED WATER / PARKS	07/01/2016	59.50
	95328	BOTTLED WATER / PD	07/01/2016	54.00
	95329	Bottled Water	07/01/2016	12.00
	95330	Bottled Water for PW	07/01/2016	129.50
ALPINE PURE BOTTLED WATER Total				279.00
ALSCO	LOGD1135697	MATS	06/29/2016	28.41
	LOGD1135672	MATS	06/29/2016	38.12
	LOGD1135694	Mats and Shop Towels	06/29/2016	89.21
ALSCO Total				155.74
AMERI-TECH EQUIPMENT COMPANY	16024	Nuts for garbage cans	06/28/2016	187.32
AMERI-TECH EQUIPMENT COMPANY Total				187.32
ANIMAL CLINIC OF GREEN RIVER	061016FUNK	SPAY/NEUTER CERTIFICATES	06/10/2016	40.00
	061316COLEMAN	SPAY/NEUTER CERTIFICATES	06/13/2016	20.00
	062416WILLIAMS	SPAY/NEUTER CERTIFICATES	06/24/2016	50.00
ANIMAL CLINIC OF GREEN RIVER Total				110.00
ATCO INTERNATIONAL	I0462978	Tar Less	06/21/2016	479.60
ATCO INTERNATIONAL Total				479.60
BENTLEY SYSTEMS	47756646	Software Support for Water and Sewer Gems	06/27/2016	1,657.50
BENTLEY SYSTEMS Total				1,657.50
BLUE CROSS BLUE SHIELD OF WYOMING	312049 06202016	GROUP 312049 JULY 2016	06/20/2016	131,061.43
	312303 06202016	GROUP 312303 JULY 2016	06/20/2016	2,300.69
	312304 06202016	GROUP 312304 JULY 2016	06/20/2016	15,115.88
	312312 06202016	GROUP 312312 JULY 2016	06/20/2016	8,520.92
	ADMIN FEE 062316	JUNE 2016 ADMIN FEE	06/23/2016	135.00
BLUE CROSS BLUE SHIELD OF WYOMING Total				157,133.92
BRODY CHEMICAL	410503	ACCU TABS	06/29/2016	169.99
BRODY CHEMICAL Total				169.99
CHIEF SUPPLY INC	149314	HAWK LAPEL	06/22/2016	212.27
CHIEF SUPPLY INC Total				212.27
DEBERNARDI CONSTRUCTION COMPANY	5-1406	Payment Application #3	07/05/2016	316,252.11
DEBERNARDI CONSTRUCTION COMPANY Total				316,252.11
DJ'S GLASS PLUS	67646	LIGHT BULB	06/28/2016	13.33
DJ'S GLASS PLUS Total				13.33
EAGLE UNIFORM & SUPPLY CO	78822	MOPS	06/03/2016	26.27
	81043	MOP	06/24/2016	25.00
	81762	MOPS	07/01/2016	26.27
EAGLE UNIFORM & SUPPLY CO Total				77.54
ENERGY LABORATORIES INC	10320	Lead and Copper Tests	06/30/2016	382.00
ENERGY LABORATORIES INC Total				382.00
F.B. MCFADDEN WHOLESALE COMPANY	319729	Snacks	06/28/2016	201.85
	320040	Cleaning supplies	07/05/2016	138.50

F.B. MCFADDEN WHOLESALE COMPANY	320051	MISC SUPPLIES	07/05/2016	124.55
F.B. MCFADDEN WHOLESALE COMPANY Total				464.90
FAIRMONT SUPPLY COMPANY	4660329-00	GLOVES	06/28/2016	299.41
	4664302	Safety Vests	06/20/2016	116.67
	4665521-00	RESPIRATOR	06/23/2016	76.40
FAIRMONT SUPPLY COMPANY Total				492.48
FASTENAL COMPANY	WYGRE41765	TENSIONER	11/10/2015	86.88
FASTENAL COMPANY Total				86.88
FORCE AMERICA INC	CM001-0001875	SWITCH	04/08/2016	(27.72)
FORCE AMERICA INC Total				(27.72)
GRAINGER	9151548287	Hydrant Gate Valves	06/27/2016	691.04
	9153390969	Ear Muff	06/28/2016	27.58
GRAINGER Total				718.62
GREEN RIVER ACE HARDWARE	107181/2	Hoses and fittings	07/03/2016	204.87
	111151/2	HOSE / BRUSH	06/23/2016	36.98
	111256/2	OIL	06/28/2016	5.99
	111262/2	CLAMP	06/28/2016	5.63
	111265/2	BUSHING	06/28/2016	6.98
	111270/2	SOAP	06/28/2016	13.96
	111285/2	Cooler Pump	06/28/2016	26.99
	111337/2	DUCT TAPE / PARTS	06/30/2016	30.71
	111358/2	suplies	06/30/2016	7.57
	111374/2	Sandpaper	07/01/2016	90.46
	111377/2	INSECT SPRAY	07/01/2016	6.99
	111382/2	INSECT SPRAY	07/01/2016	6.99
	111393/2	BATTERY	07/01/2016	9.99
	111410/2	CLEANER	07/02/2016	9.99
	111431/2	PLUNGER	07/03/2016	7.99
	111439/2	Hoses and Connections	07/03/2016	374.85
	111484/2	FASTNERS	07/06/2016	20.78
	111487/2	KNOB	07/06/2016	11.99
	111488/2	OIL	07/06/2016	11.98
	111531/2	TIRE REPAIR	07/07/2016	5.99
	111539/2	Spray Paint	07/07/2016	4.49
	111560/2	Wire Ties and Batteries	07/07/2016	32.97
	111575/2	Cordless Phone	07/08/2016	29.98
	111576/2	Duct Tape	07/08/2016	15.98
GREEN RIVER ACE HARDWARE Total				981.10
HONNEN EQUIPMENT	771667	Dozer Rental 6-13 to 7-10-16	06/27/2016	9,797.50
HONNEN EQUIPMENT Total				9,797.50
JOINT POWERS WATER BOARD	1095	WATER	07/05/2016	190,749.06
JOINT POWERS WATER BOARD Total				190,749.06
KIMBALL MIDWEST	4972637	SHOP SUPPIES SMALL	06/20/2016	(165.10)
KIMBALL MIDWEST Total				(165.10)
K-MOTIVE & SPORTS INC	156353	BRAKE SET	06/22/2016	54.95
K-MOTIVE & SPORTS INC Total				54.95
LANTIS FIREWORKS AND LASERS	16094/B	2nd Half of 2016 Fireworks Contract	07/04/2016	5,000.00
LANTIS FIREWORKS AND LASERS Total				5,000.00
LEGACY EQUIPMENT COMPANY	74944	SCREEN WELDMENT	06/16/2016	823.87
LEGACY EQUIPMENT COMPANY Total				823.87
LEWIS AND LEWIS	281330	1/2" Asphalt Mix	06/17/2016	1,274.81
	282914	1/2" Asphalt Mix	06/20/2016	1,344.40
	282919	1/2" Asphalt Mix	06/22/2016	365.04
LEWIS AND LEWIS Total				2,984.25
LEW'S INC	07072016	REFUND CATERING PERMIT	07/07/2016	25.00
LEW'S INC Total				25.00
LOCAL GOVERNMENT LIABILITY POOL	10275	FY 2017 INSURANCE RENEWAL	03/31/2016	87,203.00
LOCAL GOVERNMENT LIABILITY POOL Total				87,203.00
MACPHERSON, KELLY & THOMPSON, LLC	57820	LEGAL SERVICES	06/20/2016	316.24
MACPHERSON, KELLY & THOMPSON, LLC Total				316.24
MOUNTAIN ALARM	1187369	MONITORING 07-01-16 THRU 06-30-17	07/01/2016	312.00
MOUNTAIN ALARM Total				312.00
NAPA AUTO PARTS UNLIMITED	246168	NAPAKOOL	04/25/2016	4.46
	250351	FILTERS	06/15/2016	15.83
	250385	FUNNEL	06/16/2016	3.49
	250774	FILTERS / WIPER BLADES	06/21/2016	48.15
	250872	SWAY BAR	06/22/2016	87.36
	250892	WHEEL NUTS	06/22/2016	10.50

	250963	WIPER BLADES	06/23/2016	65.21
	250966	AIR FILTERS	06/23/2016	61.91
	250974	FILTERS	06/23/2016	9.82
	250987	OIL	06/23/2016	50.82
	250996	CABLE TIE	06/23/2016	4.73
	251020	Ratchet Straps	06/23/2016	14.99
	251070	HEADLIGHT	06/24/2016	7.29
	251250	OIL FILTER	06/27/2016	6.38
	251257	OIL FILTER	06/27/2016	6.38
	251504	Washers	06/29/2016	11.99
	251776	Hitchpin	07/01/2016	6.29
NAPA AUTO PARTS UNLIMITED Total				415.60
NEW PEAK CONSTRUCTION COMPANY, LLC	572	Surface Restoration	06/09/2016	2,194.75
NEW PEAK CONSTRUCTION COMPANY, LLC Total				2,194.75
NORTH CENTRAL LABORATORIES	374985	Incubator	06/28/2016	2,566.82
NORTH CENTRAL LABORATORIES Total				2,566.82
NUTECH SPECIALTIES INC	147783	suplies	06/10/2016	204.86
NUTECH SPECIALTIES INC Total				204.86
OFFICE DEPOT INC	849671256001	POST IT NOTES	07/08/2016	20.19
OFFICE DEPOT INC Total				20.19
O'REILLY AUTO PARTS	4981-122582	AIR FILTERS	06/23/2016	16.05
	4981-123659	METER	07/01/2016	7.98
O'REILLY AUTO PARTS Total				24.03
PHILADELPHIA INSURANCE	P24624508	2017 PARKS & REC ADDITIONAL BINDER FOR SCHOC	05/13/2016	14,576.00
PHILADELPHIA INSURANCE Total				14,576.00
PROFORCE LAW ENFORCEMENT	176736	Taser Cam Download Kit	06/12/2013	14.95
	177195	TSR CAM HD USB DOWLOAD KIT	06/18/2013	(14.95)
PROFORCE LAW ENFORCEMENT Total				0.00
QUESTAR GAS	7749070616	GAS USAGE	07/06/2016	6.85
QUESTAR GAS Total				6.85
QUILL CORPORATION	6662892	POST IT NOTES	06/15/2016	58.95
QUILL CORPORATION Total				58.95
REAL KLEEN INC	44717	MULTI FOLD TOWELS	06/27/2016	71.80
REAL KLEEN INC Total				71.80
RED HORSE OIL COMPANY INC	11510	FUEL	05/09/2016	2,288.04
	11632-1	DIESEL	05/23/2016	2,875.40
	11765	DIESEL	06/03/2016	1,888.00
	11894	FUEL	06/16/2016	2,866.36
	11989	DIESEL	06/24/2016	2,604.90
	13056	FUEL	05/20/2016	1,840.65
	13150	FUEL	05/31/2016	3,039.82
	13282	FUEL	06/17/2016	2,434.99
	13356	FUEL	06/24/2016	2,411.87
	G5307	FUEL	05/26/2016	25.51
	G5308	FUEL	05/31/2016	29.75
	G5309	FUEL	05/31/2016	38.08
	G5316	FUEL	06/13/2016	22.68
	G5319	FUEL	06/16/2016	17.37
RED HORSE OIL COMPANY INC Total				22,383.42
RESPOND FIRST AID SYSTEMS	144882	First Aid Supplies	07/07/2016	78.60
	144884	First Aid Supplies	07/07/2016	126.48
RESPOND FIRST AID SYSTEMS Total				205.08
ROCK SPRINGS WINLECTRIC CO	021389 00	EXIT SIGN	06/28/2016	61.29
ROCK SPRINGS WINLECTRIC CO Total				61.29
ROCK SPRINGS WINNELSON COMPANY	208310 01	Freight on Valve Box Lids	06/29/2016	111.67
ROCK SPRINGS WINNELSON COMPANY Total				111.67
ROCKY MOUNTAIN POWER	007706282016	ELCETRIC SERVICE	06/28/2016	47,934.81
ROCKY MOUNTAIN POWER Total				47,934.81
RR DONNELLEY & SONS COMPANY	416518441	OFFICE SUPPLIES	06/29/2016	244.00
RR DONNELLEY & SONS COMPANY Total				244.00
RUST, PETE	070816	MILEAGE REIMBURSEMENT	07/08/2016	48.60
RUST, PETE Total				48.60
SST TESTING + INC	053116080EA	PRE-EMPLOYMENT TESTING	05/31/2016	60.00
SST TESTING + INC Total				60.00
STOTZ EQUIPMENT	P28452	Parts	06/16/2016	817.65
	P28921	Sway Block	07/01/2016	157.15
STOTZ EQUIPMENT Total				974.80
SWEETWATER CABLE TELEVISION COMPANY	01292306302016	CABLE TV	06/30/2016	64.95

SWEETWATER CABLE TELEVISION COMPANY	01535606302016	CABLE TV	06/30/2016	33.80
SWEETWATER CABLE TELEVISION COMPANY Total				98.75
SWEETWATER COUNTY DETENTION CENTER	070716	JUNE INCARCERATION FEES	07/07/2016	1,445.00
SWEETWATER COUNTY DETENTION CENTER Total				1,445.00
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH	2016-1235	HEP A HACKNEY	06/14/2016	52.00
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH Total				52.00
SWEETWATER COUNTY SCHOOL DISTRICT #2	070516	GRHS GIRLS SOCCER BOOSTER CLUB	07/05/2016	250.00
SWEETWATER COUNTY SCHOOL DISTRICT #2 Total				250.00
TEGELER & ASSOCIATES	64667	FY 2017 PROPERTY INSURANCE RENEWAL	06/09/2016	145,502.00
TEGELER & ASSOCIATES Total				145,502.00
TERMINIX OF WYOMING	10275722	MONTHLY SERVICE FOR JULY	07/12/2016	42.00
TERMINIX OF WYOMING Total				42.00
THE GREEN RIVER STAR	3718	ADVERTISING / AGENDA	06/01/2016	99.00
	3726	P&Z MEETING	06/01/2016	52.50
	3728	ADVERTISING / COUNCIL MINUTES	06/01/2016	542.50
	3742	ADVERTISING / AGENDA	06/08/2016	99.00
	3756	ADVERTISING / COUNCIL MINUTES	06/15/2016	414.00
	3758	BUDGET HEARING	06/15/2016	72.00
	3761	Hydrant Flushing Ad	06/15/2016	67.50
	3763	ADVERTISING / AGENDA	06/15/2016	99.00
	3779	ADVERTISING / COUNCIL MINUTES	06/29/2016	540.00
	3780	PUBLIC HEARING / CODES	06/29/2016	90.00
	3781	PUBLIC HEARING / PHILLIP STANTON	06/29/2016	252.00
	3783	Display ad for 4th of July	06/29/2016	157.50
	3790	July 4th Trash Ad	06/29/2016	45.00
	3796	ADVERTISING / AGENDA	06/29/2016	99.00
THE GREEN RIVER STAR Total				2,629.00
THE RADIO NETWORK	16060347	RADIO ADVERTISING	06/30/2016	50.00
	16060348	RADIO ADVERTISING	06/30/2016	50.00
	16060349	RADIO ADVERTISING	06/30/2016	50.00
	16060350	RADIO ADVERTISING	06/30/2016	50.00
	16060554	RADIO ADVERTISING	06/30/2016	138.88
	16060555	RADIO ADVERTISING	06/30/2016	138.88
	16060556	RADIO ADVERTISING	06/30/2016	138.88
	16060557	RADIO ADVERTISING	06/30/2016	138.88
THE RADIO NETWORK Total				755.52
THE TIRE DEN INC	1-258598	Parts and Labor	06/09/2016	261.65
THE TIRE DEN INC Total				261.65
THE UPS STORE	7312	Water Sample Shipping	07/07/2016	120.82
THE UPS STORE Total				120.82
TYLER TECHNOLOGIES INC	025-142413	CASH DRAWER MAINTENANCE	12/16/2015	(32.27)
TYLER TECHNOLOGIES INC Total				(32.27)
VALLI INFORMATION SYSTEMS	36312	UTILITY BILLS	06/30/2016	2,157.83
VALLI INFORMATION SYSTEMS Total				2,157.83
VSP - VISION SERVICE PLAN	JULY 2016	EMPLOYEE PREMIUMS	06/16/2016	1,877.84
VSP - VISION SERVICE PLAN Total				1,877.84
WAMCAT	070816	MEMBERSHIP RENEWALS/MEATS,SMITH,SEPPIE	07/08/2016	195.00
WAMCAT Total				195.00
WAYNE COLEMAN CONSTRUCTION, INC	16095	Pay Application #3	06/30/2016	17,748.00
WAYNE COLEMAN CONSTRUCTION, INC Total				17,748.00
WEBT - WYOMING EDUCATORS' BENEFIT TRUST	1000	RETIREE INSURANCE PREMIUMS	06/06/2016	1,232.78
	1017	RETIREE INSURANCE PREMIUMS	07/06/2016	898.00
	1025	RETIREE INSURANCE PREMIUMS	07/06/2016	908.58
	1027	RETIREE INSURANCE PREMIUMS	07/06/2016	1,179.00
	1031	RETIREE INSURANCE PREMIUMS	07/06/2016	999.25
	1035	RETIREE INSURANCE PREMIUMS	07/06/2016	912.90
	1045	RETIREE INSURANCE PREMIUMS	07/06/2016	1,179.00
	1055	RETIREE INSURANCE PREMIUMS	07/06/2016	898.00
	1056	RETIREE INSURANCE PREMIUMS	07/06/2016	898.00
	1071	RETIREE INSURANCE PREMIUMS	07/06/2016	1,193.90
	1097	RETIREE INSURANCE PREMIUMS	07/06/2016	1,232.78
	918	RETIREE INSURANCE PREMIUMS	06/06/2016	898.00
	927	RETIREE INSURANCE PREMIUMS	06/06/2016	908.58
	929	RETIREE INSURANCE PREMIUMS	06/06/2016	1,179.00
	933	RETIREE INSURANCE PREMIUMS	06/06/2016	999.25
	938	RETIREE INSURANCE PREMIUMS	06/06/2016	912.90
	947	RETIREE INSURANCE PREMIUMS	06/06/2016	1,179.00
	959	RETIREE INSURANCE PREMIUMS	06/06/2016	898.00

WEBT - WYOMING EDUCATORS' BENEFIT TRUST	960	RETIREE INSURANCE PREMIUMS	06/06/2016	898.00
	976	RETIREE INSURANCE PREMIUMS	06/06/2016	1,193.90
WEBT - WYOMING EDUCATORS' BENEFIT TRUST Total				20,598.82
WESCO DISTRIBUTION INC	231515	30 PK	06/14/2016	87.30
	233200	Lights	06/28/2016	35.88
WESCO DISTRIBUTION INC Total				123.18
WEST LAW OFFICE PC	32323	JULY RETAINER	07/01/2016	6,000.00
WEST LAW OFFICE PC Total				6,000.00
WHITE MOUNTAIN LUMBER & RENTAL	2304327	Construction Adhesive	06/23/2016	59.76
	2304542	CRIMPER STRIPER	06/30/2016	8.00
WHITE MOUNTAIN LUMBER & RENTAL Total				67.76
WYOMING EMBROIDERY & SPORTING GOODS	12267	BADGES / ASHLEY	06/23/2016	18.00
WYOMING EMBROIDERY & SPORTING GOODS Total				18.00
WYOMING LAW ENFORCEMENT ACADEMY	A-0221	TRAINING/LAUG-DOUGLAS	06/17/2016	843.00
WYOMING LAW ENFORCEMENT ACADEMY Total				843.00
WYOMING MACHINERY COMPANY	PO 4608799	TIP	06/23/2016	450.27
	PO 4608800	TIP	06/23/2016	51.73
	PO 4610048	BOLTS	06/24/2016	2.28
	PO 4610049	MIRROR	06/24/2016	90.79
WYOMING MACHINERY COMPANY Total				595.07
Grand Total				1,070,439.84



Payroll Presented for 7-19-2016 City Council

Net Payroll	258,060.47
Deductions	<u>80,251.99</u>
Total Payroll	<u>\$ 338,312.46</u>

Period 7/1/2016 to 7/14/2016

Director of Finance, Chris Meats

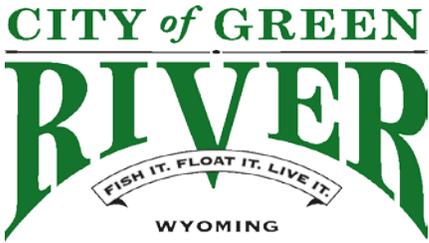
Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date



Preauthorization List Presented for 7-19-2016 City Council

Listed below are items needing to be paid prior to the next regularly scheduled council meeting. These amounts are estimates and require pre-authorization.

PAYROLL AND RELATED EXPENSES (includes FICA and Federal Tax deposit, workers comp. and Retirement)	\$ 1,000,000.00
PETTY CASH REIMBURSEMENT & POSTAGE	5,000.00
US BANK - Miscellaneous credit card charges	40,000.00
MUNICIPAL COURT - Jury fees	2,000.00
TRAVEL EXPENSES - Elected Officials & Employees	8,000.00
DEPOSIT REFUNDS - Faculty and Utility Refunds	10,000.00

Total **\$ 1,065,000.00**

Requested by : _____
Director of Finance, Chris Meats