CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: NOVEMBER 1, 2016 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PRESENTATIONS**

A. **GREEN RIVER CHAMBER OF COMMERCE UPDATE**

B. **FLAMING GORGE DAYS COMMITTEE UPDATE**

C. **SOLID WASTE OPERATIONAL STUDY UPDATE - NEWGEN STRATEGIES & SOLUTIONS, LLC**

V. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VI. **COUNCIL ACTION ITEMS**

A. **CONSIDERATION OF AN AGREEMENT TO PERFORM TOPOGRAPHIC SURVEY SERVICES FOR THE ADA IMPROVEMENTS PROJECT**

Public Works requires topographic survey information for the design of the ADA Improvements Project, funded by a TAP Grant through WYDOT. The Project includes ADA Improvements to the intersections of East Teton Boulevard & Bridger Drive, West Teton Boulevard & Crossbow Drive, and West Teton & Cumorah Way. William H. Smith and Associates, Inc. provided a proposal that meets both the available budget and the specified schedule for the completion of the work.

Suggested Motion: I move to authorize the Mayor to sign the Agreement with William H. Smith and Associates, Inc to perform topographic survey services for the City's ADA Improvements Project in the amount of $3,250.00.

Documents:

COGR 2015 ADA SURVEY COUNCIL ITEM PACKET.PDF

B. CONSIDERATION TO BE A PART OF A REGIONAL GRANT APPLICATION FOR THE 2016 ASSISTANCE TO FIREFIGHTERS GRANT

The Staff requests approval to be a part of a Regional Grant application for the 2016 Assistance to Firefighters Grant program. The participants will include the Green River Fire Department, the Rock Springs Fire Department, Sweetwater County Fire Department, Sweetwater County Fire District #1 and Sweetwater County Combined Communications Board. Chief Jim Wamsley with Rock Springs Fire Department has agreed to write and be the coordinator for the Regional Grant. The grant will be to add dispatch determinant capabilities to the Green River, Rock Springs, and Sweetwater County Combined Communications Joint Powers Communications Board. Determinant capabilities aid the dispatch center in advising whether or not to run lights and sirens on calls. This will reduce the exposure to accidents when lights and sirens are not needed.

Suggested Motion: I move to grant permission for the Rock Springs Fire Department to submit the Regional Grant application to the 2016 Assistance to Firefighters Grant Program on behalf of the City of Green River Fire Department and to authorize the matching funds from the Fire Department's O&M budget in the amount of $4,360.

Documents:

2016 ASSISTANCE TO FIREFIGHTERS GRANT.PDF

C. CONSIDERATION TO APPROVE THE MEDICAL FLEXIBLE SPENDING ACCOUNT AMENDMENT WITH BLUE CROSS BLUE SHIELD OF WYOMING

On October 26, 2016 the IRS released Rev. Proc. 2016-55, COLA for 2017 including an increase to the maximum MEDFSA contribution limit. This amendment to our existing Flexible Spending Account plan is necessary to align our plan's MEDFSA maximum contribution amount with the new IRS maximum contribution limit for calendar year 2017.

Suggested Motion: I move to approve the Medical Flexible Spending Account Amendment for calendar year 2017 and authorize the Mayor to sign the plan amendment documents.

Documents:

2017 MEDFSA AMENDMENT BINDER2.PDF

VII. CONSENT AGENDA

A. ISSUANCE OF A CATERING PERMIT TO THE WILD HORSE SALOON, INC., DBA THE HITCHING POST RESTAURANT & SALOON

The Wild Horse Saloon, Inc. dba; The Hitching Post Restaurant &

Saloon has requested a catering permit to cater alcoholic beverages at the Marine Core Ball.

Suggested Motion: I move to approve the issuance of a catering permit to The Wild Horse Saloon, Inc. dba; The Hitching Post Restaurant & Saloon to cater alcoholic beverages at the Marine Core Ball on November 12, 2016, from 5 pm to midnight, at the Island Pavilion.

Documents:

CATERING PERMIT - HITCHING POST.PDF

B. HORSE CORRAL LEASE AGREEMENT WITH CLAY ALLEN FOR CORRAL SPACES 69 & 70

To enter into a lease agreement with Clay Allen for Horse Corral spaces #69 and #70

Suggested Motion: I move to approve the Horse Corral Lease Agreement with Clay Allen for corral spaces #69 and #70.

Documents:

ALLEN.CLAY.1101.16.PDF

C. APPROVAL OF MINUTES FOR:

C.i. October 18, 2016 Council

Documents:

OCTOBER 18, 2016 COUNCIL MINUTES SIGNATURES.PDF

D. APPROVAL OF PAYMENT OF BILLS:

D.i. Prepaid $387,808.50

Documents:

11-1-16 PREPAID INVOICES.PDF

D.ii. Outstanding Invoices $872,652.30

Documents:

11-1-16 OUTSTANDING INVOICES.PDF

D.iii. Payroll Expenditures $299,455.96

Documents:

11-1-16 PAYROLL.PDF

D.iv. Preauthorization Payments $1,065,000.00

Documents:

11-1-16 PREAUTHORIZATION.PDF

VIII. CITY ADMINISTRATOR'S REPORT

IX. CITY ATTORNEY'S REPORT

X. MAYOR AND COUNCIL REPORTS

XI. ADJOURNMENT

City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: October 26, 2016	Department: Public Works
Meeting Date: November 1, 2016	Department Head: Mark Westenskow
	Presenter: Mark Westenskow

Subject:

Agreement to perform Topographic Survey services for ADA Improvements Project

Background/Alternatives:

Public Works requires topographic survey information for the design of the ADA Improvements Project, to be funded by a Transportation Alternatives Program (TAP) Grant through WYDOT. The Project includes ADA Improvements to the intersections of East Teton Boulevard & Bridger Drive, West Teton Boulevard & Crossbow Drive, and West Teton & Cumorah Way. Design work will occur this winter, with construction in summer 2017.

Public Works solicited proposals from several survey firms capable of collecting the required topographic data. (A summary of the proposals received is attached.) William H. Smith and Associates, Inc. (WHS), a local firm with a Rock Springs office, provided a proposal that meets both the available budget and the specified schedule for the completion of the work.

Attachments:

ADA Improvements Survey Proposal Summary, WHS Standard Short Form Agreement

Fiscal Impact:

WHS proposes to complete the required survey for $3,250. There is budget authority available to fund the survey work through the WYADA Program of the Capital Projects fund. The dollars expended will be eligible for reimbursement from the TAP Grant (80/20).

Staff Impact:

Minimal

Legal Review:

WHS Standard Short Form Agreement Document – Pending Legal Review

Suggested Motion:

“I move to authorize the Mayor to sign the Agreement with William H. Smith and Associates, Inc. to perform topographic survey services for the City’s ADA Improvements Project in the amount of $3,250.00.”

City of Green River
ADA Improvements - TAP Grant Project
Topo Survey Proposals

Surveyor	East & West Teton
Inberg Miller (IME)	$ 4,950.00
JFC	$ 5,801.90
Crank Companies	$ 7,700.00
William H. Smith (WHS)	$ 3,250.00
Indo American Engineering	$ 13,824.00

William H. Smith and Associates, Inc.
Surveyors Engineers Planners
404 N Street Suite 201
Rock Springs, WY 82901
Toll Free 866-938-3088
www.whsmithpc.com
Phone 307-362-6065
Fax 307-362-6064

STANDARD SHORT FORM AGREEMENT FOR ENGINEERING & SURVEYING SERVICES

PROJECT NAME: City of Green River ADA Improvements Project

CLIENT: City of Green River

CLIENT requests and authorizes William H Smith and Associates, Inc. to perform the services summarized in the scope below:

SCOPE:

Provide topographic surveying services for the City of Green River ADA Improvements Project. The Project includes ADA Improvements to the intersections of East Teton Boulevard & Bridger Drive, West Teton Boulevard & Crossbow Drive, and West Teton Boulevard & Cumorah Way. The specific information to be gathered is described in the attached letter dated October 21, 2016. The attached General Provisions shall apply to this agreement.

COMPENSATION by the CLIENT to William H. Smith and Associates, Inc. is as follows:

A Lump Sum fee of $3,250.00 as described in the attached letter dated October 21, 2016.

Services covered by this AGREEMENT will be performed in accordance with the PROVISIONS stated on page 2 of 2 of this AGREEMENT and any attachments or schedules attached hereto. This AGREEMENT supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

Approved for CLIENT	Accepted for William H. Smith and Associates, Inc.
By	By
	Shawn M. Arnoldi, P.E.
Title	Vice President
Date	Date

PROVISIONS

1. Authorization to Proceed
Execution of this AGREEMENT by the CLIENT will be authorization for WILLIAM H. SMITH AND ASSOCIATES, INC. to proceed with the work, unless otherwise provided for in this AGREEMENT.

2. Compensation
Compensation for all services provided by WILLIAM H. SMITH AND ASSOCIATES, INC. under this AGREEMENT shall be based on the schedule of fees and expenses, as attached to this agreement. All services will be provided on an HOURLY basis unless otherwise shown and agreed upon.

3. Per Diem Rates
WILLIAM H. SMITH AND ASSOCIATES, INC.'s Per Diem Rates are those hourly or daily rates charged for work performed on Client's Project by WILLIAM H. SMITH AND ASSOCIATES, INC. employees of the indicated classifications. These rates are subject to annual calendar year adjustments and include all allowances for salary, overheads, and fee, but do not include allowances for Direct Expenses.

4. Direct Expenses
WILLIAM H. SMITH AND ASSOCIATES, INC.'s Direct Expenses, are those costs incurred on or directly for the Client's Project, including, but not limited to, necessary transportation costs, including current rates for WILLIAM H. SMITH AND ASSOCIATES, INC. vehicles; meals and lodging; laboratory tests and analyses; computer services; word processing services; telephone, printing, binding, and reproduction charges; all costs associated with outside consultants, sub consultants, subcontractors, and other outside services and facilities; and other similar costs. Reimbursement for Direct Expenses will be on the basis of actual charges when furnished by commercial sources and on the basis of current rates when furnished by WILLIAM H. SMITH AND ASSOCIATES, INC.

5. Cost Opinions
Any cost opinions or Project economic evaluations provided by WILLIAM H. SMITH AND ASSOCIATES, INC. will be on a basis of experience and judgment, but, since it has no control over market conditions or bidding procedures, WILLIAM H. SMITH AND ASSOCIATES, INC. cannot warrant that bids, ultimate construction cost, or Project economics will not vary from these opinions.

6. Standard of Care
The standard of care applicable to WILLIAM H. SMITH AND ASSOCIATES, INC.'s services will be the degree of skill and diligence normally employed by professional engineers or consultants performing the same or similar services at the time WILLIAM H. SMITH AND ASSOCIATES, INC.'s services are performed. WILLIAM H. SMITH AND ASSOCIATES, INC. will re-perform any services not meeting this standard without additional compensation.

7. Termination
This AGREEMENT may be terminated for convenience on 30 days' written notice, or for cause, if either party fails substantially to perform through no fault of the other and does not commence correction of such nonperformance within 5 days of written notice and diligently complete the correction thereafter. On termination, WILLIAM H. SMITH AND ASSOCIATES, INC. will be paid for all authorized work performed up to the termination date. If no notice of termination is given, relationships and obligations created by this AGREEMENT, except Articles 9 through 14, will be terminated upon completion of all applicable requirements of this AGREEMENT.

8. Payment to WILLIAM H. SMITH AND ASSOCIATES, INC.
Monthly invoices will be issued by WILLIAM H. SMITH AND ASSOCIATES, INC. for all work performed under this AGREEMENT. Invoices are due and payable on receipt. All invoices not paid promptly will be subject to the following late payment penalty: 30 to 59 days overdue, $500; 60 to 89 days overdue, $750. In the event of the failure of CLIENT to make payment of any invoice for WILLIAM H. SMITH AND ASSOCIATES, INC.'s services within thirty (30) days from the date of invoice, then WILLIAM H. SMITH AND ASSOCIATES, INC., at its election, may terminate this agreement, or may cease performance of the services to be provided hereunder until the full payment of all amounts owing from CLIENT has been received. Additionally, in the event of the failure of CLIENT to make payment of any invoice for WILLIAM H. SMITH AND ASSOCIATES, INC.'s services within thirty (30) days from the date of invoice, WILLIAM H. SMITH AND ASSOCIATES, INC., at its election, may retain and hold all papers, reports, drawings, blue prints, plans, surveys, plats, and other records relating to the engineering and surveying services to be provided under this Agreement until the full payment of all amounts owing from CLIENT has been received. CLIENT agrees to pay all of WILLIAM H. SMITH AND ASSOCIATES, INC.'s reasonable attorney's fees and all other costs and expenses which are incurred by WILLIAM H. SMITH AND ASSOCIATES, INC. in collection of any amount not timely paid by CLIENT pursuant to the terms of this agreement. In the event of a disputed or contested billing, only that portion so contested will be withheld from payment, and the undisputed portion will be paid. The CLIENT will exercise reasonableness in contesting any bill or portion thereof.

9. Limitation of Liability
To the maximum extent permitted by law, WILLIAM H. SMITH AND ASSOCIATES, INC.'s liability for Client's damages for any cause or combination of causes will, in the aggregate, not exceed (I) the compensation received by WILLIAM H. SMITH AND ASSOCIATES, INC. under this AGREEMENT, or (ii) $50,000 whichever is the least amount. This Provision takes precedence over any conflicting Provision of this AGREEMENT or any document incorporated into it or referenced by it.

10. Severability and Survival
If any of the provisions contained in this AGREEMENT are held illegal, invalid or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. Limitations of liability and indemnities shall survive termination of this AGREEMENT for any cause.

11. Asbestos or Hazardous Substances
To the maximum extent permitted by law, the CLIENT will indemnify WILLIAM H. SMITH AND ASSOCIATES, INC. from all claims, damages, losses, and costs, including litigation expenses and attorney's fees, arising out of or relating to the presence, discharge, release, or escape of hazardous substances, contaminants, or asbestos on or from the Project.

12. Monitoring Services
WILLIAM H. SMITH AND ASSOCIATES, INC. is not responsible for the duties and responsibilities that belong to the other agents of the CLIENT such as developer(s), construction contractor(s), designer(s), testing laboratory (ies), full-time inspector(s), or other parties associated with the Project not in the employment of or a subcontractor to WILLIAM H. SMITH AND ASSOCIATES, INC.

13. Interpretation
The limitations of liability and indemnities will apply whether WILLIAM H. SMITH AND ASSOCIATES, INC.'s liability arises under breach of contract or warranty; tort, including negligence; strict liability; statutory liability; or any other cause of action, except for willful misconduct or gross negligence for limitations of liability sole negligence for indemnification, and shall apply to WILLIAM H. SMITH AND ASSOCIATES, INC.'s officers, affiliated corporations, employees, and subcontractors. The law of the state of Wyoming shall govern the validity of this AGREEMENT, its interpretation and performance, and any other claims related to it.

14. No Third Party Beneficiaries
This AGREEMENT gives no rights or benefits to anyone other than the CLIENT and WILLIAM H. SMITH AND ASSOCIATES, INC. and has no third party beneficiaries. WILLIAM H. SMITH AND ASSOCIATES, INC.'s services are defined solely by this AGREEMENT, and not by any other contract or AGREEMENT that may be associated with the Project.

15. Reuse of Document
All designs. drawings, specifications, documents, and other work products of WILLIAM H. SMITH AND ASSOCIATES, INC. are instruments of service for this PROJECT, whether the PROJECT is completed or not. Reuse by the CLIENT, or by others acting through or on behalf of the CLIENT of any such instruments of service without the written permission of WILLIAM H. SMITH AND ASSOCIATES, INC. will be at Client's sole risk. CLIENT agrees to indemnify and defend WILLIAM H. SMITH AND ASSOCIATES, INC. from all claims, damages, losses, and expenses, including, but not limited to, direct, indirect, or consequential damages and attorney's fees, arising out of or related to such unauthorized reuse.

16. Free Publicity
WILLIAM H. SMITH AND ASSOCIATES, INC. has the right to photograph the above named project and to use the photos in the promotion of the professional practice marketing materials. Should additional photos be needed in the future, the client agrees to provide reasonable access to the facility.

William H. Smith and Associates, Inc.
Surveyors Engineers Planners
404 N Street Suite 201
Rock Springs, WY 82901
Toll Free 866-938-3088
www.whsmithpc.com
Phone 307-362-6065
Fax 307-362-6064

October 21st, 2016

Mark Westenskow, P.E., Public Works Director
Department of Public Works
50 E. 2nd North Street
Green River, WY 82935

Proposal: Green River ADA Improvements Project
East Teton & West Teton

Dear Mr. Westenskow:

William H. Smith and Associates, Inc. is pleased to have the opportunity to submit our proposal for providing professional services on the above referenced project.

PROJECT SCOPE

This project consists of a topographic/feature survey consisting of the collection of all existing site data including but not limited to as-built plans for existing water mains, sewer mains, storm drains, and any other plans that may show locations of wet and dry utilities. Call for locates by utility companies for any additional data to be collected. The area for collection of data will extend 100 ft. beyond all intersections at each street including all areas within the platted R.O.W. Easement widths.

WHS will provide high resolution up to date aerial imagery using our UAV (Drone). This information and service will provided at no additional cost and will be subsidiary to the work described above.

WHS will also provide a minimum of 3 (three) intervisible control points at each work area, plus provide adjacent boundary lines as required.

After all field and as-built plan data has been collected; WHS will prepare a base map drawing in AutoCAD format providing all dimensions, elevations and labels in imperial units scale. The drawing will include a scale with North Arrow including northings, eastings, and elevations of all control points. All line work will be completed for all appurtenances – curbs, gutters, sidewalks, parking, streets, structures, fences, trees, etc. Contours will be provided at 0.5 foot intervals and errors will not exceed one-half contour intervals. All utility data and information collected shall be shown on drawing, including but not limited to the rim locations, inverts, pipe diameters of sanitary, storm, water, electrical, and gas lines along with hydrants, street lights, culverts, catch basins, manholes, wells, phone/data, cable, buried tanks, etc.

DELIVERABLES AND SCHEDULE

WHS will provide the final deliverables in digital CAD file format including two (2) 24” x 36” full size drawing sheets of the site plans.

WHS anticipates beginning this work within one week of receiving a notice to proceed, and will provide final deliverables prior to December 2, 2016.

William H. Smith and Associates, Inc.
Surveyors Engineers Planners
404 N Street Suite 201
Rock Springs, WY 82901
Toll Free 866-938-3088
www.whsmithpc.com
Phone 307-362-6065
Fax 307-362-6064

LUMP SUM FEE:

Based on the above listed information, scope and schedule, the total deliverable lump sum fee is as follows:

($3,250.00) Three Thousand Two Hundred Fifty Dollars

We at WHS are committed to providing quality professional services delivered on schedule and within budget. We are pleased to have the opportunity to submit this Proposal for your consideration. Should questions arise, please call me at 307-362-6065 or email me at sarnoldi@whsmithpc.com.

Sincerely,

Shawn M. Arnoldi, P.E.
Principal/Vice President
William H. Smith and Associates, Inc.

File

GENERAL PROVISIONS

The below General Provisions shall also apply to all subconsultants engaged by the Consultant.

SECTION A. ASSUMPTION OF RISK

The Consultant shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to its failure to comply with state or federal requirements. The City of Green River shall notify the Consultant of any state or federal determination of noncompliance.

SECTION B. ENVIRONMENTAL POLICY ACTS

The Consultant agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.

SECTION C. HUMAN TRAFFICKING

As required by 22 U.S.C. 7104(g) and 2 C.F.R. Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:

1. Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
2. Procures a commercial sex act during the period of time that the award is in effect; or
3. Uses forced labor in the performance of the award or subawards under the award.

SECTION D. KICKBACKS

The Consultant certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If the Consultant breaches or violates this warranty, the City of Green River may, at its discretion, terminate this Agreement without liability to the City of Green River, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

SECTION E. LIMITATIONS ON LOBBYING ACTIVITIES

By signing this Agreement, the Consultant certifies and agrees that, in accordance with Public Law 101-121, payments made from a federal grant shall not be utilized by the Consultant or its subconsultants in connection with lobbying Congressmen, or any other federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan.

SECTION F. MONITORING ACTIVITIES

The consultant will provide written documentation and/or visible evidence that all provisions of the consultants service policy have been met. The City of Green River shall have the right to monitor all activities related to this Agreement that are performed by the Consultant or its subconsultants. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in

progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of the related work.

SECTION G. NON-DISCRIMINATION

The Consultant shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyoming Statute § 27-9-105 et seq.), the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101, et seq., and the Age Discrimination Act of 1975 and/or any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.

SECTION H. PROFESSIONAL REGISTRATION

The Consultant shall endorse, as required by law, plans and reports prepared under this Agreement, and shall affix thereto his or her seal of professional registration, showing that he or she is licensed to practice in the State of Wyoming.

SECTION I. PUBLICITY

Any publicity given to the program or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Consultant and related to the services and work to be performed under this Agreement, shall identify the City of Green River, the Wyoming Department of Transportation (WYDOT) and/or the Federal Highway Administration (FHWA) as the sponsoring agency and shall not be released without prior written approval of the City of Green River and WYDOT.

SECTION J. SUSPENSION AND DEBARMENT

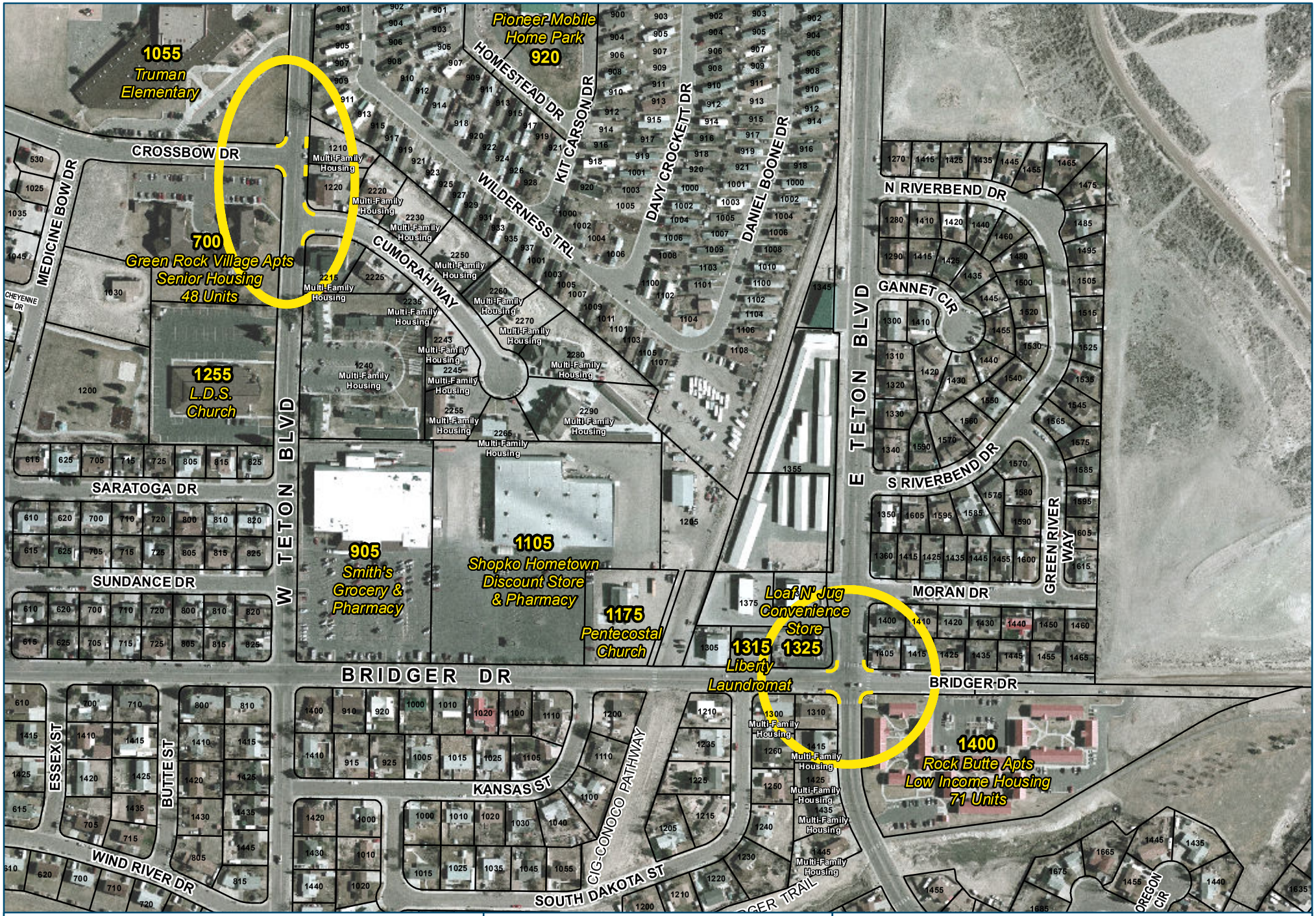
By signing this Agreement, the Consultant certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction nor from federal financial or non-financial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension) and CFR 44 Part 17, or are on the debarred vendors list at www.epls.gov. Further, the Consultant agrees to notify [LPA Name] by certified mail should it or any of its agents become debarred, suspended, or voluntarily excluded during the term of this Agreement.

SECTION K. INSURANCE REQUIREMENTS

The Consultant selected must provide proof of adequate insurance acceptable to the City of Green River. The following minimum amounts are required:

1. Worker's Compensation:	Statutory Limits
2. Comprehensive General & Auto Liability:	$500,000 per claim $1,000,000 per occurrence
3. Professional Liability:	$500,000

The City of Green River shall be named as an additional insured in accordance with applicable State laws.



Proposed ADA Ramp Improvements

WYDOT Transportation Alternatives Grant

Prepared by Jason D Brown, City of Green River GIS Date: 6/25/2015

U:\cgrgis\Projects\Funding Grants\WYDOT Transportation Alt Grant\WYDOT_Transportation_Alt_Grant_2015.mxd

0 300 600 Feet

1 inch = 300 feet

This map is designed to provide information about the City of Green River. Every effort has been made to make this map as complete and accurate as possible. However, no warranty of fitness is implied. This map is for reference only, and is not a legal document. The City of Green River shall have neither liability nor responsibility to any person or entity with respect to any loss or damage in connection with or arising from the information contained on this map.

City of Green River Wyoming

City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: October 24, 2016	Department: Fire
Meeting Date: November 1, 2016	Department Head: Mike Nomis
	Presenter: Mike Nomis

Subject:

Consideration to request permission to allow the Rock Springs Fire Department to apply for a regional grant for the 2016 Assistance to Firefighters Grant on behalf of the City.

Background/Alternatives:

The Staff requests approval to be a part of a Regional Grant application for the 2016 Assistance to Firefighters Grant program. Chief Jim Wamsley with Rock Springs Fire Department has agreed to write and be the coordinator for the Regional Grant.

The grant will be to add dispatch determinant capabilities to the Green River, Rock Springs, and Sweetwater County Combined Communications Joint Powers Communications Board. Determinant capabilities aid the dispatch center in advising whether or not to run lights and sirens on calls. This will reduce the exposure to accidents when lights and sirens are not needed.

Attachments:

Letter submitted by Chief Wamsley to Mayor Demshar and Council

Fiscal Impact:

The total grant submitted on behalf of the entities will be for $218,000 and will require a match of 10% ($21,800).

Green River Fire, Rock Springs Fire, Sweetwater County Fire, Sweetwater County Fire District #1 and Sweetwater County Combined Communications Board have all been asked to split the match amount equally in the amount of $4,360.

Staff Impact:

Chief Wamsley shall administer grant with any support needed from the Green River Fire Department

Legal Review: *N/A*

Suggested Motion:

I move to grant permission for the Rock Springs Fire Department to submit the Regional Grant application to the 2016 Assistance to Firefighters Grant Program on behalf of the City of Green River Fire Department and to authorize the matching funds from the Fire Department's O&M budget in the amount of $4,360.

ROCK SPRINGS FIRE DEPARTMENT
Headquarters
600 College Drive
Rock Springs, WY 82901
(307) 352-1475 phone
(307) 352-1481 fax

October 7, 2016

MEMO

To: Honorable Mayor Carl R. Demshar, Jr. and City Councilors

From: Jim Wamsley, Fire Chief

Subject: Permission to Apply for and Coordinate a Regional Grant

At this time I am writing to ask permission to apply for and coordinate a regional grant through the FY 2017 Assistance to Firefighters Grant (AFG) from FEMA for the purpose of adding dispatch determinant capabilities to the Rock Springs, Green River, Sweetwater County Combined Communications Joint Powers Communications Board (SCCC) in cooperation with other fire entities within Sweetwater County and SCCC.

Your support for this effort is greatly appreciated.

If you have any questions please feel free to contact me.

City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: October 28, 2016	Department: Human Resources
Meeting Date: November 1, 2016	Department Head: Cari Kragovich
	Presenter: Cari Kragovich

Subject:

Consideration to approve the Medical Flexible Spending Account Amendment with Blue Cross Blue Shield of WY FlexShare Benefits increasing the annual Medical Flexible Spending Account employee contribution maximum annual amount from $2,550 to $2,600.

Background/Alternatives:

On October 26, 2016, the IRS released Rev. Proc. 2016-55, COLA for 2017 including an increase to the maximum MEDFSA contribution limit. This Amendment to our existing Flexible Spending Account plan is necessary to align our plan's MEDFSA maximum contribution amount with the new IRS maximum contribution limit for calendar year 2017.

Attachments:

Medical Flexible Spending Account Amendment

Fiscal Impact:

N/A

Staff Impact:

N/A

Legal Review:

Sent to City Attorney Galen West for review on 10/28/2016.

Suggested Motion: *I move to approve the Medical Flexible Spending Account Amendment for calendar year 2017 and authorize the Mayor to sign the plan amendment documents.*

MEDICAL FLEXIBLE SPENDING ACCOUNT AMENDMENT

ARTICLE I
PREAMBLE

1.1 **Adoption and effective date of amendment.** The Employer adopts this Amendment to the MEDFSA (enter name of plan) ("Plan") to reflect changes to Internal Revenue Code (IRC) Section 125(i), as amended by the Affordable Care Act (ACA). The sponsor intends this Amendment as good faith compliance with the requirements of this provision. This Amendment shall be effective on or after the date the Employer elects in Section 2.1 below.

1.2 **Supersession of inconsistent provisions.** This Amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.

ARTICLE II
LIMITATION ON ALLOCATIONS

2.1 **Effective Date.** This Amendment is effective as of 01/01/2017 (the first day of the plan year beginning on or after January 1, 2017).

2.2 **Limitation on Allocations.** Notwithstanding any provision contained in this Health Care Flexible Spending Account to the contrary, the maximum annual contribution amount that may be allocated to the Health Care Flexible Spending Account Benefit may not exceed the lesser of the Participant's salary reduction elected for the plan year or $2,600 plus any Employer contributions that may be made. (The $2,600 amount will be indexed each year to reflect any anticipated cost of living adjustments as assigned by the IRS.)

This Amendment has been executed this 1 day of November, 2016.

Name of Employer:
City of Green River

Signed: _____

Pete Rust / Mayor
(print name/title)

CERTIFICATE OF ADOPTING RESOLUTION

The undersigned authorized representative of The City of Green River (the Employer) hereby certifies that the following resolutions were duly adopted by Employer on November 1, 2016 (date), and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the Amendment to the MEDFSA (name of the plan) (the Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

The undersigned further certifies that attached hereto is a copy of the Amendment approved and adopted in the foregoing resolution.

Date: November 1, 2016

Signed: _____

Pete Rust / Mayor

(print name/title)

SUMMARY OF MATERIAL MODIFICATIONS (SMM)

For the

MEDFSA

(Name of Plan)

(1) **General.** This is a Summary of Material Modifications regarding the above referenced Plan ("Plan"). This Summary of Material Modifications supplements and amends the Summary Plan Description (SPD) previously provided to you. You should retain this document with your copy of the SPD.

(2) **Identification of Employer.** The legal name, address and Federal Employer Identification number of the Employer are:

City of Green River

Employer name

EIN: 83-6000065

50 E 2nd North Street

Employer street address

Green River, WY 82935

Employer city, state and zip code

FOR CAFETERIA PLANS:

(3) **Description of Modifications.** The Employer has amended your Plan effective as of the first day of the Plan year coinciding with or following January 1, 2017. Subsequent plan years will reflect the IRS cost-of-living adjustment indexed amount.

If you have any questions regarding the application of this provision to you, contact your Plan Administrator.

BENEFITS

Annual Health Care Spending Account Amount. The maximum annual contribution amount that may be allocated to your Health Care Flexible Spending Account Benefit may not exceed the lesser of your salary reduction (contribution) elected for the year or $2,600 plus any Employer contributions that may be made. (The $2,600 amount will be indexed each year to reflect any anticipated cost of living adjustments as assigned by the IRS.)

City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 10/26/16	Department: Finance
Meeting Date: 11/01/16	Department Head: Chris Meats
	Presenter: Consent Agenda

Subject:

Issuance of a Catering Permit to The Wild Horse Saloon, Inc., dba The Hitching Post Restaurant & Saloon

Background/Alternatives:

The Wild Horse Saloon, Inc. dba; The Hitching Post Restaurant & Saloon has requested a catering permit to cater alcoholic beverages at the Marine Core Ball on November 12, 2016, from 5 pm to midnight, at the Island Pavilion.

Attachments:

Letter of Request

Fiscal Impact:

n/a

Staff Impact:

n/a

Legal Review:

n/a

Suggested Motion:

I move to approve the issuance of a catering permit to The Wild Horse Saloon, Inc. dba; The Hitching Post Restaurant & Saloon to cater alcoholic beverages at the Marine Core Ball on November 12, 2016, from 5 pm to midnight, at the Island Pavilion.

Jeff Stout
Owner of the Hitching Post Restaurant & Saloon
580 E Flaming Gorge Way
Green River, WY 82935
307-875-2246

October 14, 2016

City of Green River

Dear Honorable Mayor and Council Members,

November 12, 2016, we would like to request a catering permit to cater the Marine Core Ball, at The Island Pavilion from 5:00 pm to midnight.

Sincerely,

Jeff Stout
Owner of the Hitching Post Restaurant & Saloon

City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: October 25, 2016	Department: Parks and Recreation
Meeting Date: November 1, 2016	Department Head: Brad Raney
	Presenter: Consent Agenda

Subject:
Horse Corral Lease Agreement

Background/Alternatives:
To enter into a lease agreement with Clay Allen for horse corral spaces #69 and #70

Attachments:
None

Fiscal Impact:
$159.00 per corral space/per year

Staff Impact:
Administration of the lease and maintenance includes but is not limited to: thawing frozen water lines/spigots, grading the roads, manure removal, etc.

Legal Review:
The lease agreement was adopted in April 1997 and is valid until April 14, 2022

Suggested Motion:
I move to enter into a lease agreement with Clay Allen for corral spaces #69 and #70.

City of Green River, City Council Proceedings for October 18, 2016, 7 pm, Council Chambers, Mayor Pete Rust called the meeting to order. The following Council Members were present: Gary Killpack, Lisa Maes, Mark Peterson, Brett Stokes, and Allan Wilson. The following were present representing the City: City Administrator Reed Clevenger, Director of Human Resources Cari Kragovich, Director of Finance Chris Meats, Director of Public Works Mark Westenskow, Director of Community Development Laura Profazier, Police Chief Chris Steffen, Fire Chief Mike Nomis, Director of Parks and Recreation Brad Raney, and City Attorney Galen West. **Approval of the Agenda:** Council Member Killpack moved to approve the agenda. Council Member Stokes seconded, motion carried. **Presentations:** (1) Joint Travel & Tourism Board Lodging Tax Amendment Update; (2) Inventorying Lands with Wilderness Characteristics in the Rock Springs Planning Area Update. **Board and Committee Appointments: (1)** Appointment of Miranda Barrett to the URA/Main Street Board. Council Member Wilson moved to confirm the Mayor's appointment of Miranda Barrett to the URA/Main Street Board for a five (5) year term, terminating September 2021. Council Member Stokes seconded, motion carried. (1) Appointment of Nicole Johns to the URA/Main Street Board. Council Member Stokes moved to confirm the Mayor's appointment of Nicole Johns to the URA/Main Street Board for a one (1) year term, terminating November 2017. Council Member Maes seconded, motion carried. **Council Action Items:** (1) Bid Award for the Colliers Lift Station Modification Project. Council Member Maes moved to award the Colliers Lift Station Modifications Project to Dale Weaver Wyoming, LLC in the amount of $259,860.00, and authorize the Mayor to sign the Agreement. Council Member Killpack seconded, motion carried. (2) Release of Retainage and Deductive Change Order #1 for the 2014 Lift Station Project. Council Member Wilson moved to approve the release of retainage in the amount of $52,058.65 and to approve the Final Adjusting Change Order in the deductive amount of $8,568.47 to Whitaker Construction Company, Inc. for the 2014 Lift Station Replacement Project – Hutton Heights Lift Station only. Council Member Stokes seconded, motion carried. (3) Approval of the Release of a Portion of the Deer Trail Subdivision Improvement Guarantee. Council Member Peterson moved to approve Partial Release #1, in the amount of $392,930.00, from Standby Letter of Credit #140, issued by State Bank, for the installation of subdivision improvements installed in the Deer Trail Subdivision. Council Member Killpack seconded, motion carried. (4) Approval of the Removal of a Lien on the Tomahawk Hotel. 1st Motion: Council Member Wilson moved to un-table the motion to approve and authorize the Mayor to sign the Release of Real Estate Mortgage between the City of Green River and Green River Futures for the Tomahawk Hotel, in the amount of $400,000. Council Member Stokes seconded, motion carried. 2nd Motion: Council Member Killpack moved to approve and authorize the Mayor to sign the Release of Real Estate Mortgage between the City of Green River and Green River Futures for the Tomahawk Hotel, in the amount of $400,000. Council Member Stokes seconded. 3rd Motion: Council Member Wilson moved to table the motion until more information is received. Council Member Killpack seconded, motion to table carried. The Mayor asked the City Administrator to contact Green River Futures to get clarification. **Consent Agenda:** Council Member Wilson moved to approve the following (1) Approval of the Unclaimed Property Report for Wyoming and California; (2) Issuance of a Catering Permit to the Santa Fe Southwest Grill for the Ciner Awards Banquet on November 4, 2016, from 5 pm to midnight, at the Island Pavilion; (3) Issuance of a Malt Beverage Permit to the Southwest Chapter Project Allocation Committee for the Muley Fanatic Foundation for their 2nd Annual Hunting Film Tour event on November 11, 2016, from 6 pm to 10 pm, at the Island Pavilion;

Approval of Payment of Bills: Prepaid $367,205.14; Outstanding Invoices $981,336.60; Payroll Expenditures $298,905.43; Preauthorization Payments $1,065,000.00. Council Member Maes seconded, motion carried. **Adjournment:** Council Member Maes moved to adjourn at 8:02 pm. Council Member Wilson seconded, motion carried.

_____
Pete Rust, Mayor

Attest:

_____
Chris Meats, City Clerk

Prepaid Invoices
Presented for 11-1-16 City Council

Director of Finance, Chris Meats — Date

City Administrator, Reed Clevenger — Date

Mayor, Pete Rust — Date

Payment Date.Calendar	(Multiple Items)

Standard Name	Invoice Description	Payment Date	Source	Payment Amount
AFLAC	AFLAC AT - AFLAC After Tax*			1,339.16
AFLAC Total				**1,339.16**
BANGERT, LACY				120.26
BANGOR RENTALS				53.33
BAUTISTA, ISABEL				500.00
BLUE CROSS BLUE SHIELD OF WYOMING	DEP CARE - Dependent Care*			1,630.84
BLUE CROSS BLUE SHIELD OF WYOMING Total				**1,630.84**
CACHELIN, MICHAEL				172.93
CALDERA, MANUEL				86.01
Castle Rock Ropers				500.00
CHARLENE MURPHY				500.00
CHILD SUPPORT SERVICES	CHILD SUP-UT - Child Support - Utah			464.00
CHILD SUPPORT SERVICES Total				**464.00**
COLONIAL LIFE & ACCIDENT	COLONIAL PT - Colonial Insurance Pre-tax*			51.12
COLONIAL LIFE & ACCIDENT Total				**51.12**
CONLEY, MARY & RUSSELL				80.46
CONTINENTAL AMERICAN INSURANCE	CAIC AT - Continental Amer Ins After Tax*			849.34
CONTINENTAL AMERICAN INSURANCE Total				**849.34**
CUMORAH SQUARE				36.80
FMC				122.94
GAMBLIN, TRACIE & DAVID				21.45
GREAT-WEST TRUST COMPANY LLC	WYO DEF - Wyoming Deferred Comp			4,473.32
GREAT-WEST TRUST COMPANY LLC Total				**4,473.32**
HALL, MICHAEL				63.70
HELSON, RICK				152.75
ICMA RETIREMENT TRUST- #301264	ICMA - ICMA Deferred Comp*			4,041.60
ICMA RETIREMENT TRUST- #301264 Total				**4,041.60**
IRS	FED TAX - Federal Income Tax*			159,359.45
IRS Total				**159,359.45**
JACKMAN CONSTRUCTION				1,733.47
KEELEY, MICHAEL				22.98
KRENTZ, URSULA				75.66
KRUSE, MICHAEL				500.00
KUPKA, JENNIFER & DEREK PRICE				1.70
LEUNG, MAN CHUNG				134.01
LINARES, ALEJANDRA & ALEX QUIGLEY				41.45
MONROE LLC				112.47

NCPERS GROUP LIFE INSURANCE	PRUD - Prudential LIfe Insurance*	920.00
NCPERS GROUP LIFE INSURANCE Total		**920.00**
New York Life Insurance Company	NYL-WHOLE LIFE - New York Life - Whole Life*	817.76
New York Life Insurance Company Total		**817.76**
READY ROCKS INCORPORATED		1,565.82
RELIANCE STANDARD LIFE INSURANCE	RELIANCE - Reliance Life Insurance	137.75
RELIANCE STANDARD LIFE INSURANCE Total		**137.75**
ROBERTS, DONALD & CLINT CHILDS		77.61
SUTHOFF, EDWARD		128.52
THRASH, STUART & LAUREN NIEMI		157.50
UNITED WAY OF SWEETWATER COUNTY	UNITED WAY - United Way*	2,370.20
UNITED WAY OF SWEETWATER COUNTY Total		**2,370.20**
VANSICKLE, HOGAN		27.30
WALLERICH, RUSSELL (ESTATE OF)		9.55
WEBT - WYOMING EDUCATORS' BENEFIT TRUST	LTD INS - Long Term Disability City-Paid*	3,373.70
WEBT - WYOMING EDUCATORS' BENEFIT TRUST Total		**3,373.70**
WILCOX, ERIC & JESSIE		14.52
WITHERSPOON, ANDREW		116.03
WYOMING ARCHERY		65.11
WYOMING CHILD SUPPORT ENFORCEMENT	CHILD SUP - Child Support	250.00
WYOMING CHILD SUPPORT ENFORCEMENT Total		**250.00**
WYOMING DEPARTMENT OF WORKFORCE SERVICES	WORKERS COMP PREM JUL-SEP 2016	66,740.57
WYOMING DEPARTMENT OF WORKFORCE SERVICES Total		**66,740.57**
WYOMING RETIREMENT SYSTEM	Volunteer Firemen Pension	645.00
	WYO RET EM - Wyoming Retirement - Employer*	130,495.76
WYOMING RETIREMENT SYSTEM Total		**131,140.76**
WYOMING STATE TREASURER	2016 ANNUAL UNCLAIMED PROPERTY REPORT	754.60
WYOMING STATE TREASURER Total		**754.60**
ISABEL PEREZ		700.00
RANAE JOHNSON THE SNAK SHAK, LLC		1,200.00
Grand Total		**387,808.50**

Outstanding Invoices
Presented for 11-1-16 City Council

Director of Finance, Chris Meats — Date

City Administrator, Reed Clevenger — Date

Mayor, Pete Rust — Date

Invoice Process Status	Open
Journal Type	Journal Entry
Transaction Type	(Multiple Items)

Vendor Name	Invoice Number	Invoice Description	Inv Date	Transaction Amount
3M COMPANY	**SS32293**	Sign Materials		197.40
3M COMPANY Total				**197.40**
ALSCO	**LOGD1157021**	Mats for PD		38.12
	LOGD1157044	Mats for Animal Control		29.86
	LOGD1158565	UNIFORM SERVICE		88.75
	LOGD1158578	Mats and Mops for City Hall		85.82
	LOGD1160096	Shop Towels and Mats		89.21
ALSCO Total				**331.76**
AMERI-TECH EQUIPMENT COMPANY	**16315**	GRIPPER PARTS		945.98
	16358	HOPPER AND COVER		785.27
	16427	CORRECTED FREIGHT FOR INVOICE 16315		130.18
	CM16315	FREIGHT CREDIT		(425.98)
AMERI-TECH EQUIPMENT COMPANY Total				**1,435.45**
ANIMAL CLINIC OF GREEN RIVER	**091616WOOD**	SPAY/NEUTER CERTIFICATES		20.00
	092216DEWAILLY	SPAY/NEUTER CERTIFICATES		30.00
ANIMAL CLINIC OF GREEN RIVER Total				**50.00**
ARROWHEAD CONCRETE INC	**62305**	concrete		319.25
	62348	Concrete 6 bags		419.00
ARROWHEAD CONCRETE INC Total				**738.25**
ATCO INTERNATIONAL	**I0466834**	Rustame		481.60
	I0471718	SHOP TOWELS		210.41
ATCO INTERNATIONAL Total				**692.01**
BALDWIN, KEN	**10052016**	Facility Deposit or Facility Rental Refund		600.00
BALDWIN, KEN Total				**600.00**
BLUE CROSS BLUE SHIELD OF WYOMING	**2016HRA**	2016 HRA Contributions		1,700.00
	312049 10172016	GROUP 312049		126,216.24
	312303 10172016	GROUP 312303		2,300.69
	312304	GROUP 312304		15,115.88
	312312 10172016	GROUP 312312		8,576.22
BLUE CROSS BLUE SHIELD OF WYOMING Total				**153,909.03**
BSN SPORTS	**98314780**	Synth. Leather Basket balls, Rubber Basketballs		641.63
	98314781	V-Neck Referee Shirts		712.54
BSN SPORTS Total				**1,354.17**
CASTLE CLEANING COMPANY	**6157**	Cleaning Service for October 2016 Rec. Center		5,389.27
CASTLE CLEANING COMPANY Total				**5,389.27**
CASTLE ROCK HOSPITAL DISTRICT	**222428**	FREDRICKSON, HAYLEE		69.75
	226548	THOMAS, HANNAH		69.75
	228797	GRAVES, JOSHUA		69.75
	251708	KREI, KATI		69.75
CASTLE ROCK HOSPITAL DISTRICT Total				**279.00**
CENTURYLINK	**936M10132016**	PHONE SERVICE		863.18
CENTURYLINK Total				**863.18**

DAVIS, BRIAN	**100916**	2016 Little Howler Football	390.00
DAVIS, BRIAN Total			**390.00**
EAGLE UNIFORM & SUPPLY CO	**91996**	Mops for PD	25.00
EAGLE UNIFORM & SUPPLY CO Total			**25.00**
EASTON TELECOM SERVICES LLC	**959096**	PHONE SERVICE	44.98
EASTON TELECOM SERVICES LLC Total			**44.98**
ELECTRICAL CONNECTIONS INC	**3706**	Service call for repairs	429.76
ELECTRICAL CONNECTIONS INC Total			**429.76**
ENERGY LABORATORIES INC	**32590**	Total P Analysis	56.00
ENERGY LABORATORIES INC Total			**56.00**
ESRI, INC	**QUOTE25727605**	GIS SOFTWARE	3,550.00
ESRI, INC Total			**3,550.00**
F.B. MCFADDEN WHOLESALE COMPANY	**324779**	Wax Pledge Multi Surface	165.60
	324855	Snacks for Resale, Supplies	516.40
	325110	CUPS	81.85
	325178	SNACKS FOR RESALE	47.70
F.B. MCFADDEN WHOLESALE COMPANY Total			**811.55**
FAIRMONT SUPPLY COMPANY	**4704675-00**	RAIN GEAR	11.45
	4707235-00	Safety Glasses	26.88
FAIRMONT SUPPLY COMPANY Total			**38.33**
FINISH LINE SYSTEMS, LLC	**4755**	3" Turbine Meter	892.17
FINISH LINE SYSTEMS, LLC Total			**892.17**
FORCE AMERICA INC	**CM001-0001875**	SWITCH	(27.72)
FORCE AMERICA INC Total			**(27.72)**
FREMONT MOTOR ROCK SPRINGS	**72400**	SENSOR	54.80
FREMONT MOTOR ROCK SPRINGS Total			**54.80**
GREEN RIVER ACE HARDWARE	**113674/2**	FASTENERS	0.85
	113684/2	supplies	11.98
	113704/2	Drive Guide 16 pc Dewalt	14.99
	113752/2	Swiffer, LED Flashlight	21.98
	113764/2	Rv Anti-Freeze	17.94
	113766/2	Anti Freeze RV Gal	23.92
	113777/2	Lock entry, keys	124.87
	113806/2	Adapter, Cement, Thread, Plug, Ring	59.97
	113815/2	Hammer Chipping, Soapstone, Wheel Cutoff	33.96
	113816/2	Wheel Cutoff returned, Chopsaw	(2.00)
	113817/2	Acrylic Sheet, Latch, Scour Pad, Brush	31.46
	113818/2	Clamps and Fasteners	18.18
	113829/2	FASTENERS	1.29
	113830/2	Energizer Batteries	14.99
	113886/2	Protectant, Sta-Bil	26.98
	113893/2	Conduit Locknut	1.29
	113909/2	FASTENERS	4.98
	113910/2	Blade Chop, Wire Brush	17.98
	113932/2	tamper with handle	34.99
	113962/2	ANTIFREEZE	20.95
GREEN RIVER ACE HARDWARE Total			**481.55**
GREEN RIVER CHAMBER	**2301**	OCTOBER LUNCH & LEARN	24.00
GREEN RIVER CHAMBER Total			**24.00**
GREEN RIVER TIRE LLC	**4487**	ALIGNMENT	81.59
	4521	ALIGNMENT	81.59
GREEN RIVER TIRE LLC Total			**163.18**
HACH COMPANY	**10156622**	Reagent	28.54
HACH COMPANY Total			**28.54**
HANSEN, ASHLEE	**10132016**	62.60 Operational Maintenance and Repairs	80.00
HANSEN, ASHLEE Total			**80.00**
HUTCHISON, LANE	**100916**	2016 Little Howler Football	168.00
HUTCHISON, LANE Total			**168.00**
INBERG-MILLER ENGINEERS - IME	**15751GE46**	Final Payment on Transfer Station Design	7,333.36
	17785GM.406	Materials Testing through September 17, 2016	7,008.03
INBERG-MILLER ENGINEERS - IME Total			**14,341.39**
IVIE, KOLBY	**100916**	2016 Little Howler Football	36.00
IVIE, KOLBY Total			**36.00**
IVIE, KYLE	**100916**	2016 Little Howler Football	112.00
IVIE, KYLE Total			**112.00**
KERTESZ, JACOB	**100916**	2016 Little Howler Football	144.00

KERTESZ, JACOB Total			**144.00**
KOVICK, BRAYDEN	**100916**	2016 Little Howler Football	216.00
KOVICK, BRAYDEN Total			**216.00**
KRKK KQSW KMRZ KSIT WYORADIO	**16090244**	ADVERTISING / FARMERS MARKET	160.00
	16090245	ADVERTISING / FARMERS MARKET	335.00
	16090246	ADVERTISING / FARMERS MARKET	196.00
	16090247	ADVERTISING / FARMERS MARKET	196.00
	16090248	ADVERTISING / RHYTHMS & RHYMES	102.00
	16090249	ADVERTISING / RHYTHMS & RHYMES	102.00
	16090250	ADVERTISING / TRUNK OR TREAT	99.00
	16090251	ADVERTISING / TRUNK OR TREAT	99.00
	16090252	ADVERTISING / UPPER MILLSTONE CONCERT	170.00
	16090253	ADVERTISING / NIGHTMARE PARADE	175.00
	16090254	ADVERTISING / NIGHTMARE PARADE	175.00
KRKK KQSW KMRZ KSIT WYORADIO Total			**1,809.00**
L.N. CURTIS & SONS	**INV58180**	Polyaralate Faceshield	941.94
L.N. CURTIS & SONS Total			**941.94**
LEWIS AND LEWIS	**304553**	Asphalt Mix	207.03
LEWIS AND LEWIS Total			**207.03**
MORCON SPECIALTY INC	**107114**	HYDRAULIC HOSE ASSEMBLY	127.62
MORCON SPECIALTY INC Total			**127.62**
MORRIS, CAMERON	**100916**	2016 Little Howler Football	16.00
MORRIS, CAMERON Total			**16.00**
NAPA AUTO PARTS UNLIMITED	**259231**	CONNECTOR	10.49
	259285	BATTERY	47.21
	259298	LAMP	4.26
	259337	HALOGEN BULB	23.02
	259358	air filter	9.12
	259365	ACCUFIT	34.18
	259392	SENSOR	137.46
	259413	THL2436ML	6.79
	259428	Alternator	172.96
	259609	FILTERS	15.87
	259611	FILTERS	15.79
	259620	BALL JOINT	71.16
	259641	THROTTLE BODY CLEANER	12.62
	259651	FAN CLUTCH	62.92
	259661	PX Right Stuff	26.26
	259670	WHEEL SEAL	22.72
	259672	Cylinder	43.99
	259676	Brakleen	2.39
	259764	FILTERS	8.76
	259794	WIRE PLUG IN PIGTAIL	6.99
	259796	BLOWER MOTOR	50.85
	259911	BELT	17.94
	259912	GLOVES	11.99
	259951	DRIVEW AXLE	73.95
	260253	FILTERS	11.54
	260266	FILTERS	4.26
	260327	FILTERS	40.57
NAPA AUTO PARTS UNLIMITED Total			**946.06**
NEWGEN STRATEGIES AND SOLUTIONS, LLC	**4831**	UTILITY RATE STUDY	1,040.00
	4836	SOLID WASTE OPERATIONS REVIEW	9,767.96
NEWGEN STRATEGIES AND SOLUTIONS, LLC Total			**10,807.96**
OFFICE DEPOT INC	**865342196001**	ACCOUNT 53674349	140.57
	870640734001	Office Supplies	175.04
	870640946001	KEYBOARD	17.47
	870640947001	MOUSE PAD	14.71
	873229913001	Paper	89.97
OFFICE DEPOT INC Total			**437.76**
O'REILLY AUTO PARTS	**4981-134687**	REPAIR TIRE	42.64
O'REILLY AUTO PARTS Total			**42.64**
OWENS, KALEB	**100916**	2016 Little Howler Football	126.00
OWENS, KALEB Total			**126.00**
PACIFIC STEEL RECYCLING	**4155146**	Plate	12.75
PACIFIC STEEL RECYCLING Total			**12.75**

PERSONNEL EVALUATION INC	**20511**	PEP Billing	20.00
PERSONNEL EVALUATION INC Total			**20.00**
PETERBILT OF WYOMING	**N1796**	Partial Payment for Peterbilt Chassis-Automated Garbage Truck	129,572.10
PETERBILT OF WYOMING Total			**129,572.10**
PLAINS TIRE COMPANY - ZUMBRENNEN'S	**63882**	TIRES	924.00
PLAINS TIRE COMPANY - ZUMBRENNEN'S Total			**924.00**
PMS SCREEN PRINTING	**1327**	T-SHIRTS	160.00
PMS SCREEN PRINTING Total			**160.00**
PREMIER VEHICLE INSTALLATION INC	**22207**	SHIPPING	12.76
PREMIER VEHICLE INSTALLATION INC Total			**12.76**
PROFORCE LAW ENFORCEMENT	**176736**	Taser Cam Download Kit	14.95
	177195	TSR CAM HD USB DOWLOAD KIT	(14.95)
PROFORCE LAW ENFORCEMENT Total			**0.00**
QUILL CORPORATION	**9657264**	ENVELOPES	385.83
QUILL CORPORATION Total			**385.83**
R S REFRIGERATION SUPPLY	**SR22384**	AIR FILTERS	126.11
R S REFRIGERATION SUPPLY Total			**126.11**
REAL KLEEN INC	**45268**	Shampoo and Towels	199.80
	45269	Trash Can Liners, Cleaner, Roll Towels	277.31
REAL KLEEN INC Total			**477.11**
RED HORSE OIL COMPANY INC	**14381**	FUEL	1,718.88
	14443	FUEL	1,791.32
	G5368	FUEL	28.85
	G5369	FUEL	48.24
	G5370	FUEL	25.50
	G5373	FUEL	30.50
RED HORSE OIL COMPANY INC Total			**3,643.29**
RESPOND FIRST AID SYSTEMS	**145035**	First Aid Supplies	53.27
	145170	First Aide Supplies	111.25
RESPOND FIRST AID SYSTEMS Total			**164.52**
ROCK SPRINGS CHAMBER OF COMMERCE	**12122**	COMMUNITY SERVICE REQUEST 2017	5,000.00
ROCK SPRINGS CHAMBER OF COMMERCE Total			**5,000.00**
ROCK SPRINGS WINLECTRIC CO	**024163 00**	ADPT, Steel Locknut	34.57
ROCK SPRINGS WINLECTRIC CO Total			**34.57**
ROCK SPRINGS WINNELSON COMPANY	**212061 00**	MIXING VALVE	194.66
ROCK SPRINGS WINNELSON COMPANY Total			**194.66**
ROCK SPRINGS, GREEN RIVER, SWEETWATER COUNTY JOI	**10012**	OPERATING CONTRIBUTION	451,625.94
ROCK SPRINGS, GREEN RIVER, SWEETWATER COUNTY JOINT Total			**451,625.94**
ROCKY MOUNTAIN POWER	**001210202016**	Electric Service	1,816.35
	002010182016	Electric Service	143.72
ROCKY MOUNTAIN POWER Total			**1,960.07**
RUST, PETE	**10132016**	MILEAGE	183.60
RUST, PETE Total			**183.60**
SEPPIE, MARY	**10182016**	CPA RENEWAL	190.00
SEPPIE, MARY Total			**190.00**
SEYMOUR, MATHEW	**100916**	2016 Little Howler Football	60.00
SEYMOUR, MATHEW Total			**60.00**
SHADOW MOUNTAIN WATER OF WYOMING, INC	**002B158980**	Distilled Water	7.00
SHADOW MOUNTAIN WATER OF WYOMING, INC Total			**7.00**
SHELLMAN, DONOVAN	**100916**	2016 Little Howler Football	120.00
SHELLMAN, DONOVAN Total			**120.00**
SHERWIN WILLIAMS COMPANY	**9315-5**	CREDIT FOR RETURN	(318.00)
SHERWIN WILLIAMS COMPANY Total			**(318.00)**
SNYDER INDUSTRIES INC	**0000248617**	Lids and Clips for 300 Gallon Containers	3,446.27
SNYDER INDUSTRIES INC Total			**3,446.27**
SOUTHWEST COUNSELING SERVICES	**200-039**	SEPT 2016 CONTRACT EAP	583.33
SOUTHWEST COUNSELING SERVICES Total			**583.33**
STAR TRANSIT	**4263**	COMMUNITY SERVICE REQUEST 2017	5,000.00
STAR TRANSIT Total			**5,000.00**
STOEGER, CHASE	**100916**	2016 Little Howler Football	160.00
STOEGER, CHASE Total			**160.00**
SUNRISE ENGINEERING INC	**0083593**	PROFESSIONAL FEES	11,022.05
	0083781	Professional Services Through September 30, 2016	16,826.99
SUNRISE ENGINEERING INC Total			**27,849.04**
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH	**2017-237**	EMPLOYEE FLU SHOT CLINIC	1,350.00
SWEETWATER COUNTY DISTRICT BOARD OF HEALTH Total			**1,350.00**

SWEETWATER COUNTY SOLID WASTE DISPOSAL DISTRICT	**26786**	Out of District Waste 10-5-16	1,111.00
	26798	Out of District Waste 10-6-16	903.10
	26806	Out of District Waste 10-7-16	1,017.50
	26825	Out of District Waste 10-11-16	385.00
	26828	Out of District Waste 10-12-16	715.55
	26832	Out of District Waste 10-13-16	968.55
	26848	Out of District Waste 10-14-16	940.50
	26857	Out of District Solid Waste 10-17-16	1,214.95
	26865	Out of District Solid Waste 10-18-16	1,388.75
	26874	Out of District Solid Waste 10-19-16	886.60
	26882	Out of District Solid Waste 10-20-16	669.35
SWEETWATER COUNTY SOLID WASTE DISPOSAL DISTRICT #1 Total			**10,200.85**
TERMINIX OF WYOMING	**10279804**	Monthly Service for October	42.00
TERMINIX OF WYOMING Total			**42.00**
THE GREEN RIVER STAR	**3978**	ADVERTISING / COUNCIL MINUTES	423.00
	3979	ADVERTISING / WORKSHOP	54.00
THE GREEN RIVER STAR Total			**477.00**
THE RADIO NETWORK	**16090351**	ADVERTISING / COUNCIL MEETING	50.00
	16090352	ADVERTISING / COUNCIL MEETING	50.00
	16090353	ADVERTISING / COUNCIL MEETING	50.00
	16090354	ADVERTISING / COUNCIL MEETING	50.00
THE RADIO NETWORK Total			**200.00**
THE TIRE DEN INC	**1-264850**	TIRES	880.00
	1-265186	TIRES	880.00
	1-265535	LABOR AND PARTS	237.60
THE TIRE DEN INC Total			**1,997.60**
THE UPS STORE	**0847**	Shipping and Insurance	69.89
THE UPS STORE Total			**69.89**
UNION PACIFIC RAILROAD	**NSLSROE**	Northside Lift Station Right of Entry Application	545.00
UNION PACIFIC RAILROAD Total			**545.00**
UNITED SERVICE AND SALES	**S49339**	SLIDE	124.21
	S50088	BLADE DRIVE	303.00
UNITED SERVICE AND SALES Total			**427.21**
US BANK	**ASHLEY 0916**	SEP 2016 CC	161.95
	BACH 0916	SEP 2016 CC	345.64
	BENSON 0916	SEP 2016 CC	1,002.00
	BLOOD 0916	SEP 2016 CC	279.39
	BODEK 0916	SEP 2016 CC	29.00
	BYINGTON 0916	SEP 2016 CC	(24.85)
	CHYTKA 0916	SEP 2016 CC	57.23
	CLEVENGER 0916	SEP 2016 CC	547.77
	CRONK 0916	SEP 2016 CC	75.00
	CROWELL 0916	SEP 2016 CC	80.04
	DUNCOMBE 0916	SEP 2016 CC	423.31
	EBINGER 0916	SEP 2016 CC	264.80
	ERDMANN 0916	SEP 2016 CC	369.44
	FERNANDEZ 0916	SEP 2016 CC	1,002.80
	HALTER 0916	SEP 2016 CC	32.62
	HANSENE 0916	SEP 2016 CC	16.04
	HASTINGS 0916	SEP 2016 CC	528.41
	HOLDEN 0916	SEP 2016 CC	246.47
	HUTSON 0916	SEP 2016 CC	1,274.94
	HYER 09/16	SEP 2016 CC	653.29
	JARVIE 0916	SEP 2016 CC	949.90
	KRAGOVICH 0916	SEP 2016 CC	578.45
	LAUZE 0916	SEP 2016 CC	19.99
	LIBERTY 0916	SEP 2016 CC	175.00
	LOWELL 0916	SEP 2016 CC	580.29
	LUCERO 0916	SEP 2016 CC	208.00
	MADURA 0916	SEP 2016 CC	299.03
	MCDONALD 0916	SEP 2016 CC	5.00
	PALMER 0916	SEP 2016 CC	459.20
	POND 0916	SEP 2016 CC	283.39
	SCHUMACHERS 0916	SEP 2016 CC	817.65
	SEPPIE 0916	SEP 2016 CC	28.56
	SMITH 0916	SEP 2016 CC	637.84

US BANK	**STEFFEN 0916**	SEP 2016 CC	403.25
	STEWART 0916	SEP 2016 CC	639.98
	TOLLEFSON 0916	SEP 2016 CC	99.00
	WILKINS 0916	SEP 2016 CC	798.00
US BANK Total			**14,347.82**
VSP - VISION SERVICE PLAN	**NOVEMBER 2016**	ACCOUNT 12 1779980 044	1,883.40
VSP - VISION SERVICE PLAN Total			**1,883.40**
WESTERN RELIEF LLC	**12864**	Regular Service for Farmers Market	240.00
	12993	Regular Service for Thomas Moran Park	180.00
	12994	Regular Service for FMC Park, Pick up	395.00
	12995	Regular Service for Horse Corrals	90.00
	12996	Regular Service for Expedition Island	90.00
	12997	Regular Service for Stratton Myers Park and Pickup charges	345.00
	12998	Regular Service for Veterans Park	136.00
	12999	Regular Service for Collier Park, Pickup	115.00
	13000	Regular Service for Hoover Park	115.00
	13001	Regular Service for Wyoming Park	115.00
	13002	Regular Service for Evers Park	115.00
	13003	Regular Service for Jaycee Park	115.00
	13004	Regular Service for Andrews Park, Pickup	115.00
	13005	Regular Service for Rodeo Arena	165.00
	13006	Regular Service for Indian Hills Park	115.00
WESTERN RELIEF LLC Total			**2,446.00**
WHISLER CHEVROLET COMPANY INC	**121810CVW**	SENSOR	56.69
WHISLER CHEVROLET COMPANY INC Total			**56.69**
WHITE MOUNTAIN LUMBER & RENTAL	**2308062**	PLYWOOD	29.02
	2308095	concrete	44.90
WHITE MOUNTAIN LUMBER & RENTAL Total			**73.92**
WYANT, TRACY	**10052016**	TRAVEL / SEATTLE	186.84
WYANT, TRACY Total			**186.84**
WYOMING EMBROIDERY & SPORTING GOODS	**12297**	NAME / ASHLEY	12.00
WYOMING EMBROIDERY & SPORTING GOODS Total			**12.00**
WYOMING MACHINERY COMPANY	**CRPO4722946**	CREDIT MEMO	(192.50)
	PO 4709532	SEAL	1.29
	PO 4709533	PUMP	432.47
	PO 4717777	PLUGS/CONNECTORS/SEALS	34.80
	PO 4719026	CONNECTOR	15.07
WYOMING MACHINERY COMPANY Total			**291.13**
WYOMING STATE FIRE MARSHALL	**09/29/2016**	Transfer Station Building Review Fee	3,088.94
WYOMING STATE FIRE MARSHALL Total			**3,088.94**
GRAND TOTAL			**872,652.30**

Payroll
Presented for 11-1-16 City Council

Net Payroll		227,485.91
Deductions		71,970.05
Total Payroll	$	299,455.96

Period 10/14/16 to 10/27/16

Director of Finance, Chris Meats — Date

City Administrator, Reed Clevenger — Date

Mayor, Pete Rust — Date

Preauthorization List
Presented for 11-1-16 City Council

Listed below are items needing to be paid prior to the next regularly scheduled council meeting. These amounts are estimates and require pre-authorization.

PAYROLL AND RELATED EXPENSES (includes FICA and Federal Tax deposit, workers comp. and Retirement)	$ 1,000,000.00
PETTY CASH REIMBURSEMENT & POSTAGE	5,000.00
US BANK - Miscellaneous credit card charges	40,000.00
MUNICIPAL COURT - Jury fees	2,000.00
TRAVEL EXPENSES - Elected Officials & Employees	8,000.00
DEPOSIT REFUNDS - Facility and Utility Refunds	10,000.00
Total	**$ 1,065,000.00**

Requested by : _____
Director of Finance, Chris Meats