



## City of Green River City Council Meeting Agenda Documentation

Preparation Date: June 14, 2016	Submitting Department: Administration
Meeting Date: June 21, 2016	Department Director: Reed Clevenger
	Presenter: Holden Wright

### **Subject:**

Grant submission to Wyoming Department of Transportation Aeronautics Division for the Spaceport Day event.

### **Background/Alternatives**

Staff request authorization to submit a \$3,500 grant request to the Wyoming Department of Transportation Aeronautics Division. Grants for public events which promote aviation and airports are available through the Wyoming Department of Transportation (WYDOT) Aeronautics Division. The former members of the Green River Airport Task Force are planning this year's community Spaceport Day event to be held August 27, 2016.

A local match is not required for the awarded funds. The City has successfully obtained this grant for the last 3 years.

By submitting the attached Request for State Airport Aid form, the City would receive \$3,500 in grant funds for Spaceport Day. The Request will be considered by the WYDOT Aeronautics Commissioners at their July meeting.

Staff seeks authorization to Submit Request for State Airport Aid for Spaceport Day 2016, for the Mayor to sign and accept and execute the grant allocation if successful.

### **Attachments**

Request for State Airport Aid form

### **Fiscal Impact**

Grant Request: \$3,500

City Match: \$0

### **Staff Impact**

Holden Wright servers as City liaison

### **Legal Review**

Not Applicable



# REQUEST FOR STATE AIRPORT AID

WYOMING DEPARTMENT OF TRANSPORTATION, AERONAUTICS DIVISION  
5300 Bishop Boulevard, Cheyenne 82009-3340

## Part 1: Applicant Information

The City of Green River, hereinafter called the "Sponsor" hereby makes application to the State of Wyoming, Aeronautics Commission, hereinafter called the "State", for a Grant of state funds for the purpose of aiding in financing a project, hereinafter called the "Project", for the purpose of improvement of the 48U Green River Intergalactic Spaceport airport, hereinafter called the "Airport", located at Green River, in the State of Wyoming. It is proposed that the project will commence on or about August 27, 2016, and will consist of the following described airport improvements.

## Part 2: Project Information

Project scope:

Aviation encouragement - Community Spaceport Day held August 27, 2016

Describe the need or justification for the project:

This event, now in it's fourth year, promotes interest and enthusiasm for aviation. Event hosts provide information about the local facility and the City's Airport Master Plan. Mnay local civic organizations participate in the event by volunteering their time or as vendors, local pilots also provide plane rides to the public. Participation in the event continues to grow each year with the hope that in the future there will be sufficient community support for the implantation of improvements to the facility and an expansion of services.

Is this project listed on the airport's approved Capital Improvement Program? Yes  No   
(If unknown, contact WYDOT)

## Part 3: Project Cost Estimate Summary

Provide a summary of the estimated cost of the project, including the source of all funding.

Source of Funding		Estimated Dollar Funding	Estimated % of Total Funding
Federal Share		\$	%
State Share		\$ 3,500	100
Sponsor Share	Airport	\$	%
	Other (See Note 1)	\$	%
<b>Totals</b>		<b>\$ 3,500</b>	<b>100%</b>

**Note (1)** Farm Loan Board funding, donated real property, etc. Specify source and amount or current value of funding from "Other" sources (attach additional sheets if necessary).

Source: \_\_\_\_\_ \$ \_\_\_\_\_  
Source: \_\_\_\_\_ \$ \_\_\_\_\_

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### Part 4: Sponsor's Project Application Certification

The Sponsor hereby represents and certifies as follows:

- A. "The airport is owned, leased or held under a state or federal special use permit or agreement, exclusively or jointly, by the county, city, town or joint powers board to which the grant is made." (W.S. 10-3-401)
- B. The Sponsor has the legal power and authority: (1) To do all things necessary, in order to undertake and carry out the project: (2) To accept, receive and disburse grants of funds from the State in aid of the project.
- C. The Sponsor possesses legal authority to apply for the grant and that a resolution, motion or similar action has been duly adopted or passed as an official act of the Sponsor's governing body, authorizing the person designated below to act in connection with this request and to provide such additional information as may be required.

The Sponsor hereby designates

Pete Rust (Name) Mayor, City of Green River (Title)

50 E 2nd N Street (Address) Green River, WY 82935 (City, St, Zip)

307 872-0500 (Phone) prust@cityofgreenriver.org (e-mail)

- D. The Sponsor certifies that the information contained in this application is accurate and complete to the best of their knowledge.

Executed by the Mayor of Green River this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature of Sponsor's Representative

\_\_\_\_\_  
Title

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### Part 5: Required Supporting Documentation

The sponsor shall forward one copy of the application and one copy of the following documents to WYDOT (paper size not to exceed 11"x17"). Applications submitted without this information will not be considered by the Aeronautics Commission.

1. A detailed cost estimate (if cost estimate is not completed by an engineer, WYDOT pre-approval of costs is required).
2. A drawing of the affected area (with the proposed work area and dimensions noted).
3. If the project is land related, a map with the specific land areas highlighted (Exhibit "A").

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Under W.S. 10-3-401 & 10-3-402, The Aeronautics Commission "may make grants-in-aid from state funds for construction and development of airports to counties, cities, towns and joint powers boards within the state." The Aeronautics Division has been designated to act on behalf of the Aeronautics Commission in these matters.

Under W.S. 10-3-401 "Grants may be spent for runways, terminals, hangars, and other improvements and for planning any improvements to the airport".

The Aeronautics Commission reserves the right to request additional supporting documentation and justification as they deem necessary and to conduct audits of the information provided. If this grant request is approved by the Aeronautics Commission, any changes to the above information may require supplemental change orders, grant amendments, or other documents executed as may be required under the circumstances.