

City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 06/15/16	Department: Finance
Meeting Date: 06/21/16	Department Head: Chris Meats
	Presenter: Consent Agenda

Subject:

Authorization of an Issuance of a Catering Permit to Lew's Inc. dba Sands Buddha Bobs Liquor Catering.

Background/Alternatives:

Lew's Inc. dba Sands Buddha Bobs Liquor Catering has requested a catering permit for the Painting with a Twist event on July 7, 2016, from 5 pm to 11 pm, at the Island Pavilion.

Attachments:

Letter of request and security checklist

Fiscal Impact:

n/a

Staff Impact:

Minimal

Legal Review:

n/a

Suggested Motion:

I move to approve the issuance of a catering permit to Lew's Inc. dba Sands Buddha Bobs Liquor Catering for Painting with a Twist event on July 7, 2016, from 5 pm to 11 pm, at the Island Pavilion, pending approval from the Rock Springs Council.

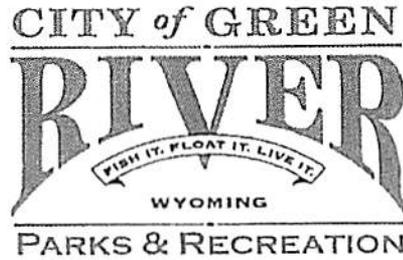
June14, 2016

Honorable Mayor and Green River City Council Members:

Lew's Inc (DBA Sands Buddha Bobs Liquor Catering) requests permission to use our City of Rock Springs Liquor License to cater the Green Arts Council "Painting with a Twist" event. It is to be held on Thursday, July 7, 2016 from 5PM to 11PM at the Green River Expedition Island.

I have submitted a request to the City of Rock Springs to use our license in Green River on this date and I'm waiting approval by Rock Springs Council at their next meeting.

**Thank You,
Wing Lew, President
Lew's Inc
1549 9th Street
Rock Springs, Wyoming 82901
wingsands@yahoo.com
307-389-1309**



PAVILION OR PARK FACILITY RENTAL ALCOHOL/SECURITY CHECKLIST FOR A CATERING PERMIT TO CATER ALCOHOLIC BEVERAGES

Pavilion/Park Facility Renter City of Green River/ Lew's Inc. Facility Expedition Island
Event Painting with a Twist Event
Date July 7, 2016 from 5:00 am/pm, to 11:00 am/pm

Police Security:

If alcohol is to be served the renter may be required to obtain security for their event and have it approved by the City of Green River Police Department.

[X] Security Not Required Per: [Signature] Date: 6/15/16
[] Security Required and Approved by: _____ Date: _____

Alcohol Rules:

Only a valid retail liquor license holder can sell alcoholic beverages at the Pavilion or a Park Facility. The liquor license holder will need to apply for a Catering Permit.

Catering Permits:

- A liquor establishment selling alcohol for the event must have a valid retail liquor license. They must submit a letter of request in addition to this form, signed by an authorized officer approving the security for the event and the \$25 permit fee on month prior to event.
Once the permit is approved, the deputy city clerk will notify the Police Department and the Parks and Recreation Department.
The permit will be mailed to the liquor establishment catering the event if paid for at the time of permit request

Deputy Clerk verification of application submission: [Signature] Date 6-15-16
Date of Council Meeting: 6-21-16 Council Action: _____