City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 07/13/16	Department: Finance
Meeting Date: 07/19/16	Department Head: Chris Meats
	Presenter: Consent Agenda

Subject:

Request for assistance from the Green River Chamber of Commerce for the 2016 River Festival

Background/Alternatives:

The Green River Chamber has listed twenty-six items requesting assistance from various departments within the City. The governing body has previously approved similar requests from the Chamber for previous River Festivals. The letter of request for assistance has been emailed to the department heads so they can address the items that pertain to their departments.

Attachments:

Letter of Request

Fiscal Impact:

Labor costs, loss of revenue for waiver requests

Staff Impact:

Additional work for City staff to complete the requests

Legal Review:

n/a

Suggested Motion:

I move to approve the requests for assistance from the Green River Chamber of Commerce for the 2016 River Festival.

GREEN RIVER WYOMING Chamber

June 30, 2016

Mayor Pete Rust
Green River City Council Members
50 E 2 N
Green River, WY 82935

Dear Mayor and Council,

The Green River Chamber is in the planning stages for the River Festival set for August 19 & 20, 2016. We have received several requests for more information about the festivities and the Committee is looking forward to a successful event.

We would like to request the following assistance from the City:

1. One large dumpster placed near Gazebo south side of Island. (Please dump this dumpster prior to Saturday morning)
2. Dump truck placed near the Gazebo, south side of Island.
3. 6 smaller dumpsters available on Island
4. One dumpster placed near Picnic Shelter at Evers Park
5. 4 smaller dumpsters near Evers Park
6. Two dumpsters placed on the Island parking.
7. Two set of bleachers placed near west end of Island.
8. Watering of Evers Park & Expedition Island suspended Thursday, August 18th through Saturday, August 20th.
9. Use of parking lot-vacant area next to Riverside Nursery off of 3rd South.
10. Use of Evers Park for Car Show.
11. Use of Expedition Island Thursday the 18th through Sunday the 21st.
12. Permission for participants to camp at FMC Park, if necessary.
13. Permission to place temporary directional signage for event at; Uinta Drive near Riverside Park, just north of E. 4th S. on Uinta Drive, at intersection of Uinta Drive and E. 2nd S., at intersection of E. 2nd S and S. 2nd E., intersection of Uinta Drive and Flaming Gorge Way, and at intersection of Flaming Gorge Way and N. 4th W.
14. Request a police officer to halt and direct traffic at the intersections of Flaming Gorge Way and N. 4th W. and Railroad; and at 2nd S and S. 2nd E. near underpass. Officers will need to be at locations by no later than 6:30 am. This is for the *"Run With the Horses Marathon"* on Aug 20th. Permission for volunteers to place directional signage along the before mentioned streets in addition to Wild Horse Canyon Road and continuing down S. 2nd E. to Island.
15. Permission to waive fee for the "Run with the Horses Marathon" participants to use the shower at the Rec Center if they choose.

GREEN RIVER WYOMING Chamber

16. Barricades to be placed at the intersections of: E. 3rd S. and S. 2nd E.: and intersection of S. 2nd E. and E 4th S.; and barricades near Parks and Rec. Shop limiting access on E. 3rd S. , beginning Friday the 19th and continuing through Saturday the 20th.
17. Permission to borrow tall, Orange Street posts to form a line for the shrimp boil.
18. Permission to light fireworks in Evers Park, near Parks & Rec. building, (low level fireworks class C).
19. Mark the sprinkler heads on Expedition Island by Thursday, August 18th, we will have vendors putting up tents.
20. Expedition Island and Evers Park be treated with a wasp repellent week prior to event.
21. An all inclusive vendor fee to accommodate vendors from out of the area.
22. Advertisement of River Festival events on the City Channel.
23. Permission to use the white arch on Expedition Island for the *"Run With the Horses Marathon"* finish line.
24. Permission to use tables and chairs from the pavilion to have spread out throughout the Island for the participants.
25. Permission to allow the Parks and Recreation Department to pick up stage from WWCC and to help set up the tables and chairs from White Mountain Lumber.
26. Permission to borrow a ticket booth to be placed on the Island in front of the bridge.

Thank you for your support of this event.

Sincerely,

Rebecca Eusek

Rebecca Eusek

Cc/ Reed Clevenger, Chris Steffen, Brad Raney, Doug Stewart, Mike Liberty, Mark Westenskow