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WYOMING

City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 07/14/16	Department: Finance
Meeting Date: 07/19/16	Department Head: Chris Meats
	Presenter: Consent Agenda

Subject:

Authorization of an Issuance of a Catering Permit to Red Feather Inc. dba, Red Feather Bar & Package Liquor

Background/Alternatives:

The Red Feather Bar has requested a catering permit to cater alcohol for the Murphy Wedding on Saturday, September 24, 2016, from 12 pm to midnight, at the Island Pavilion.

Attachments:

Letter of request and security checklist

Fiscal Impact:

n/a

Staff Impact:

Minimal

Legal Review:

n/a

Suggested Motion:

I move to approve the issuance of a catering permit to Red Feather Inc., dba Red Feather Bar & Package Liquor to cater alcohol for the Murphy Wedding on Saturday, September 24, 2016, from 12 pm to midnight, at the Island Pavilion.

FORM LETTER TO APPLY FOR A CATERING PERMIT

Fee: $25

To: Mayor Pete Rust, and the members of city council;

Red Feather Bar would like to request a catering permit to cater alcohol
(Name of Liquor License Holder)

for the Murphy Wedding, on Saturday, Sept. 24 2016, at the
(Name of the event) (Day of the event) (Date of the event)

Island Pavilion from Noon p.m. to Midnight p.m.
(Location of the event)

Thank you for your consideration,

Chris Ortega
Signature of Applicant

Address: 211 E. Flaming Gorge Way
GR wy 82935

Phone No: 307-875-6625

Date: 7-8-16

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PARKS & RECREATION

PAVILION OR PARK FACILITY RENTAL ALCOHOL/SECURITY CHECKLIST FOR A CATERING PERMIT TO CATER ALCOHOLIC BEVERAGES

Pavilion/Park Facility Renter Charlene Murphy **Facility** Pavilion
Event Wedding
Date Sept. 24 2016 **from** 12 pm **am/pm** **to** 12 am **am/pm**

Police Security:

If alcohol is to be served the renter may be required to obtain security for their event and have it approved by the City of Green River Police Department.

☒ **Security Not Required** **Per:** [signature] **Date:** 6/22/16
☐ **Security Required and Approved by:** _____ **Date:** _____

Alcohol Rules:

Only a valid retail liquor license holder can sell alcoholic beverages at the Pavilion or a Park Facility. The liquor license holder will need to apply for a Catering Permit.

Catering Permits:

- A liquor establishment selling alcohol for the event must have a valid retail liquor license. They must submit a letter of request in addition to this form, signed by an authorized officer approving the security for the event and the $25 permit fee on month prior to event.
- Once the permit is approved, the deputy city clerk will notify the Police Department and the Parks and Recreation Department.
- The permit will be mailed to the liquor establishment catering the event if paid for at the time of permit request

Deputy Clerk verification of application submission: _____ **Date** _____
Date of Council Meeting: _____ **Council Action:** _____

Updated: 2/22/16