City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 10/10/16	Department: Finance
Meeting Date: 10/18/16	Department Head: Chris Meats
	Presenter: Consent Agenda

Subject:

Issuance of a Catering Permit to the Santa Fe Southwest Grill

Background/Alternatives:

The Santa Fe Southwestern Grill has requested a catering permit for the Ciner Awards Banquet on November 4, 2016, from 5 pm to midnight, at the Island Pavilion. The City of Rock Springs approved the transfer of their liquor license at the October 4, 2016 council meeting.

Attachments:

Letter of Request & City of Rock Springs Approval Letter

Fiscal Impact:

n/a

Staff Impact:

n/a

Legal Review:

n/a

Suggested Motion:

I move approve the issuance of a catering permit to the Santa Fe Southwestern Grill for the Ciner Awards Banquet on November 4, 2016, from 5 pm to midnight, at the Island Pavilion.

SANTA FE SOUTHWEST GRILL
1635 ELK STREET
ROCK SPRINGS, WY 82901
Fax 307-362-1102 Banquet Cell 307-389-1188

September 27, 2016

Mayor Pete Rust and Members of the Green River City Council
50 East 2nd North
Green River, Wyoming 82935

Re: Catering Permit

Honorable Mayor Rust and Green River City Council,

The Santa Fe Southwest Grill respectfully requests a Catering Permit for the OCI Awards Banquet to be held at the Green River Pavilion from 5 p.m. to Midnight on November 4, 2016. The Letter of Transfer for Catering Permit has been sent to the Rock Springs City Council.

Enclosed please find the $25.00 fee.

Thank you,

Witt

Cathy Witt
Santa Fe Southwest Grill
Banquet Coordinator

Department of Finance & Administration
212 D Street, Rock Springs, WY 82901
(307)352-1500 · Fax(307) 352-1516

October 5, 2016

City of Green River
50 E 2nd N
Green River WY 82935

RE: Catering Permit for Santa Fe Trail, Inc.

Dear Mayor Rust:

On October 4, 2016, the Governing Body of the City of Rock Springs approved a request from Santa Fe Trail, Inc. to transfer their retail liquor license to cater the OCI Awards Banquet on November 4, 2016, from 5 p.m. – midnight at the Expedition Island Pavilion in Green River.

Sincerely,

Laurie James
Deputy City Clerk