



City of Green River  
City Council Meeting  
Agenda Documentation

Preparation Date: 02/15/18	Department: Finance
Meeting Date: 02/20/18	Department Head: Chris Meats
	Presenter: Chris Meats

**Subject:**

*Consideration of a Resolution Approving Amendments to the City's Classification Plan*

**Background/Alternatives:**

*There are three changes to the City's Classification Plan that staff would like to recommend. The first is the removal of the solid waste positions due to the City privatizing solid waste services. Second, with some restructuring in the Police Department staff would like to establish an evidence technician position and third, with the mid-year resolution that was approved at the last council meeting administration would like to add a communications administrator position.*

**Attachments:**

*Resolution*

**Fiscal Impact:**

*minimal*

**Staff Impact:**

*minimal*

**Legal Review:**

*n/a*

**Suggested Motion:**

*I move to approve the resolution amending the City's Classification Plan by removing the Sanitation Supervisor, Sanitation Operator I, II and III and the Meter Reader positions and adding the Communications Administrator and Evidence Technician positions.*

**Resolution R18 - 05**

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN AMENDMENT TO THE CITY'S CLASSIFICATION PLAN**

**WHEREAS**, The City of Green River has adopted a Classification Plan setting forth the titles and job descriptions for all positions of employment for the City; **and**

**WHEREAS**, The Classification plan establishes the positions and job descriptions in which City employees work within or may be hired into; **and**

**WHEREAS**, The Plan is required to be amended during the year due to operating changes in the City; **and**

**WHEREAS**, The Governing Body desires to amend the Classification Plan as follows to facilitate changes in the daily operations;

Remove –

- Sanitation Supervisor
- Sanitation Operator I
- Sanitation Operator II
- Sanitation Operator III
- Meter Reader

Add –

- Communications Administrator
- Evidence Technician

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGES TO THE CITY'S CLASSIFICATION PLAN.

PASSED, APPROVED AND ADOPTED THIS 20<sup>th</sup> DAY OF FEBRUARY, 2018.

Approved: \_\_\_\_\_  
**Pete Rust, Mayor**

Attest: \_\_\_\_\_  
**Chris Meats, City Clerk**