



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: July 7, 2022	Department: Parks and Recreation
Meeting Date: July 19, 2022	Department Head: Brad Raney
	Presenter: Katie Blood

Subject:

Approval of a Contract for Custodial Services with Castle Cleaning for the Recreation Center

Background/Alternatives:

To enter into a contract with Castle Cleaning Company for custodial services for July 1, 2022 through June 30, 2023 at the Recreation Center. In an effort to ensure the maximum benefit to the City of Green River, service contracts are issued for one year, with the ability to negotiate for renewal for up to three years. Castle Cleaning Company is the current service provider and in negotiating a contract renewal amount, Castle Cleaning has proposed \$60,000.00 for the renewal amount. This amount represents no increase in the contract. Cleaning Company has been efficient and responsive in meeting the needs for custodial services at the Recreation Center.

Attachments:

*Attachment A Exhibit A Contractual Custodial Specifications (nine pages)
Attachment B Proposal for Custodial Services (one page)
Attachment C Custodial Service Contract (two pages)*

Fiscal Impact:

\$60,000.00 for the FY 2022-2023 contract

Staff Impact:

Contract administration

Legal Review:

The City Attorney will be reviewing this item and is pending approval.

Suggested Motion:

I move to approve the Contract for Custodial Services with Castle Cleaning for the Recreation Center pending legal approval.

CUSTODIAL SERVICE CONTRACT

THIS AGREEMENT made and entered into this ___ day of _____, 2022, by and between the CITY OF GREEN RIVER, WYOMING, a Wyoming municipal corporation, whose address for the purposes of this contract is 50 East 2nd North, Green River, Sweetwater County, Wyoming, (hereinafter referred to as "City"); and Castle Cleaning, Inc., a Wyoming corporation (hereinafter referred to as "Castle Cleaning").

IN CONSIDERATION OF THE MUTUAL COVENANTS HEREINAFTER CONTAINED, THE PARTIES AGREE AS FOLLOWS:

1. The City hereby retains and Castle Cleaning hereby engages to perform service maintenance, janitorial and custodial services for the Green River Recreation Center at the times and places specified in the "Exhibit A", appended hereto and by this reference incorporated herein.
2. The City agrees to pay to Castle Cleaning for such services the sum of Sixty thousand dollars, (\$60,000.00).
3. The term of this agreement shall be from **July 1, 2022 until June 30, 2023** and shall be terminable by either party upon the giving of thirty (30) days written notice.
4. Billings by Castle Cleaning to the City shall be done on a monthly basis on the 1st day of each month during the term of the agreement. The City will review and approve each monthly billing at its first regularly scheduled meeting of the month following the date of the monthly bill.
5. All wall washing shall be begun within forty-eight (48) hours of the time that Castle Cleaning is notified by duly authorized representatives of the City of the time and place where such wall washing is required.
6. This agreement shall be binding upon the heirs, successors, and assigns of the parties.
7. The agreement set forth herein in writing shall constitute the full and complete agreement between the parties hereto. The "Contractual Custodial Specifications" appended hereto are incorporated herein and are hereby made a part of this contract as if otherwise fully set forth herein.

THE CITY OF GREEN RIVER
A Wyoming municipal corporation

By: _____

Title: _____

ATTEST:

Title: _____

CASTLE CLEANING, INC.

By: _____

Title: _____