

**CITY OF GREEN RIVER
CITY COUNCIL PROCEEDINGS
MARCH 15, 2016**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Mayor Pete Rust called the meeting to order. The following Council Members were present: Gary Killpack, Mark Peterson, Ted Barney, Allan Wilson, and Lisa Maes. The following were present representing the City: City Administrator Reed Clevenger, Director of Public Works Mark Westenskow, Engineer Holden Wright, Utility Superintendent Jason Palmer, Director of Finance Chris Meats, Director of Community Development Laura Profaizer, Chief of Police Chris Steffen, Interim Fire Chief Mike Liberty, Parks and Recreation Director Brad Raney, URA/Main Street Administrator Jennie Melvin, and City Attorney Galen West.

APPROVAL OF THE AGENDA

Council Member Wilson moved to approve the agenda. Council Member Barney seconded. Motion carried. (6-0)

PRESENTATIONS

Sweetwater County Joint Travel & Tourism Executive Director Jenessa Meredith gave a brief update on the Joint Travel & Tourism Annual Report.

Airport Manager, Devon Brubaker gave a brief update on the Rock Springs Sweetwater County Airport.

CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Kay Daniels thanked council for supporting the Golden Hour Senior Citizens Center.

BOARD AND COMMITTEE APPOINTMENTS

Appointment to the Green River Arts Council

Council Member Wilson moved to confirm the Mayor's appointment of Rudy Gunter to a two year term on the Green River Arts Council. Council Member Peterson seconded. Motion carried. (6-0)

Appointment to the Planning & Zoning Commission

Council Member Peterson moved to confirm the Mayor's appointment of Joe Killpack to a three year term on the Green River Planning & Zoning Commission beginning April 1, 2016 and terminating April 1, 2019. Council Member Maes seconded. Motion carried. (6-0)

PUBLIC HEARINGS

Wastewater Treatment Plant Replacement Facility Project

Mayor Rust opened the hearing at 7:29 pm.

Mr. Westenskow said they are required as part of the State Revolving Fund Loan to have a public meeting to discuss the preliminary plan and schedule for the project. The Wastewater Treatment Plant Master Plan was initiated in 2014 and completed May 2015. It found that there are some structural concerns, the mechanical equipment is at the end of its life and we would not be able to meet future discharge requirements.

Options are:

Upgrade Existing Facility

- Existing process could be modified
- Extend life by 10 years
- Cost estimated at \$18 million

New Activated Sludge WWTP

- New plant would meet anticipated requirements
- 40 year plus life
- Estimated cost \$30 million/\$2.4 million design

WWTP Replacement Facility Project Schedule is:

- Design funding 2015-2016
- Design 2016-2017
- Agency approval/permitting 2017-2018
- Construction funding 2016-2018
- Construction 2018-2020
- Next permit renewal 2021

The city applied for a Mineral Royalties Grant for \$1.2 million in 2015 but did not receive it since we were not high enough on the priority list. We can apply again in 2017. We have received conditional approval for a State Revolving Fund Loan for \$1.2 million and it will allow us to start on the design. The loan and grants require the rates to be sustainable for operations, maintenance, and capital needs so a rate increase will be needed. For the \$1.2 million loan an estimated rate increase of 5.5% which is \$.93 per month for residential customers and \$6.93 per month for commercial customers. The rate study will look at rate philosophies and help us determine what is best for the city. They have advertised the public meeting in the paper for fifteen days and put the information on the city’s website to inform the public of what is going on.

There were no other comments or concerns presented.

Mayor Rust closed the hearing at 7:42 pm.

RESOLUTIONS

Accepting the Final Plat of Wapiti Ridge Estates

R16-11: A resolution approving and accepting the final plat of Wapiti Ridge Estates, a re-subdivision of Lot 1 of the AC Addition, a new three lot subdivision, and authorizing the Mayor to execute a Subdivision Improvement Agreement between the City of Green River and Triple A&W, LLC.

Council Member Maes moved to approve the resolution approving and accepting the final plat of Wapiti Ridge Estates, accept a Subdivision Improvement Guarantee in the amount of \$16,922.92 and authorize the Mayor to execute a Subdivision Improvement Agreement between the City of Green River and Triple A&W, LLC. Council Member Peterson seconded. Motion carried. (6-0)

Increase the Community Development’s Building Inspector’s Budget

R16-12: A resolution of the governing body of the City of Green River, Wyoming, to approve an increase in the Community Development’s Building Inspector’s Professional Services Budget to review Commercial Plans.

Council Member Wilson moved to approve the resolution to increase the General Fund for the Community Development Building Division, in the amount of \$4,000. Council Member Killpack seconded. Motion carried. (6-0)

Modification to the General Fund for the Police Department’s Patrol Division

R16-13: A resolution of the governing body of the City of Green River, Wyoming, to approve a modification in the General Fund for the Police Department's Patrol Division in the amount of \$5,660.

Council Member Barney moved to approve the resolution to modify the General Fund for the Police Department's Patrol Division, in the amount of \$5,660. Council Member Wilson seconded. Motion carried. (6-0)

2016 Southside Water Systems Improvement Project Phase III

R16-14: A resolution of the governing body of the City of Green River, Wyoming, to approve an increase in the Capital Projects Fund for the 2016 Southside Water Systems Improvements in the amount of \$32,000.

Council Member Killpack moved to approve the resolution to increase the Capital Projects Fund for the 2016 Southside Water System Improvements Project Phase III, in the amount of \$32,000. Council Member Maes seconded. Motion carried. (6-0)

Wastewater Treatment Plant Replacement Facility Design

R16-15: A resolution authorizing submission of an application to the State Loan and Investment Board for a loan through the State Revolving Fund on behalf of the governing body for the City of Green River for the purpose of beginning design of a new facility to replace the City's existing wastewater treatment lagoon.

Council Member Wilson moved to approve a resolution authorizing the submission of a loan application to the Wyoming State Revolving Fund Program for a \$1.2 million loan for the design phase of the Wastewater Treatment Plant Replacement Facility Project, and authorize the Mayor to sign pertinent loan documents. Council Member Peterson seconded.

Council Member Killpack asked how much per month will the city have to pay each year.

Mr. Westenskow said this is only for the first half of the loan and it is around \$77,000 per year at 2.5 percent interest for a 20 year loan.

Mr. Meats said they are asking us to pledge money in order to pay the loan for years to come. The rate increase will help accomplish what we need and going with a loan will help free money up in the Enterprise Fund to leverage for the new wastewater treatment facility. It is roughly 5.5% increase which is \$.93 per residential customers and for commercial customers will be around \$11.00 per month on average.

Mr. Clevenger said this is the first part of the design phase and the second phase will need to be applied for again so the rates could double.

Council Member Peterson asked if the residents will see a decrease in their rates when the loan is paid off.

Mr. Meats said it is possible but he cannot say yes or no.

Motion carried. (6-0)

COUNCIL ACTION ITEMS

2016 Advertising and Marketing Grant for Art on the Green

Council Member Wilson moved to approve the submission of a 2016 Advertising & Marketing Grant to the Sweetwater Travel & Tourism Board for Art on the Green, in the amount of \$6,000. Council Member Maes seconded. Motion carried. (6-0)

Rec Mill Funds from Sweetwater County School District #2

Council Member Maes moved to approve the Parks and Recreation Department to apply for and accept Rec Mill Funds, in the amount of \$14,769.44, from Sweetwater County School District #2, for a fourth session of summer swim lessons in 2016 and the transportation expenses for the 2016 Summer Day Camp Program. Council Member Killpack seconded.

Council Member Wilson asked if we were utilizing the Green River High School's pool for swim lessons or therapy.

Mr. Raney said yes there are two sessions of swim lessons at the pool and there will be two more sessions there as well with these funds.

Motion carried. (6-0)

Technical Assistance Grant Submission for URA/Main Street Staff/Board Member Training

Council Member Barney moved to authorize the Green River URA/ Main Street Agency to apply for a Wyoming Main Street Technical Assistance Grant for FYE2017, in the amount of \$3,500, to be utilized for staff/board member training, and for the Mayor to sign the contract awarding the monies upon receipt. Council Member Maes seconded.

Council Member Killpack asked what a technical assistance grant is.

Mrs. Melvin said it is a grant that Wyoming Main Street provides to Main Street Agencies in Wyoming to help offset the costs of travel and training for board members and staff that are asked to attend the National Main Street conference.

Motion carried. (6-0)

Bid Award for the 2016 Southside Water Improvement Project Phase III

Council Member Wilson moved to award the 2016 SIP Southside Water Improvement Project Phase III to Lewis & Lewis, Inc., in the amount of \$346,544.96, and authorize the Mayor to sign the agreement. Council Member Killpack seconded. Motion carried. (6-0)

Award Task Order #7 to Inberg-Miller Engineers

Council Member Killpack moved to award Task Order #7 to Inberg-Miller Engineers for construction materials testing services for the 2016 Southside Water Systems Improvement Project Phase III, in the amount of \$9,800, and authorize the Mayor to sign the Task Order. Council Member Maes seconded.

Mr. Westenskow said this is a companion project to Wyoming Department of Transportation Urban Systems Project. Every year WYDOT receives funds to use to construct projects inside urban boundaries. The project is going to be built this year and consists of Hitching Post Drive from Iowa to Upland; West Teton from Bridger to Upland; and East Teton from Colorado to California byway of Edgewater Park. This will be completed by WYDOT and the city will do some spot repairs to the sewer and water systems while the asphalt is torn up. The largest repair is at the intersection of Hitching Post and Upland. They have informed WYDOT that they cannot do any work on that intersection until after school is out and has to be done in June before irrigation starts up since the line they are replacing is the connection line between the two tanks.

Motion carried. (6-0)

Landfill Engineering Services Agreement Amendment #6

Council Member Wilson moved to approve Amendment #6 to the Landfill Engineering Service Contract, with Inberg-Miller Engineers, in the amount of \$114,100, and authorize the Mayor to sign the amendment. Council Member Peterson seconded. Motion carried. (6-0)

CONSENT AGENDA

Council Member Killpack moved to approve the following consent agenda items. Council Member Barney seconded. Motion carried. (6-0)

- Agreement with Hill's Pet Nutrition Incorporated for the purchase and delivery of animal food to the Green River Animal Control Shelter, at a reduced cost of \$.35 per pound
- Memorandum of Understanding with Jim Dean, dba Pineda's Kenpo-Karate, for the purpose of the City of Green River Parks & Recreation Department's co-sponsorship of the 2016 Western Wyoming Karate Tournament
- Minutes for: March 1, 2016 Council
- Payment of Bills:
Prepaid Invoices = \$183,034.21 Outstanding Invoices = \$438,570.55
Payroll Expenditures = \$290,277.28 Pre-authorization Payments = \$1,065,000.00

CITY ADMINISTRATOR'S REPORT

Mr. Clevenger gave a brief update on topics up for discussion at the next workshop. He said he and the Mayor will be speaking on Talk Radio tomorrow morning at 10:10. Linda Klink Director of Wyoming Main Street will be here Thursday to review surveys and discuss the future plans for Green River.

CITY ATTORNEY'S REPORT

Mr. West had nothing to report.

MAYOR AND COUNCIL REPORTS

Council Members Maes, Barney, and Peterson had nothing to report.

Council Member Killpack said he is happy to see that Pineda's Kempo-Karate Tournament will return to Green River.

Council Member Wilson asked where we were at with the Brownsfield Cleanup.

Mr. Clevenger said it is in the review process and will be going out soon. They are getting a list put together with all items that we are looking to do.

Council Member Wilson congratulated staff on the Wyoming Business Council funding they have received.

Mayor Rust said the Cheerleaders went to the State Spirit Competition and took 3rd in Co-ed Stunt; 2nd in All Girls Stunt; and took 1st in non-stunt and the Dance Team took 5th in Hip Hop and 5th in Jazz Dance. He congratulated them on the wins. Citizens are happy to see the Karate Tournament come back to Green River on May 20th, 21st and 22nd, 2016. He thanked Mr. Raney for working with them. He thanked staff for all of their hard work during the winter season.

ADJOURNMENT

Council Member Wilson moved to adjourn at 8:22 pm. Council Member Killpack seconded. Motion carried. (6-0)

Pete Rust, Mayor

ATTEST:

Chris Meats, City Clerk