

**CITY OF GREEN RIVER  
CITY COUNCIL PROCEEDINGS  
APRIL 5, 2016**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Mayor Pete Rust called the meeting to order. The following Council Members were present: Gary Killpack, Mark Peterson, Ted Barney, Allan Wilson, Brett Stokes, and Lisa Maes. The following were present representing the City: City Administrator Reed Clevenger, Director of Public Works Mark Westenskow, Director of Finance Chris Meats, Director of Community Development Laura Profaizer, Chief of Police Chris Steffen, Interim Fire Chief Mike Liberty, Parks and Recreation Director Brad Raney, and City Attorney Galen West.

**APPROVAL OF THE AGENDA**

Council Member Wilson moved to approve the agenda. Council Member Peterson seconded. Motion carried. (7-0)

**PRESENTATIONS**

Rebecca Eusek and Tom Arnold gave a brief update on the Green River Chamber of Commerce.

Sheela Schermetzler gave a brief update on the Golden Hour Senior Center.

Robin Etienne and Jim Wamsley gave a brief update on the SWC Combined Communication Center.

**CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Resident Tim Laboria thanked council members for handling the Disorderly Conduct Ordinance as well as they did.

**BOARD AND COMMITTEE APPOINTMENTS**

**Parks & Recreation Advisory Board**

Council Member Killpack moved to confirm Mayor Rust's appointment of Stephanie Johnson to the Parks & Recreation Advisory Board for a three-year term beginning on April 6, 2016 and Commencing on April 6, 2019. Council Member Wilson seconded. Motion carried. (7-0)

**Planning & Zoning Commission**

Council Member Wilson moved to confirm Mayor Rust's reappointment of Michael Brown to the Planning & Zoning Commission for a term beginning April 5, 2016 and concluding August 31, 2017. Council Member Stokes seconded. Motion carried. (7-0)

Council Member Peterson moved to confirm Mayor Rust's reappointment of Tom Christiansen to the Planning & Zoning Commission for a term beginning April 5, 2016 and concluding April 5, 2017.

Council Member Stokes moved to confirm Mayor Rust's reappointment of Jim Steiss to the Planning & Zoning Commission for a term beginning April 5, 2016 and concluding April 5, 2017. Council Member Maes seconded. Motion carried. (7-0)

**RESOLUTIONS**

**Establishing and Designating Bank Depository for the City of Green River**

**R16-16: A resolution establishing and officially designating Bank Depository for the purpose of earning a secured rate of return for the City of Green River.**

Council Member Maes moved to approve the resolution officially establishing and designating a bank depository for the purpose of earning a secured rate of return for the City of Green River. Council Member Killpack seconded. Motion carried. (7-0)

### **2016 Wayfinding Signage Project**

**R16-17: A resolution of the governing body of the City of Green River, Wyoming, to approve an increase in the Capital Projects Fund for the Banners & Wayfinding Project in the amount of \$75,694.**

Council Member Barney moved to approve an increase in the Capital Projects Fund for the Banner & Wayfinding Project, in the amount of \$75,694. Council Member Wilson seconded. Motion carried. (7-0)

### **COUNCIL ACTION ITEMS**

#### **Contract for Custodial Services**

Council Member Maes moved to approve a contract for Custodial Services with Castle Cleaning for the Recreation Center, in the amount of \$60,000, pending legal review. Council Member Killpack seconded. Motion carried. (7-0)

#### **The World's Largest Swimming Lesson Host Facility Liability & Publicity Release**

Council Member Killpack moved to approve the World's Largest Swimming Lesson Host Facility Liability & Publicity Release, pending legal review. Council Member Stokes seconded. Motion carried. (7-0)

#### **Grant Agreement with Wyoming Division of Criminal Investigation**

Council Member Stokes moved to authorize the Mayor to sign a grant agreement with Wyoming Division of Criminal Investigation, in the amount of \$85,184. Council Member Wilson seconded. Motion carried. (7-0)

#### **Bid Award for the 2016 Wayfinding Signage Project**

Council Member Maes moved to award the 2016 Wayfinding Signage Project to Wyoming Signs, LLC. in the amount of \$107,542, and authorize the Mayor to sign the agreement. Council Member Peterson seconded.

Mr. Clevenger said the URA/Main Street Agency's Banner Project falls under the same company and will still be under budget.

Motion carried. (7-0)

#### **Change Order #2 for the Police Department Shooting Range Project**

Council Member Barney moved to approve Change Order #2 to extend the Green River Shooting Range Project completion date by 61 days, from March 31, 2016 to May 31, 2016. Council Member Peterson seconded. Motion carried. (7-0)

### **CONSENT AGENDA**

Council Member Killpack moved to approve the following consent agenda items. Council Member Stokes seconded. Motion carried. (7-0)

- Documents with Wyoming Smart Capital Network to appointment Chris Meats as the City's Designee
- Amendment to the Security Procedure Agreement with Wells Fargo to remove Chris Steffen and add Reed Clevenger and Mary Seppie
- Memorandum of Agreement with Jamestown Fire District for Fire Protection Services for Jamestown

- Memorandum of Understanding and Cooperative Agreement for the Regional 2015 Assistance to Firefighters Grant
- Organizational Use Agreement with the Trademark Licensing and Marketing Office at the University of Wyoming
- Healthy Contributions Program Agreement for one year expiring on April 28, 2017
- Horse corral Lease with Ashley McKinney for Corral #8
- Horse corral Lease with Joe Oler for corral #15
- Minutes for: March 15, 2016 Council and March 22, 2016 Special Council & Workshop
- Payment of Bills:
 

Prepaid Invoices = \$176,247.24	Outstanding Invoices = \$426,297.34
Payroll Expenditures = \$595,323.61	Pre-authorization Payments = \$1,065,000.00

**CITY ADMINISTRATOR’S REPORT**

Mr. Clevenger said at the April 12, 2016 workshop they will be reviewing the closure of the Landfill and the Transfer Station.

**CITY ATTORNEY’S REPORT**

Mr. West had nothing to report.

**MAYOR AND COUNCIL REPORTS**

Council Member Wilson said he has received several calls on 295 W Flaming Gorge Way. He wanted to know what the status is on the property.

Mr. Clevenger said the city attorney is reviewing documents.

Council Member Peterson said he is very impressed with the Aspen Medical Center and thinks it will be a great asset to the community.

Council Member Barney said the city’s calendar says the Democratic Caucus is today but it is this Saturday.

Council Member Maes gave kudos to the community because a couple came through town and said they feel comfortable and welcome every time they come here.

Council Members Killpack, Stokes, and the Mayor had nothing to report.

**ADJOURNMENT**

Council Member Barney moved to adjourn at 7:58 pm. Council Member Peterson seconded. Motion carried. (7-0)

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Pete Rust, Mayor

ATTEST:

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Chris Meats, City Clerk