

**CITY OF GREEN RIVER
CITY COUNCIL PROCEEDINGS
May 4, 2010**

The Governing Body of the City of Green River met in regular session at 7 p.m. in the City Hall Council Chambers. Acting Mayor McCullough called the meeting to order and the Green River Girl Scout Daisies led the Pledge of Allegiance. Girl Scout members includes: Tayana Crowder, Sydney Ferrer, Addyson Neff, Mya Tollefson, Lisa Scott, Jessica Petri, Haylie Gavin, and Alesha Noel. Acting Mayor McCullough expressed appreciation for their volunteer services at the Arbor Day event, and a thank you certificate and a gift of daisy seeds and top-soil was given to each scout. The following Council Members were present: Pete Rust, Carl Morck, Ted York, Jim Boan, and Lisa Maes. The following were present representing the City: City Administrator Barry Cook, Director of Finance Jeff Nieters, Director of Community Development Laura Hansen, Director of Public Works Mike Nelson, Fire Chief/Emergency Services Director Mike Kennedy, Chief of Police John Love, Director of Human Resources Debbie Klein Robertson, Parks and Recreation Director Walt Bratton, Parks and Recreation Supervisors Alyssa Krumholz, Brenda Roosa, Sherry Schumacher, and Kevin Sadler, Parks & Recreation Senior Administrative Assistant Kristy Lessard, City Attorney Ford Bussart, and Public Information Coordinator Stephen Pyles.

APPROVAL OF THE AGENDA

Acting Mayor McCullough added an addendum under Proclamations: Police Week.

Council Member Boan moved to approve the agenda as amended. Council Member York seconded. Motion carried with Council Member York voting nay. (5-1)

PRESENTATIONS

Parks and Recreation Department – 2010 Finalist NRPA Gold Medal Award

Parks and Recreation Director Walt Bratton commended his staff for receiving this momentous recognition. He stated five grand awards are given out every year in five different population categories. A gold medal is a comprehensive award that looks at the challenges and resources a Parks and Recreation Department has and how it meets those challenges. It is known in the Parks and Recreation Departments as a crowning achievement. Mr. Bratton applauded his staff for their productivity, persistence in attaining recognition by CAPRA and being a part in winning numerous staff awards and department accolades. He stated their work ethics, motivation, and their desire to be the best agency in Wyoming makes him want to come to work every day. Mr. Bratton recognized his management team, who were present at the meeting.

Military Recognition

In recognition of Daniel J. Weeks and Katherine M Weeks for their military service, Mr. Harry Holler presented the city plaque, t-shirt, and a Wyoming flag to Janet & Bill Weeks parents of Daniel J. Weeks.

PROCLAMATIONS

Clean Up Week

Chamber of Commerce member Joann Kloepper and Solid Waste Supervisor Linda Roosa read the proclamation, and Acting Mayor McCullough proclaimed May 3rd through May 8th as Clean Up Week. He encouraged all our citizens to participate

National Preservation Month

Ruth Lauritzen read the proclamation and Acting Mayor McCullough proclaimed the Month of May as National Preservation Month.

Police Week

Chief of Police John Love read the proclamation and Acting Mayor McCullough proclaimed the week of May 8th through May 15th as Police Week. The proclamation coincides with Peace Officers Memorial Day, May 15th.

CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Green River Main Street member Misty Zimmerman encouraged continued support for the Main Street Program. She stated she is a downtown business owner and is currently a volunteer on the Main Street Design Committee. She listed the accomplishment of the past year. Some events are city cleanup, cooking and serving at barbeques, and planting the flower pots downtown. The flower pots make a big difference and beautify the downtown area. She stated her favorite event is the Downtown Trunk or Treating, because it gives them a sense of community when we have people in our downtown celebrating the event.

Business Owner Gordon Gunter expressed support for the Main Street Program. He urged Council to “look at the results rather than ideas and promises” when deciding to fund the program. He stated he was skeptical at first, but is now proud to say he is one of the first recipients of the façade Renovation Matching Fund Program.

PUBLIC HEARINGS

Special Use Permit for Pat Mulhall

Mr. Mulhall is requesting permission to park his Recreation Vehicle in Pioneer Park during the summer months.

Acting Mayor McCullough opened the hearing at 7:22 p.m.

Director of Community Development Laura Hansen explained the reason for the public hearing. She gave a brief summary of the background regarding the request.

There were no other comments or concerns presented.

Acting Mayor McCullough closed the hearing at 7:25 p.m.

ORDINANCES

Repeal of Chapter 26 of the Green River Code of Ordinances

Second Reading: An ordinance repealing Green River Ordinances Nos. 04-09, 05-06, and 5-11, and Chapter 26 of the Green River Code of Ordinances entitled Urban Renewal, as the same has been restated in Chapter 7 of Appendix B – Zoning – of the Green River Code under Overlay Districts.

Council Member Morck moved to approve the ordinance on second reading. Council Member Boan seconded. Motion carried. (6-0)

Modifications to Chapter 7 of the Zoning Ordinance

Second Reading: An ordinance amending Chapter 7 of Green River Ordinance No. 87-16, and Sections 7.1 through 7.3 of Chapter 7 of Appendix B – Zoning – of the Green River Code of Ordinances, and creating Section 7.4 of Appendix B of the Green River Code of Ordinances, City of Green River, State of Wyoming, to incorporate the provisions of Chapter 26 of the Code of Ordinances on Urban Renewal into the Zoning Ordinance as an Overlay District.

Council Member York moved to approve the ordinance on second reading. Council Member Maes seconded. Motion carried. (6-0)

Modifications to Official Zoning Map

Second Reading: An Ordinance amending the Official Zoning Map to show the Bronze Belt Overlay District, the Green Belt Overlay District, and the Design Review Overlay District.

Council Member York moved to approve the ordinance on second reading. Council Member Boan seconded. Motion carried. (6-0)

RESOLUTIONS

Special Use Permit for Pat Mulhall

R10-45: A resolution for the Governing Body of the City of Green River, Wyoming, to issue a Special Use Permit requested by Patrick Mulhall to allow for the use of a Recreational Vehicle as living quarters at 806 Kit Carson Drive, Green River, WY

Council Member Morck moved to approve the resolution. Council Member Boan seconded. Motion carried. (6-0)

Temporary Construction Easement from Lynn Richard Jackman

R10-46: A resolution authorizing the City of Green River, Wyoming, to accept from Lynn Richard Jackman, a single person, a temporary construction easement for installation, maintenance and repair of a road and utilities.

Mr. Cook explained the city has been in the process of installing utilities in the Scott's Bottom FMC Park area. They have completed the Scott's Bottom road with the new utilities on one side. With the continuation, using the consensus grant from the State of Wyoming, the city is endeavoring to install a spur road which will go to the right as you go down Scotts Bottom Road towards the river. The road goes through Mr. Jackman's property Therefore an easement is necessary to install the utilities. After the project is complete the road will be dedicated to the city.

Acting Mayor McCullough stated there are two resolutions on the agenda and asked if both were necessary. Attorney Bussart clarified it does have to be done in two separate resolutions because the first resolution is for a temporary easement to allow the city to complete the construction, and once the construction phase is completed then the second resolution will be a permanent easement to allow the dedication of the street.

Council Member Morck moved to approve the resolution. Council Member York seconded. Motion carried. (6-0)

Perpetual Easement from Lynn Richard Jackman

R10-47: A resolution authorizing the City of Green River, Wyoming, to accept from Lynn Richard Jackman, a single person, a perpetual easement for installation, maintenance and repair of a road and utilities.

Council Member Rust moved to approve the resolution. Council Member Maes seconded. Motion carried. (6-0)

COUNCIL ACTION ITEMS

Health Insurance Renewal

Council Member Morck motioned to approve the renewal of the employee health insurance with WEBT, authorize the Mayor to sign the Employer Plan Selection Document, and confirm the freezing of health insurance cost at 2010 FYE, and the offering of 3 plan options to employees. Council Member Boan seconded.

Director of Human Resources Debbie Klein Robertson explained every year the city has the option to renew the insurance. The City provides employee health insurance through the Wyoming Educator's Benefit Trust. The insurance renewal on the current plan represents an approximate 7% overall increase. In order to potentially save the City money, staff is proposing they "Freeze" the City's contribution to the health insurance at the current year's amount and offer the employees three plan options (*this would enable employees to reduce their premiums*).

Acting Mayor McCullough asked if staff has explained these options to the employees. Ms. Robertson explained the employees have been given a handout with preliminary options along with other information on the insurance processes. This week they will deliver specific dates and times for the sign up.

Acting Mayor McCullough asked if the employees would be able to get one on one meeting with the Human Resource staff if they needed further information. Ms. Klein stated that would be a possible.

Motion carried (6-0).

Professional Service Agreement with Kalab Mullins

Council Member Morck motioned to approve the professional service agreement with Kalab Mullins for \$1,500. Council Member Boan seconded.

Council Member York questioned the cost of the agreement for a “twelve minute” video. Mr. Bratton explained that the average cost for the type of video being submitted to CAPRA is \$40,000.

Motion carried (6-0).

Purchase Agreement between the City of Green River, Community Chest, and Artist, Scott Shaffer for the “Maestro” Art Sculpture

Council Member Maes motioned to approve the purchase agreement in the amount of \$12,920 between the City of Green River (\$5,000), Community Chest (\$7,920), and artist Scott Shaffer. Council Member Rust seconded.

Council Member Rust asked which sculpture this was for and Art Council Member Pam Wolff stated it is the Pelican located at the corner by the US Bank. She stated the Community Chest has received donations and the high school students did a fund raiser for the purchase of the sculpture. There was also a fund raiser at the River Festival. She stated the artist reduced the amount by \$1,000. They would like to place the sculpture on the east end of the Expedition Island with lighting.

Motion carried (6-0).

CONSENT AGENDA

Council Member Boan moved to approve the following consent agenda items. Council Member Rust seconded. Motion carried. (6-0)

- A service agreement with Xerox Corporation for the Phaser 7400 Printer at the Recreation Center for \$800.10.
- An alarm system agreement with Mountain Alarm for \$312 annually.
- A maintenance agreement with Mountain West Business Solutions DBA H & H Document Solution for the Ricoh Aficio 2035eSOP copier located at the Recreation Center
- A commercial pest control agreement with Terminix for the Recreation Center in the amount of \$42/month.
- A horse corral lease agreement with Dennis A. Lewis for corral #98 & 99.
- Waive a water billing adjustment of \$34.44 at 645 Evers.
- Approval for Allan Jarnagin to remove a tow dolly for hauling cars from the landfill.

- Approval of the Minutes for: April 20, 2010
- Financial Reports and Payment of Bills: *Outstanding Invoices* = \$266,065.99
 Prepaid Invoices = \$59,504.88 *Payroll Expenditures* = \$361,810.81
 Pre-authorization Payments = \$915,000.00

CITY ADMINISTRATOR’S REPORT

Mr. Cook stated the city has started a utility project on Crossbow Street. This is one of the final streets from the sixth penny projects. They have also stated work on Birch Street and will be completing Arizona Street. With the improvements to be made on Crossbow, it is a necessary to tie in along Hitching Post Drive, so traffic has been rerouted up Shoshone to Stage Place. He expressed appreciation for the neighborhood’s cooperation with the additional traffic. The Police Department has been asked to patrol the area in the mornings and afternoon to make sure the traffic is moves slow. They hope to have the tie in completed by May 14th and then Hitching Post will be opened again. Continued construction will be going on throughout the summer.

Mr. Cook encouraged the citizens to participate in the Clean Up Week and also the Clean Up Day. He stated the City no long has a restitution program which was very beneficial in cleaning up the city, so he encouraged the citizens to help keep the city clean.

Mr. Cook announced the budget workshop will begin this Thursday at 6:30 and will continue throughout the month of May. The first workshop will give an overview of the budget, some revenue projections, and have presentations by the community service organizations that the city funds under the legislative budget.

Mr. Cook congratulated the city staff winning the Rock River Chef’s Challenge. They did an excellent job.

CITY ATTORNEY’S REPORT

Mr. Bussart had nothing to report.

MAYOR AND COUNCIL REPORTS

Council Member Rust congratulated the city team for the Rock River Chef’s Challenge and also stated that he would not be able to participate on the City Clean Up on Saturdaybut he will do his part to clean up the city. He encouraged the citizens to participate.

Council Member York asked if citizens could put out large items on their regular pickup date during Clean Up Week. Mr. Nelson acknowledged that they could, and Mr. Cook encouraged them to call Public Works first. He commented on the budget process and encouraged input from the public. He congratulated the city team on the Chef’s Challenge.

Council Members Maes and Morck congratulated the city team on the Rock River Chef’s Challenge and stated it was good event.

Council Member Boan welcomed Cliff Walgren and Kenneth Yager to the Fire Department. He congratulated Parks and Recreation on their recognition, and also staff on the Rock River Chef’s Challenge.

Acting Mayor McCullough congratulated the Chef Cooks and Parks and Recreation on their recognition. He encouraged the community service organizations to attend the budget workshop on May 6th and make their requests.

ADJOURNMENT

Council Member York moved to adjourn at 7:57 p.m. Council Member Rust seconded. Motion carried. (6-0)

Joyce Peverley, Recording Secretary