

**CITY OF GREEN RIVER
CITY COUNCIL PROCEEDINGS
June 21, 2011**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Acting Mayor Tom McCullough called the meeting to order and City Administrator Barry Cook led the Pledge of Allegiance. The following Council Members were present: Gene Smith, Adam Coppolo, Jim Boan, and Lisa Maes. The following were present representing the City: City Administrator Barry Cook, Director of Finance Jeff Nieters, Director of Community Development Laura Hansen, URA/Main Street Administrator John Dahlgren, Chief of Police John Love, Fire Chief/Emergency Services Mike Kennedy, Parks and Recreation Director Allan Wilson, City Attorney Galen West, Sanitation Supervisor Linda Roosa, and Public Affairs Specialist Stephen Pyles.

The Mayor and Council Member Killpack were not present.

APPROVAL OF THE AGENDA

Acting Mayor Tom McCullough noted changes to the agenda:

- Removal of Consent Agenda Item E: Authorization of the \$500 grant match for the City of Green River to participate in the National Alcohol and Drug Addiction Recovery Month activities in September 2011.
- Addition of Council Action Item E: Approve the Temporary Use request to Royal West Amusements, Inc. for a carnival to be located at 84 Uinta Drive for the duration of June 23, 2011 through June 26, 2011.

Council Member Boan moved to approve the agenda. Council Member Smith seconded. Motion carried. (5-0)

PRESENTATIONS

D.A.R.E. Essay Scholarships

DARE Officer Dan Futia presented this year's winners of the DARE Scholarships, Emily Podlesny and Jacob Flores. They were selected because they were outstanding academically and athletically.

SW-WRAP

CEO of SW-WRAP Cathy Hughes introduced the new Director of Operations Pam Elmore. She said SW-WRAP is the main call center for help in Southwest Wyoming. Staff processed 6,747 calls last year and this year they have received 1,000 per week. She said 80% of their calls are in Sweetwater County.

She said they received a grant from the Department of Mental Health for WyADRC which stands for Aging and Disability Resource Center. This grant covers the entire state of Wyoming.

She said SW-WRAP has brought \$1.9 million in grant money to Sweetwater County and their staff has grown. She has 13 program staff members and 2 full time volunteers. She is focusing on bringing money in and stretching it as far as they can to help Sweetwater County.

Council Member Coppolo said to keep up the good job.

Council Member Maes congratulated Ms. Hughes on the success of SW-WRAP.

Acting Mayor Tom McCullough thanked her for doing an outstanding job.

Chamber of Commerce Update

Director of the Green River Chamber of Commerce Janet Hartford said thank you to Hal Zehr, Eric Roosa, and Allan Wilson for putting a lot of time and effort into helping at the Visitor's

Center. She said they have had a lot of travelers come through. The numbers from April to May have doubled.

She said there will be a ribbon cutting at the new Pizza Hut on Uinta Drive, Wednesday, June 22, 2011, at 4:00 pm.

She said the mustangs have been a great addition to the Visitor's Center.

The Sweetwater County Photo contest photos will be accepted now until July 29, 2011 at the Chamber of Commerce.

She said the demographic information has been updated for Green River and will be posted on the web-site soon. The Wilkins Peak Bike Trails have been approved by the BLM and Ashley National Forest. They will be working on the signage, maps, and promotion of the trails.

PROCLAMATIONS

Parks and Recreation Month

Recreation Supervisor Brenda Roosa read the proclamation and Acting Mayor Tom McCullough proclaimed the month of July as Parks and Recreation Month in Green River.

RESOLUTIONS

Energy Efficiency Retrofit Grant Project

R11-34: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in expenditures in the Capital Projects Fund for the Energy Efficiency Grant in the amount of \$50,000.

Council Member Coppolo moved to approve the resolution. Council Member Smith seconded. Motion carried. (5-0)

Schedule of Fees

R11-35: A resolution for the governing body of the City of Green River, Wyoming, to approve an amendment for resolution number R11-32 which adopted the Schedule of Fees charged for services, products, licenses, rentals, etc. for the City of Green River, Wyoming, for the Fiscal Year beginning July 1, 2011 and ending June 30, 2012.

Council Member Coppolo moved to approve the resolution. Council Member Maes seconded.

Council Member Boan asked if the water salesman was in full operation.

Mr. Cook said the salesman is up and running on East Teton. They need to get the card systems and the other operations up, but the coin operation is working now.

Motion carried. (5-0)

COUNCIL ACTION ITEMS

Bid Award for the Energy Efficiency Retrofit Project

Council Member Maes moved to reject all bids and have the project rebid. Council Member Boan seconded.

Mr. Cook said staff felt they needed to write some specifications regarding the federal assistance funding that was received. Staff only received two bids and one bid did not have bid bond so that took it to one bid. Staff was told if they write the specifications more clearly two local contractors would bid on the project. There is \$175,000 in total for the project and staff feels the project can be completed within that amount.

Council Member Coppolo asked how long it will take to re-write the specs.

Parks and Recreation Director Allan Wilson said he is hoping to award the bid in August. The goal is to be completed by mid-November.

Motion carried. (5-0)

Cooperative Agreement with Wyoming Department of Transportation

Council Member Smith moved to authorize the Mayor to sign the Cooperative Agreement between the Wyoming Department of Transportation and the City of Green River for federal funding assistance to address the transportation element of the City Comprehensive Plan. Council Member Coppolo seconded. Motion carried. (5-0)

Director of Community Development Laura Hansen said she is comfortable with their requirements for the grant. It will delay the project by a little, but it is worth the delay in order to take advantage of the \$50,000.

Voluntary Early Retirement Program

Council Member Maes moved to approve the participation of John Love, Dan Futia, Ray Searle, and Hal Zehr in the 2011 Voluntary Early Retirement Program. Council Member Boan seconded.

Council Member Smith congratulated and thanked the participants for their service.

Council Member Maes said the participants will be missed and she wished them good luck in the future.

Council Member Coppolo thanked them for their time and services.

Council Member Boan thanked them for their services and said it would be hard to replace them because of their experience.

Acting Mayor Tom McCullough echoed everyone's comments.

Motion carried. (5-0)

Green River Arts Council

Council Member Coppolo moved to confirm the Mayor's re-appointments of Kim Collier and Andria GrandPre to the Green River Arts Council. Council Member Maes seconded. Motion carried. (5-0)

Temporary Use Permit

Council Member Smith moved to approve the Temporary Use request to Royal West Amusements, Inc. for a carnival to be located at 84 Uinta Drive for the duration of June 23, 2011 through June 26, 2011. Council Member Boan seconded.

Council Member Boan asked if this organization was affiliated with the Flaming Gorge Days.

Ms. Hansen said no.

Council Member Boan said he was glad to see that other organizations were looking at Green River and offering the citizens more things to do. He wishes them well and appreciates them coming to Green River.

Motion carried. (5-0)

CONSENT AGENDA

Council Member Maes moved to approve the following consent agenda items. Council Member Smith seconded. Motion carried. (5-0)

- An amendment to the American Healthways Services, LLC Agreement for auto-renewal.
- The Utility Committee's recommendation for a credit to utility account 3567.04 in the amount of \$38.74 and to offer reasonable payment arrangements.
- Ratification of the payment of \$8,200 on June 10, 2011 to Wes Clegg of 7C Bucker's for the 2011 Overland Stage Stampede Stock Contract.
- Authorization for the Mayor to sign and initial the relevant documents to enable the City to continue its participation in the Lagoon discount ticket program.
- Horse Corral Lease with Lenny Cook for Corral #78.
- Minutes for: June 2, 2011 Budget Workshop, June 7, 2011 Council
- Financial Reports and Payment of Bills:
Prepaid Invoices = \$18,929.78 Outstanding Invoices = \$347,885.10
Pre-authorization Payments = \$755,000.00 Payroll Expenditures = \$369,984.73

CITY ADMINISTRATOR'S REPORT

Mr. Cook said on June 15, 2011 he sent out a "notice to proceed" to A Pleasant Construction for the Utility Storage Building.

He said there will be an open house to discuss the Alternate Road on Thursday, June 23, 2011, at 6:00 pm, in the Green River Council Chambers. He encouraged the council and citizens to attend.

He said Public Works Director Mike Nelson has drafted a design engineering plan that will outline who is responsible, and for what on a project.

He said there will be a consensus meeting on June 29, 2011 at 8:30 am to discuss how the cities and towns will decide to distribute the \$2.3 million consensus money out to the various entities.

The Request for Proposals for the Workplace Analysis will go out on Friday, June 24, 2011. They will be due by July 12, 2011. They will come before the council on July 19, 2011 for approval, with the selection of a consultant in early August, and a completion date of October 11, 2011.

He said as of *June 15, 2011*, Mr. Wilson is the full-time Director of Parks and Recreation. He felt Mr. Wilson has done an outstanding job throughout the budget process and he brought a lot of expertise to the table.

CITY ATTORNEY'S REPORT

Mr. West had nothing to report.

MAYOR AND COUNCIL REPORTS

Council Member Boan said he does not believe that the city should be giving money to a multimillion dollar company like Southwest Counseling. He asked how things like the grant match for the alcohol and drug recovery month come to be put on the consent agenda. He believes they should be put on the agenda as a council action item.

Mr. Cook said it is by decision of the Mayor or himself. The city participated in the event last year, and everyone wore a t-shirt in support along with other agencies. It is a program that was been done for a couple of years and it was assumed that the city would continue this year. It was pulled off of the agenda because there was no official approval from the state yet.

Council Member Boan thanked his wife for taking several calls from the residents of New Mexico on their concerns for the road repairs that will take place this summer. He congratulated Mr. Wilson on his appointment as director.

Council Member Maes reminded residents to be careful on the river this weekend. She said Chalk It Up went well, there were 84 kids that participated. She attended the rodeo and it went

well and they had great weather. She said the Quilt Show was very nice. She congratulated Mr. Wilson.

Council Member Coppolo congratulated Mr. Wilson and said he has done an exceptional job. He said the city should look into what it would take to have a non-potable water resource so the city can have better usage of water. He said with the river being so high, the city should be keeping an eye out for children.

Council Member Smith congratulated the early retirement participants and thanked them for their service. He congratulated Mr. Wilson. He also attended the quilt show and thought it was very good.

Acting Mayor Tom McCullough congratulated the early retirement participants and Mr. Wilson. He hopes everyone enjoys the Flaming Gorge Days events.

Mr. Wilson said he has been discussing the river concerns with the Flaming Gorge Days committee. He said staff will be putting up a fence on the north channel on the Evers Parks side from the bridge all the way passed the parks shop to keep children safe.

ADJOURNMENT TO EXECUTIVE SESSION

Council Member Coppolo moved to adjourn to executive session to discuss a potential litigation at 7:58 pm. Council Member Boan seconded. Motion carried. (5-0)

RECONVENE

Council Member Boan moved to reconvene at 8:30 pm. Council Member Smith seconded. Motion carried. (5-0)

ADJOURNMENT

Council Member Boan moved to adjourn at 8:31 pm. Council Member Smith seconded. Motion carried. (5-0)

H. Castillon, Mayor

ATTEST:

Jeffrey V. Nieters, City Clerk