



**Urban Renewal Agency
Meeting Minutes
June 21, 2011**

Members Present:

Bob Gordon, Chairman
Mike Frink, Vice Chairman
Sheridan Norberg
John Canaday

Members Absent:

Jacque Driggs

Also Present:

John Dahlgren, URA-Main Street Administrator
Yvonne Kelley, Recording Secretary

CALL TO ORDER

Mr. Gordon called the meeting to order at 12:04 p.m.

APPROVAL OF AGENDA

Mr. Norberg motioned to approve the agenda.

Mr. Canaday seconded the motion.

All votes were in favor and the motion carried.

CONSIDERATION TO APPROVE THE MINUTES OF MAY 10, 2011

Mr. Canaday motioned to approve the minutes of May 10, 2011.

Mr. Norberg seconded the motion.

All votes were in favor and the motion carried.

CITIZEN REQUESTS AND OTHER COMMUNICATIONS

None

BUSINESS

1) Main Street Update

Mr. Dahlgren stated the state Main Street visit went well. Judging from their attitudes I believe Main Street will come off of probation and become a certified community again however I'm sure they will send us some strong recommendations that we must follow. I think we have the political support now to put those recommendations into place whatever they may be. One of things they talked about was joining the two boards of Main Street and the URA. We will cross that bridge when it comes if that is one of their recommendations.

Mr. Dahlgren stated I attended the Main Street conference along with Mayor Castillon. One of the things that will be coming up over the next year is signage including banners, way-finding signage and billboards.

Discussion of how different communities use banners to promote their downtowns . . .

2) Budget update

a. Signage

Mr. Dahlgren stated we were given \$50,000.00 to work on banners and way-finding signage.

b. Matching Grant Funds

Mr. Dahlgren stated we were approved for \$25,000.00 of matching grant funds to use for when the URA plan is finished. Let me give you an update on the plan. Laura Hansen read it and found some inconsistencies in the way I wrote it. I tended to switch very liberally from plan to study and study to plan so I need to fix that. She wants me to come up with a way to make the actions more straightforward and stronger to have as a backup in case council questions it. Once I get those updates in place I will send it out and then we will meet with the property owners. It will then go to the Planning & Zoning Commission and then to the City Council.

3) Commissioner Term Expirations

Mr. Dahlgren stated Mr. Frink's and Ms. Drigg's terms' are up in July. With the possibility of the joining of the two boards I do not know what is going to happen. Ms. Drigg's is not reapplying. According to state law, board members with expired terms serve until their positions are filled.

COMMISSIONER AND STAFF UPDATES

Mr. Dahlgren stated one thing that was passed at the budget was money was taken from the viaduct to put up for a fence to separate the depot and parking lot from the rail yard.

(Note: The foregoing is intended as a general summary of the proceedings before the Board. It is not a verbatim transcript of the taped proceedings. Digital recordings are maintained in the Community Development Department).

ADJOURNMENT

Mr. Norberg motioned to adjourn.

Mr. Frink seconded the motion.

All votes were in favor and the meeting adjourned at 12:46 p.m.

Robert J. Gordon
Chairman

7/12/2011
Date