

City of Green River City Council Meeting Agenda Documentation

Preparation Date: July 20, 2011	Submitting Department: Police
Meeting Date: August 2, 2011	Department Director: Chris Steffen
	Presenter: Chris Steffen

Subject: Purchase of Portable Incinerator

Purpose Statement: To approve the transfer of funds in the amount of \$3200.00 from the drug seizure account to another account to make the purchase of a portable incinerator.

Background/Alternatives: The Green River Police Department conducts burns of evidence (drug evidence) and confidential paperwork from time to time in the municipal landfill. The GRPD is required to obtain permission from the DEQ to conduct those burns. The DEQ has stated in the near future they will reject any application for continued burns in the landfill. The PD was aware of this but due to a shortage of funds there was no money budgeted for this item, nor is there any available funds in any other account.

Attachments: None

Fiscal Impact: Money transferred from the seizure account is not budgeted money so would have no affect on the budgeted funds.

Staff Impact: Very little staff impact.

Legal Review: None necessary

Recommendation: To transfer funds in the amount of \$3200.00 from the drug seizure account to another line item for the purchase of a portable incinerator.

Suggested Motion: I move to approve a resolution for the Governing Body of the City of Green River, Wyoming, to increase the expenditures in the General Fund for the Police Department for an incinerator in the amount of \$3,200

Resolution No. R11-

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN EXPENDITURE THE GENERAL FUND FOR THE POLICE DEPARTMENT FOR AN INCINERATOR IN THE AMOUNT OF \$3,200.

Whereas, to increase the expenditure budget authority in the General Fund: line item 10-230-6220 (Technical Supplies) in the amount of \$3,200

And whereas, to decrease the Drug Seizure Reserve in the General Fund in the amount of \$3,200

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGE TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

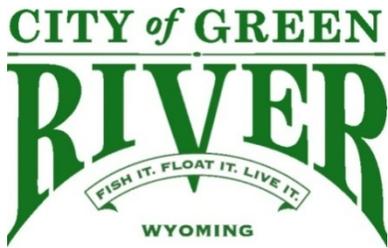
PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF AUGUST, 2011.

SIGNED:

H. Castillon, Mayor

ATTEST:

Jeffrey Nieters, City Clerk



City of Green River City Council Meeting Agenda Documentation

Preparation Date: July 19, 2011	Submitting Department: Finance
Meeting Date: August 2, 2011	Department Director: Jeff Nieters
	Presenter: Barry Cook

Subject:

Tomahawk Renovation Project and Federal guidelines under the Federal Fair Housing Law and Americans with Disabilities Act

Purpose Statement

To approve the resolution and Federal Forms to comply with the Rehabilitation Act of 1973 (Section 504) and Title II of the Americans with Disabilities Act of 1990

Background/Alternatives

For the Tomahawk Renovation Project, Section 504 of the Rehabilitation Act of 1973 (Section 504) and Title II of the Americans with Disabilities Act of 1990 (Title II) prohibit discrimination on the basis of a disability and contain specific requirements regarding accessibility for persons with disabilities. As a Community Development Block Grant grantee, the City is required to provide the Wyoming Business Council with the name of the person or office responsible for assuring compliance with Section 504 and Title II.

Green River Futures has agreed to be held responsible for the compliance of Section 504 and Title II on behalf of the City.

Attachments

Resolution, Federal Forms, and Letter from Green River Futures

Fiscal Impact

Not applicable

Staff Impact

Not applicable

Legal Review

The documents have been approved by legal council

Recommendation

Approval of the resolution and Federal Forms

Suggested Motion

I move to approve a resolution and authorize the Mayor to sign the applicable Federal Forms, for the Governing Body of the City of Green River, Wyoming, to comply with the Rehabilitation Act of

1973 and Title II of the Americans with Disabilities Act of 1990 as it relates to the Tomahawk Renovation Project

RESOLUTION R11-

FAIR HOUSING RESOLUTION

WHEREAS, it is this body's firm belief that discrimination in housing, employment and public accommodation not only threatens the rights and privileges of the citizens of the City of Green River but also menaces the institutions and foundations of a free and democratic society; and,

WHEREAS, this body desires to give effect to the guarantees of equal rights contained in the Constitution and laws of this State and the United States and to encourage and bring about mutual self-respect, and understanding among all citizens and groups in the City of Green River; and,

WHEREAS, under the Federal Fair Housing Law, it is illegal to deny housing to any persons because of race, color, religion, sex or national origin;

THEREFORE, be it resolved that the City of Green River, Sweetwater County, Wyoming, makes a firm commitment to eliminate prejudice, intolerance, disorder and discrimination in housing based on race, color, religion, sex or national origin.

THEREFORE, be it also resolved that the City of Green River will adhere to the following procedures to accomplish the purpose of the aforementioned resolution:

1. All and any discrimination complaints will be in writing, signed and addressed to the Office of Fair Housing and Equal Opportunity, Department of Housing and Urban Development, 1405 Curtis Street, Executive Towers, Denver, CO 80202.
2. The Fair Housing and Equal Opportunity Logo will be displayed in the city buildings
3. The City will:
 - a. Assist and promote community efforts and responsible local fair housing groups to enact fair housing laws or to promote fair housing within the community;
 - b. Encourage local fair housing advocates in developing educational programs to provide fair housing information to the community;
 - c. Instruct all department heads regarding the goals and objectives of the Fair Housing Law;
 - d. Publish a copy of the adopted Fair Housing Resolution in the local newspaper.

PASSED, APPROVED AND ADOPTED THIS 2ND DAY OF AUGUST, 2011.

ATTEST:

H. Castillon, Mayor

Jeffrey V. Nieters, City Clerk

**Residential Antidisplacement and Relocation Assistance Plan under Section 104(d)
of the Housing and Community Development Act of 1974, as Amended**

The **City of Green River** will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.496a(b)(1).

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the **City of Green River** will make public and submit to the Wyoming Business Council the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy.

The **City of Green River** will provide relocation assistance, as described in 570.496a(b)(2), to each low/moderate-income household displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as a direct result of assisted activities. Consistent with the goals and objectives of activities assisted under the Act, the **City of Green River** will take the following steps to minimize the displacement of persons from their homes:

"Activities that will directly or indirectly result in the displacement or relocation of low-to-moderate income citizens will not be funded with CDBG funds."

Signed: _____
H. Castillon Chief Elected Official

Title: Mayor

Date: _____



Section 504 of the Rehabilitation Act of 1973 (Section 504) and Title II of the Americans with Disabilities Act of 1990 (Title II). Section 504 and Title II of the ADA prohibit discrimination on the basis of disability and contain specific requirements regarding accessibility for persons with disabilities.

As a CDBG grantee, you are required to provide WBC with the name of the person or office responsible for assuring compliance with Section 504.

Grantee: City of Green River

Project: Green River Tomahawk CDBG

Section 504 compliance monitored by:

Name: Green River Futures, Inc.

Office/Division: Brad Sutherland, President

Address: P.O. Box 130
Green River, Wyoming 82935

Phone: 307-871-1941

E-mail: sutherland@greenriverfutures.com

H. Castillon, Mayor City of Green River

Date



ECONOMIC DEVELOPMENT

P.O. Box 130, Green River, WY. 82935

Brad Sutherland, President

307/871-1941

sutherland@greenriverfutures.com

July 18, 2011

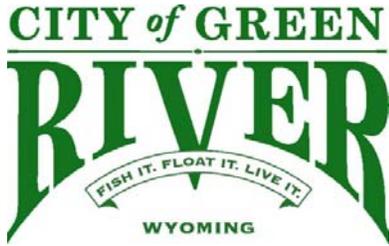
To the City of Green River:

Please be advised that our operation of the Tomahawk Hotel building is and will be 1) in compliance with the Federal Fair Housing Law, should the building be rented for housing purposes, which Law prohibits discrimination in housing because of race, color religion, sex or national origin, and 2) in compliance, for any purposes, with Section 504 of the Rehabilitation Act of 1973 (Section 504) and Title II of the Americans with Disabilities Act of 1990 (Title II), which prohibit discrimination on the basis of a disability and contain specific requirements regarding accessibility for persons with disabilities.

Sincerely,

A handwritten signature in cursive script that reads "Brad Sutherland".

Brad Sutherland
President



City of Green River City Council Meeting Agenda Documentation

Preparation Date: July 18, 2011	Submitting Department: Finance
Meeting Date: August 2, 2011	Department Director: Jeff Nieters
	Presenter: Jeff Nieters

Subject:

Resolution to correct two project's carryover amounts

Purpose Statement

To approve a resolution to carryover the correct amounts for two projects in the amount of \$33,748 in the Capital Projects Fund

Background/Alternatives

During the budget process for fiscal year 2012, no projects were carried over into the current fiscal year. During the calculations of the 2012 carryover, the Recreation Center Cooling Project in the amount of \$18,807 and the Tomahawk Renovation Project in the amount of \$14,941 were incorrectly calculated. The two fore-mentioned carryovers will be correct with the acceptance of this resolution.

Attachments

Resolution

Fiscal Impact

\$33,748

Staff Impact

Not applicable

Legal Review

None

Recommendation

Approval of the resolution in the amount of \$33,748

Suggested Motion

I move to approve a resolution for the Governing Body of the City of Green River, Wyoming, to increase the expenditures in the General and Capital Projects Funds for carryover adjustments in the amount of \$33,748

Resolution No. R11-

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN EXPENDITURES IN THE GENERAL AND CAPITAL PROJECTS FUNDS FOR CARRYOVER ADJUSTMENTS IN THE AMOUNT OF \$33,748

Whereas, to increase the expenditure budget authority in the Capital Projects Fund: line item 15-900-9103 (Recreation Center Cooling Project) in the amount of \$18,807

And whereas, to decrease the un-appropriated Fund Balance in the General Fund in the amount of \$18,807

And whereas, to increase the expenditure budget authority in the Capital Projects Fund: line item 15-900-9104 (Tomahawk Renovation Project) in the amount of \$14,941

And whereas, to decrease the un-appropriated Fund Balance in the General Fund in the amount of \$14,941

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGE TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

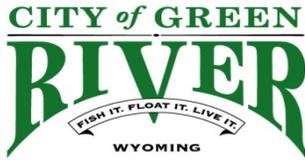
PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF AUGUST, 2011.

SIGNED:

H. Castillon, Mayor

ATTEST:

Jeffrey Nieters, City Clerk



Preparation Date: July 27, 2011	Submitting Department: Public Works
Meeting Date: August 2, 2011	Department Director: Mike Nelson
	Presenter: Jeff Nieters

SUBJECT: Resolution to Approve Funding for Flashing School Signs

PURPOSE STATEMENT: To approve a resolution to provide funding for flashing school signs.

BACKGROUND: We currently have ten Flashing School signs that regulate the 20 MPH school zones at four locations around town. The three remaining locations are Harrison School, Truman School and Washington School. These school zones are regulated by signs that maintain the speed limit of 20 mph all day. The flashing school signs will maintain the speed limit of 20 mph on school days for a couple of hours in the morning and in the afternoon when children are present and not all day every day.

There are a total of ten signs that need replaced and the cost is based on an estimate received of \$3,200 per sign. We would like to keep all the flashing school signs the same so it is easy to sync them. We have ten existing flashing school signs all with the same timers and we would recommend staying with the same equipment. These solar powered flashing school lights are very dependable and are almost maintenance free.

The Governing Body directed this Resolution and subsequent purchase and installation be completed.

ATTACHMENTS: Resolution

FISCAL IMPACT: \$32,000 from the un-appropriated Fund Balance

STAFF IMPACT: Purchase, install, program and maintain the signs

LEGAL REVIEW: Not applicable

RECOMMENDATION: To approve a Resolution in the amount of \$32,000

SUGGESTED MOTION: “I move to approve a Resolution in the amount of \$32,000 from the un-appropriated Fund Balance to line item 10-520-8213.”

Resolution No. R11-

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN EXPENDITURES IN THE GENERAL FUND FOR SCHOOL ZONE LIGHTED SIGNS IN THE AMOUNT OF \$32,000

Whereas, to increase the expenditure budget authority in the General Fund: line item 10-520-8213 (School Zone Lighted Signs) in the amount of \$32,000

And whereas, to decrease the un-appropriated Fund Balance in the General Fund in the amount of \$32,000

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGE TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

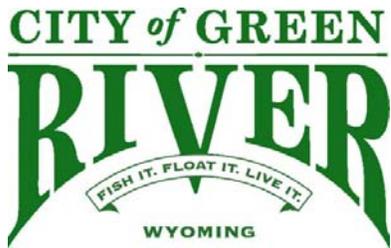
PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF AUGUST, 2011.

SIGNED:

H. Castillon, Mayor

ATTEST:

Jeffrey Nieters, City Clerk



City of Green River City Council Meeting Agenda Documentation

Preparation Date: July 25, 2011	Submitting Department: Finance
Meeting Date: August 2, 2011	Department Director: Jeff Nieters
	Presenter: Mike Kennedy

Subject:

Resolution to carryover Air Compressor and Storage Units for the Fire Department for \$733

Purpose Statement

To approve a resolution to carryover Air Compressor and Storage Units for the Fire Department for \$733

Background/Alternatives

During the budget process for fiscal year 2012, no carryover for the Air Compressor and Storage Units was calculated. The Fire Department wishes to carryover the remaining amount of the grant. This will conclude the grant and allow the Fire Department to close the grant in this fiscal year.

Attachments

Resolution

Fiscal Impact

\$733

Staff Impact

Not applicable

Legal Review

None

Recommendation

Approval of the resolution in the amount of \$733

Suggested Motion

I move to approve a resolution for the Governing Body of the City of Green River, Wyoming, to increase the expenditures in the General Fund for the carryover of a Grant for the Fire Department in the amount of \$733

Resolution No. R11-

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN EXPENDITURES IN THE GENERAL FUND FOR THE CARRYOVER OF A GRANT FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$733

Whereas, to increase the expenditure budget authority in the General Fund: line item 10-310-8104 (Air Compressor and Storage Units) in the amount of \$733

And whereas, to increase the revenue budget authority in the General Fund: line item 10-000-4801 (Other Grants) in the amount of \$733

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGE TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

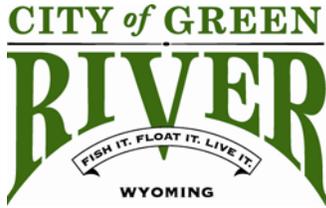
PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF AUGUST, 2011.

SIGNED:

H. Castillon, Mayor

ATTEST:

Jeffrey Nieters, City Clerk



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date 7/25/11	Department: Fire Department
Meeting Date: 8/02/11	Department Head: Chief Mike Kennedy
	Presenter: Chief Mike Kennedy

Subject: Basic Emergency Operations Plan

Purpose Statement: Adoption of the City of Green River Emergency Operations Plan with the amended updates for 2011 and 2012.

Background/Alternatives: The Emergency Operations Plan has to be updated annually because of the changing personnel and contact information, these changes need to be recognized and amended by the governing body of the City of Green River Wyoming.

Attachments:

Resolution
 The Basic Emergency Plan City of Green River (new pages)

Fiscal Impact: None

Staff Impact: None

Legal Review: None

Recommendation: Approval of the amendments to the City of Green River Basic Emergency Plan and the adoption of the plan for the years 2011 and 2012

Suggested Motion: I move to approve the resolution amending and adopting the City of Green River Basic Emergency Plan for the years 2011 and 2012, and authorize the Mayor to sign it.

RESOLUTION NO. 11-_____

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, ADOPTING THE BASIC EMERGENCY OPERATIONS PLAN FOR 2011 AND 2012 AS AMENDED, AND AUTHORIZATION FOR THE MAYOR TO RECOGNIZE AND SIGN THE EMERGENCY OPERATIONS PLAN.

WHEREAS, the purpose of the plan is to ensure that the Green River City government (in concert with other levels of government) can effectively respond to natural and manmade emergencies to protect the lives and property of the citizens of Green River; and

WHEREAS, the Basic Emergency Operations Plan, by adoption, establishes the National Incident Management System (NIMS) as the standard for all City emergency operations; and

WHEREAS, to be fully ready and able to deal with natural and manmade disasters, the City will also develop and continuously refine plans for the following:

- ♦ Hazard Identification
- ♦ Mitigation
- ♦ Preparedness
- ♦ Recovery
- ♦ Business Continuity
- ♦ Evacuation Plan

and

WHEREAS, the City uses the Incident Command System (ISC) and NIMS as it assigns responsibilities to City services personnel for carrying out basic management functions and activities associated with mitigation, preparedness, response, and recovery phases of major events including emergencies and disasters; and

WHEREAS, the Basic Emergency Operations Plan provides for the execution of the plan with

- ♦ Concept of Operations
- ♦ Emergency Responsibilities
- ♦ Notification Process
- ♦ Crisis Communication and Public Information
- ♦ A City Reference List
- ♦ A List of Local Resources
- ♦ Forms and Checklists

and

WHEREAS, the adoption of the Basic Emergency Operations Plan as amended and the Emergency Operations Plan will provide a standard to effectively respond to natural and manmade emergencies to protect the lives and property of the citizens of Green River;

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF GREEN RIVER BASIC EMERGENCY PLAN FOR 2011 AND 2012 IS HEREBY ADOPTED, AND THE GOVERNING BODY OF THE CITY OF GREEN RIVER RECOGNIZES THE EMERGENCY OPERATIONS PLAN.

PASSED, APPROVED AND ADOPTED THIS 2ND DAY OF AUGUST, 2011.

Signed:

H. Castillon, Mayor

Attest:

Jeffrey V. Nieters, City Clerk

City of Green River

Basic Emergency Operations Plan



June 2011

City of Green River

Basic Emergency Operations Plan

Adopted by City Council on May 16, 2006
Amended by City Council on September 4, 2007
Updated February 2009
Updated January 2010
Amended by City Council on March 2, 2010

Contents

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Attachment A:	City Reference Lists City Emergency Operations Key Personnel City Emergency Response Roles
Attachment B:	Local Resources
Attachment C:	Forms and Checklists Procedure for Declaring an Emergency City Emergency Declaration Form Checklists Severe Weather and Accident Road Closure Emergency Shelter Activation Summary Emergency Evacuation Plan for City Buildings Handling Fires in City Buildings
Attachment D:	Miscellaneous Information Legal Authority References
Attachment E:	Terrorism Annex

City of Green River

Basic Emergency Operations Plan

I. Purpose and Mission

The purpose of the plan is to ensure that the Green River City government (in concert with other levels of government) can effectively respond to natural and manmade emergencies to protect the lives and property of the citizens of Green River.

The body of the plan includes general definitions and guidelines. Attachments to the plan provide additional information.

In addition to this basic plan and attachments, each functional area of City Service will have an emergency operations manual containing information, forms, reference lists, check lists, etc. necessary to perform their emergency duties.

To be fully ready and able to deal with natural and manmade disasters, the City must also develop and continuously refine the following plans.

- Hazard Identification (list potential hazards and their potential to cause loss).
- Mitigation (identify methods to reduce the impact of known hazards).
- Preparedness (Prepare individuals, businesses, and governmental entities for disasters).
- Recovery (delineate how entities and communities will recover from a disaster).
- Business Continuity (ensure the continuity of services and the viability of the City government).
- Evacuation Plan (thorough process to evacuate and relocate all or part of the community as needed).

II. Emergencies and Disasters

Emergency: An urgent need for assistance that transcends a single department's response capability.

Declared Emergency/Disaster: An urgent need for assistance that requires full City emergency mobilization or transcends the City's response capability. The emergency or disaster must be declared by the Mayor and/or the City Council per the City ordinance covering emergency management and other State of Wyoming statutes that cover succession. (The Mayor, or in his/her absence the President of the Council or acting Mayor, may act after consultation with the available members of the Council.) The City disaster declaration will be presented to the Board of County Commissioners. (This is typically accomplished via coordination between the City Emergency Coordinator and the County Emergency Management Coordinator.)

III. Situation

This Basic Emergency Operations Plan, by adoption, establishes the National Incident Management System (NIMS) as the standard for all City emergency operations. NIMS will also be used by county, state, and federal responders. NIMS provides a common foundation for training and other preparedness efforts, communicating and sharing information with other responders and with the public, ordering resources to assist with a response effort, and for integrating new technologies and standards to support incident management. Using NIMS ensures that all responders will have the same preparation, the same goals and expectations; and most importantly, they will be speaking the same language.

The City uses the Incident Command System (ICS) and NIMS as it assigns responsibilities to City Services personnel for carrying out basic management functions and activities associated with mitigation, preparedness, response, and recovery phases of major events including emergencies and disasters.

A. Potential Hazards

A variety of natural and/or human caused hazards have been identified in Green River. The hazards that have the highest probability of affecting the area are hazardous materials incidents (transportation and fixed facility), severe storms, flooding, and power failures. Secondary hazards are terrorism/civil disorder, wild land fire, subsidence, dam failure, earthquake, and drought.

B. Hazard Mitigation

The City is in an on-going process of refining mitigation strategies and developing mitigation plans. (These plans are provided in separate documents.)

The City's mitigation strategy includes, but is not limited to, the following:

1. The use of applicable building construction standards.
2. Hazard avoidance through appropriate land-use practices.
3. Relocation, retrofitting, or removal of structures at risk.
4. Removal or elimination of the hazard.
5. Reduction or limitation of the amount or size of the hazard.
6. Segregation of the hazard from that which is to be protected.
7. Modification of the basic characteristics of the hazard.

8. Control of the rate of release of the hazard.
9. Provisions of protective systems or equipment for both cyber or physical risks.
10. Establishment of hazard warning and communication procedures.
11. Redundancy or duplication of essential personnel, critical systems, equipment, information, operations, or materials.

C. Resource Management

1. In responding to a natural or manmade disaster, the City will utilize local, state, and federal resources as necessary.
2. The City will continuously evaluate the following:
 - Personnel, equipment, training, facilities, funding, expert knowledge, materials and the time frames within which they will be needed.
 - Quantity, response time capability, limitations, cost, and liability connected with using the involved resources.
3. Networking and coordination of preparedness and response efforts among public and private entities is vital. Basic local resource lists have been attached to this plan. More detailed local resource lists are included in the functional area emergency operations manuals.

IV. Execution

A. Concept of Operations

1. Operations will be handled by City departments/divisions appropriate to the incident with additional City resources activated by the City Emergency Coordinator as needed.

Incident command (on-site incident management) will interact with the City Emergency Coordinator.
2. If the incident warrants, an emergency will be declared and the Emergency Operation Center (EOC) will be activated. Depending on the emergency, one of the following two locations will be designated as the EOC:
 - City Hall, 50 East 2nd North Street
 - Glenn W. Hill, Fire Station #2, 500 Shoshone

B. Emergency Responsibilities

1. The Mayor and City Council may:
 - Declare emergencies/disasters.
 - Order activation of the EOC.
 - Authorize expenditures.
 - Authorize actions recommended by City Services staff via City Emergency Coordinator.
 - Request outside assistance when local resources have been exhausted.
 - Be requested to report to the policy room adjacent to the EOC when it has been activated in a large scale emergency/disaster.

2. The City Administrator may act as an internal public information officer who interfaces with the City's Emergency Coordinator and the Mayor and Council. He/she will appoint a public information officer who will provide external communication during an event.

3. The Emergency Management Coordinator may:
 - Act on behalf of the City to build readiness for coordinated operations in response to emergencies and disasters.
 - Act as a liaison between the City staff and the Incident Commander.

4. Department Heads may:
 - Provide expertise as part of incident command structure.
 - Provide incident support via sending a representative to the EOC when it has been activated in a large scale emergency or disaster.
 - Take the lead in planning and coordinating emergency response functions in area of responsibility including developing their own emergencies operations manual.
 - Make vital contacts in the community to support area of responsibility.
 - In an emergency, track volunteers assigned to their department.

5. The Incident Commander may:
 - Coordinate the incident with the assistance of all those personnel the Incident Commander deems necessary for said incident. Support personnel may be functionally divided as follows (per ICS):

Command: This function is directed by the Incident Commander, who is the person in charge at the incident and who must be fully qualified to manage the response.

Planning: This function includes collection, evaluation, dissemination, and use of information about the development of the incident, the status of resources, and the creation of an Incident Action Plan.

Operations: This function is responsible for carrying out the response activities described in the Incident Action Plan.

Logistics: This function is responsible for providing facilities, services, and materials including personnel to operate the requested equipment for the incident.

Finance/Administration: This function is responsible for tracking incident costs and reimbursement accounting.

The Incident Commander may include the above functions in one group under his/her command or expand the structure into additional functional groups, depending on the size of the incident.

C. Notification Process

1. Non-declared emergency: The emergency coordinator will mobilize or monitor the mobilization of City resources to meet the response needs. The City Emergency Coordinator will provide the City Administrator with regular status reports.
2. Declared Emergency/Disaster: The City Emergency Coordinator, acting City Emergency Coordinator, or Incident Commander will recommend the activation of the EOC and the mobilization of City departments/divisions to support incident command in dealing with a significant emergency or disaster.
 - The City Emergency Coordinator will notify the City Administrator who will notify the Mayor and Council.
 - The City Emergency Coordinator will notify dispatch who will notify relevant department heads and supervisors.
 - Relevant department heads and supervisors will report to the EOC as directed (not the scene of the incident) with their departmental emergency operations manuals.

D. Crisis Communication and Public Information

1. The City is in an on-going process of developing and refining procedures for the dissemination of pre-disaster, disaster, and post-disaster information, including procedures to provide information to internal and external audiences—including the media.

2. The City shall establish and maintain a disaster/emergency public information capability that includes, but is not limited to, the following:
 - A central contact facility for the media.
 - A disaster/emergency information handling system.
 - Pre-scripted information bulletins.
 - A method to coordinate and clear information for release.
 - The capability of communicating with special needs populations.
 - Protective action guidelines/recommendations (e.g., shelter-in-place or evacuation).

Attachment A
City Reference Lists

City Staff Emergency Response Roles

Police Department

Manage law enforcement resources and direct traffic control and law enforcement operations.

Public Works Department

Manage public works resources and direct road maintenance, water distribution, storm drainage, sewer collection and treatment, and trash/debris removal.

Fire Department

Manage fire suppression and search and rescue. The Fire Chief will oversee emergency management activities and provide overall coordination for emergency preparedness and response.

Finance Department

Facilitate emergency/disaster expenditures, maintain disaster expense records, and handle Information Technology issues.

Human Resources Department

Coordinate paperwork for disaster volunteers and facilitate/expedite paperwork for City employees during an emergency (workers' compensation, etc.)

Community Development Department

Manage hazard assessment of buildings.

Parks and Recreation Department

Coordinate emergency shelter program with school district, the Red Cross, and others. Conduct hazard assessment of City buildings in coordination with Community Development Department.

City of Green River Emergency Operation Key Personnel Reference List

Functional Area	Name	Role	Work Phone	Home Phone	Cell Phone
Fire	Mike Kennedy	Coordinator	872-0545	875-3700	870-6469
	Mike Liberty	Asst. Coordinator	872-0543	875-5076	870-6463
	Dea Cargile	Asst. Coordinator	872-0543	875-8219	870-4239
Hazard Assessment (Buildings)	David Allred	Coordinator	872-6144	871-3591	870-6753
Law Enforcement	Position Open	Coordinator	872-6167		870-5875
	Chris Steffen	Asst. Coordinator	872-6163		870-7246
	Burke Morin	Asst. Coordinator	872-6168	875-2030	297-2569
Public Information	Barry Cook	City Administrator	872-0554	875-5472	871-6258
City Services	Mike Nelson	PW Coordinator	872-0532	875-4178	870-6750
	Randy Koloff	PW Asst. Coord.	872-0564	875-6138	870-2750
	Linda Roosa	PW Asst. Coord.	872-0531	875-9137	707-0489
	George Michael	PW Asst. Coord.	872-0548	875-6050	
	Eddie Miller	PW Asst. Coord.	872-0521	875-2015	870-2668
		(Shelter & City Buildings)			
	Allan Wilson	Director of P & R	872-6147	875-5014	870-7466
	Brenda Roosa	P&R Asst. Coord.	872-0513	875-9426	870-2411
	Sherry Schumacher	P&R Asst. Coord.	872-0517	875-4784	707-0473
	Kevin Sadler	P&R Asst. Coord.	872-0515	707-2688	870-2030
Katie Duncombe	P&R Asst. Coord.	872-0514	801-710-6454	870-4528	
Jeff Nieters	Finance/IT	872-6122	875-3469	871-6256	
IT Staff	IT	872-0575/0577			
Debbie Klein	Human Resources	872-6135	875-8379	870-4151	
Robertson					
Radiological Defense		Coord-GRFD	872-0543		
City Council	Hank Castillon	Mayor	872-0599	875-4295	871-2223
	Gene Smith	Council Member		875-7505	
	Tom McCullough	Council Member		875-5278	
	Gary Killpack	Council Member		875-6508	871-1786
	Lisa Maes	Council Member	870-8476		
	Adam Coppolo	Council Member			371-2181
	Jim Boan	Council Member		875-7294	870-4523

This list is for City staff use only and not for public distribution.

Parks and Recreation Department

Emergency Operations Plan Contact List

P&R Administration

Allan Wilson, Director P & R
 Kristy Lessard, P&R Sr. Admin Assist.

Home/Cell Phone

875-5014 & 871-8301
 875-2147 & 871-5401

Work/Radio Call/Cell Phone

Parks 1 & 870-7466
 PR 2 & N/A

Buildings Maintenance

Jim Robertson
 Mike Tollefson

Home/Cell Phone

875-8379 & 870-4152
 871-9415

Work Radio Call/Cell Phone

Buildings 2 & 870-2753
 870-6453

Parks Division

Erek Roosa, Parks Division Crew Leader
 Shelby Bartlett, Mowing
 Michael Crooks, Development/Maintenance
 Dave Madsen, Maintenance
 Matt Eastman, Maintenance
 Derek Roosa, Irrigation
 Position open, Development/Maintenance
 Jeff Frink, Ballfields
 Doug Stewart, Cemetery Caretaker
 Vacant, Development/Maintenance

Home/Cell Phone

875-9137 & 870-6475
 875-4829 & 871-4845
 875-6506
 875-1946 & 870-4520
 875-5438
 875-9426
 875-6250 & N/A
 871-2587
 875-2279 & 870-6352

Work Radio Call/Cell Phone

Parks 2 & 870-2410
 Parks 3 & 707-0297
 Parks 4 & 707-0738
 Parks 5 & 707-0751
 Parks 6 & 707-1530
 Right of Ways 1 & 707-0761
 Right of Ways 3 & 870-2031
 Right of Ways 4 & 707-0133
 Cemetery 1 & 707-0434
 Right of Ways 2 & 707-0291

Leisure Programs

Kevin Sadler, Recreation Supervisor
 Sherry Schumacher, Recreation Supervisor
 Katie Duncombe, Recreation Supervisor

Home/Cell Phone

707-2688
 875-4784 & 871-2936
 801-710-6454

Work Radio Call/Cell Phone

Leisure Programs 872-0515 / 870-2030
 Leisure Programs 872-0517 / 707-0473
 Leisure Programs 872-0514 / 870-4528

Recreation Center

Brenda Roosa, Recreation Supervisor
 Katie Blood, Rec. Center Coordinator
 Joyce Patterson, Head Lifeguard
 Erica Hansen, Rec. Center Buildings
 Dave Hyer, Rec. Center Buildings

Home/Cell Phone

875-9426

 875-6718
 875-6888
 875-8755

Work Radio Call/Cell Phone

872-0513 / 870-2411
 872-0518
 872-0511
 872-0516
 872-0506

Klessard
 I:/Dept/Parks and Recreation/Contacts

Updated 4/27/11

Attachment B

Local Resources

Local Resources

<u>Position</u>	<u>Name/Address</u>	<u>Telephone</u>
<u>Emergency Management Sweetwater County</u>		
Coordinator	Dave Johnson 872-6312 (GR)	352-6720 (24 hr)
		389-3418 (cell)
		352-0871 (pager)
	Judy Roderick	352-6720 (24 hr)
		389-3423 (cell)
		382-0150 (pager)
	Joann Gustke	352-6720 (24 hr)
		389-3424 (cell)
		352-2352 (pager)

County resources are provided on the attached Sweetwater County Key Name Directory. This directory is maintained and updated by Sweetwater County Emergency Management.

**The Sweetwater County Key Names Directory is for City
staff use only and not for public distribution.**

SEVERE WEATHER & ACCIDENT CAUSED ROAD CLOSURES

- 1) The Wyoming Dept of Transportation (WYDOT) dispatchers will notify the County dispatch center when I-80 has closed and that it is anticipated the closure could affect the communities in Sweetwater County. WYDOT dispatchers will advise County dispatch the area that has been closed and provide as much other information as possible (i.e., if road is closed for weather or an accident and the approximate time frame the road is expected to be closed, whether it is east or west bound or both, and whether the road closure is in our county or somewhere else). WYDOT dispatchers will provide the County dispatch with updates as information comes available.

WYDOT will make every attempt to close the road prior to conditions getting to the point where vehicles are stranded along the road. If vehicles should become stranded, buses may be obtained from either school district or local bus charter/rental. The buses would be escorted by WYDOT plows to the stranded motorists and to the nearest open shelter. In the case of the single stranded bus, it may be possible for a WYDOT plow to escort the bus to the shelter.
- 2) County dispatch will notify Rock Springs and Green River dispatch centers with all the above information along with updates. Notification should also be done to the outlying areas that will be impacted. Wamsutter School and Point of Rocks are identified as being two most critical. The other schools in outlying areas need to be considered as well. Contact numbers are in the box below.
- 3) Dispatch centers will notify their working units, to include County and City Emergency Management Coordinators, of all the necessary information along with updates.
- 4) County Emergency Management Coordinator or designee will contact the Rock Springs Chamber, the shelter managers and ham radio operators.
 - Emergency Management will begin to make calls for personnel to standby to operate a warming shelter for stranded motorists. They will also advise dispatch or the Incident Commander (IC) who their contact will be, how they can be contacted and which shelter will be used.
 - If before 5:00 during the week, the Rock Springs Chamber will make arrangements for their maps to be distributed to the pre-designated areas and get the marquee ready to display information for stranded motorists.
 - If before 5:00 during the week, the Rock Springs Chamber will begin to contact the hotels/motels in Rock Springs and Green River to determine the numbers of rooms available and will contact Sheriff's Office dispatch with the numbers. Sheriff's Office dispatch will either advise the other dispatch centers or get the information to the Emergency Management contact person for dissemination. After 5:00 Emergency Management will get the count of rooms).
 - The Shelter and Ham Radio operators will do a call down to put personnel on standby and then advise the Emergency Management contact person how many volunteers will be available.
- 5) Incident Command/Unified Command (IC/UC) may be set up as well as a command frequency prior to the communities being impacted. This has proven to be a beneficial method of keeping everyone apprised of what is going on. It should be remembered that cell phones may be overloaded during a road closure situation.
- 6) A designated representative from the command structure should remain in contact with the WYDOT representative so that all can make good judgment decisions based on the information they share with each other.
- 7) Working units will advise the IC/UC if a parking area needs to be opened so semi-trucks can be parked. Working units will also advise the IC/UC of other problems they see. The dispatch centers or Emergency Management will notify IC/UC of there being a lack of rooms for stranded motorists.
- 8) Within the communities of Rock Springs and Green River, the city and county coordinators (or designees) will assist in coordinating necessary resources, such as warming shelters, transportation of travelers to the shelter, restaurants, bathrooms, etc., fliers with instructions for travelers, lighting for parking areas, disseminating parking information (via AM/FM radio, Highway Alert Radio (HAR) local television, NOAA, ham radio, weather channel, fliers, etc.), and other needs.

- 9) WYDOT dispatch needs to be advised where people can receive help so information can be placed on the DMS signs and the HAR systems.
- 10) If resources are needed in other areas of the county, Sweetwater County EMA should be notified.
- 11) The Rock Springs Chamber staff will notify County dispatch when rooms in Rock Springs begin to fill so officials can determine if shelters need to be opened. When County dispatch receives this information, the dispatcher will ask the WYDOT dispatch to find out the status of the road closure so the IC/UC can make a determination on whether a shelter is needed. County dispatch will notify IC/UC and the other two dispatch centers. If County dispatch is overloaded, County EMA may assume these responsibilities. After 5:00 Rock Springs Chamber is closed so Emergency Management will keep track of the number of rooms.
- 12) When it has been determined the warming shelter needs to be opened, Emergency Management will be called to activate those people who have been placed on standby. This needs to be done as soon as possible so they can get to the warming shelter before the stranded motorists. Emergency Management should coordinate with the entity that notified them.
- 13) Emergency Management will coordinate functions of warming shelter operations. This should include coordinating with the facility management, staffing, providing snacks, cots & blankets, making arrangements for pets of travelers, dealing with medical issues that arise in shelters, psychological needs of those stranded, etc. The hours of the warming shelters will be from 7:00 pm to 9:00 am. All stranded motorists will be required to leave the warming shelter by 9:00 am.
- 14) IC/UC will notify WYDOT dispatch before their communities begin to fill up so WYDOT can decide if more roads need to be closed in either direction. WYDOT will notify the IC/UC what their decision is so the information can be passed to all participants including those stranded.
- 15) When the roads are going to be opened, WYDOT will notify IC/UC (using a pre-determined code) so arrangements can be made for a semi-orderly opening. This information will be relayed so that personnel can be in place to help with directing traffic and provide other necessary help where needed to reduce confusion and for the purpose of reducing the possibility of an accident occurring. If using the radio, the pre-determined radio codes or cell phone should be used so there isn't mass confusion by those listening to a scanner. This code must be kept confidential. The shelter(s) and parking area(s) should be notified as soon as personnel are in place.
- 16) When all stranded travelers that were in the shelters and parking areas have left it will be necessary for all personnel to help with clean up and to get equipment restocked and ready for the next event. IC/UC should coordinate all necessary help and ensure that the incident is closed and all personnel have cleared before advising the dispatch centers (to include WYDOT) that the incident is over.
- 17) IC/UC should call for a critique of the incident as soon as possible after the event so the Plan can be reviewed and any necessary changes can be made for future events.

The following are from past experiences to help determine whether to activate shelters and identify the resources that are typically needed when shelters are opened:

- The closure is due to limited or no visibility
- Weather forecast is predicting continued severe weather conditions
- Time of day the road closes - often times if the road closes early in the day because of accidents, the road opens and traffic can usually continue. Now that our hotel rooms are at capacity most of the time, if the road closes between 2:00 and 4:00 we can most likely plan to open a shelter. People traveling usually plan their trips to stop around 6:00 pm; consequently they have not made reservations here for the night. There are those people who did make reservations that won't be showing up though
- The later the road closes, the less likely we are to need to open a shelter.
- Documenting who the players are and staying in contact with them seems to be the key to less confusion

Phone List

Entity	Phone	Alternate Phone	Alternate Phone
Highway Department	352-3000	352-3058 (unlisted)	
Highway Department (Cheyenne)	777-3939		
Jim Montuoro	352-3034	389-0235	382-9086
Bobby Johnston	352-3060	389-2260	382-6514
Sheriff's Office Dispatch	922-5318	872-3870	
Sweetwater County Emergency Mgmt. (Dave Johnson)	922-5369	389-3418/389-0710	922-5318/872-3870
Sweetwater County Emergency Mgmt. (Judy Roderick)	922-5371	389-3423/870-7099	922-5318/872-3870
Green River Police Department	872-0555	872-0556	
Green River Fire/Emergency Mgmt. (Mike Kennedy or designee)	872-0543	872-0555	872-0556
Rock Springs Police Department	352-1575		
Rock Springs Fire/Emergency Mgmt (Lyle Armstrong or designee)	352-1475	352-1575	
Rock Springs Chamber	362-3771	389-3771	
Green River Chamber	875-5711		
Events Complex	352-6789		
Events Complex (Larry Lloyd)	352-6789x211	362-6968	389-4779
Events Complex (Drew Dunn)	352-6789x207	382-8799	389-1744
Events Complex (Chad Banks)	352-6789x213	362-3209	389-3310
Green River Recreation Center (Brenda Roosa)	872-0511	872-0555	
Green River Island Pavilion (Allan Wilson)	872-6151	870-7466	875-5014/872-0555
Rock Springs Recreation Center	352-1440	352-1575	
Rock Springs Civic Center	352-1420	352-1575	
Desert School	324-7811		
Desert School (Richard Freudenberg)	324-3132	389-6203	324-3132
Desert School (Charlie Cook)	324-5561	389-8666	
Point of Rocks (Roger Varley)	362-4385	350-4185	
Nickel Ridge Portables (24 hour)	382-5542		
Ham Radio Operators (John Montz – K7TSS)	382-0647	707-0975	
Ham Radio Operators (Dave Hyer)			
Ham Radio Operators (Johnny Ramirez – N7ABC)	382-2410	382-1330	350-9070
Ham Radio Operators (Mike Miller – KD7DUC)	382-2604	382-5663	350-4646
Ham Radio Operators (Roger Nielsen – NW7I)	875-3462		
School District #1 Facilities (Terry Johnson)	352-3400	362-6762	350-4614
School District #1 Facilities (Mark Portillo)	352-3440	354-8236	
School District #1 Transportation (Pete Rust)	352-3494	875-7639	350-7859
School District #1 Transportation (Al Swan)	352-3494	382-3230	389-6625
School District #1 Transportation (Blaine Graham)	352-3494	382-9630	371-6477
School District #1 Transportation (Al Onisto)	352-3494		350-7833
School District Facilities (Donna Little-Kaumo)	872-5501	875-1966	259-3437
School District #2 Facilities (Donna Little-Kaumo)	872-5502		
School District #2 Facilities (Doug Hamel)	872-5599	870-7243	870-2202/870-5502/870-5504
School District #2 Facilities (Diane Simco)	872-5595	875-6762	
School District #2 Transportation (Oscar Barton or designee)	870-7328		

STAR Transit (Judy Owens)	382-7827	870-2801	
STAR Transit (Terry Spillman)	382-7827	382-5139	371-3125
STAR Transit (Bobbi Purcell)	382-7827	389-2626	
Shelter Manager (Virginia Price)	875-2259		
Shelter Manager (Ruth McFarland)	875-5553		
Shelter Manager (Alice Capehart)	875-2913		
Shelter Manager (Belle Lowell)	875-2191		
Shelter Manager (Rita Thompson)	875-3189		
Shelter Manager (Cristy McBee)	875-4181		
Shelter (Diane Simco)	875-6762		
Shelter (Elaine Rich)	875-4629		
Shelter Manager (Jeanine Cox)	352-6737		
Shelter Manager (Nancy Bigley)	352-6737		
Shelter Manager (Dave Freeman)	382-3253		
Catering (C Store) (Lawrence Pacheco)	362-8711	371-7878	
Catering (C Store) (James Wilson)	362-8711	389-3352	
Catering (Teton Catering)	875-2222		
Catering (Wyoming Catering)	382-9239		
Ron's Ace Rentals (24 hour)	362-5776	350-5771	
Wyoming Rents (24 hour)	382-3300	259-9990	259-9994

SWEETWATER COUNTY KEYNAME DIRECTORY

NAME	POSITION	CALL/ PAGE R#	WORK	HOM E	ALTE RNAT E	ADDRESS
SHERIFF'S OFFICE						
Richard Haskell	Sweetwater CO Sheriff	4-1	352-6803	362-3904	350-4007	731 C Street, Suite 234, Rock Springs, WY 82901
Craig Jackson	Colonel/Undersheriff	4-2	352-6802	382-9097	350-2576	731 C Street, Suite 234, Rock Springs, WY 82901
Dennis Claman - Operations	Major		352-6809	273-5054	350-5163	731 C Street, Suite 234, Rock Springs, WY 82901
Gaylen Jarvie - Detention	Major		352-4910	875-4046	350-4015 / 870-8231	50140 South Highway 191 South/Residence at Manila is 435-784-3125
Robert Mizel - Detectives	Lt.		352-6806	382-3185	350-4017	731 C Street, Suite 234, Rock Springs, WY 82901
Rick Hawkins - Patrol	Lt.		352-3398	382-5969	350-4019	731 C Street, Suite 234, Rock Springs, WY 82901
Dean Titus - Detention	Lt.		352-4920	382-2064	350-8022	731 C Street, Suite 234, Rock Springs, WY 82901
Don Beckum	Sergeant		352-6805	875-2565	350-4018	731 C Street, Suite 234, Rock Springs, WY 82901
Jason Love	Sergeant		352-6645	875-5924	350-4041	731 C Street, Suite 234, Rock Springs, WY 82901
Brett Stokes	Sergeant		352-4012	875-9880	350-4012	731 C Street, Suite 234, Rock Springs, WY 82901
Ron Covey	Sergeant		352-4960	362-4468	389-4297	50140 South Highway 191 South
Randy Smith	Sergeant		352-4940	382-3736	350-6182	50140 South Highway 191 South
Vicki Lyon	Sergeant		352-4950	362-3990		50140 South Highway 191 South
Bev Henderson	Sergeant		352-4970	362-5253	350-9475	50140 South Highway 191 South
Crystal Valenciano	Sergeant		352-4934	875-6742	871-2623	50140 South Highway 191 South
EMERGENCY MANAGEMENT						
Dave Johnson	EMA/E-911 Coordinator	X-1	352-6820	382-5242	389-3418	731 C Street, Suite 131, Rock Springs, WY 82901
Judy Roderick	Secretary	X-2	352-6820	875-2098	389-3423	731 C Street, Suite 131, Rock Springs, WY 82901
See Page 6 & 7 for Volunteer Groups						
OTHER LAW ENFORCEMENT						
Rick Ellsworth	Daggett Co. Sheriff		435-784-3343		435-880-7451	PO Box 219, Manila, UT 84046
	GR Police Chief	500	872-0555	875-9709	870-5875	50 E 2nd N, Green River, WY 82935
Burke Morin	Lieutenant		872-0555 / 872-6168		870-2096	50 E 2nd N, Green River, WY 82935
Chris Steffen	Lieutenant		872-0555	870-7246	870-7246	50 E 2nd N, Green River, WY 82935
Mike Lowell	RS Police Chief		352-1575	382-4949	389-0516	221 C Street, Rock Springs, WY 82901
Matt Kessler	RSPD Commander		352-1575	362-8184		221 C Street, Rock Springs, WY 82901
Dwane Pacheco	RSPD Commander		352-1575		389-0610 / 389-2272	

Monetta Parr	RS Dispatch Supervisor		352-1575	382-2027		221 C Street Rock Springs, WY 82901
David Cunningham	WHP Captain	230-7689	352-3108	382-3264	389-4189	3200 Elk Street, Rock Springs, WY 82901
Marty Noonan	WHP Lieutenant		352-3100		389-4190	P.O. Box 1260, Rock Springs, WY 82902
Juel Leuis	WHP WYDOT Hazmat		352-3121	362-9494	389-0108	3200 Elk Street, Rock Springs, WY 82901
Ed Lopez	Range Deputy		352-6720	362-2888	350-6699	P.O. Box 39, Green River, WY 82935
Mike Thompson	Wamsutter Police Chief		324-5793	256-9568	320-5938	P.O. Box 6, Wamsutter, WY 82336
Tony Rigano	Bairoil Police Chief		324-7070/324-7653/324-4706 FAX	324-5362	350-4011	406 Paintbrush/Box 58, Bairoil, WY 82322
Loy Arnoldi	Superior Town Marshall		362-8173	362-6940		206 Aspen Way, Rock Springs, WY 82901
Steve DeCecco	Wyoming Game and Fish		875-3223		870-8088	351 Astle Avenue, Green River, WY 82935
24-Hour	Wyoming Game and Fish		800-442-2767			351 Astle Avenue, Green River, WY 82935
John Keller	Brand Inspector		352-6786	382-7100		3320 Yellowstone Road, Rock Springs, WY 82901
Jeff Schramm	Forest Service Dist. Ranger		435-781-5263		435-790-3677	P.O. Box 279, Manila, UT 84046
John Simons	Forest Service /LEO (Ashley NF)		435-781-5243	435-885-3313	435-790-7060	P.O. Box 279, Manila, UT 84046
Travis Hawkins	Forest Serv./LEO (Fl. Gorge Dist.)		435-781-5243	435-885-3200	435-790-5957	P.O. Box 279, Manila, UT 84046
Chris Locker	BLM Ranger		352-0214		350-8917	280 US Hwy 191, Rock Springs WY 82901
Bart McDermott	Seedskadee		875-2187x13			P.O. Box 700, Green River, WY 82935
Lamont Glass	Seedskadee		875-2187x13			P.O. Box 700, Green River, WY 82935
FIRE	Position	Call/page	Work	Home	Alternate	Address
Dennis Washam	County Fire Warden	FM-1	352-6770	382-6609	389-4747	430 W Blair Avenue, Rock Springs, WY 82901
Wayne Silvers	County Fire Deputy	FM-2	352-6771	382-1165	350-8727	430 W Blair Avenue, Rock Springs, WY 82901
Lyle Armstrong	Rock Springs Fire		352-1475	382-5562	389-5354	600 College Drive, Rock Springs, WY 82901
Mike Kennedy	GR Fire Chief		872-0543	875-3480	872-0555	50 E 2nd N, Green River, WY 82935
Mike Liberty	GR Fire Chief Deputy		872-0543		872-0555	50 E 2nd N, Green River, WY 82935
Dea Cargile	GR Fire Chief Deputy		872-0543		872-0555	50 E 2nd W, Green River, WY 82935
Carl Blanksvard	RS Fire Assistant Commander		352-1475	362-2155	389-2692	600 College Drive, Rock Springs, WY 82901
John Rodiack	Rock Springs Fire		352-1475			600 College Drive, Rock Springs, WY 82901
Allen Bird	Rock Springs Fire		352-1475	382-6745	350-6303	600 College Drive, Rock Springs, WY 82901
Jim Wamsley	Fire District #1 Chief		362-9390	382-2506	350-6303	P.O. Box 2940, Rock Springs, WY 82902-2940
Scott Kitchner	Fire District #1		362-9390	382-9696	389-5671	P.O. Box 2940, Rock Springs, WY 82902-2940
Sean Kurek	Eden Farson Fire Dist. Chief		(307) 273-5225			P.O. Box 4, Farson, WY 82932

Rob Phipps	Wamsutter Fire Chief		328-3775	328-2982	321-3775	P.O. Box 6, Wamsutter, WY 82336
Mike Schank	Bairoil Fire Chief			328-1076		P.O. Box 58, Bairoil, WY 82322
Dean Overy	Superior Fire Chief			362-7689	231-0125	Box 142, Superior, WY 82945
Dave Johnson	RS Airport Fire		352-6888	382-5242	350-7945	P.O. Box 1987, Rock Springs, WY 82901
Aircraft Rescue Fire Fighter (ARFF)	RS Airport Fire		350-0723			
Kyle Cowan-FMO	BLM		352-0217			280 US Hwy 191 N, Rock Springs, WY 82901
Scott French	Little America		875-2400	875-2400		Box 1, Little America, WY 82929
Shad Cooper	State Fire Marshall		875-1960	875-0156	(307) 631-8657	140 Commerce Dr, Suite C, Green River, WY 82935
Dana Stone	State Forestry		787-6148			P.O. Box 1497, Lyman, WY 82937
MILITARY	Position	Call/page	Work	Home	Alternate	Address
National Guard	Sgt. Randahl Hanks		362-3511			3255 Yellowstone Road, Rock Springs, WY 82901
HEALTH AND MEDICAL						
Jodye Wilmes	Community Nursing		352-6835	362-1123	350-5403	731 C Street #315, Rock Springs, WY 82901
Jean Brunz	Community Nursing		352-6832	382-6909		731 C Street #315, Rock Springs, WY 82901
Karla Roich	All-Hazards Coordinator		352-6830	362-4684	350-2415	731 C Street #315, Rock Springs, WY 82901
Chuck Sykes	Environmental Health		352-6709 / 872-8617	362-8122	350-9809	550 Uinta #D, Green River, WY 82935
Paul Ng	Environmental Health		352-6709 / 872-8617	362-9448	350-9796	550 Uinta #D, Green River, WY 82935
Jennie Melvin	Environmental Health		352-6709 / 872-8617		350-0242/ 871-5684	
Dale Majhanovich	County Coroner	4-3/382-0174	362-5607	352-6608		421 B Street, Rock Springs, WY 82901
Travis Sellers	Deputy County Corner		362-5607		389-4451	154 Elk Street, Rock Springs, WY 82901
Memorial Hospital	Nursing Supervisor	MEDIC AL	354-7470	362-9575		1200 College Drive, Rock Springs, WY 82901
Jerry Klein	MHSC Exec. Dir.	MEDIC AL	362-3711	362-8696		1200 College Drive, Rock Springs, WY 82901
Doug Gilchrist	Memorial Hospital	MEDIC AL	362-3711	362-7805		1200 College Drive, Rock Springs, WY 82901
Dave Beltran	MHSC Asst. Exec. Dir.	MEDIC AL	362-3711	382-0033	350-4100	1200 College Drive, Rock Springs, WY 82901
position has not been filled	ED Assistant Head Nurse	MEDIC AL	362-3711			1200 College Drive, Rock Springs, WY 82901
Peg Leininger	Castle Rock Ambulance	EMS	872-4545	875-4494	871-4055	1445 Uinta Drive, Green River, WY 82935
Darrel Wilfong	Castle Rock Ambulance	EMS	872-4545			1445 Uinta Drive, Green River, WY 82935
	Sweetwater Medics	EMS	362-6108		389-5770	P.O. Box 356, Rock Springs, WY 82901
Bonnie Moody	Eden-Farson	EMS		273-5241		15 Hwy 28, Farson WY 82932
Dan Griffin	Eden-Farson	EMS	273-5532	273-9649		15 Hwy 28, Farson WY 82932

Patti Mitchelson	Eden-Farson	EMS		273-9072		15 Hwy 28, Farson WY 82932
Susan Carnes	Wamsutter	EMS	328-0468	324-7898	320-5274	P.O. Box 6, Wamsutter, WY 82336
Sue Rigano	Bairoil	EMS	324-7653	324-5362		P.O. Box 55, Bairoil, WY 82322
Dean Overy	Superior	EMS		362-7689	231-0125	Box 142, Superior, WY 82945
PUBLIC WORKS/DAMAGE ASSESSMENT						
	Postion	Call/page	Work	Home	Alternate	Address
John Radosevich	County Engineering		872-6486	362-7065	870-4533 / 389-6555	80 W Flaming Gorge Way, Green River, WY 82935
Chuck Radosevich	County Engineering		872-6487	362-2762		80 W Flaming Gorge Way, Green River, WY 82935
Cliff Gibbons	County Road and Bridge		352-6772	362-7641		1616 W 2nd Avenue, Rock Springs, WY 82901
Bob VanValkenberg	County Road & Bridge		352-6772	362-2563		1616 W 2nd Avenue, Rock Springs, WY 82901
position not been filled	County Surveying		872-6490			80 W Flaming Gorge Way, Green River, WY 82935
Mark Kot	County Planning & Zoning		872-6482	362-1488		80 W Flaming Gorge Way, Green River, WY 82935
Jason Brown	GR Eng. & Planning		872-6142			
David Rauzi	County Assessor		872-6422	382-5296		80 W Flaming Gorge Way, Green River, WY 82935
Vess Walker	RS Public Services		352-1540	382-7440		212 D Street, Rock Springs, WY 82901
Paul Kauchich	RS Eng. & Operations		352-1540	362-9055		212 D Street, Rock Springs, WY 82901
Liz Fuller	Superior Public Works		362-1152	362-1068		Box 142, Superior, WY 82945
Leroy Williams	Wamsutter Public Works		328-0468	329-7073		P.O. Box 6, Wamsutter, WY 82336
Tony Rigano	Bairoil Public Works		324-4706	324-5362		P.O. Box 58, Bairoil, WY 82322
Mike Nelson	Director of Public Works-GR		872-0532	875-8664	875-6012	50 E 2nd N, Green River, WY 82935
Jeff Tuttle	Building Inspector RS		352-1540			212 D Street, Rock Springs, WY 82901
Mike Kennedy	Fire Inspector GR		872-0545	875-4218	872-0555	50 E 2nd N, Green River, WY 82935
Carl Blanksvard	Fire Inspector RS		352-1475	362-2155		600 College Drive, Rock Springs, WY 82901
Lisa Weatherford	Consolidated Farm Service Agency		273-5533	273-5110		P. O. Box 237, Farson, WY 82932
John Eddins	WYDOT District Engineer		352-3031	382-6957	389-0096	1301 Elk, Rock Springs, WY 82901
Jim Monturo			352-3034	382-9086	389-0235	1301 Elk, Rock Springs, WY 82901
Ted Wells	WYDOT District Construction Engineer		352-3032	875-7017	871-4100	1301 Elk, Rock Springs, WY 82901
Tory Thomas	WYDOT Traffic Engineer		352-3033	382-0945	350-4028	1301 Elk, Rock Springs, WY 82901
Larry Shoemaker	WYDOT Maintenance Technician		352-3044	875-8657		1301 Elk, Rock Springs, WY 82901

OTHER ELECTED OFFICIALS						
	Position	Call/Page	Work	Home	Alternate	Address
Gary Bailiff	CO Commissioner		872-3732			P.O. Box 730, Green River, WY 82935
Wally Johnson	CO Commissioner		872-3732			P.O. Box 730, Green River, WY 82935
John Kolb	CO Commissioner		872-3732			P.O. Box 730, Green River, WY 82935
Don Van Matre	CO Commissioner		872-3732			P.O. Box 730, Green River, WY 82935
Reid Wes	CO Commissioner		872-3732			P.O. Box 730, Green River, WY 82935
Alice Tielborg	Admin. Ass't.		872-6338	875-6867 np		P.O. Box 730, Green River, WY 82935
Dave Rauzi	County Assessor		872-6422	382 5196		80 W Flaming Gorge Way, Green River, WY 82935
Brett Johnson	County Attorney		352-6856	875-2690	871-3763	731 C Street, Suite 300, Rock Springs, WY 82901
John Prokos	Chief Deputy				810-577-4171	731 C Street, Suite 300, Rock Springs, WY 82901
Dale Davis	County Clerk		872-6395	362-2987	389-4997	P.O. Box 730, Green River, WY 82935
Robb Slaughter	County Treasurer		872-6390	875-3280		80 W Flaming Gorge Way, Green River, WY 82935
Hank Castillion	Mayor of GR		872-0599	875-3126		50 E 2nd N, Green River, WY 82935
Tim Kaumo	Mayor of RS	252-1028	352-1510	362-1505	389-1802	212 D Street, Rock Springs, WY 82901
Sue Rigano	Mayor of Bairoil		328-2337	324-5362		P.O. Box 58, Bairoil, WY 82322
Lenore Perry	Mayor of Granger		875-4255	875-4288		P.O. Box 42, Granger, WY 82934
Richelle Johnson	Mayor of Superior		362-8173	362-2233		P.O. Box 7 or 40, Superior, WY 82945
William Hippe	Mayor of Wamsutter		328-0468	324-4957	320-8604	P.O. Box 6, Wamsutter, WY 82336
ADMINISTRATION-FINANCE-LEGAL						
Barry Cook	GR City Administration		872-0554	875-5472	872-0500	50 E 2nd N, Green River, WY 82935
Jeff Nieters	GR City Clerk		872-6122			50 E 2nd N, Green River, WY 82935
Galen West	GR City Attorney		362-3300			50 E 2nd N, Green River, WY 82935
Colleen Peterson	RS City Clerk		352-1510	382-9188		212 D Street, Rock Springs, WY 82901
Vince Crow	RS City Attorney		352-1538	382-7637		212 D Street, Rock Springs, WY 82901
Cleta Ginter	Bairoil Town Clerk		324-7653	324-3148		P.O. Box 58, Bairoil, WY 82322
Vivian Shedden	Granger Town Clerk		875-5556	875-3387		P.O. Box 42, Granger, WY 82934
Debbie Chandler	Granger Town Council		875-5556	875-4162		P.O. Box 42, Granger, WY 82934
ADMINISTRATION-FINANCE-LEGAL CONT'D						
Michaelene Maes	Superior Town Clerk		362-8173	382-6293		P.O. Box 142, Superior, WY 82945

Susan Carnes	Wamsutter Town Clerk		328-0468	324-7898	320-5274	P.O. Box 6, Wamsutter, WY 82336
UTILITIES - GAS						
	Position	Call/page	Work	Home	Alternate	Address
Questar			382-8882		800-300-2025	1105 D Street, Rock Springs, WY
V-1 Propane	Mark Brood		382-3250		389-9044	P.O. Box 6037/201 Industrial Drive, Rock Springs, WY 82901
UTILITIES - POWER						
24-Hour			888-221-7070			
Dan Quinn	RS Operations Manager		352-5232		389-8984	
Emergency only			888-665-4350			
UTILITIES - TELEPHONE						
Bridger Valley Electric			1-800-276-3481			
	AT&T		800-222-0300			
	AT & T Equipment Repair		800-222-3000			
	Verizon Cellular		800-266-6638	362-3662	389-0400	
	Centurytel		367-6545	859-8373	360-7422	Eden, WY
Keith Moyes	Union Telephone		782-6131		800-646-2355	850 N Hwy 414, Mt. View, WY 82939
Two Way Radio	Two Way Radio	237-9112	800-535-9798			418 N Conwell, Casper, WY 82601
UTILITIES - TELEPHONE CONT'D						
Travis Poll	UBET Wireless		382-4727		307-297-0464	1655 Sunset Drive, Rock Springs, WY 82901
John Seppie	Advanced Tele Systems		362-1730	362-5067		420 Mitchelson, Rock Springs, WY 82901
Gary Wall	Sterling Communications		382-4735		350-6100	1185 Dewar Drive, Rock Springs, WY 82901
Tim Omland	Qwest Repair	362-0675	362-2858		389-5677	1103 9th Street, Rock Springs, WY 82901
Delana Stanczyk	Sup. Network Operations/Western WY	307-435-1135	307-771-6755	307-632-9989	307-421-0588	
Keith Beinlich	Sup. Network Operations/Eastern WY	307-633-2160	307-771-6358	307-635-8015	307-630-0714	
Ray Overy	Telephone Repair		362-7368	362-7368		234 Jade Street, Rock Springs, WY 82901
UTILITIES - WATER						
Ben Bracken	Joint Powers Water Board / GM		875-4317x223	875-7138	870-4326/870-7832	P.O. Box 1299, Green River, WY 82935
Larry Erdmann	Joint Powers Water Board/WTP Sup.		875-4317x224	875-9446	870-5740/350-7552	P.O. Box 1299, Green River, WY 82935
Bryan Seppie	Joint Powers Water Board /Dir. Eng/Plan.		875-4317x225	875-9446	870-5744/870-6689	P.O. Box 1299, Green River, WY 82935

SEWER DISTRICTS						
Kathy Staley	White Mtn Water & Sewer		362-3937			54 Gannett Drive, Rock Springs, WY 82901
Tracy Wylie	West Side Water & Sewer		382-6062	382-4931		66 Purple Sage #14, Rock Springs, WY 82901
John Krauch	West Side Water & Sewer		382-6062	362-2087		66 Purple Sage #14, Rock Springs, WY 82901
Billy Jo Wylie	West Side Water & Sewer		382-6062	362-8639		66 Purple Sage #14, Rock Springs, WY 82901
Jim Mineheine	Ten Mile Water District		350-8088	382-6871	389-1126	2011 Yellowstone Road, Rock Springs, WY 82901
Clark Stafford	Stafford Backhoe		382-4012	382-8438		504 Evelyn Road, Rock Springs, WY 82901
PURCHASING AGENTS						
	Position	Call/page	Work	Home	Alternate	Address
Marty Dernovich	CO Purchasing Agent		872-6301	362-5851	350-9086	80 W Flaming Gorge Way, Green River, WY 82935
Mel Nomis	CO Purchasing Agent		872-6480	875-7019	870-8006	80 W Flaming Gorge Way, Green River, WY 82935
CHAMBER OF COMMERCE						
Janet Hartford	Green River		875-5711	875-7846		1450 Uinta Drive, Green River, WY 82935
Dave Hanks	Rock Springs		362-3771	273-9333		1897 Dewar Drive, Rock Springs, WY 82901
Karla Veasart	Rock Springs		362-3771	362-4467	350-2476	1897 Dewar Drive, Rock Springs, WY 82901
MANPOWER SUPPORT						
LeAnn Carothers	Workforce Management		382-2747			79 Winston Drive, #229, Rock Springs, WY 82901
Suzanne Lynch	SOS		362-6397	866-235-2401		2001 Dewar Drive, Rock Springs, WY 82901
Wendy Gregory	Manpower		362-1941			79 Winston Drive, #101, Rock Springs, WY 82901
MEDIA						
Jon Collins	KRKK/KQSW/KSIT Radio		362-3793	382-5244	389-5674	P.O. Box 2128, Rock Springs, WY 82902
MEDIA CONT'D						
Al Harris	KUGR/KYCS/KFRZ Radio	875-6666	362-6746	875-6325	871-1173	P.O. Box 970, Green River, WY 82935
Al Carrollo	Sweetwater Cable TV		362-3773	875-3131		602 Broadway Street, Rock Springs, WY 82901
Keith Jantz	GR Star Newspaper		875-3103	875-2137		520 Wilkes Drive, Green River, WY 82935
Holly Dabb	RS Rocket Miner		362-3736	362-6135	389-1457	3 Wardell Ct., Rock Springs, WY 82901
Jeff Gearino	Casper Star		875-5359	875-5103	267-6517	2155 Pennsylvania Blvd, Green River, WY 82935
SCHOOLS						
Dr. Karla Leach	WWC GR/RS Campus		382-1602	382-2221		2500 College Drive, Rock Springs, WY 82901
Paul E. Grube	School District #1		352-3400	382-5324		3550 Foothill Blvd, Rock Springs, WY 82901
Donna Little-Kaumo	School District #2 - Superintendent		872-5501		259-3437	300 Monroe Avenue, Green River, WY 82935
Dale Packard	Bairoil School		328-1015			Bairoil, WY 82322
James Etherington	Desert View School		352-3200	362-4034		1900 Desert Blvd, Rock Springs, WY 82901

Greg Lasley	Farson-Eden High School		273-9301	362-5850		30 Hwy 28, Farson, WY 82932
Tracy Clark	Independence High School		352-3290			1300 Lowell Avenue, Rock Springs, WY 82901
Ann Marie Covey	Washington Elementary		872-2000			750 W 5 North, Green River, WY 82935
Mark Rose	Lincoln Middle School		872-4400	875-3844		350 Monroe, Green River, WY 82935
Coley Shadrick	Truman School		872-1900	875-8870		1055 W Teton, Green River, WY 82935
Kelly McGovern	Northpark School		352-3235			1 North Park Drive, Rock Springs, WY 82901
Dr. David Hvidston	Overland School		352-3260	382-6087		3400 Foothill Blvd, Rock Springs, WY 82901
Dr. Randal Wendling	RS High School		352-3440	362-7599		P.O. Box 1089, Rock Springs, WY 82901
Kelly Boren	RS East Jr High School		352-3474			P.O. Box 1089, Rock Springs, WY 82901
Tina Johnson	Walnut School		352-3225	362-8637	350-9823	1115 Walnut Street, Rock Springs, WY 82901
Richard Fruedenberg	Wamsutter School		324-7811	324-3132	389-6203	P.O. Box 10, Wamsutter, WY 82336
Teresa Anderson	Westridge School		352-2794	382-2794		3501 Dewar Drive, Rock Springs, WY 82901
Patrick Punches	White Mountain Elementary		352-3464	382-6165		3500 Foothill Blvd, Rock Springs, WY 82901
Cathy Scheer	Granger/McKinnon/Thoman Ranch		872-5500	875-3462		351 Monroe Ave., Green River, WY 82935
Jason Fuss	Green River High School		872-4747		872-4740	
John Poole	Expedition Academy		872-4800			351 Monroe Ave., Green River, WY 82935
SCHOOL DISTRICT SUPPORT						
	Position	Call/page	Work	Home	Alternate	Address
Curt Barker	School District #1		352-3400	362-9151		3550 Foothill Blvd, Rock Springs, WY 82901
Terry Johnson	School District #1		352-3400			3550 Foothill Blvd, Rock Springs, WY 82901
Mark Portillo	School District #1		352-3440	382-8359		3550 Foothill Blvd, Rock Springs, WY 82901
Doug Hamel	School District #2 - Maintenance		872-5500	875-2711		400 N I E, Green River, WY 82935
Central Office	School District #2		872-5500		872-5518 FAX	320 Monroe Avenue, Green River, WY 82935
24 Hour Switchboard	WWC RS Campus		382-1600			2500 College Drive, Rock Springs, WY 82901
	WWC GR Campus		875-2278			1 College Way, Green River, WY 82935
TRANSPORTATION						
Pete Rust	School District #1		352-3494	875-7639		3550 Foothill Blvd, Rock Springs, WY 82901
Al Swan	Driver		352-3494	382-3230		3550 Foothill Blvd, Rock Springs, WY 82901
Bev McDermitt	Driver		352-3494	362-5384		3550 Foothill Blvd, Rock Springs, WY 82901
Randall Jensen	School District #2-Transportation Supervisor		872-5594		870-7356	400 N I E, Green River, WY 82935
Judy Owens	Sweetwater Transit Authority		382-7827		870-2801	1471 Dewar Drive #123, Rock Springs, WY 82901

Teri Spillman	Sweetwater Transit Authority		382-7827	382-5139		1471 Dewar Drive #123, Rock Springs, WY 82901
Greg Worthen	Powder River Trans & Tours		800-442-3682			P.O. Box 2578, Gillette, WY 82717
Union Pacific			872-5227			
MISCELLANEOUS	Position	Call/page	Work	Home	Alternate	Address
RS Airport Weather			362-2541			
National Weather Service		800 211-1448				12744 W Hwy 26, Riverton, WY 82501
WOHS		307 777-4900	777-4321 thru WHP or 800-442-9090			
WYDOT/WHP 24 Hour #		1-800-442-9090				
SEARCH & RESCUE						
Dan Ames	Search & Rescue Commander		362-9799	362-7072	389-1055	1900 Arthur Ave., Rock Springs, WY 82901
Vern Jones	Search & Rescue Past Commander		362-5007	382-4159		1008 Quincy Drive, Rock Springs, WY 82901
WATER RESCUE						
Les Tanner	Boat Commander	sweetwater patrol	875-6927			HCR 65 Box 100, Green River, WY 82935
Gary Holbert	Boat Crew		875-2492	362-2466	350-2565	233 Jade Street, Rock Springs, WY 82901
Greg Tanner	Boat Crew		875-6927	875-8519		HCR 65 Box 100, Green River, WY 82935
Chris Hall	Boat Crew		875-6927		870-7327	HCR 65 Box 100, Green River, WY 82935
Bob Tynsky	Boat Crew		875-6921	875-9609		1125 Florida Drive, Green River, WY 82935
Stew Dulaney	Dive Master	RR-2	352-3440	382-4509	389-9339	2915 Santa Cruz Drive, Rock Springs, WY 82901
Rex Dulaney	Communications Officer	RR-3	retired	362-5784		203 Thomas Street, Rock Springs, WY 82901
Todd Dulaney	Dive Officer	RR-4	352-3460	382-6423		3201 Scott Drive, Rock Springs, WY 82901
Rick Barker	Dive Officer		872-5520	875-7317		700 Shoshone Avenue #34, Green River, WY 82935
Lynn Jackman	Diver	RR-10	382-4051	875-2580		738 5th Avenue W, Rock Springs, WY 82901
Larry Macy	Dive Officer	RR-12 382-0516	362-5607, 362-5770, 362-5608	362-4405	389-5770	310 Agate Street, Rock Springs, WY 82901
Joe Seneshale	Diver	RR-13		362-3391	389-4743	2221 Westview Avenue, Rock Springs, WY 82901
Gary Pastor	Diver	RR-16	352-6261	362-8632		211 College Court, Rock Springs, WY 82901
Jack Weimer	Diver		382-3882	382-5921	350-7424	31 Warbonnet Road, Rock Springs, WY 82901
Jeanie Weimer	Diver			382-5921	350-2762	31 Warbonnet Road, Rock Springs, WY 82901
Jere Bottgenbach	Diver		352-3465	362-6111	371-0290	1306 Lincoln Avenue, Rock Springs, WY 82901
RIVER RESCUE						
Larry Steffensmeier			382-3090	382-2267		526 Pacific Street, Rock Springs, WY 82901
Monte & Tammy Morlock				382-3815		P.O. Box 3162, Rock Springs, WY 82901

Dave Westling & Lisa Botham			872-6134	875-2696		1245 Apache Avenue, Green River, WY 82935
SWEETWATER COUNTY ELT TEAM						
Leah Henderson	AIRPORT 1		352-6888	382-5242	350-7945	P.O. Box 1987, Rock Springs, WY 82902-1987
Vern Jones	SR-18		362-5007	382-4159	352-6720	1008 Quincy Drive, Rock Springs, WY 82901
Chris Schutz	SR-76		352-3494	382-9053		607 Central Street, Rock Springs, WY 82901
HIGH ANGLE RESCUE						
GRFD	GRFD	872-0543	872-0555			50 E 2nd N, Green River, WY 82935
RACES (Ham Radio)						
Ron Bruderer	RACES		382-7965	877-2280		5 West Hillcrest, Diamondville, WY 83116
Johnny Ramirez	RS RACES		382-1400	382-2410	352-2053	1349 Alpine, Rock Springs, WY 82901
Chris Pritchard	GR RACES		872-2594	870-2185	870-6258	325 Greasewood, Green River, WY 82935
John Montz	GR RACES		382-1689	875-4766	252-1010	2220 Colorado Drive, Green River, WY 82901
Mike Miller	Communications Officer	352-0700	382-5663	382-4398	350-4646	478 Washakie Drive, Rock Springs, WY 82901
Brian Byers	GR RACES		875-8834	871-1440		615 Ironwood, Green River, WY 82935
Doug DeGase	GR RACES		872-7381	875-5721	870-8253	2245 Maryland, Green River, WY 82935
Albert Emden	GR RACES	KA7R MS		382-5193		240 Cherokee Dr., Rock Springs, WY 82901
David Gregory	GR RACES		875-1716	875-5324		1000 South Dakota, Green River, WY 82935
Larry Hultquist	RACES			307-877-8855		1010 Cedar Ave., Kemmerer, WY 83101-0824
David Hyer	GR RACES			875-8755		500 Monroe #46, Green River, WY 82935
Dale Johnson	GR RACES			875-7346		1213 Log Cabin, Green River, WY 82935
Roger Nielsen	GR RACES			875-3462		350 Fir, Green River, WY 82935
Robert O'Neal	GR RACES		382-8230	875-6047	389-6311	189 E. Flaming Gorge Way, Green River, WY 82935
Kerry Richards	RS RACES		362-4488	362-3421		2024 Fir Drive, Rock Springs, WY 82901
Joan Cederburg	RACES		382-4766	828-9167	382-6271	Box 522, Diamondville, WY 83116
WEATHER SPOTTERS						
Dave Johnson		EM-1 389-3418	352-6820	382-5242	389-3418	731 C Street #131, Rock Springs, WY 82901
Judy Roderick	Secretary	EM-2 389-3423	352-6820	875-2098	870-7099	731 C Street, Suite 131, Rock Springs, WY 82901
Jo Gustke	Secretary		352-6802		870-8592	731 C Street #234, Rock Springs, WY 82901
John Montz			382-1689	875-4766	252-1010	478 Washakie Drive, Rock Springs, WY 82901
Alice Capehart			875-6909	875-5553		265 S 5th E #31, Green River, WY 82935

Albert Emden	GR RACES	KA7R MS		382- 5193		240 Cherokee Dr., Rock Springs, WY 82901
Rita Thompson				875- 3189	307- 782- 6584	1730 Arizona St., Green River, WY 82935
Ron Bruderer			382-7965	877- 2280		1349 Alpine. Rock Springs, WY 82901
Terry Hansen			875-3350x3561	362- 5411	389- 9765	1370 James Dr., Rock Springs, WY 82901
Justin Bryant			362-9390	362- 0218	354- 6522	1238 Clark St., Rock Springs, WY 82901
David Allman, Sr.				362- 6786		1300 Eagle Way, Rock Springs, WY 82901
Bob VanValkenberg		350- 5391	352-6772	362- 9147	350- 9660	Alder St., Rock Springs, WY 82901
Ron Graebert			352-6772	382- 6813		530 Evelyn, Rock Springs, WY 82901
Kenzi Alexander				362- 7072	389- 3055	1900 Arthur Ave., Rock Springs, WY 82901
Dan Ames			362-9799	362- 7072	389- 1055	1900 Arthur Ave., Rock Springs, WY 82901
Syd Fortuna				362- 3156	389- 3655	240 Tyler St., Rock Springs, WY 82901
Monty Boyce		RB19	352-6772	382- 2654		916 7th St., Rock Springs, WY 82901
Leslie Jo Gatti			352-6667	382- 2906		912 Peachwood Dr., Rock Springs, WY 82901
Chuck Pridmore			352-6500	362- 5306	389- 8645	224 Wild Rose Lane, Rock Springs, WY 82901
Danny Lee		350- 8667	352-6772	382- 8303	350- 4881	115 Belview, Rock Springs, WY 82901
Ed McCarty				273- 5678	350- 2530	20-18 Mile Road, Farson, WY 82932
Charles Realing				875- 2027	870- 2269	270 Clearview Dr., Green River, WY 82935
Wilma Realing				875- 2027	870- 2269	270 Clearview Dr., Green River, WY 82935
Danette Winn				362- 6561		3800 Sunset #19, Rock Springs, WY 82902-0998

C.E.R.T.

Dave Johnson	EMA/E-911 Coordinator	EM-1 389- 3418	352-6820	382- 5242	389- 3418	731 C Street #131, Rock Springs, WY 82901
Judy Roderick	EMA Secretary	EM-2 389- 3423	352-6820	875- 2098	870- 7099	731 C Street #131, Rock Springs, WY 82901
Jo Gustke	EMA Secretary		352-6802		870- 8592	731 C Street #234, Rock Springs, WY 82901
Rita Thompson				875- 3189	307- 782- 6584	1730 Arizona St., Green River, WY 82935
Virginia Price				875- 2259		310 Logan, Green River, WY 82935
Ruth McFarland			362-3522	875- 5553		592 E 4th Green River, WY 82935
Alice Capehart			875-6909	875- 5553		592 E 4th S, Green River, WY 82935
Syd Fortuna			(307) 367- 7324	362- 3156	389- 3655	240 Tyler St., Rock Springs, WY 82901
Chris Pritchard	GR RACES		872-2594	875- 9718	870- 6258	755 Riverview #4, Green River, WY 82935

Scott Kitchner	Fire District #1		362-9390	382-9696	389-5671	P.O. Box 2940, Rock Springs, WY 82902-2940
Danette Winn			382-1640	362-6561	389-3423	3800 Sunset #19, Rock Springs, WY 82902-0998
	Fire District #1		362-9390			P.O. Box 2940, Rock Springs, WY 82902-2940
SHELTER MANAGEMENT						
	Position	Call/page	Work	Home	Alternate	Address
Larry Lloyd	Events Complex Mgr.		352-6789	362-6968	389-4779	3320 Yellowstone Road, Rock Springs, WY 82901
Virginia Price	Officer			875-2259		310 Logan, Green River, WY 82935
Ruth McFarland			362-3522	875-5553		592 E 4th Green River, WY 82935
Mark Portillo			352-3440	382-8359		P.O. Box 2805, Rock Springs, WY 82901
David Freeman			674-7506	382-3253		706 Muir, Rock Springs, WY 82901
Terry Johnson			352-3400	362-6762		3550 Foothill Blvd, Rock Springs, WY 82901
Julie Petersen			352-3474	362-7595		1334 Juniper Street, Rock Springs, WY 82901
Jeanine Cox			352-6737		350-8899	538 Pilot Butte, Rock Springs, WY 82901
Alice Capehart			875-6909	875-5553		592 E 4th S, Green River, WY 82935
Ladale Covington			872-6140	875-3902		265 S 5th E #31, Green River, WY 82935
Dave Brandner				875-2680		188 4th West, Green River, WY 82935
SHELTER MANAGEMENT CONT'D						
Rita Thompson				875-3189	307-782-6584	1730 Arizona St., Green River, WY 82935
VOLUNTEER GROUPS						
Traveler's Aid	WHP		352-3100		800-442-9090	
Traveler's Aid	RS Police		352-1575			212 D Street, Rock Springs, WY 82901
Traveler's Aid	GR Police		872-0555			50 E 2nd N, Green River, WY 82935
Salvation Army	Community Nursing		352-6830			731 C Street #315, Rock Springs, WY 82901
Salvation Army/ WHP	Patty Bower		800-442-9090			P.O. Box 1708, Cheyenne, WY 82003
Salvation Army-Regional Office	Margie Falls/support service		303-861-4833			1370 Pennsylvania St., Denver, CO 80203
Salvation Army	Cpt Darvin Jordon		307-634-2769			
Salvation Army	Rhonda Waldbogel		307-632-6252			
Salvation Army	Mark Waldbogel		307-632-6252	362-3952		

Attachment C

Forms and Checklists

Procedure for Declaring An Emergency

The Emergency Management Coordinator, will, based on event circumstances, determine that a state of emergency exists. He will request that the City's Governing Body officially declare an emergency. (This is allowed per the legal authority listed in Attachment D.) The following emergency declaration format will be used to document the emergency declaration.

City of Green River
50 East 2nd North
Green River, WY 82935

Emergency Declaration

WHEREAS, the City of Green River has suffered damage to roads, bridges, culverts, homes, businesses, and other public facilities caused by _____ and occurring in Green River, Wyoming and _____

WHEREAS, the cost of cleanup, repair and replacement of such damaged facilities is far in excess of the City's resources available,

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Green River, Sweetwater County, Wyoming, declare this to be a disaster area,

DATED at Green River, Wyoming, this _____ day of _____, 2_____.

Mayor

SEVERE WEATHER & ACCIDENT CAUSED ROAD CLOSURES

- 1) The Wyoming Dept of Transportation (WYDOT) dispatchers will notify the County dispatch center when I-80 has closed and that it is anticipated the closure could affect the communities in Sweetwater County. WYDOT dispatchers will advise County dispatch the area that has been closed and provide as much other information as possible (i.e., if road is closed for weather or an accident and the approximate time frame the road is expected to be closed, whether it is east or west bound or both, etc.). WYDOT dispatchers will provide the County dispatch with updates as information comes available.

WYDOT will make every attempt to close the road prior to conditions getting to the point where vehicles are stranded along the road. If this should occur: buses would be obtained from either school district or local bus charter/rental. The buses would be escorted by WYDOT plows to the stranded motorists and to the nearest open shelter. In the case of the single stranded bus, it may be possible for a WYDOT plow to escort the bus to the shelter.

- 2) County dispatch will notify Rock Springs and Green River dispatch centers with all the above information along with updates. Notification should also be done to the outlying areas that will be impacted. Wamsutter School and Point of Rocks are identified as being two most critical. The other schools in outlying areas need to be considered as well. Contact numbers are in the box below.
- 3) Dispatch centers will notify their working units, to include County and City Emergency Management Coordinators, of all the necessary information along with updates.
- 4) County Emergency Management Coordinator or designee will contact the Rock Springs Chamber, and the shelter managers and ham radio operators.
- Emergency Management will begin to make calls for personnel to standby to operate a warming shelter for stranded motorists. They will also advise dispatch or the IC who their contact will be, how they can be contacted and which shelter will be used.
 - The Rock Springs Chamber will make arrangements for their maps to be distributed to the pre-designated areas and get the marquee ready to display information for stranded motorists.
 - The Rock Springs Chamber will begin to contact the hotels/motels in Rock Springs and Green River to determine the numbers of rooms available and will contact Sheriff's Office dispatch with the numbers. Sheriff's office dispatch will either advise the other dispatch centers or get the information to the Emergency Management contact person for dissemination. (if after 5:00 someone else will have to get the count of rooms).
 - The Shelter and Ham Radio operators will do a call down to put personnel on standby and then advise the Emergency Management contact person how many volunteers will be available.
- 5) Unified Command should be set up as well as a command frequency identification prior to the communities being impacted. This has proven to be a beneficial method of keeping everyone apprised of what is going on. It should be remembered that cell phones may be overloaded during a road closure situation.
- 6) A designated representative from the unified command structure should remain in contact with the WYDOT representative so that all can make good judgment decisions based on the information they share with each other.
- 7) Working units will advise the Unified Command if a parking area needs to be opened so semi-trucks can be parked. Working units will also advise the Unified Command of other problems they see. The dispatch centers or Emergency Management will notify Unified Command of there being a lack of rooms for stranded motorists.
- 8) Within the communities of Rock Springs and Green River, the city and county coordinators (or designees) will assist in coordinating necessary resources, such as warming shelters, transportation of travelers to the shelter/restaurants/bathrooms/etc., fliers with instructions for travelers, lighting for parking areas, disseminating parking information (via AM/FM radio, local television, NOAA, ham radio, weather channel, fliers, etc.), and other needs.

- 9) WYDOT dispatch needs to be advised where people can receive help so information can be placed on the DMS signs and the HAR systems.
- 10) If resources are needed in other areas of the county, Sweetwater County EMA should be notified.
- 11) The Rock Springs Chamber staffs will notify County dispatch when rooms in Rock Springs begin to fill so officials can determine if shelters need to be opened. When County dispatch receives this information, the dispatcher will ask the WYDOT dispatch to find out the status of the road closure so the Unified Command can make a determination on whether a shelter is needed. County dispatch will notify Unified Command and the other two dispatch centers. If County dispatch is overloaded, County EMA may assume these responsibilities. (If after 5:00 someone else will have to perform this function).
- 12) When it has been determined the warming shelter needs to be opened, Emergency Management will be called to activate those people who have been placed on standby. This needs to be done as soon as possible so they can get to the warming shelter before the stranded motorists. Emergency Management should coordinate with the entity that notified them.
- 13) Emergency Management will coordinate functions of warming shelter operations. This should include coordinating with the facility management, staffing, providing snacks, cots & blankets, making arrangements for pets of travelers, dealing with medical issues that arise in shelters, psychological needs of those stranded, etc. The hours of the warming shelters will be from 7:00 pm to 9:00 am. All stranded motorists will be required to leave the warming shelter by 9:00 am.
- 14) Unified Command will notify WYDOT dispatch before their communities begin to fill up so WYDOT can decide if more roads need to be closed either direction. WYDOT will notify the Unified Command what their decision is so the information can be passed to all participants including those stranded.
- 15) When the roads are going to be opened, WYDOT will notify Unified Command (using pre-determined code) so arrangements can be made for a semi-orderly opening. This information will be relayed so that personnel can be in place to help with directing traffic and provide other necessary help where needed to reduce confusion and for the purpose of reducing the possibility of an accident occurring. If using the radio, the pre-determined radio codes should be used so there isn't mass confusion by those listening to a scanner or by cell phone if possible. This code must be kept confidential. The shelter(s) and parking area(s) should be notified as soon as personnel are in place.
- 16) When all stranded travelers that were in the shelters and parking areas have left it will be necessary for all personnel to help with clean up and getting equipment restocked and ready for the next event. Unified Command should coordinate all necessary help and ensure that the incident is closed and all personnel have cleared before advising the dispatch centers (to include WYDOT) that the incident is over.
- 17) Unified Command should call for a critique of the incident as soon as possible after the event so the Plan can be reviewed and any necessary changes can be made for future events.

The following are from past experiences to help others determine whether to activate shelters and all the resources that are typically needed when shelters are opened:

- Closure is due to limited or no visibility
- Weather forecast is predicting continued severe weather conditions
- Time of day the road closes - often times if the road closes early in the day because of accidents, the road opens and traffic can usually continue. Now that our hotel rooms are at capacity most of the time, if the road closes between 2:00 and 4:00 we can most likely plan to open a shelter. People traveling usually plan their trips to stop around 6:00 pm; consequently they have not made reservations here for the night. There are those people who did make reservations that won't be showing up though, so the later the road closes, the less likely we are to need to open a shelter.
- Documenting who the players are and staying in contact with them seems to be the key to less confusion for everyone.

Entity	Phone #	Alternate Phone #	Alternate Phone #
Highway Department	352-3000	352-3058	
Jim Montuoro	352-3034	389-0235	230-8410
Bobby Johnston	352-3060	389-2260	230-8411
Sheriff's Office Dispatch	352-6720	872-6350	
Sweetwater County Emergency Mgmt. (Dave Johnson)	352-6820	389-3418/389-0710	352-6720
Sweetwater County Emergency Mgmt. (Judy Roderick)	352-6820	389-3423/870-7099	352-6720
Green River Police Department	872-0555	872-0556	
Green River Fire/Emergency Mgmt. (Mike Kennedy or designee)	872-0543	872-0555	872-0556
Rock Springs Police Department	352-1575		
Rock Springs Fire/Emergency Mgmt (Brad Sarff or designee)	352-1475	352-1575	
Rock Springs Chamber	362-3771	389-3771	
Green River Chamber	875-5711		
Events Complex	352-6789		
Events Complex (Larry Lloyd)	352-6799	362-6968	389-2074
Events Complex (Drew Dunn)	352-6789	382-8799	389-1744
Events Complex (Chad Banks)	352-6489	362-3209	389-3310
Green River Recreation Center	872-0511		
Green River Island Pavilion	872-6151		
Rock Springs Recreation Center	352-1440		
Rock Springs Civic Center	352-1420		
Desert School	324-7811		
Desert School (Richard Freudenberg)	324-3132	389-6203	
Desert School (Charlie Cook)	324-5561	389-8666	
Point of Rocks (Roger Varley)	362-4385	350-4185	
Nickel Ridge Portables (24 hour)	382-5542		
Ham Radio Operators (John Montz – K7TSS)	875-4766	870-4256	
Ham Radio Operators (Chris Pritchard – WY7UPR)	875-9718	872-2594	
Ham Radio Operators (Johnny Ramirez – N7ABC)	382-2410	382-1330	350-9070
Ham Radio Operators (Mike Miller – KD7DUC)	382-2604	382-5663	350-4646
Ham Radio Operators (Roger Nielsen – NW7I)	875-3462		
School District #1 Facilities (Terry Johnson)	352-3400	362-6762	350-4614
School District #1 Facilities (Mark Portillo)	352-3440	354-8236	
School District #1 Transportation (Pete Rust)	352-3494	875-7639	350-7859
School District #1 Transportation (Al Swan)	352-3494	382-3230	389-6625
School District #1 Transportation (Blaine Graham)	352-3494	382-9630	371-6477
School District #1 Transportation (Al Onisto)	352-3494		350-7833
School District #2 Facilities (Doug Hamel)	872-5599	870-7243	870-2202/870-5502/870-5504
School District #2 Facilities	872-5501		
School District #2 Facilities (Donna Little-Kaumo)	872-5502		
School District #2 Transportation (Randy Jensen or designee)	870-7328		
STAR Transit (Judy Owens)	382-7827	870-2801	
STAR Transit (Terry Spillman)	382-7827	382-5139	371-3125
STAR Transit (Bobbi Purcell)	382-7827	389-2626	
Shelter Manager (Virginia Price)	875-2259		
Shelter Manager (Ruth McFarland)	875-5553		
Shelter Manager (Alice Capehart)	875-2913		
Shelter Manager (Belle Lowell)	875-2191		
Shelter Manager (Rita Thompson)	875-3189		
Shelter Manager (Cristy McBee)	875-4181		
Shelter (Diane Simco)	875-6762		
Shelter (Elaine Rich)	875-4629		
Shelter Manager (Jeanine Cox)	352-6737		
Shelter Manager (Nancy Bigley)	352-6737		
Shelter Manager (Dave Freeman)	382-3253		
Catering (C Store) (Lawrence Pacheco)	362-8711	371-7878	
Catering (C Store) (James Wilson)	362-8711	389-3352	
Catering (Teton Catering)	875-2222		
Catering (Wyoming Catering)	382-9239		
Ron's Ace Rentals (24 hour)	362-5776	350-5771	
Wyoming Rents (24 hour)	382-3300	259-9990	259-9994

Emergency Shelter Activation Summary

Activating the emergency shelter program will be initiated by the City's Emergency Coordinator who will call City Dispatch or contact building personnel in charge of opening shelters (at City, School District #2, and churches). Appropriate personnel in the entities contacted will get the shelters ready to open. City Emergency Management will also contact County Emergency Management personnel to mobilize County shelter management volunteers.

City Emergency Management will notify the radio to advertise which shelters are open, where they are, and what citizens should bring to the shelter.

City shelters are the Pavilion and the Recreation Center. Cots, blankets, and coffee are stored at the Pavilion and the Recreation Center for shelter purposes.

City of Green River Emergency Evacuation Plan for City Buildings

1. The City, through its department heads and supervisors, will ensure that all employees will be instructed and trained on the actions to take when evacuating from a City facility due to a fire, bomb threat, or other emergency.
2. Emergency escape routes and the location of fire extinguishers will be shown on maps posted in each office area. The nearest exit and fire extinguisher will be noted. Readily visible signs will mark all exits and fire extinguishers.
3. Departmental staff in each area of a City building will be assigned to assist the public from the building and ensure that all City staff has exited as well. (This information will be provided in writing to all relevant departmental staff.)
4. Each building will have designated outside locations for building occupants to evacuate to. (This information is provided as an attachment to each building's plan.)
5. Departmental staff in each area of the building will be assigned to account for all employees after the emergency evacuation has been completed. (This information will be provided as an attachment to each building's plan.)
6. Proper emergency staff will respond to light rescue and medical duties. (The City Fire Department will do light rescue; Castle Rock Ambulance may respond to medical emergencies.)

Handling Fires in City Buildings

Responding to a Fire Emergency

1. If an employee discovers a fire, he/she will do the following:
 - A. Pull the fire alarm signaling system
 - B. Call 911 and report the fire (Dial 9-911)
 - C. Notify departmental supervisor
 - D. Leave the building as provided in this plan
2. If the fire can be controlled with a fire extinguisher, an employee may attempt to put out the fire if they have previously received fire extinguisher training and the risk to the employee to put out the fire is minimal.
3. Each department head, supervisor, and employee will close any doors in their individual work areas before leaving the building.

Use of Fire Suppression Equipment

1. Automatic sprinkler systems and fire alarm signaling systems shall be continuously maintained in operational condition by appropriate building maintenance personnel for each building, with notification to the City Fire Department.
2. Employees will be trained annually on the use of fire extinguishers, fire prevention, and the emergency Evacuation Plan.
3. Each department shall have a written Fire Prevention Plan for each of their Divisions or Buildings. This plan will include:
 - A list of work place fire hazards
 - Names/titles of employees responsible for checking and maintaining the Fire Warning and Protection Systems
 - Names/titles of employees responsible for control of fuel source hazards
 - Each department head shall ensure that his/her department maintains good housekeeping practices to mitigate potential fire hazards.

Department/Division specific information and procedures for evacuation assignments (items 3, 4, 5, and 6 above) and Fire Prevention Plans will be in writing with copies of such provided to the City Administrator, the Fire Chief, and the Director of Human Resources.

Attachment D
Miscellaneous Information

Legal Authority

Federal

1. Homeland Security Presidential Directive-5 (HSPD-5)
2. Public Law 81-920 (Federal Civil Defense Act of 1950) as amended
3. Public Law 93-234 (The Flood Disaster Protection Act of 1973) as amended
4. Public Law 93-288 (Disaster Relief Act of 1974) as amended by Public Law 100-707 (The Robert T. Stafford Disaster Relief & Emergency Assistance Act as amended July 1997 42 U.S.C. 5121 et seq)
5. Title 44, Part 206, The Code of Federal Regulations
6. U.S. Department of Homeland Security, FEMA-64, Emergency Action Planning Guidelines for Dams, 1985
7. Federal Response Plan, April 1992
8. Aviation Disaster Family Assistance Act of 1996
9. Superfund Amendments and Reauthorization Act of 1986; the Comprehensive Emergency Response Compensation, and Liability Act of 1980; and the supporting Code of Federal Regulations "CFR 40, parts 100-359; CFR 49, parts 100-199 to include the Hazardous Materials Transportation Act
Federal Water Pollution Control Act and the Occupational Health and Safety Rule 1910.120
10. Public Law 102-201, Defense Against Weapons of Mass Destruction Act
11. Terrorism Annex to the Federal Response Plan
12. Federal Radiological Emergency Response Plan
13. Presidential Decision Directive 39, US Policy on Terrorism
14. Presidential Decision Directive 62, Combating Terrorism
15. Presidential Decision Directive 63, Critical Infrastructure Protection
16. All other Public Laws or Executive Orders enacted or to be enacted which pertain to events, emergencies and disasters

State

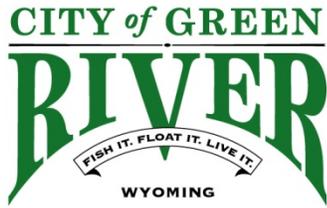
1. W.S. 19-13-101-116 (Wyoming Office of Homeland Security)
2. W.S. 19-5-107 (Wyoming Disaster & Civil Defense Act of 1977) as amended
3. W.S. 19-13-101-304 (Wyoming Emergency Management Act)
4. Vacancy in Office of Governor, Wyoming Statute 9-1-211
5. Assignment of Disaster/Emergency Mitigation, Preparedness, Response and Recovery Functions to State Agencies, Executive Order 1988-7.
6. Assignment of Emergency Response, Preparedness, and Recovery Functions for Radiological Materials Transportation Accidents, Executive Order 1990-4
7. Creation of the State Emergency Response Commission, Exec. Order 1987-3 Other Acts, Executive Orders, Proclamations, Compacts, Agreements and Plans pertaining to events, emergencies, and disasters including:
The Wyoming Public Assistance Administrative Plan, Revised 1999.
The Wyoming Individual and Family Grant Administrative Plan, Revised 1999.
The Wyoming Hazard Mitigation Grant Administrative Plan, Revised 1999
State Operations & Coordination Center Standard Operating Procedures
Emergency Highway Traffic Regulation Plan
Radiological Materials Transportation Accident Emergency Response Plan

- Advanced Wyoming Assessment & Recovery Team (AWAY) Instructions
- The Emergency Management Basic Administrative Handbook
- The Wyoming Energy Emergency Contingency Plan
- The Wyoming Department of Health All Hazards Plan (Draft 2001)
- The Animal Emergency Management and Operations Plan (Draft 2001)
- 8. Other Acts pertaining to volunteers to liability:
 - General Provisions as to Civil Actions, Wyoming Statute 1-1-125 (Immunity for Volunteers)
- 9. Wyoming Regulations for Discharges of Oil and Hazardous Substances W.S. Title 35, Chapter 11
- 10. Wyoming Environmental Pesticide Control Act of 1973 WS. Title 35, Chapter 7
- 11. Annex U (Terrorist Incident Response) to the State of Wyoming Emergency Management Plan

C. Local

- 1. Ordinances or resolutions enacted or to be enacted pursuant to requirements of the authorities cited above as they pertain to events, emergencies, and disasters.
- 2. Local Emergency Operations Plans.
- 3. Mutual Aid Agreements, Letters of Agreement, and/or Memorandums of Understanding.

Attachment E
Terrorism Annex



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: July 26, 2011	Submitting Department: Parks and Recreation
Meeting Date: August 2, 2011	Department Director: Allan Wilson
	Presenter:

SUBJECT: Authorization to accept an \$80,000.00 grant from the Wyoming Wildlife and Natural Resource Trust (WWNRT) for the Greenbelt Russian Olive/Tamarisk Control Project, and approval of the grant contract

PURPOSE STATEMENT:

To gain authorization from the Governing Body to accept the \$80,000 grant from the Wyoming Wildlife Natural Resource Trust for the Greenbelt Russian Olive/Tamarisk Control Project.

BACKGROUND/ALTERNATIVES:

The WWNRT has allocated monies to various projects state-wide. The City of Green River Parks and Recreation Department is one of the state-wide agencies to receive an \$80,000 grant award to assist in the Greenbelt Russian Olive/Tamarisk Control Project.

ATTACHMENTS:

- Resolution
- Grant Agreement

FISCAL IMPACT:

\$80,000 monetary grant award

STAFF IMPACT:

Minimal

LEGAL REVIEW:

Contract was reviewed and approved by legal council on July 27, 2011

RECOMMENDATION:

Staff recommends the Governing Body accept the \$80,000 grant from WWNRT for the Greenbelt Russian Olive/Tamarisk Control Project, and approve the grant contract

SUGGESTED MOTION:

I move to approve a resolution for the Governing Body of the City of Green River, Wyoming, to increase the revenue and expenditure authority, to accept the grant award into the Capital Projects Fund, line item 15-900-9212 from the WWNRT for the Greenbelt Russian Olive/Tamarisk Control Project in the amount of \$80,000, and to approve the grant contract.

Resolution No. R11-

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN THE CAPITAL PROJECTS FUND FOR THE REMOVAL OF RUSSIAN OLIVE TREES ALONG THE GREENBELT WITH GRANT FUNDING IN THE AMOUNT OF \$80,000; TO ACCEPT THE GRANT AND APPROVE THE CONTRACT FROM THE WYOMING WILDLIFE AND NATURAL RESOURCE TRUST

Whereas, to increase the expenditure budget authority in the Capital Projects Fund: line item 15-900-9212 (Greenbelt Russian Olive/Tamarisk Control Project) in the amount of \$80,000

And whereas, to increase the revenue budget authority in the General Fund: line item 10-000-4801 (Other Grants) in the amount of \$80,000

And whereas, to approve and accept the grant and grant agreement from the Wyoming Wildlife and Natural Resource Trust

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGE TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF AUGUST, 2011.

SIGNED:

H. Castillon, Mayor

ATTEST:

Jeffrey Nieters, City Clerk

Contract # 00076815

Email: bob.budd@wyo.gov **Agency:** Wildlife and Natural Resource Trust Account Board

First Name: Bob **Sub Agency:** None
Last Name: Budd **Phone:** (307) 856-4665

Contract

Contract Description:

WYOMING ATTORNEY
GENERAL'S OFFICE

Contract Type: General
Date Due: 2011-08-10
Status: Acknowledged by Attorney
Assigned Attorney: Jane Caton

JUL 12 2011
S. Jane Caton
APPROVED AS TO FORM

Milestones

Submitted:

tjones 2011-07-11 16:16:09

Last Updated:

tjones 2011-07-11 16:16:50

Closed:

0-00-00 00:00

Contract Amount: 80000.000000 **Return Via:** Pick up
Signatures Needed: 2 **Original Contract #:**
Contract With: City of Green River

Other Contract Info:

Client Comments:

IT Contract Information Only

RFP #: **OCIO Contract #:**
Bid Process: **OCIO Contact:**
IT Amendment?: **OCIO Approval Date:** 0-00-00



New Contract

76815

bob.budd@wyo.gov <bob.budd@wyo.gov>
To: ag.heatcontracts@wyo.gov

Mon, Jul 11, 2011 at 10:16 AM

OCIO Contract #=
OCIO Contact=

Submit date= 07/11/2011 10:16
Contract With= City of Green River
Submittor Name= Bob Budd
Amount= 80000.00
Email= bob.budd@wyo.gov
Contact=
Number Sigs= 2
Return Via= Pick Up
Type= Grant
Tribal= False

Bid Process= Bid Waiver
RFP Number=
IT Amendment= No
IT Name=
IT Phone=
IT Email=
OCIO Due Date=
OCIO= no
{|Comments|}

 **City of Green River.doc**
58K

**GRANT AGREEMENT BETWEEN THE WYOMING WILDLIFE AND NATURAL
RESOURCE TRUST ACCOUNT AND
CITY OF GREEN RIVER
GREEN RIVER GREENBELT II**

1. **Parties.** The parties to this Grant Agreement are the State of Wyoming, by and through the Wyoming Wildlife and Natural Resource Trust Account (“WWNRT”), whose address is 500 East Fremont, Riverton, Wyoming 82501 and City of Green River, a qualified applicant of the State of Wyoming (“Grantee”), whose address is 50 East 2nd North, Green River, Wyoming 82935.
2. **Purpose of Grant Agreement.** The WWNRT shall provide funds to Grantee in the amount set forth in Section 4, and Grantee shall undertake and complete materials, projects and/or services (collectively, the “Project”) described in Attachment A attached hereto. Performance by Grantee of the requirements of this Grant Agreement and compliance with all WWNRT program rules and regulations is a condition to Grantee’s receipt of monies hereunder.
3. **Term of Grant Agreement and Required Approvals.** This Grant Agreement shall commence on 1 July 2011 or upon the date the last signature is affixed hereto, whichever is later. All services shall be completed by 1 July 2014. This grant agreement shall terminate on the date specified in the agreement, unless otherwise amended or terminated in accordance with the terms and conditions specifically provided herein. This agreement may be extended when, in the sole discretion of the WWNRT, circumstances require an extension. Any extension shall be done by written amendment.
4. **Payment.** WWNRT agrees to grant monies to Grantee for performance of the Project, as invoices are submitted for work done in connection with the Project, unless the WWNRT and Grantee agree that monies shall be granted in advance. Such agreement to advance monies shall require a majority vote of the WWNRT Board, and shall not exceed eighty percent (80%) of the total project cost. The total payment to Grantee under this Grant Agreement shall not exceed eighty thousand dollars (\$80,000.00). No payment shall be made for any services performed in connection with the Project prior to the date upon which the last required signature is affixed to this Grant Agreement. Grantee and WWNRT recognize that the grant amount is based on an estimated cost, and Grantee understands that WWNRT may, in the sole discretion of WWNRT, decrease the amount of payment based on the actual project cost.
5. **Responsibilities of Grantee Regarding the Project.** The Project to be undertaken is described in Attachment A which is attached and made a part of this Grant Agreement.
6. **Responsibilities of WWNRT.** WWNRT will, at its discretion, assist in providing Grantee access to information, including without limitation providing Grantee with information concerning WWNRT program requirements, rules and other statutes and regulations referred to herein, and will cooperate with Grantee whenever possible. WWNRT shall have no obligations, other than those specifically set forth herein, regarding the Project or its performance.

7. Special Provisions.

A. **Default and Remedies.** In the event Grantee defaults or is deficient in the performance of any term of this Grant Agreement or any requirements of the WWNRT program rules and regulations, then WWNRT shall have the right to exercise all remedies provided by law or in equity, including without limitation:

(i) Immediately terminating this Grant Agreement without further liability or obligation of WWNRT;

(ii) Issuing a letter of warning advising Grantee of the deficiency and putting the Grantee on notice that additional action will be taken if the deficiency is not corrected or is repeated;

(iii) Recommending, or requesting Grantee to submit proposals for corrective actions, including the correction or removal of the causes of the deficiency;

(iv) Advising Grantee to suspend disbursement of funds for the deficient activity;

(v) Advising Grantee to reimburse any amounts improperly expended;

(vi) Changing the method of payment to Grantee; and/or

(vii) Reducing, withdrawing, or adjusting the amount of the Grant.

C. **Monitor Activities.** The WWNRT shall have the right to monitor all Project related activities of the grantee. This shall include, but not be limited to, the right to make site inspections, to bring experts and consultants on site to examine or evaluate completed work or work in progress, and to observe personnel in every phase of performance of the Project.

D. **No Fees.** No administrative fees, overhead costs, finder's fee, employment agency fee, broker fee, or other such fee related to this Grant Agreement shall be paid by WWNRT or Grantee unless expressly noted in the Agreement.

E. **Publicity.** Any publicity given to the Project or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee, shall identify the WWNRT as the funding program.

F. **Reporting.** Reporting requirements shall be specifically outlined in the Agreement. Grantee shall furnish WWNRT with photographs, maps, written progress reports, and such other items as required by WWNRT. At the completion of the Project, Grantee shall furnish WWNRT with a comprehensive report of the Project and accomplishments pursuant to the Grant. Grantee shall likewise furnish WWNRT with a cumulative financial statement, reflecting total expenditures pursuant to this Grant Agreement.

G. Retention of Records. Grantee agrees to retain all records related to the Project for the period required by State and Federal law.

8. General Provisions

A. Amendments. Any changes, modifications, revisions or amendments to this Grant Agreement which are mutually agreed upon in writing by the parties hereto shall be incorporated by written instrument, and signed by all parties to this Grant Agreement.

B. Americans with Disabilities Act. Where applicable, Grantee shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. 12101, et seq., and/or any properly promulgated rules and regulations related thereto.

C. Applicable Law/Venue. The construction, interpretation and enforcement of this Grant Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Grant Agreement and the parties, and venue for any action shall be in the First Judicial District, Laramie County, Wyoming.

D. Assignment. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Grant Agreement without the prior written consent of the other party. Grantee shall not use this Grant Agreement, or any portion thereof, for collateral for any financial obligation, without the prior written permission of WWNRT.

E. Assumption of Risk. The Grantee shall assume the risk of any loss of state funding, due to the Grantee's failure to comply with state requirements. The WWNRT shall notify the Grantee of any state determination of noncompliance.

F. Audit/Access to Records. The WWNRT and any of its representatives shall have access to any books, documents, papers, and records of the Grantee that are pertinent to this Grant Agreement.

G. Compliance with Laws. The Grantee shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Grant Agreement.

H. Entirety of Grant Agreement. This Grant Agreement consisting of seven (7) pages, including Attachment A, represents the entire and integrated Grant Agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

I. Extensions. Nothing in this Grant Agreement shall be interpreted or deemed to create an expectation that this Grant Agreement will be extended beyond the term described herein. This Grant Agreement may be renewed by agreement of both parties in writing, provided that there is no right or expectation of renewal or extension beyond the Term, and any renewal or

extension will be determined at the discretion of WWNRT and subject to any necessary WWNRT approval. Any agreement to extend this Grant Agreement shall include, but shall not be limited to: an unambiguous identification of the Grant Agreement being extended; the term of the extension; a statement that all terms and conditions of the original Grant Agreement shall, unless explicitly delineated in the exception, remain as they were in the original Grant Agreement; and, if the duties of either party will be different during the extension than they were under the original Grant Agreement, a detailed description of those duties.

J. Indemnification. Each party to this agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.

K. Independent Contractor. Grantee shall function as an independent contractor for the purposes of this Grant Agreement, and shall not be considered an employee of WWNRT for any purpose. Grantee shall assume sole responsibility for any debts or liabilities that may be incurred by the Grantee in fulfilling the terms of this Grant Agreement, and shall be solely responsible for the payment of all federal, state and local taxes, which may accrue because of this Grant Agreement. Nothing in this Grant Agreement shall be interpreted as authorizing Grantee or its agents and/or employees to act as an agent or representative for or on behalf of WWNRT, or to incur any obligation of any kind on the behalf of WWNRT. Grantee agrees that no health/hospitalization benefits, workers' compensation and/or similar benefits available to WWNRT employees will inure to the benefit of Grantee or Grantee's agents and/or employees as a result of this Grant Agreement.

L. Kickbacks. The Grantee certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Grant Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Grant Agreement. If the Grantee breaches or violates this warranty, the WWNRT may, at its discretion, terminate this Grant Agreement without liability to the WWNRT, or deduct from the Grant Agreement or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

M. Notices. All notices arising out of, or from, the provisions of this Grant Agreement shall be in writing and given to the parties at the address provided under this Grant Agreement, either by regular U.S. mail or delivery in person. Delivery shall be deemed to have occurred 3 days following deposit in the U.S. mail or upon delivery in person.

N. Prior Approval. This Grant Agreement shall not be binding upon either party, no services shall be performed under the terms of this Grant Agreement, and the Wyoming State Auditor shall not draw warrants for payment on this Grant Agreement, until this Grant Agreement has been reduced to writing and approved as to form by the Office of the Attorney General.

O. Severability. Should any portion of this Grant Agreement be judicially determined to be illegal or unenforceable, the remainder of this Grant Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

P. Sovereign Immunity. The State of Wyoming, the WWNRT, and the Grantee do not waive sovereign immunity by entering into this Grant Agreement and specifically retain immunity and all defenses available to them as sovereigns pursuant to Wyo. Stat. § 1-39-104(a) and all other applicable law.

Q. Taxes. Grantee shall pay all taxes and other such amounts required by federal, state and local law, including but not limited to social security taxes, workers' compensation, unemployment insurance and sales taxes in connection with performance of the Project and this Grant Agreement.

R. Termination of Grant Agreement. This Grant Agreement may be terminated, without cause by Grantee upon thirty (30) days written notice, provided that any and all funds granted are returned to WWNRT. The WWNRT may terminate this Grant Agreement immediately for cause if the Grantee fails to perform in accordance with the terms and conditions of this Grant Agreement. Should the Grantee fail to perform in a manner consistent with the terms and conditions set forth in this Grant Agreement, payment under this Grant Agreement may be withheld until such time as the Grantee performs its duties and responsibilities.

S. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Grant Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Grant Agreement shall operate only between the parties to this Grant Agreement, and shall inure solely to the benefit of the parties to this Grant Agreement. The provisions of this Grant Agreement are intended only to assist the parties in determining and performing their obligations under this Grant Agreement.

T. Time is of the Essence. Time is of the essence in the performance by Grantee of all provisions of the Grant Agreement.

U. Titles Not Controlling. Titles of sections are for reference only, and shall not be used to construe the language in this Grant Agreement.

V. Waiver. The waiver of any breach of any term or condition in this Grant Agreement shall not be deemed a waiver of any prior or subsequent breach.

9. **Signatures.** By signing this Grant Agreement, the parties represent and warrant that they have read and understood it, that they agree to be bound by the terms of the Grant Agreement, that they have the authority to sign it, and that they have received a signed and dated copy of the Grant Agreement. The effective date of this Grant Agreement is the date of the signature last affixed to this page.

WYOMING WILDLIFE AND NATURAL RESOURCE TRUST:



Robert W. Budd, Executive Director
Wyoming Wildlife and Natural Resource Trust

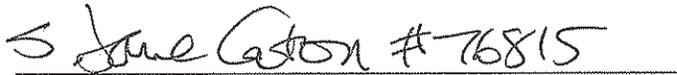
07/20/11
Date

GRANTEE:

Hank Castillon, Mayor
City of Green River

Date

ATTORNEY GENERAL'S OFFICE APPROVAL AS TO FORM



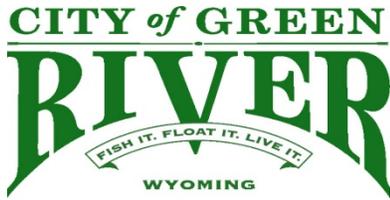
S. Jane Caton
Senior Assistant Attorney General

7-12-11
Date

ATTACHMENT A
PROJECT DESCRIPTION

GREEN RIVER GREENBELT II
Sweetwater County, Wyoming

1. **Project Description.** Mechanical removal and treatment of Russian olive and tamarisk along the main stem of the Green River through the city of Green River. Revegetation and bank stabilization on approximately 150 acres.
2. **Purpose of Project.** The project is intended to improve habitat for a variety of species of wildlife, but particularly to improve aquatic habitats, and restore natural hydrologic regimes.
3. **Project Completion Report.** Upon completion of the project, Grantee shall submit a written report indicating the project has been completed. Said report shall be in a format agreed upon by Grantee and WWNRT herein, specifically: 1) written verification that the project is completed, 2) verification by the landowner(s) that the work is acceptable, and 3) verification of matching funds used to complete the project. Upon submission and acceptance of said report, the project shall be deemed completed in full.
4. **Other Project Deliverables:** During initiation and following completion of the project, Grantee shall make available all project designs, photos, maps, agreements, monitoring reports, and other information relevant to the project. Specific deliverables shall include the following: 1) maps and if possible, aerial photos of the project, 2) before and after photos of the project, 3) continuing information regarding the effectiveness of the project, with recommendations for design of future projects that may have similar purposes, and 4) expansion of the project to additional lands identified during the site visit, including additional matching funds to accomplish that purpose. Grantee agrees it is in the interest of both parties to make project information available to the public, and agrees to assist in explanation and promotion of the project where appropriate.
5. **Monitoring.** Grantee agrees to maintain the project and provide monitoring data for the life of the project, or as requested otherwise by the WWNRT.



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: 7-27-11	Department: Community Development
Meeting Date: 8-2-11	Department Head: Laura Hansen
	Presenter: Laura Hansen

Subject:

A resolution to approve a subdivision variance for the River Cove Addition subdivision.

Purpose Statement:

To consider approval of a resolution granting a subdivision variance for the River Cove Addition, a proposed subdivision within the City of Green River, to allow a dead end road to exceed the maximum length as required by the Subdivision Ordinance.

Background/Alternatives:

A Sketch Plat for the River Cove Addition, a proposed subdivision within the City of Green River, was submitted on May 11, 2011, was reviewed by the Development Review Committee (DRC) on May 19, 2011 and then reviewed by the Planning and Zoning Commission on May 25, 2011. The subdivision consists of one phase totaling 20 lots and covers an area of 8.89 acres. During the Sketch Plat review, it was noted that the main road through the subdivision (Alexandra Circle) is approximately 660 feet in length (from the Palmer Court intersection) and terminates in a cul-de-sac. Section 8.b.(9) of the Subdivision Ordinance states the following:

- (9) Cul-de-sacs shall not be longer than five hundred (500) feet to the end of the turn-around. The turn-around shall have a curb line radius of not less than thirty-six (36) feet and a right-of-way radius of not less than sixty (60) feet.

It was discussed during the DRC meeting and Planning and Zoning Commission meeting that a subdivision variance (filed in accordance with Section 4.c. of the Subdivision Ordinance – see attached) will be necessary at the Preliminary Plat stage of the process since the length of the dead end road exceeds the requirements of Section 8.b.(9) of the Subdivision Ordinance.

On June 16, 2011 the developer submitted the Preliminary Plat application along with the requested Subdivision Variance Application (see attached). The Preliminary Plat was reviewed by the DRC on June 23, 2011 and reviewed by the Planning and Zoning Commission on July 13, 2011. The necessary subdivision variance was discussed again and the preliminary plat was approved with the condition that the subdivision variance is granted by the Governing Body.

During staff’s research relating to the subdivision variance, it was noted that the Subdivision Ordinance is inconsistent with the 2006 International Fire Code which is also adopted by the City of Green River (Code of Ordinance, Chapter 7, Article VIII). Section D103.4 of the adopted 2006 International Fire Code states that dead end roads ranging in length from 501-750 feet in length are permitted provided that they are supplied with the 96-foot-diameter cul-de-sac with an access roadway width of 26 feet. Therefore, the proposed road meets the requirements of a fire access road under the 2006 International Fire Code and therefore, staff recommends approval of the Subdivision Variance.

Attachments:

1. Section 4.c of the City of Green River Subdivision Ordinance
2. Subdivision Variance Application
3. Preliminary Plat, River Cove Addition (in addition, a large copy is available in the City Council office for review).
4. Resolution

Fiscal Impact:

None

Staff Impact:

Minimal

Legal Review:

NA

Recommendation:

Staff recommends approval of a resolution granting a subdivision variance for the River Cove Addition, a proposed subdivision within the City of Green River, to allow a dead end road to exceed the maximum length as required by the Subdivision Ordinance.

Suggested Motion:

I MOVE to approve the resolution granting a subdivision variance for the River Cove Addition, a proposed subdivision within the City of Green River, to allow a dead end road to exceed the maximum length as required by the Subdivision Ordinance.

writing, shall be submitted within thirty (30) days of the action or decision appealed from, and shall state the specific relief which the subdivider or landowner seeks. Within thirty (30) days of the receipt of such a request, the City Council shall hold a hearing to determine the proper disposition of the matter. At the hearing, the Council shall consider not only the subdivider's appeal but also the written or verbal comments of the Commission, agency or person appealed from. The Council shall either reaffirm or modify the decision of the Commission, agency or person and note the decision in the record of its hearing. The subdivider or landowner may then proceed with the subdivision of his land based upon this decision of the Council. This decision shall be binding upon all agencies and administrative personnel of the City of Green River.

- (2) Any subdivider or landowner aggrieved by the action of the City Council in their administration of these regulations may seek judicial review in accordance with the Wyoming Rules of Civil Procedure.



c. *Variances:*

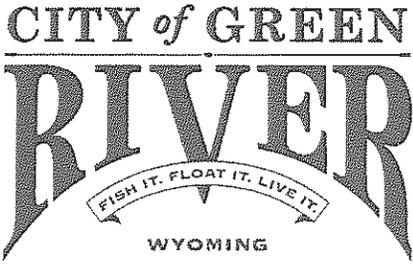
- (1) When it can be shown that in the case of a particular subdivision, the strict application of these regulations would cause undue hardship, the City Council may authorize a variance to these requirements. The granting of any variance shall be based upon findings by the Council that:
 - (a) Because of an exceptional shape, unusual topography or other special circumstances associated with the property which are not the result of any action of the subdivider, the use of the property in a manner similar to the use of adjacent or nearby properties is prohibited or severely curtailed.
 - (b) The variance will alleviate a clearly demonstrable hardship.
 - (c) The variance will not nullify the intent or purpose of these regulations.
 - (d) Granting the variance will not be detrimental to the general public health, safety and welfare.
- (2) Any variance granted shall constitute the minimum adjustment necessary to alleviate the hardship.
- (3) A request for a variance may be submitted only after the Planning Commission has formally reviewed the Preliminary Plat and has either (1) recommended disapproval because the Plat does not conform to these regulations, or (2) conditionally approved the Plat specifying those amendments which must appear on the Final Plat in order for it to be approved. The subdivider may then seek relief from the specific provisions of these regulations with which he cannot comply.
- (4) All requests for variances shall be submitted in writing to the City Council and shall be referred to the Planning Commission for comments and recommendations prior to any action taken by the Council. In granting a variance, the Council may impose such conditions as will insure substantial compliance with the objectives and standards of

these regulations. The findings and action on each variance and any conditions imposed shall be recorded in the minutes of the Council and a copy thereof provided to the subdivider and the Planning Commission.

- (5) If the subdivision variance is granted by the City Council, the subdivider may incorporate the provisions of the variance into the Final Plat to be submitted to the Planning Commission and to the Council for approval. In its review of the Final Plat, the Planning Commission shall be bound by the decision of the Council regarding the variance and shall review and approve the Final Plat with the variance if the Plat in all other respects conforms to the Preliminary Plat and any other conditions imposed by the Planning Commission.

d. *Vacations:*

- (1) Any plat or any portion of a plat may be vacated by the owners or proprietors thereof at any time before the sale of any lots, or before the City has made substantial improvements in the subdivision, by submitting a copy of the plat or portion thereof to the Planning Commission along with a written request for the vacation. In cases where lots have been sold, the written request shall be by all of the owners of lots within the plat or within the portion being vacated if that portion is less than the entire plat. The Planning Commission shall make a recommendation on the vacation to the City Council and the Council shall approve or disapprove the vacation. The recording of an instrument vacating the plat or portion of a plat shall operate to destroy the force and effect of the recording of the original plat or portion so vacated and to divest all public rights in the streets, alleys, commons and public grounds laid out or described in such a plat.
- (2) Streets, alleys and easements platted and laid out under the provisions of these regulations or laid out under any prior law of the State of Wyoming regulating private plats may be altered or vacated in the manner provided by law for the alteration or discontinuance of highways.
- (3) Any part of a plat may be vacated under the provisions, and subject to the conditions of this resolution, provided such vacating does not abridge or destroy any of the rights and privileges of other proprietors or owners of easements in said plat and provided, further, that nothing contained in this section shall authorize the closing or obstruction of any public highways laid out according to law.
- (4) When any part of a plat shall be vacated as aforesaid, streets, alleys and other public grounds shall be assigned to all adjoining lots or parcels in equal proportions.
- (5) The County Clerk shall write in plain, legible letters across that part of said plat so vacated, the word "vacated" and also make a reference on the plat to the volume and page in which the instrument of vacation is recorded.



**SUBDIVISION
VARIANCE APPLICATION**

Staff Use Only:

Date Received 6/16/2011 Received by: John Dahlgren / Jennie Melvin
Payment Information (Filing Fee: \$25.00): - need
Amount Received: _____ Received by: _____
Cash or Check Number: _____ Receipt Number: _____
Date Certified as Complete Application: _____ By: _____

A. SUBDIVISION NAME: RIVER COVE ADDITION

B. CONTACT INFORMATION:

NOTE: The City of Green River will only send correspondence to the names and mailing addresses provided on this application. Attach a separate sheet if necessary.

Petitioner Information: Name: FOUR WHATEVER, INC.
Mailing Address: 510 South Main
Rock Springs, WY 82901
Email Address: palmerconstruction@sweetwaterhsa.com
Phone Number: 870-2781 Fax Number: _____

Property Owner Information: Name: FOUR WHATEVER, INC.
Mailing Address: _____

Email Address: _____
Phone Number: _____ Fax Number: _____

Engineer Information: Name: CHOICE ENGINEERING SERVICES, INC.
Mailing Address: 404 N. STREET
Rock Springs, WY. 82901
Email Address: sarnoldi@choicesesi.com
Phone Number: (307) 362-6065 Fax Number: (307) 362-6064

FILING INSTRUCTIONS:

When it can be shown that in the case of a particular subdivision, the strict application of the subdivision regulations would cause undue hardship, the City Council may authorize a variance to the regulations.

In accordance with Section 4.c.(3) of the City of Green River Subdivision Ordinance, a request for variance may be submitted only after the Planning Commission has formally reviewed the Preliminary Plat and has either (1) recommended disapproval because the plat does not conform to the subdivision regulations, or (2) conditionally approved the Plat specifying those amendments which must appear on the Final Plat in order for it to be approved. The subdivider may then seek relief from the specific provisions of these regulations with which he/she cannot comply.

If it is determined through the Sketch Plat process that a variance will be necessary to obtain approval, it is highly recommended to submit this Subdivision Variance application concurrently with the Preliminary Plat Application to advise the Planning Commission on the subdivider's intent to obtain a variance.

C. PROVIDE EXPLANATION OF HOW YOUR VARIANCE REQUESTS MEETS EACH REQUIRED FINDING (Attach a separate sheet of paper if necessary):

1. Because of an exceptional shape, unusual topography or other special circumstances associated with the property which are not the result of any action of the subdivider, the use of the property in a manner similar to the use of adjacent or nearby properties is prohibited or severely curtailed.

DUE TO THE LONG & NARROW SHAPE OF THE PROPERTY,
THERE IS ONLY ONE OPTION FOR THE DESIGN & LAYOUT OF
THE ROADS.

2. The variance will alleviate a clearly demonstrable hardship.

THIS VARIANCE WILL ALLOW DEVELOPMENT OF THE NORTHERN
PORTION OF THE PROPERTY - AND ALLEVIATE THIS HARDSHIP
OF NOT BEING ABLE TO DEVELOP OR ALLOW TO DEVELOP THESE
LOTS.

3. The variance will not nullify the intent or purpose of the subdivision regulations.

THIS VARIANCE DOES NOT NULLIFY THE INTENT OF THE
SUBDIVISION REGULATIONS.

4. Granting the variance will not be detrimental to the general public health, safety and welfare.

THIS VARIANCE IS TO ALLOW \approx 150' MORE FEET OF
DEAD END ROADWAY & WILL NOT BE DETRIMENTAL TO THE
SAFETY, HEALTH & WELFARE OF THE GENERAL PUBLIC.

5. The proposed variance is the minimum adjustment necessary to alleviate the hardship.

IN ORDER TO DEVELOP THE LAND AND LOTS FOR THE HOUSING PROPOSED,
THIS VARIANCE IS THE MINIMUM ADJUSTMENT FOR THE ADEQUATE
DESIGN OF THE SUBDIVISION.

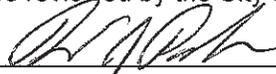
D. INSTRUCTIONS FOR FILING / SUBMITTAL CHECKLIST:

All items as listed within this checklist shall be reviewed, submitted and/or addressed with the Subdivision Variance Application. Any missing items shall constitute an INCOMPLETE application. INCOMPLETE applications will be returned and will NOT be reviewed by the City of Green River until a COMPLETE application is submitted. All subdivision documentation/correspondence shall be submitted and routed through the Community Development Department.

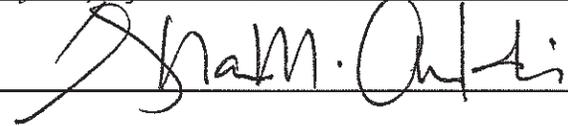
- Subdivision Variance Application completed and signed. NOTE: It is mandatory that the property owner of record sign the application. Applications missing the property owner of record's signature shall be deemed as incomplete.
- Payment of the total amount of the Subdivision Variance fee. (\$25.00)

E. SIGNATURE REQUIRED:

I acknowledge that I have read and understand this application and the pertinent regulations of the City of Green River. I certify that the information provided with this application is true and correct. I further certify that I understand that any missing items shall constitute an INCOMPLETE application and that INCOMPLETE applications will be returned and will NOT be reviewed by the City of Green River until a complete application is submitted.

Signature of Petitioner  Date 6/14/11

Signature of Owner  Date 6/14/11

Signature of Engineer  Date 6/14/11

RIVER COVE ADDITION PRELIMINARY PLAT

A SUBDIVISION WITHIN THE CORPORATE CITY LIMITS OF GREEN RIVER, WYOMING
LOCATED IN THE E1/2 OF SECTION 35, T. 18 N., R. 107 W.,
OF THE 6TH PRINCIPAL MERIDIAN, GREEN RIVER, SWEETWATER COUNTY, WYOMING

BOUNDARY - CURVE TABLE				
CURVE	LENGTH	RADIUS	DELTA	CHORD
BC1	179.14'	166.00'	44°09'50"	N75°10'24"W - 169.53'
BC2	22.54'	15.00'	89°15'20"	N89°22'50"W - 26.80'
BC3	122.31'	336.02'	21°12'02"	N12°21'09"W - 121.42'

LOT - CURVE TABLE				
CURVE	LENGTH	RADIUS	DELTA	CHORD
C1	5.69'	166.00'	2°00'00"	S45°00'00"E - 5.69'
C2	173.54'	166.00'	42°09'40"	S77°10'24"E - 165.10'
C3	24.89'	20.00'	77°17'00"	N26°06'00"E - 23.20'
C4	37.95'	20.00'	108°42'29"	S53°53'26"E - 32.51'
C5	31.42'	20.00'	90°00'00"	N44°32'47"W - 28.20'
C6	31.42'	20.00'	90°00'00"	N45°27'13"W - 28.20'
C7	23.73'	20.00'	87°58'20"	S56°20'00"W - 22.30'
C8	18.11'	20.00'	28°17'00"	S73°01'50"E - 16.89'
C9	38.89'	60.00'	29°24'42"	N73°17'27"W - 38.45'
C10	51.30'	60.00'	89°01'27"	S61°00'00"E - 48.10'
C11	71.00'	60.00'	48°17'41"	S59°11'00"E - 67.50'
C12	17.91'	20.00'	31°19'04"	N23°12'15"W - 17.32'
C13	17.91'	20.00'	31°19'04"	S28°04'00"W - 17.32'
C14	39.94'	60.00'	37°14'10"	S22°14'30"E - 37.40'
C15	39.94'	60.00'	36°51'09"	S18°00'00"W - 37.18'
C16	56.74'	60.00'	54°11'03"	N39°30'40"W - 54.43'
C17	39.73'	60.00'	37°01'16"	N39°39'35"W - 37.21'
C18	39.94'	60.00'	37°14'10"	N23°09'15"E - 37.40'

LOT SETBACKS:

FRONT = 20'
REAR = 15'
SIDE = 7.5'
CORNER (MAIN ENTRY) = 20'
CORNER (NOT ON A MAIN ENTRY) = 15'

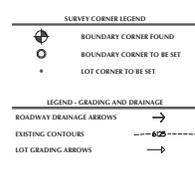
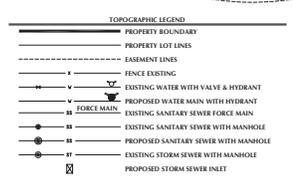
HICKOK ADDITION

RIVER COVE ADDITION

TOTAL PARCEL ACREAGE: 8.98 ACRES
TOTAL LOTS - (ONE PHASE): 6.50 ACRES - 20 LOTS
PARCEL "A": 0.33 ACRES
20' UTILITY EASEMENT: 0.54 ACRES
PUBLIC RIGHT OF WAY: 1.59 ACRES

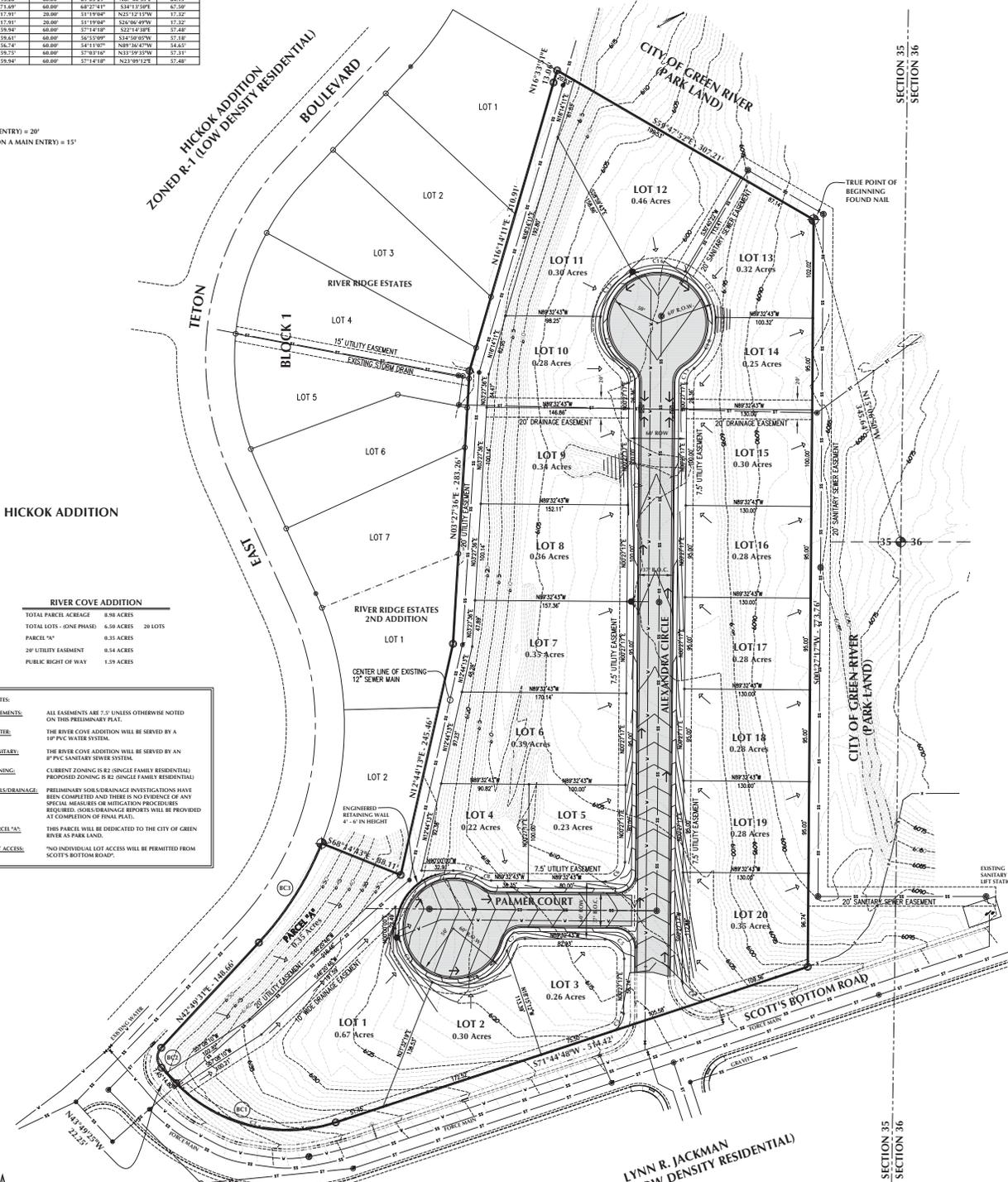
NOTES:

- EASEMENTS:** ALL EASEMENTS ARE 7.5' UNLESS OTHERWISE NOTED ON THIS PRELIMINARY PLAT.
- WATER:** THE RIVER COVE ADDITION WILL BE SERVED BY A 10" PVC WATER SYSTEM.
- SANITARY:** THE RIVER COVE ADDITION WILL BE SERVED BY AN 8" PVC SANITARY SEWER SYSTEM.
- ZONING:** CURRENT ZONING IS R-2 (SINGLE FAMILY RESIDENTIAL). PROPOSED ZONING IS R-2 (SINGLE FAMILY RESIDENTIAL).
- SOILS/DRAINAGE:** PRELIMINARY SOILS/DRAINAGE INVESTIGATIONS HAVE BEEN COMPLETED AND THERE IS NO EVIDENCE OF ANY SPECIAL MEASURES OR MITIGATION PROCEDURES REQUIRED. SOILS/DRAINAGE REPORTS WILL BE PROVIDED AT COMPLETION OF FINAL PLAT.
- PARCEL "A":** THIS PARCEL WILL BE DEDICATED TO THE CITY OF GREEN RIVER AS PARK LAND.
- LOT ACCESS:** *NO INDIVIDUAL LOT ACCESS WILL BE PERMITTED FROM SCOTT'S BOTTOM ROAD.*



PREPARED FOR:
FOUR WHATEVER, INC.
501 SOUTH MAIN
ROCK SPRINGS, WYOMING 82901

CONTACTS:
DAVE PALMER
STEVE PALMER



SHEET NUMBER
1 OF 2

SHEET TITLE
PRELIMINARY PLAT

DRAWN BY
KEITH KOLAR

DATE
JUNE, 2011

PROJECT NUMBER
(11-24)

**RIVER COVE ADDITION
PRELIMINARY PLAT**

DAVE PALMER / STEVE PALMER
GREEN RIVER, WYOMING 82935

REVISED:
REVISED:
REVISED:

CHOICE ENGINEERING SERVICES

404 7th Street - Suite 201 | Rock Springs, WY 82901
Phone 307-362-6065 | Fax 307-362-6064



Resolution No. R11-_____

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE A SUBDIVISION VARIANCE FILED BY FOUR WHATEVER, INC., FOR THE RIVER COVE ADDITION, TO ALLOW A DEAD END ROAD TO EXCEED THE MAXIMUM LENGTH AS REQUIRED BY THE SUBDIVISION ORDINANCE.

Whereas, Four Whatever, Inc. made an application on June 16, 2011 for a Subdivision Variance for the River Cove Addition, a proposed subdivision within the City of Green River, to allow a dead end road to exceed the maximum length as required by the Subdivision Ordinance; and

Whereas, on July 13, 2011, the Planning and Zoning Commission voted unanimously to approve the Preliminary Plat of the River Cove Addition with the condition that the Governing Body grant approval of the Subdivision Variance; and

Whereas, the Governing Body of the City of Green River, Wyoming, reviewed the matter on said application on August 2, 2011; and

Whereas, the Governing Body of the City of Green River, Wyoming, finds that the subdivision variance meets the criteria for granting a subdivision variance in accordance with Section 4.c of the City of Green River Subdivision Ordinance (Appendix B, Code of Ordinances, City of Green River, Wyoming).

NOW THEREFORE, BE IT RESOLVED that Four Whatever, Inc. is hereby granted a Subdivision Variance by the Governing Body of the City of Green River, State of Wyoming, for the purposes outlined in the application, and the subdivider may now incorporate the provisions of the variance into the Final Plat.

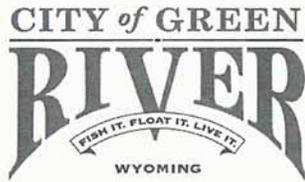
PASSED, APPROVED AND ADOPTED THIS 2nd DAY OF August, 2011.

Signed:

H. Castillon, Mayor

Attest:

Jeff Nieters, City Clerk



City Council Meeting Agenda Documentation

Preparation Date: 7/27/11	Submitting Department: Legislative
Meeting Date: 8/2/11	Department Director: Mayor Castillon
	Presenter: Mayor Castillon

SUBJECT APPOINTMENT TO THE GREEN RIVER ARTS COUNCIL

PURPOSE STATEMENT

Confirm the Mayor’s appointment of Jeiremy Gomez to the Green River Arts Council (GRAC) for a 2-year term.

BACKGROUND - ALTERNATIVES

Jeiremy Gomez has volunteered to serve on the Green River Arts Council. Current GRAC members recommended Mr. Gomez to the Mayor for appointment to a two-year term expiring August 2013.

ATTACHMENTS

Boards & Commissions Volunteer form

FISCAL IMPACT

None

STAFF IMPACT

None

LEGAL REVIEW

None

RECOMMENDATION

Confirm the Mayor’s appointment of Jeiremy Gomez to the Green River Arts Council for a two-year term.

SUGGESTED MOTION

I MOVE to confirm the Mayor’s appointment of Jeiremy Gomez to the Green River Arts Council for a two-year term.

Pamela Spivack

From: Ginni Lipka [glipka@cityofgreenriver.org]
Sent: Wednesday, July 27, 2011 8:57 AM
To: Pamela Spivack
Subject: FW: Green River Arts Council Recommendation

From: Pam Wolfe[SMTP:PWOLFE@WYOMING.COM]
Sent: Wednesday, July 27, 2011 8:56:32 AM
To: Hank Castillon; Ginni Lipka
Cc: Catherine Duncombe; Jeiremy Gomez
Subject: Green River Arts Council Recommendation
Auto forwarded by a Rule

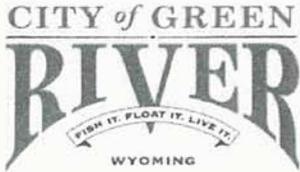
Good Morning Hank and Ginny!

After receiving Jeiremy Gomez's volunteer application, and interviewing him with his outstanding qualifications for the Arts Council yesterday evening, July 27, 2011, we motioned, seconded and approved his application for membership to the Arts Council.

Jeiremy's enthusiasm sent a ripple of fresh energy through the Council before he even began his interview! He has already volunteered to tackle 4 different issues we need assistance with! He has hit the ground skipping!

I would appreciate your submitting his name before the City of Green River Council for confirmation as our newest member of the Green River Arts Council. There is no doubt in my mind that Jeiremy will be another fabulous volunteer for our fair City of Green River!

Thank you! Pam Wolfe, Green River Arts Council Chair



BOARDS – COMMISSIONS – COMMITTEES
VOLUNTEER APPLICATION

YOUR CONTACT INFORMATION

NAME Jeremy M. Gomez
 MAILING ADDRESS 274 Clark St.
 STREET ADDRESS 274 Clark St.
 CITY & ZIP CODE Green River, WY 82935
 PHONE(S) 307-875-3538 871-1679
 E-MAIL ADDRESS goddigsart@yahoo.com



AVAILABILITY

Indicate your availability for volunteer service

Weekday mornings Weekend mornings *Shift work*
 Weekday afternoons Weekend afternoons
 Weekday evenings Weekend evenings

AREAS OF INTERESTS

- | | |
|---|--|
| <input type="checkbox"/> BOARD OF ADJUSTMENT | <input type="checkbox"/> JOINT POWERS TRAVEL AND TOURISM BOARD |
| <input type="checkbox"/> BUILDING CODE BOARD OF APPEALS | <input type="checkbox"/> JOINT POWERS WATER BOARD |
| <input type="checkbox"/> COMMUNITIES PROTECTING THE GREEN RIVER | <input type="checkbox"/> PARKS AND RECREATION ADVISORY BOARD |
| <input type="checkbox"/> GOLDEN GENERATION ADVISORY BOARD | <input type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input checked="" type="checkbox"/> GREEN RIVER ARTS COUNCIL | <input type="checkbox"/> SWEETWATER COUNTY BOARD OF HEALTH |
| <input type="checkbox"/> GREEN RIVER MAIN STREET | <input type="checkbox"/> TREE ADVISORY BOARD |
| <input type="checkbox"/> HISTORIC PRESERVATION COMMISSION | <input type="checkbox"/> URBAN RENEWAL AUTHORITY |
| <input type="checkbox"/> JOINT POWERS TELECOMMUNICATIONS BOARD | <input type="checkbox"/> UTILITY BILLING REVIEW COMMITTEE |

SPECIAL SKILLS OR QUALIFICATIONS

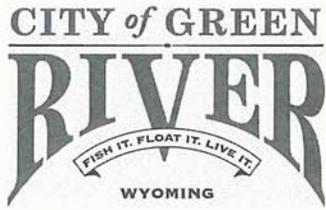
Summarize the special skills and qualifications you have acquired from employment, previous volunteer work, and other activities including hobbies or sports. Optional: attach letter and résumé.

Green River Artist,
Hunter, Miner, Craftsman,
BA of Arts, Graphics, Design, Sculpture,
Un. of Wyoming
Sculpture, Oils, Photography,

SIGNATURE *Jeremy Gomez*
 DATE 7/26/11
 (Applications held for 6 months)

For Office Use Only
 Appointment Date _____
 Board _____

Rev. 06/10



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: 7/20/11	Submitting Department: Community Development
Meeting Date: 8/02/11	Department Director: Laura Hansen
	Presenter: John Dahlgren

Subject: Appointment of the next Student Rep for the Planning and Zoning Commission

Purpose Statement: To approve the Mayor’s appointment of Moriah Burnett as the new student representative for the Planning and Zoning Commission for the 2011-2012 fiscal year.

Background/Alternatives: The P & Z is happy to announce that a new student representative has been chosen by unanimous decision. Moriah is an outstanding student at GRHS and comes highly recommended.

Attachments: Application packet

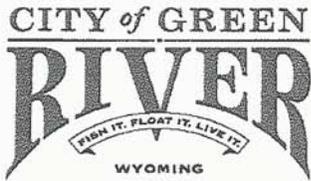
Fiscal Impact: NA

Staff Impact: NA

Legal Review: NA

Recommendation: Approval of the appointment

Suggested Motion: I move to approve the Mayor’s appointment of Moriah Burnett as the newest Student representative for the Planning and Zoning commission for FY 2011-2012



BOARDS – COMMISSIONS – COMMITTEES
VOLUNTEER APPLICATION

YOUR CONTACT INFORMATION

NAME MARIAH Lyn Burnett
 MAILING ADDRESS 2315 Washington Street
 STREET ADDRESS same
 CITY & ZIP CODE Green River, WY 82935
 PHONE(S) (307) 870-7765
 E-MAIL ADDRESS mariah-burnett@hotmail.com

AVAILABILITY

Indicate your availability for volunteer service

Weekday mornings Weekend mornings
 Weekday afternoons Weekend afternoons
 Weekday evenings Weekend evenings

AREAS OF INTERESTS

- | | |
|---|--|
| <input type="checkbox"/> BOARD OF ADJUSTMENT | <input type="checkbox"/> JOINT POWERS TRAVEL AND TOURISM BOARD |
| <input type="checkbox"/> BUILDING CODE BOARD OF APPEALS | <input type="checkbox"/> JOINT POWERS WATER BOARD |
| <input type="checkbox"/> COMMUNITIES PROTECTING THE GREEN RIVER | <input type="checkbox"/> PARKS AND RECREATION ADVISORY BOARD |
| <input type="checkbox"/> GOLDEN GENERATION ADVISORY BOARD | <input checked="" type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> GREEN RIVER ARTS COUNCIL | <input type="checkbox"/> SWEETWATER COUNTY BOARD OF HEALTH |
| <input type="checkbox"/> GREEN RIVER MAIN STREET | <input type="checkbox"/> TREE ADVISORY BOARD |
| <input type="checkbox"/> HISTORIC PRESERVATION COMMISSION | <input type="checkbox"/> URBAN RENEWAL AUTHORITY |
| <input type="checkbox"/> JOINT POWERS TELECOMMUNICATIONS BOARD | <input type="checkbox"/> UTILITY BILLING REVIEW COMMITTEE |

SPECIAL SKILLS OR QUALIFICATIONS

Summarize the special skills and qualifications you have acquired from employment, previous volunteer work, and other activities including hobbies or sports. Optional: attach letter and résumé.

As a Day Care provider for the YWCA
my responsibilities include caring for children
ages birth- six years old, while working
in a professional environment. I also worked
sales for Wapa Auto Parts and I have
learned a lot about business ethics from
that job.

SIGNATURE Mariah Burnett

DATE May 30, 2011
 (Applications held for 6 months)

For Office Use Only	
Appointment Date	_____
Board	_____

Moriah Burnett

Experience 2/2011 - Present YWCA Early Care and Learning Center Green River, Wyoming

Child Care Assistant

- *Child Care
- *Cleaning
- *Paper work
- *Educator

6/2008 - 2/2011 Napa Auto Parts Green River, Wyoming

Sales

- *Parts sales
- * Delivery
- * Inventory
- * Cleaning
- * Filing

Education 9/2008 - 5/2012 Green River High School Green River, Wyoming

High School
General high school education. Specialized in business and vocational classes.

Activities & Affiliations 8/2010 - 10/2010 Varsity Golf Green River High School

Traveling all over the state of Wyoming to compete in high school golf.

8/2008 - 10/2009 Volleyball Green River High School

Traveling all over the state of Wyoming to compete in volleyball.

Awards/Honors 12/2010 Wolf of the Week Laurie Schanzenbach

A high school award for academic achievement. Wolf of the Week is a program that nominates a student every week. I got nominated for my outstanding performance in a college level Accounting class. I am currently a Junior in high school.

References

Darrell Arellano
Napa Auto Parts
Manager
307-875-7020

Kathy Fetch
YWCA
Manager
307-872-3252

James Burnett
Napa Auto
Parts
Owner/Manager
307-875-7020

Moriah Burnett
2315 Washington Street
Green River, Wyoming 82935
(307) 875-9009 home
(307) 870-7765 cell
moriah_burnett@hotmail.com

May 30, 2011

City of Green River Planning and Zoning Commission,

Your need for a Planning and Zoning Commission Student Representative for the 2011/2012 term has come to my attention. I have a personal interest in the position for the purpose of learning about the rules and regulations of the City of Green River. My reason of interest is that I plan to get my Real Estate license in the state of Wyoming following graduation from Green River High School in 2012.

I am currently entering my senior year at Green River High School. I have taken all the business classes available at Green River High School including college level accounting, financial management, economics, and investments. My cumulative GPA for my junior year is a 3.57. My high level of organizational skills and my ability to take on multiple responsibilities such as, family, school, and work, I believe qualify me as the best candidate for this position.

I greatly appreciate your consideration of my qualifications for this position, and I look forward to interviewing with your department soon.

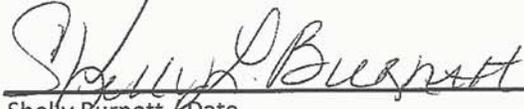
Sincerely,

A handwritten signature in cursive script that reads "Moriah Burnett". The signature is written in dark ink and is positioned below the word "Sincerely,".

Moriah Burnett

As the parents of Moriah Burnett, we James & Shelly Burnett offer our full support and permission to Moriah for the position of the Student Representative for the City of Green River Planning and Zoning Commission. If you have any questions or concerns please feel free to contact us at (307) 870-6271.

 5-30-11
James Burnett / Date

 5-30-2011
Shelly Burnett / Date

Green River High School

1615 Hitching Post Drive

Green River, Wyoming 82935

307-872-4747
Fax 307-872-4758

50 East 2nd North

*Today's Education. Tomorrow's Success —
A Partnership in Lifelong Learning*

Green River, WY 82935

May 31, 2011

To Whom It May Concern:

I have had the distinct pleasure of teaching Moriah Burnett in my Studies in Film class at Green River High School for the last nine months. Moriah is more than the ideal student. In addition to excellent grades, Moriah is an outstanding young lady. Both her peers and I hold her in high esteem. I am writing because I highly recommend her for the Student Representative for the Green River Planning and Zoning Commission.

While working in the classroom, Moriah was never willing to settle for less than perfection. She also took the time to value and embrace her learning. Her learning had a purpose, and her product always reflected that. Outside of the classroom, Moriah is equally impressive. This year she worked hard to earn her position on the golf team, and she had previous experience working on the volleyball team as well. This is proof that Moriah understands the value of teamwork, but appreciates the worth of her own personal success. Even through the golf season, which is strenuous and causes students to miss quite a few days of school, her grades were impeccable.

One of Moriah's strongest assets is that she is dependable. When Moriah says she will do something, consider it done. She has the wherewithal to complete tasks that other students her age simply can't manage. She has the ability to envision, then execute. She is mature and approaches her responsibilities thoughtfully. There is no doubt that if she is selected to be a student representative on the Green River Planning and Zoning Commission, she will have thoughtful insight and exceptional execution.

I sincerely recommend Moriah for your program. I would gladly answer any questions you may have. I can be reached at 872-4700 extension 8341, or by email at hempiv@sw2.k12.wy.us. I look forward to seeing what she has to offer to the fine city of Green River.

Sincerely,



Victoria Hemphill

Green River High School

English Teacher



Kathy Fetch

610 Easy St.

Green River, WY 82935

May 30, 2011

To Whom It May Concern,

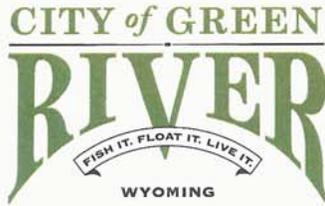
It is with great pleasure that I am writing to you in reference of Moriah Burnett. I became acquainted with Moriah professionally about three months ago. In the short time that I have known her, I have come to respect her. She has proven to be a very hard worker.

Moriah is an ambitious, energetic person. She is reliable and completes any task requested with a smile. She has remarkable communication skills that enable her to easily develop relationships. Moriah has a great outlook for her future and seizes each opportunity towards her goals. She is a team player who needs little guidance.

I recommend Moriah without reservation as a student representative on the Planning and Zoning Committee. She would be a great asset.

Sincerely,

Kathy Fetch



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: 7/20/11	Submitting Department: Community Development
Meeting Date: 8/02/11	Department Director: Laura Hansen
	Presenter: John Dahlgren

Subject: Appointment of the first Student Representative for the Main Street Board of Directors

Purpose Statement: To approve the Mayor’s appointment of Melaina Nielson as the first student representative for the Main Street Board of Directors for the 2011-2012 fiscal year.

Background/Alternatives: The Main Street Board is happy to announce that a student representative has been chosen by unanimous decision. Melaina is an outstanding student at GRHS, a member of the Key Club and is involved with the drama department at the school.

Attachments: Application packet

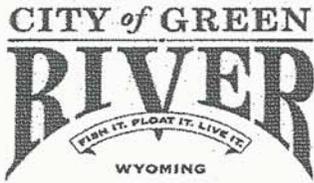
Fiscal Impact: NA

Staff Impact: NA

Legal Review: NA

Recommendation: Approval of the appointment

Suggested Motion: I move to approve the Mayor’s appointment of Melaina Nielson as the first Student representative for the Main Street Board of Directors for FY 2011-2012



BOARDS – COMMISSIONS – COMMITTEES
VOLUNTEER APPLICATION

YOUR CONTACT INFORMATION

NAME Melaina Nielson
 MAILING ADDRESS 1140 Alaska Drive
 STREET ADDRESS 1140 Alaska Drive
 CITY & ZIP CODE Green River 82935
 PHONE(S) 1-307-871-4134
 E-MAIL ADDRESS msnielson302@live.com

AVAILABILITY

Indicate your availability for volunteer service

- Weekday mornings Weekend mornings
 Weekday afternoons Weekend afternoons
 Weekday evenings Weekend evenings

AREAS OF INTERESTS

- | | |
|---|--|
| <input type="checkbox"/> BOARD OF ADJUSTMENT | <input type="checkbox"/> JOINT POWERS TRAVEL AND TOURISM BOARD |
| <input type="checkbox"/> BUILDING CODE BOARD OF APPEALS | <input type="checkbox"/> JOINT POWERS WATER BOARD |
| <input type="checkbox"/> COMMUNITIES PROTECTING THE GREEN RIVER | <input type="checkbox"/> PARKS AND RECREATION ADVISORY BOARD |
| <input type="checkbox"/> GOLDEN GENERATION ADVISORY BOARD | <input type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> GREEN RIVER ARTS COUNCIL | <input type="checkbox"/> SWEETWATER COUNTY BOARD OF HEALTH |
| <input checked="" type="checkbox"/> GREEN RIVER MAIN STREET | <input type="checkbox"/> TREE ADVISORY BOARD |
| <input type="checkbox"/> HISTORIC PRESERVATION COMMISSION | <input type="checkbox"/> URBAN RENEWAL AUTHORITY |
| <input type="checkbox"/> JOINT POWERS TELECOMMUNICATIONS BOARD | <input type="checkbox"/> UTILITY BILLING REVIEW COMMITTEE |

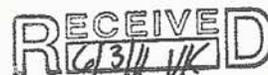
SPECIAL SKILLS OR QUALIFICATIONS

Summarize the special skills and qualifications you have acquired from employment, previous volunteer work, and other activities including hobbies or sports. Optional: attach letter and résumé.

SIGNATURE Melaina Nielson
 DATE Friday, June 3, 2011
(Applications held for 6 months)

For Office Use Only	
Appointment Date	_____
Board	_____

Rev. 06/10



1140 Alaska Drive
Green River, Wyoming 82935
June 1, 2011

The City of Green River Community Development Department
50 East 2nd North
Green River, Wyoming 82935

To the Main Street Board Committee:

It's a rainy day in Green River. I saunter into my favorite place in town, the Book and Bean coffee shop. Warm faces are there to greet me, and I settle in the wingback chair as my usual drink is handed to me. I sip on my hazelnut steamer as I read from a new novel. After a few chapters, I lay the book down and become fixated upon every drop of rain falling from the sky, for a rain like this does not happen every day here in Wyoming. My mind replays the first day I stepped foot in the Book and Bean with my darling friend, Travis; we were in eighth grade. I look out at Main Street, the clock tower, the museum, and think of how quaint of a town Green River is. A place filled with history, safety, and for me, absolute nostalgia. For these past seventeen years, the city of Green River has been my safety net. No matter where the paths of life take me, Green River will forever be a quaint, happy memory in my heart. I know this is home.

The city of Green River, Wyoming is dear to my heart. Roaming through it, I find immense potential. Through my service in the high school Kiwanis Club of Green River, I have been able to observe places in town that students my age are attracted to, and I've also been acquainted with how we, as citizens, take care of our city. Young adults such as I find joy in taking pleasant summer strolls on the Green Belt, enjoying the beautiful views of the river and wildlife. We are attracted to the modern world, but long for the sense of times gone by, or the warmth of our childhood. Flaming Gorge Way is one of my favorite streets, especially during the winter time. I love the lights, the snowy tunnel of trees, and the charming décor of the clock tower. Yet, within the delightful splendor, I become tense and aware. I look to my left and see a bar, and just behind that bar is an entire street of bars. Now, I believe that economically, they must contribute somewhat to the city, but it is truly sad that children, and even on occasions young adults, cannot be allowed to hang out downtown because of parents' lack of comfort. I recollect a city council meeting where a series of plans were introduced to revitalize the downtown area of Green River. I suggest the reintroduction of those ideas. To think of a new, safe, contemporary-yet historically preserved downtown is the best idea I, and many other high school students have dreamed of. There is only so much a teenager can do and not get bored with. Please do not take offense to my bluntness, for I truly adore my hometown of Green River. I personally believe that through the revitalization of the downtown, young couples, families, and young adults will help Green River's economy flourish, and perhaps attract outsiders to this beautiful, historical town which obtained its place on the map through history.

I have the notion that I would be an appropriate candidate for the position as a student representative on the Main Street Board of the city of Green River, Wyoming. I care for this city. I love this city. I want to help this city reach its complete potential, and create a place of fun, safety, and sophistication. I hope the members of the Main Street Board will consider me as student representative, and a member of the city I care for so much. Thank you.

Sincerely,



Melaina Nielson

June 3, 2011

Dear Main Street Board Members,

I give my permission for my daughter, Melaina Nielson, to serve as the student representative on the Main Street Board.

Sincerely,



Wendy Nielson

Melaina Shea Nielson

1140 Alaska Dr.
Green River, Wyoming 82935
1-307-871-4134 (cell)
msnielson302@live.com

Education

Green River High School, Green River, Wyoming, 2008-present
Lincoln Middle School, Green River, Wyoming, 2006-2008
Monroe Intermediate School, Green River, Wyoming, 2004-2006

Activities

Wyoming High School STARTALK Arabic Institute of the University of Wyoming student, 2011
Mentors, Green River, High School 2011
State Drama, Casper, Wyoming, 2009
State Drama, Riverton, Wyoming, 2008

- 1st and 2nd year costume design
- 1st year floor plan design
- One-act play, *Poultry In Motion*
- One-act play, *Inside My Mind*
- Group Performance Art (GPA)

Performance drama, *Alice in Wonderland*, Green River High School, 2010
Performance drama, *Is There a Comic in the House?*, Green River High School, 2008
Performance drama, *The Bachelorettes*, Green River High School, 2009
Performance drama, *The Verdict*, Green River High School, 2009
Key Club, Green River High School, 2009-2011

Honors and Awards

State Honorable Mention, Young Authors, Green River High School, Wyoming 2011
1st place non-fiction, Young Authors, Green River High School, Wyoming, 2011
Letter in Drama, Green River High School, Wyoming, 2010
7th place, Costume design, Wyoming State Drama, 2009
3rd place, Sweepstakes Wyoming State Drama, 2009
Church Youth Group President, Green River, Wyoming 2008-present

Work Experience

Taco Time, staff member, 2008-present
Sweet Dreams Inn Motel, receptionist, August 2009-present
Community service, Kiwanis Club 2010-2011

Skills and Interests

Technical Theatre

- Costume Design
- Properties
- Set Construction
- Makeup application and design
- Director

Writing
Travel
Fashion
Music

References

Kenzee Mullins
Sweet Dreams Inn Motel Manager
1416 Uinta Dr.
Green River, Wyoming, 82935
(307)-871-0535

Marni Burke
Dentist assistant for Dr. Birch
Green River, Wyoming 82935
(307)-871-0709

Lisa Schumacher
4566 Lucerne Avenue
Loveland, Colorado 80538

Green River High School

1615 Hitching Post Drive

Green River, Wyoming 82935

307-872-4747
Fax 307-872-4758

*Today's Education. Tomorrow's Success—
A Partnership in Lifelong Learning*

June 1, 2011

To the Main Street Board Application Committee:

As Melaina Nielson's Green River High School Counselor for the past three years, it is my honor to enthusiastically recommend her for the position of Student Representative for the Main Street Board. Academically, Melaina has a 3.166 cum G.P.A. and is following a rigorous college preparatory curriculum. She is exceptionally well versed both in speech and writing. Displaying a great positive attitude, Melaina is responsible, respectful, courteous, diligent and tactful. Her decisions are based upon careful consideration of various viewpoints and related issues. Melaina displays great judgement, insight, and higher thought processes in decision making.

Melaina is a lifelong resident of Green River, Wyoming. She has a vested interest in the betterment of our community. Extremely active in Green River High School Key Club, Theatre, Young Authors and the Mentorship Program, Melaina has served as her Church Youth Group President since 2008. Having placed multiple years in several categories at the state level via Young Authors and Wyoming State Drama, Melaina possesses a heartfelt humble demeanor. Experienced in theatre areas of directing, costume design, floor plan design, group performance, properties, set construction, makeup application and design, Melaina is well versed in analyzing and considering various aspects of developing projects.

Since 2008, Melaina continues to be a loyal, dedicated member of the Green River Community work force. She has worked as an employee and in volunteer opportunities. Her skills, interests, talents, and experiences cover a multitude of areas and offerings she can provide as a member of the Main Street Board. Continuing to seek opportunities to better the her environment, Melaina will be an outstanding member of the team.

Please let me know if I may provide any additional information concerning Melaina's nomination.

Sincerely,

Linda Malone

Linda Malone, M.S., M.S.E.
Green River High School Counselor
Phone number: (307) 872-8330
Email: malonel@sw2.k12.wy.us
Fax number: (307) 872-4758



Green River High School

1615 Hitching Post Drive

Green River, Wyoming 82935

307-872-4747
Fax 307-872-4758

June 3, 2011

*Today's Education, Tomorrow's Success —
A Partnership in Lifelong Learning*

To the Members of the Committee:

Melaina Nielson is one of the finest students I have had the pleasure of teaching, and I highly recommend her for the City of Green River Main Street Board. I have known Melaina as a student in World Literature/Mythology this past year and have developed a deep respect for this young woman. Melaina displays intelligence, perception, and creativity both outside of class and within the classroom setting.

Academically, Melaina shines. Her verbal and written skills are exemplary. She effectively leads class discussion and gives life to the classroom experience with her keen perception and intellectual ability. Not only is Melaina verbally articulate but also expressive with the written word. A thoughtful, serious young woman, her writing provokes thought, shows depth of expression, and proves the strength of her convictions. I have witnessed Melaina's grasp of the written word and seen her ability mature. She won first place this year in Sweetwater County's Young Author's Contest and performed well at the State level.

Melaina's most outstanding quality is her artistic expression. Her true passion is the theatre. I have been witness countless times to her ability to visualize, synthesize, and celebrate life through this medium. She is one of the most creative, expressive students I have ever taught.

Melaina is an active learner and grasps quickly the subject matter. A scholar and thinker, she goes beyond classroom expectations and researches ideas she has been exposed to and then shares her knowledge with others. In World Lit/Myth, she shows a keen understanding of and a deep appreciation for the cultures of the world and the artistic experience. Her projects showcase her creative side. Melaina definitely enhances the whole classroom experience.

Melaina's excitement for learning carries beyond the classroom. She is very inquisitive and continually seeking for knowledge. Discovery is her middle name. I know Melaina's talents would well serve the Main Street Board. She has also been very active in Key Club and knows well the concept of service to the community.

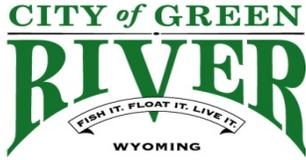
Melaina's excitement with learning and life combines for a unique individual. She is highly intelligent and her talents are varied. I highly recommend Melaina Nielson for the City of Green River Main Street Board.

Sincerely,

Nancy Lynn Talboom

Nancy Lynn Talboom
Language Arts Instructor





CITY OF GREEN RIVER
CITY COUNCIL MEETING
Agenda Documentation

Preparation Date: July 27, 2011	Submitting Department: Public Works
Meeting Date: August 2, 2011	Department Director: Mike Nelson
	Presenter: Mike Nelson

SUBJECT: Approval of Change Order #5 on the Green River Southside Water System Improvements

PURPOSE STATEMENT Approve Change Order #5 on the Green River Southside Water System Improvements. This project includes a new 18” water main, a new 16” water main, a new pump station, modifications to the existing water tanks, a new water supply line to the Faith/Evans area and other improvements within the City.

BACKGROUND/ALTERNATIVES

When the Plans were assembled from best available information, it showed the connection on Evans for the Faith Evans line to be 12” AC Pipe. It was not, it is 8”.

This is a reduction in the Contract amount because of smaller fittings. This is a deductive Change Order in the amount of \$333.18.

ATTACHMENTS Change Order #5 as signed by Jackman Construction and Nelson Engineering.

FISCAL IMPACT Funding is budgeted for this project in account 900-9822.

STAFF IMPACT: Staff will work with Nelson Engineering who will provide Construction Engineering Services on this Project

LEGAL REVIEW: Standard Change Order Form

RECOMMENDATION Approve Change Order #5 to the Green River Southside Water System Improvements with Jackman Construction, Inc. to reduce the Contract to \$2, 955,647.66.

SUGGESTED MOTION “I move to Approve Change Order #5 to the Green River Southside Water System Improvements to reduce the overall Contract amount to \$2, 955,647.66.

SECTION 00670 Change Order

No. 5

Date of Issuance: 7-11-2011 Effective Date: 7-11-2011

Project: GR Southside Water System Improvements	Owner: City of Green River, WY	Owner's Contract No.:
Contract: Teton Village Ranch Lot Rest Room/Bus Stop Project		Date of Contract: June 2, 2010
Contractor: Jackman Construction, Inc.		Engineer's Project No.: 09-025-04

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Unit price reduction due to alteration of connection on Evans Drive from 12' to 8' fittings.

Included in this is a restocking fee for all fittings which need to be returned.

Total reduction in price including all restocking fees is \$333.18 (see attached table)

Attachments: (List documents supporting change):

Exhibit 1 (Table of alteration in unit price)

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
----------------------------------	----------------------------------

Original Contract Price:

\$2,957,090.00

[Decrease] from previously approved Change Orders
No. 1 to No. 4 :

-\$1,109.16

Contract Price prior to this Change Order:

\$2,955,980.84

[Decrease] of this Change Order:

-\$333.18

Contract Price incorporating this Change Order:

\$2,955,647.66

Original Contract Times: Working days Calendar days
Substantial completion (days or date): July 1, 2011
Ready for final payment (days or date): Aug 1, 2011

[Increase] [Decrease] from previously approved Change Orders
No. 1 to No. 4 :
Substantial completion (days): 0
Ready for final payment (days): 0

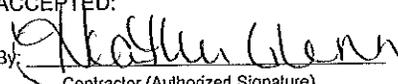
Contract Times prior to this Change Order:
Substantial completion (days or date): July 1, 2011
Ready for final payment (days or date): Aug 1, 2011

[Increase] [Decrease] of this Change Order:
Substantial completion (days or date): 0
Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:
Substantial completion (days or date): July 1, 2011
Ready for final payment (days or date): Aug 1, 2011

RECOMMENDED:
By: 
Engineer (Authorized Signature)
Date: 7/11/2011

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: 
Contractor (Authorized Signature)
Date: 7/21/11

Approved by Funding Agency (if applicable): N/A Date: N/A

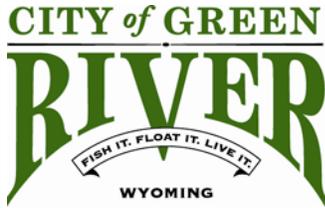
Exhibit 1

Bid Schedule H (changed items for Evans connection only)

Item	Description	Qty	Original Unit Price	Credit	New Unit Price
31	12" Tee => 8" Tee	1	\$ 1,240.00	\$ 160.00	\$ 1,080.00
34	12"X6" Reducer => 8"X6" Reducer	2	\$ 280.00	\$ 25.00	\$ 255.00
39	12"X6" => 8"X6" MJ X FL Reducing Tee	1	\$ 980.00	\$ 123.18	\$ 856.82
Total Credit				\$ 333.18	

Note:

Credit and overall reduction of unit prices reflects all resotcking fees for fittings which needed to be returned including those listed above and others part of the original design which are no longer required. Total reduction was determined by Contractor and agreed to be reasonable by Engineer.



**City of Green River
City Council Meeting
Agenda Documentation**

Preparation Date: 07/21/11	Submitting Department: City Clerk
Meeting Date: 08/02/2011	Department Director: Jeffrey V. Nieters
	Presenter:

Subject: Issuance of an Open Container Permit to Red Feather, Inc.

Purpose Statement: Consideration of a request by Red Feather, Inc. for an Open Container Permit for the Multiple Sclerosis Benefit Poker Run on August 20, 2011, from 5 p.m. until midnight. The event will be held on the east parking lot of the Red Feather. There will be a live band.

Background/Alternatives: They have been issued permits before.

Attachments: Letter of request.

Legal Review: n/a

Recommendation: none

Suggested Motion: I move to approve the issuance of an Open Container Permit to Red Feather, Inc. for the Multiple Sclerosis Benefit Poker Run to be held at the Red Feather east parking lot, on Saturday, August 20, 2011, from 5 p.m. until midnight.

July 20, 2011

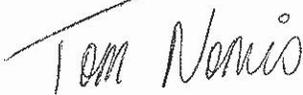
Red Feather, Inc
211 East Flaming Gorge Way
Green River Wy 82935

City of Green River
Mayor & Council:

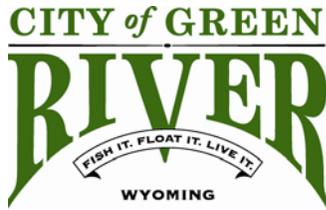
We are applying for an open container permit for August 20, 2011. This will be a fund raiser for Multiple Sclerosis.

This is part of a poker run and will take place in the East parking lot of the Red Feather. There will be a live band with the event scheduled from 5:00 p.m. and will end at midnight.

Sincerely,

A handwritten signature in cursive script that reads "Tom Nomis".

Tom Nomis
Red Feather, Inc.



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 07/26/11	Submitting Department: City Clerk
Meeting Date: 08/02/2011	Department Director: Jeffrey V. Nieters
	Presenter:

Subject: Request for a Catering Permit

Purpose Statement: The Wild Horse Saloon has requested a catering permit to sell alcoholic beverages for the Kopfman/Amadio wedding on Saturday, August 6, 2011, from 4 pm to Midnight, at the Island Pavilion.

Background/Alternatives

Permits have been issued previously.

Attachments: Letter of request and Security Checklist

Fiscal Impact: \$25

Staff Impact: none

Legal Review: n/a

Recommendation: none

Suggested Motion

I move to approve the issuance of a Catering Permit to the Wild Horse Saloon to sell alcoholic beverages for the Kopfman/Amadio wedding on Saturday, August 6, 2011, from 4 pm to Midnight, at the Island Pavilion.

THE *Wild Horse Saloon*
580 E. Flaming Gorge Way
Green River, WY.82935
307-875-1856

July 23, 2011

Green River City Council
RE: Catering Permit

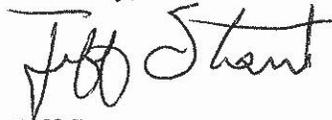
Dear Honorable Mayor Castillion and Members of the Council:

We are requesting a catering permit for August 6, 2011 from 4:00 to 12:AM - at the Green River Pavillion in Evers Park for the Amadio / Koptman Wedding Reception.

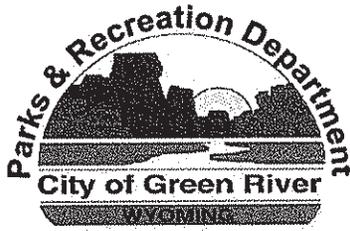
I fully understand this is very short notice but issues have arose and the wedding party is doing all they can.

Thank you very much for your consideration.

Sincerely,



Jeff Stout
Owner



**PAVILION OR PARK FACILITY RENTAL ALCOHOL/SECURITY CHECKLIST
FOR A CATERING PERMIT
TO CATER ALCOHOLIC BEVERAGES**

Pavilion/ Park Facility Renter: Melissa Kopfman
Craig Amadio for (EVENT) wedding
On (DATE) 8-6-11 from 4:00pm a.m./p.m. to 12:00 a.m./p.m.

Police Security

If alcohol is to be served the renter may be required to obtain **security** for their event **and** have it approved by the City of Green River Police Department.

Security Not Required per: [Signature] Date: 7/14/11
 Security Required and Approved by: _____ Date _____

Alcohol Rules:

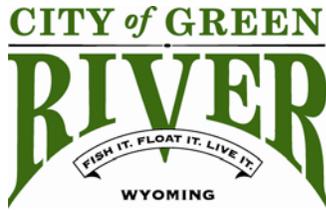
Only a valid retail liquor license holder can sell alcoholic beverages at the Pavilion or a Park Facility. The liquor license holder will need to apply for a **Catering Permit**.

Catering Permits:

- A liquor establishment selling alcohol for the event must have a valid retail liquor license. They must submit a **letter** of request in addition to **this form**, signed by an authorized officer approving the security for the event, and the **\$25** permit fee **one month prior** to the event.
- Once the permit is approved, the deputy city clerk will notify the Police Department and the Parks and Recreation Department.
- The permit will be mailed to the liquor establishment catering the event.

Deputy City Clerk verification of application submission: [Signature] Date 7-14-11

- Date of Council Meeting: 8-2-11
- Council Action: _____



**City of Green River
City Council Meeting
Agenda Documentation**

Preparation Date: 07/27/11	Submitting Department: City Clerk
Meeting Date: 08/02/2011	Department Director: Jeffrey V. Nieters
	Presenter:

Subject: Request for a Catering Permit

Purpose Statement: Brazels Inc. doing business as the Embassy Tavern has requested a catering permit to sell alcoholic beverages for the Art on the Green Annual Dinner on Saturday, August 20, 2011, from 5 pm to 10 pm, at the Island Pavilion.

Background/Alternatives

Permits have been issued previously.

Attachments: Letter of request

Fiscal Impact: \$25

Staff Impact: none

Legal Review: n/a

Recommendation: none

Suggested Motion

I move to approve the issuance of a Catering Permit to Brazels Inc. doing business as the Embassy Tavern to sell alcoholic beverages for the Art on the Green Annual Dinner, on Saturday, August 20, 2011, from 5 pm to 10 pmt, at the Island Pavilion.

WLD-36 (3/09)

San 872-0508

APPLICATION FOR 24 HR MALT BEVERAGE/CATERING PERMIT

Licensing Authority: _____

Name of Event: ART ON THE GREEN Annual Dinner

Permit From: 8/1/2011 ^{5pm} To: 8/1/2011 ^{10pm} Local Permit Number: _____

Number of Days Permitted: 1 Fee per day: _____ Total Fee: _____

Applicant: Brazels Inc D/B/A: Embassy Tavern

Contact Person: BARBARA Loucks Phone: (307) 871-4606

Company Location: 77 East Railroad City: GREEN RIVER State: WY Zip: 82435

Mailing Address: Same City: _____ State: _____ Zip: _____

Business Phone: 307 875-9952 Residence Phone: 307 871 4605

Location of Sales: Pavilion GREEN RIVER

Applicants that are receiving anything of value (i.e. money, goods and/or services) from any industry representative must answer the following:

As an applicant for a 24 hour malt beverage or catering permit, are you:

A nonprofit corporation organized under the laws of this state; YES NO

Qualified as a tax exempt organization under the Internal Revenue Code; YES NO

And have been in continuous operation for not less than two (2) years. YES NO

FILING AS (CHOOSE ONLY ONE)

INDIVIDUAL PARTNERSHIP CORPORATION LLC LLP

NOTE: Individual and Partnership filers must be domiciled residents of Wyoming for at least one year and not claimed residence in any other state in the last twelve months.

If a corporation, LLC or LLP list the full names and residence address of all the officers and directors and of all shareholders owning jointly or severally ten percent (10%) or more of the stock of the corporation, LLC or LLP. Use back of form if additional space is needed.

For Corp, LLC, LLP Applicant's Legal Name	Date of Birth	DO NOT LIST PO BOXES Residence Address, Street, City, State & Zip	Residence Phone Number	No of years in corp or LLC	% of Stock Held	Have you been Convicted of a Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Barbara Loucks	2/19/52	800 Sundance Green River	307 871 4606	8+	100	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, complete in identical form, on a separate piece of paper and attach to this application.)

WLD-36 (3/09)

By filing this application, I agree to operate in Wyoming under the requirements of **W.S.12-4-502** and all other applicable Wyoming laws and rules, and to file required sales tax reporting documents and taxes.

By signing this application, I acknowledge for Barzels Inc Embassy Tavern (Business Name) that all of the information provided is true and correct, and that I agree to meet the Wyoming operating conditions specified above. This application must be signed by an owner, partner, corporate officer or LLC/LLP member.

VERIFICATION OF APPLICATION

(Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, **TWO (2)** Corporate Officers/Directors, or **TWO (2)** Club Officers.) W.S.12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

Dated this 27 day of July, 2011.

[Signature]
Applicant

Applicant

Signature of Licensing Authority Official

Title

Date



CITY OF GREEN RIVER
CITY COUNCIL MEETING
Agenda Documentation

Preparation Date: 7/26/11	Submitting Department: Administration
Meeting Date: 8/2/11	Department Director: Barry Cook
	Presenters: Barry Cook

SUBJECT: Approval of Contract with Patrick Ibarra of the Mejorando Group to Conduct a Workforce Analysis

PURPOSE STATEMENT

To obtain Governing Body approval of the Contract for Services for the workforce analysis.

BACKGROUND / ALTERNATIVES

At the July 19, 2011, City Council meeting, money was appropriated to fund the workforce analysis. Staff was directed to bring a Contract for Services to the Governing Body for approval on August 2, 2011.

Project Overview

In order to accelerate its workforce planning efforts, the City wishes to hire a firm to conduct a workforce analysis.

The analysis will examine current and future staffing as it relates to the City's vision, mission, and strategic plans and objectives.

The vital pieces of this analysis will include the following:

- Interaction with the public to determine their desires as they relate to the City's current and future vision and strategic plans.
- Interaction with the Governing Body regarding the City's vision, mission, and strategic plans and objectives.
- Interaction with and examination of the current workforce and determine current and future staffing needs based on the City's vision, mission, and strategic plans and objectives.

The analysis will provide data that can be used in the development of a priority based/outcomes based budget that the City plans to develop for the next budget year.

ATTACHMENTS

Attached is the Contract for Services with Patrick Ibarra of the Mejorando Group.

FISCAL IMPACT

The maximum cost of the contract is \$29,500.

STAFF IMPACT

The results and recommendations of the Workforce Analysis will enable staff to better determine how the City's work will be performed and what kinds of jobs and the number of employees that will be needed to meet the vision and the strategic objectives of the City.

Also, staff time (and City money) will be saved by using the data provided in this project in the priority based/outcomes based budgeting project.

LEGAL REVIEW

The City Attorney has approved the contract as to form.

RECOMMENDATION

Approve the contract and authorize the Mayor to sign it.

SUGGESTED MOTION

I move to: Approve the Contract for Services with Patrick Ibarra of the Mejorando Group in the amount of \$29,500 and authorize the Mayor to sign the contract.

Contract for Services

Agreement

Agreement made and entered into this ____ day of _____, 2011, by and between City of Green River, Wyoming (hereinafter "Client") and Patrick Ibarra, dba The Mejorando Group (hereinafter "Consultant").

In consideration of the mutual covenants and promises contained herein, and for good and valuable consideration, the parties hereby agree as follows:

I. Consultant will provide, or cause to be provided the strategic planning services and deliverables set forth herein and in Attachment A (Proposal)

Phase/Work Steps	Activities	Schedule	Fee
1. Initiate Project	<ul style="list-style-type: none"> ▪ Obtain and begin review of various documents and reports ▪ Conduct Pre-Project Meeting ▪ Finalize Project Schedule including on-site interviews, etc. ▪ Determine public engagement techniques ▪ Identify comparable cities 	Week of August 1 or 8	\$2,500
2. Collect Data and Perform Field Observations	<ul style="list-style-type: none"> ▪ On-site interviews and group meetings ▪ On-site tours of Facilities and Operations ▪ Conduct public meetings ▪ Implement social media for public engagement 	August 15-18 and balance of August	\$12,000
3. Provide Draft Report	<ul style="list-style-type: none"> ▪ Analyze information gathered and develop recommendations ▪ Complete research of comparable cities ▪ On or before September 15 Draft Report will be submitted for review 	September 15	\$8,000
4. Submit and Present Final Report	<ul style="list-style-type: none"> ▪ Incorporate feedback from City Administrator into draft report and finalize Report. ▪ Present to Mayor and City Council on October 11, 2011 	October 11	\$2,500
TOTAL	Total Fee		\$25,000

II. Consideration

In exchange for Consultant's services, as set forth in Section I above, Client will pay Consultant total compensation amount not to exceed \$25,000, not including reimbursement for travel expenses as set forth in Section III below. Payment schedule shall be as follows per the completion of each Phase:

- Phase One - \$2,500
- Phase Two - \$12,000
- Phase Three - \$8,000
- Phase Four - \$2,500
- Total is \$25,000

Additional details about each Phase are included in the Project Schedule and under Section I. of this Agreement.

Payments shall be made within thirty days of receipt of an invoice.

III. Travel Expenses

In addition to the consideration set forth in Section II above, Client will pay to Consultant reasonable and necessary expenses as specifically set forth herein. Reimbursement of expense shall include charges incurred for travel (airfare, car rental, and fuel), lodging, parking and meals during trips to the Client's site for three (3) trips. All travel expenses shall be procured at the lowest cost available with an amount not to exceed \$4,500. Approval of and reimbursement for additional travel beyond three (3) trips (airfare, car rental, and fuel), lodging, parking and meals during trips to the Client's site, will be upon agreement of both client and consultant.

Reimbursement for travel expenses shall be paid within thirty days from invoice date by Client on submission of receipts, evidencing out-of-pocket expenses incurred by Consultant.

IV. Term

This agreement will take effect as of the date indicated in the introductory paragraph above and shall extend throughout the current fiscal year until Consultant's completion of all services set forth in Section I unless earlier termination by the Client on the giving of written notice. On any such notice of termination, services by Consultant shall be discontinued and compensation will cease to accrue. The agreement will not extend past June 30, 2012.

V. No Transfer

This Agreement shall not be assigned or transferred by either party without the express written consent of the other party, obtained in advance.

VI. Notices

All notices to be given and communications in connection with this Agreement shall be in writing and addressed to the parties at the following addresses:

Consultant	Client
Patrick Ibarra dba The Mejorando Group <hr/> (Consultant)	City of Green River <hr/> (Client)
7409 North 84 th Avenue <hr/> (address)	50 East 2 nd North <hr/> (address)
Glendale, AZ 85305 <hr/> (address)	Green River, WY 82935 <hr/> (address)

VII. Effect of Partial Invalidity

The invalidity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the expurgation of the invalid provision.

VIII. Modification of Agreement

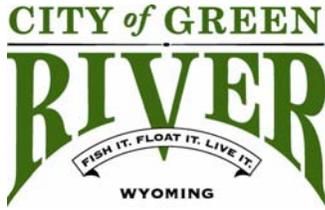
Any modification of this Agreement or additional obligations assumed by either party in connection with this Agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party.

By the Parties:

<hr/> (Client)	<hr/> Patrick Ibarra, The Mejorando Group (Consultant)
-------------------	--

<hr/> Date	<hr/> Date
---------------	---------------

Attest:



City of Green River City Council Meeting Agenda Documentation

Preparation Date: July 26, 2011	Submitting Department: Public Works
Meeting Date: August 2, 2011	Department Director: Mike Nelson
	Presenter: Mike Nelson

Subject: Approval of an Agreement with Rocky Mountain Power to provide electrical service for the street lights on the Scotts Bottom Road and the FMC Spur Road

Purpose Statement

To approve the City Council to enter into an Agreement with Rocky Mountain Power to install a power service to provide for street lighting on the Scotts Bottom Road and the FMC Spur Road

Background/Alternatives

Street lights were not included in the Original FMC Road (Scotts Bottom Road). When the FMC Road Spur Project was Bid, it included placing street lights along the new road as well as to the end of Scott's Bottom Road.

This is the Agreement with Rocky Mountain Power to provide those lights with electricity at a current monthly cost of \$67.30. There is no cost associated with the extension of power.

Attachments

General Service Contract between Rocky Mountain Power and the City of Green River

Fiscal Impact

The fee for the operation of the street lights will be from the Streets Division budget.

Staff Impact

The Agreement must be completed before the connection is made.

Legal Review

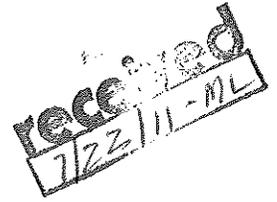
Pending legal review

Recommendation

Staff recommends that Council approve the Agreement for service with Rocky Mountain Power

Suggested Motion

"I move to approve the Agreement with Rocky Mountain Power to provide service to install a power service to provide for street lighting on the Scotts Bottom Road and the FMC Spur Road."



July 22, 2011

City of Green River
Attn: Mike Nelson
325 East Teton Blvd.
Green River, WY 82935

Dear Mr. Nelson

Enclosed for your review and handling are two copies of the proposed contract between Rocky Mountain Power and The City of Green River. This contract provides, in part, for Rocky Mountain Power to provide single-phase, 120/240 volt service to your new street lights located at approximately 0 Scott's Bottom Road in Green River, Wyoming.

The cost of this extension to your company is: \$0.00. However there will be a monthly facilities charge of \$67.30

Please have the contracts signed and returned at your earliest convenience. A fully executed copy will be returned to you upon completion of the installation.

Also, please be reminded that Rocky Mountain Power will not order material or start construction until all contracts have been received.

If you require additional consultation concerning this matter, please do not hesitate to call me at 307-352-5206.

Sincerely,

Mike Davis
District Estimator
Rocky Mountain Power
Rock Springs Office

**GENERAL SERVICE CONTRACT
(1000 KW OR LESS)
between
ROCKY MOUNTAIN POWER
and
CITY OF GREEN RIVER**

This Contract, dated June 30, 2011, is between PacifiCorp, doing business as Rocky Mountain Power ("Company"), and **City Of Green River** ("Customer"), for electric service for Customer's street light operation at or near Green River, Wyoming.

The Company's filed tariffs (the "Electric Service Schedules" and the "Electric Service Rules") and the rules of the Wyoming Public Service Commission, as they may be amended from time to time, regulate this Contract and are incorporated in this Contract. In the event of any conflict between this Contract and the Electric Service Schedules or the Electric Service Rules, such schedule and rules shall control. They are available for review at Customer's request.

1. **Delivery of Power.** Company will provide 120/240 volt, single-phase electric service to the Customer facilities.
2. **Contract Demand.** The specified Demand in kW that Customer requires to meet its load requirement and Company agrees to supply and have available for delivery to Customer, shall be 19 kW (diversified, based on Customer's submitted load prior to the signing of this Agreement) unless otherwise agreed in writing in accordance with the terms of this Agreement. Within fifteen (15) days of the written request for additional demand, Company shall advise Customer in writing whether the additional power and energy is or can be made available and the conditions on which it can be made available.
3. **Extension Costs.** Company agrees to invest \$4,267.00 (the "Extension Allowance") to fund a portion of the cost of the improvements (the "Improvements") as per tariff. Customer agrees to pay the estimated construction costs in excess of the Extension Allowance ("Customer Paid Costs"), in accordance with the Customer selected option below. (**Customer must initial** selected option on the blank space at the beginning of the option and pay the advance given in that option.)

_____ **Refund Option.** The Customer Paid Costs are \$0.00, and Customer remains eligible for \$0.00 in refunds. Company will refund part of the Customer Paid Costs if additional customers connect to the Improvements within sixty (60) months of the date the Company is ready to supply service. Company will refund 25% of the refundable Customer Paid Costs allocable to the **shared** Improvements for three additional applicants. The Company will try to inform Customer when a refund is due. However, in the event Company is unable to locate Customer or has not identified that a refund is due **Customer is responsible for requesting a refund** within 24 months of the additional applicant connecting to the Improvements.

_____ **Contract Administration Credit Option.** Customer chooses to receive a Contract Administration Credit of \$250 and waives Customer's right to refunds should

additional applicants connect to the Improvements. Accordingly, Customer's net Customer Paid Portion is \$0.00.

4. **Contract Minimum Billing.** Customer agrees to pay a Contract Minimum Billing during the first 60 months beginning from the date the Company is ready to supply service. The billing shall be the greater of: (1) the monthly schedule billing; or, (2) \$67.30 plus eighty percent (80%) of the monthly schedule billing. Billings will be based on Rate Schedule No. 28 and superseding schedules. The Company will reduce the minimum charges by the amount of the facilities charges associated with refunds due from additional applicants connecting to the Improvements.
5. **Term.** This Contract becomes binding when both the Company and Customer have signed it, and will remain in effect for five (5) years following the date when the Company is ready to supply service.

In the event Customer terminates service or defaults (which results in termination of service) within the first five (5) years of this Contract. Customer shall be responsible for paying the remaining Contract Minimum Billing for the remainder of the five year term.

In the event Customer is not ready to receive service within 150 days of the contract date given on page 1, the Company may unilaterally terminate this Contract. If the Contract is terminated, Customer's advance will be applied to Company costs incurred, and the remainder refunded to Customer. Alternatively, if Company has installed Improvements so that Company is ready to supply service as far a practicable absent Customer being ready to receive service, the failure of Customer being ready to receive service may be treated as a Customer default, and Customer shall be responsible for paying the Contract Minimum Billing for the five-year term.

6. **Effective.** This Contract will expire unless Customer signs and returns an original of this Contract along with any required payment to Company within 90 days of the Contract date shown on page 1 of this Contract.
7. **Customer Obligations.** Customer agrees to:
 - a) Provide legal rights-of-way to Company, at no cost to the Company, using Company's standard forms. This includes rights-of-way on Customer's property and/or adjoining property and any permits, fees, etc. required to cross public lands, and
 - b) Prepare the route to Company's specifications, and
 - c) Comply with all of Company's tariffs, procedures, specifications and requirements.
8. **Special Provisions:** None
9. **Underground Facilities.** If service is provided by an underground line extension, Customer will provide, or Company will provide at Customer's expense: all trenching and backfilling, imported backfill material, conduit and duct, and furnish and install all equipment foundations, as designed by the Company. Company may abandon in place any underground cables installed under this Contract that are no longer useful to Company.
10. **Design, Construction, Ownership and Operation.** The Company shall design, construct, install, and operate the Improvements in accordance with the Company's

standards. The Company will own the Improvements, together with the Company's existing electric utility facilities that serve or will serve Customer. Construction of the Improvements shall not begin until (1) both the Company and Customer have executed (signed) this Contract, and (2) all other requirements prior to construction have been fulfilled, such as permits, payments received, inspection, etc. Any delays by the Customer concerning site preparation and right-of-way acquisition or trenching, inspection, permits, etc. may correspondingly delay completion of the Improvements.

The Company warrants that its work in constructing and maintaining the Improvements shall be consistent with prudent utility practices. **THE COMPANY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, AND SIMILAR WARRANTIES.** The Company's liability for any action arising out of its activities relating to the Improvements or the Company's electric utility facilities shall be limited to repair or replacement of any non-operating or defective portion of the Improvements or the Company's other electric utility facilities. Under no circumstances shall the Company be liable for other economic losses, including but not limited to consequential damages. The Company shall not be subject to any liability or damages for inability to provide service to the extent that such failure shall be due to causes beyond the reasonable control of either the Company or Customer.

No other party, including Customer, shall have the right to operate or maintain the Company's electric utility facilities or the Improvements. Customer shall not have physical access to the Company's electric utility facilities or the Improvements and shall engage in no activities on or related to the Company's electric utility facilities or the Improvements.

11. **Payments.** All bills shall be paid by the date specified on the bill, and late charges shall be imposed upon any delinquent amounts. Company reserves the right to require customer payments be sent by EDI or wire transfer. If Customer disputes any portion of Customer's bill, Customer shall pay the total bill and shall designate the disputed portion. Company shall decide the dispute within sixty (60) days after Customer's notice of dispute. Any refund Company determines Customer is due shall bear interest at the rate then specified by the Commission or, if no rate is specified, the then effective prime rate as established by the Morgan Guaranty Trust Bank of New York.

The Company may request deposits from Customer to the extent permitted under the applicable Electric Service Rules and the applicable Electric Service Schedule. In the event of a default by Customer in any of its obligations, the Company may exercise any or all of its rights and remedies with respect to any such deposits.

12. **Furnishing Information.** Upon the Company's request, Customer shall submit its year-end financial statements to the Company, certified to be true and correct and in accordance with GAAP (General Accepted Accounting Principles). Furthermore, Customer shall submit additional information as the Company may reasonably request from time to time in furtherance of the purposes of this Agreement. Such information shall be deemed confidential. The Company will base its decision with respect to credit, deposits or any other material matter on information furnished under this section by Customer, and shall reserve its rights with respect to such decisions should such information be inaccurate.
13. **Governing Law; Venue.** All provisions of this Contract and the rights and obligations of the parties hereto shall in all cases be governed by and construed in accordance with the

laws of the State of Wyoming applicable to contracts executed in and to be wholly performed in Wyoming by persons domiciled in the State of Wyoming. Each party hereto agrees that any suit, action or proceeding in connection with this Contract may only be brought before the Wyoming Public Service Commission, the Federal courts located within the State of Wyoming, or state courts of the State of Wyoming, and each party hereby consents to the exclusive jurisdiction of such forums (and of the appellate courts therefrom) in any such suit, action or proceeding.

14. **Assignment.** The obligations under this Contract are obligations at all times of Customer, and may not be assigned without the Company's consent except in connection with a sale, assignment, lease or transfer of Customer's interest in Customer's facility. Any such assignment also shall be subject to (i) such successor's qualification as a customer under the Company's policies and the Electric Service Rules, the applicable Electric Service Schedule, and (ii) such successor being bound by this Contract and assuming the obligation of Customer from the date of assignment, which may be evidenced by written agreement of such successor or other means acceptable to the Company. The Company may condition this assignment by the posting by the successor of a deposit as permitted under the applicable Electric Service Rules and the applicable Electric Service Schedule.
15. **Remedies; Waiver.** Either party may exercise any or all of its rights and remedies under this Contract, the applicable Electric Service Rules, the applicable Electric Service Schedule and under any applicable laws, rules and regulations. No provision of this Contract, the Electric Service Rules, or the applicable Electric Service Schedule shall be deemed to have been waived unless such waiver is expressly stated in writing and signed by the waiving party.
16. **Attorneys' Fees.** If any suit or action arising out of or related to this Contract is brought by any party, the prevailing party or parties shall be entitled to recover the costs and fees (including, without limitation, reasonable attorneys' fees, the fees and costs of experts and consultants, copying, courier and telecommunication costs, and deposition costs and all other costs of discovery) incurred by such party or parties in such suit or action, including, without limitation, any post-trial or appellate proceeding, or in the collection or enforcement of any judgment or award entered or made in such suit or action.
17. **Waiver of Jury Trial.** EACH PARTY HERETO HEREBY IRREVOCABLY WAIVES ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR RELATING TO THIS CONTRACT, THE ELECTRIC SERVICE SCHEDULE, THE ELECTRIC SERVICE RULES OR THE TRANSACTIONS CONTEMPLATED HEREBY OR THEREBY.
18. **Entire Agreement.** This Contract contains the entire agreement of the parties with respect to the subject matter, and replaces and supersedes in their entirety all prior agreements between the parties related to the same subject matter. This Contract may be modified only by a subsequent written amendment or agreement executed by both parties.

CITY OF GREEN RIVER

By _____
signature

NAME (type or print legibly) TITLE

DATE

Customer's Mailing Address for Executed Contract

ATTENTION OF

ADDRESS

CITY, STATE, ZIP

ROCKY MOUNTAIN POWER

By _____
signature

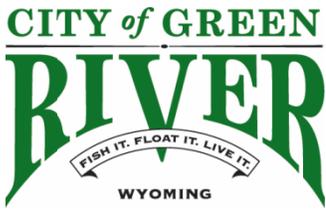
Dan Quinn _____ Operations Mgr.
NAME (type or print legibly) TITLE

DATE

Rocky Mountain Power's Mailing Address for Executed Contract

415 N Street
ADDRESS

Rock Springs, WY 82935
CITY, STATE, ZIP



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: July 27, 2011	Department: Public Works
Meeting Date: August 2, 2011	Department Head: Mike Nelson
	Presenter: Mike Nelson

Subject: Contract Renewal for continued Landfill Engineering Service Agreement with Inberg Miller Engineers

Purpose Statement:

To continue with the Landfill permitting process and ground water monitoring.

Background/Alternatives:

Inberg Miller began the process of re-permitting the City of Green River Municipal Landfill in 2009, as well as the continuation of the ground water monitoring criteria; this is a continuation of that process.

Attachments:

None

Fiscal Impact:

Currently budgeted for in line item 70-540-6310 Professional Services

Staff Impact:

Minimal

Legal Review:

Previously reviewed Service Agreement

Recommendation:

To approve the Contract renewal for Landfill Engineering services with Inberg Miller Engineers.

Suggested Motion:

“I move to approve the Amendment No. 2 to the July 1, 2009 Service Agreement for Landfill Engineering Services with Inberg Miller Engineers.”



INBERG-MILLER ENGINEERS

Quality Solutions Through Teamwork

July 25, 2011

5541-RE/RW

7 PDF PAGES EMAILED: lroosa@cityofgreenriver.org

ORIGINAL MAILED

Linda Roosa, Sanitation Supervisor
City of Green River
50 East 2nd North
Green River, WY 82935

RE: AMENDMENT NO. 2 TO OUR
JULY 1, 2009 SERVICE AGREEMENT
FOR LANDFILL ENGINEERING SERVICES
GREEN RIVER LANDFILL
GREEN RIVER, WYOMING

Dear Linda:

The purpose of this Amendment is to amend our Service Agreement and Appendix A dated July 1, 2009.

SERVICE AGREEMENT

Revise the following Section as follows:

SECTION 29.1: TERM OF AGREEMENT

The term of this AGREEMENT shall be extended commencing on July 1, 2011, and ending on June 30, 2012. IME shall not commence work or services under this AGREEMENT until the CLIENT executes and delivers a copy of this AMENDMENT to IME.

APPENDIX A

PROJECT DESCRIPTION

The City of Green River Landfill Renewal Permit Application is currently in for review at the Wyoming Department of Environmental Quality-Solid and Hazardous Waste Division (WDEQ-SHWD). It is anticipated that review comments from WDEQ-SHWD will be received in the near future, and will likely require some time to formulate responses to questions and comments.

Groundwater sampling and monitoring is now required to be performed on a semi-annual basis with statistical analysis performed after each event.

We understand that the WDEQ-SHWD has indicated that 3 more monitoring wells may be required to be installed at the site. Estimated costs for well installation were previously provided to the City in April 2010. Because of the uncertainty of this additional work, it is not part of this Amendment. Should the WDEQ-SHWD determine formally that the additional wells are required, we will provide a proposed scope of services and cost estimate at that time.

124 East Main Street
Riverton, WY 82501
307-856-8136
307-856-3851 (fax)
rverton@inberg-miller.com

1120 East 'C' Street
Casper, WY 82801
307-577-0806
307-472-4402 (fax)
casper@inberg-miller.com

350 Parsley Boulevard
Cheyenne, WY 82007
307-635-6827
307-635-2713 (fax)
cheyenne@inberg-miller.com

428 Alan Road
Powell, WY 82435
307-754-7170
307-754-7088 (fax)
powel@inberg-miller.com

193 West Flaming Gorge Way
Green River, WY 82935
307-875-4394
307-875-4395 (fax)
greenriver@inberg-miller.com

SCOPE OF SERVICES

Our scope of services includes the following:

Renewal Permitting

We propose to respond to the anticipated WDEQ-SHWD review of the permit application submitted June 25, 2010. It is unknown at this time the level of response that will be required. Typically, the review asks for clarifications of portions of the permit application. In addition, once the permit is approved, additional copies of the permit are submitted to the WDEQ-SHWD. We have already prepared those additional permit copies, and will only require revision pages to complete.

2011-2012 Groundwater Sampling and Statistical Analysis

We propose collecting groundwater samples and submitting the samples for analytical testing from the four monitoring wells (IME-10, IME-11, IME-12, and IME-13) and one existing monitoring well (IME-7), if it produces enough water, for the required inorganics and Appendix A metals and organics on a semi-annual basis. Samples will be collected in July 2011 and January 2012. Samples will be submitted directly to Energy Laboratories for testing. The testing costs will be billed to the City of Green River directly by Energy Laboratories. We will also measure for the presence of methane in the monitoring wells. A report on each sampling event will be prepared with field notes, methane monitoring data, groundwater elevation data, site hydrograph, potentiometric map, site map, analytical data summary tables, and laboratory reports. A PDF version of this report, along with the electronic file version of the chemical analyses and groundwater elevations will be emailed to you for review, and upon your approval, will be sent to the Wyoming Department of Environmental Quality-Solid and Hazardous Waste Division (WDEQ-SHWD).

We propose compiling the data and performing a statistical analysis of the groundwater for each event. This phase of the project will include requiring a renewal of the Sanitas license for the Green River Landfill. A statistical report will be prepared and will include conclusions about any impacts the landfill may have had to groundwater. Our conclusions will be based upon the statistics, data reliability, groundwater flow direction, seasonal variations, and our experience.

FEES

Our fee for services performed will be charged at our current hourly, unit, and expense rates. We estimate the cost of the proposed scope of services described above to be as follows:

Tasks	Units	Estimated Fees
<i>Renewal Permitting¹</i>		
1. Responding to WDEQ-SHWD review		\$10,000 to \$15,000
<i>2011-2012 Groundwater Sampling and Analytical Testing²</i>		
1. Sample and Semi-Annual Reporting for 4 Monitoring Wells in July and January	2 events at \$3,100.00	\$6,200.00
2. Statistical Analysis and Report for July and January sampling events	2 events at \$1,500.00	\$3,000.00
3. Annual Sanitas License Maintenance Fee	1 event at \$300.00	\$300.00
<i>Estimated Total</i>		<i>\$19,500 to \$24,500</i>

¹final amount depends on the specifics of the WDEQ-SHWD review.

²Analytical testing costs will be billed by Energy Laboratories directly to the City of Green River.

If services in addition to the proposed scope of services appear necessary, we will perform such services at additional cost.

PERFORMANCE SCHEDULE

Upon receipt of a properly executed copy of this Amendment, we will be available to continue to perform professional services.

CLOSURE

We appreciate the opportunity to submit this Amendment to our Service Agreement. Please have your authorized representative (i.e. corporate officer, manager, public official, property owner) execute the Amendment where indicated and return a full and complete copy of the Amendment to our office.

If you have any questions regarding this Amendment, please contact us at 307-856-8136.

Sincerely,

INBERG-MILLER ENGINEERS



Steven F. Moldt, P.E.
President

SFM:sfm:dms\5541-re amd 2

Enclosure: Schedule of Fees & Available Services

Linda Roosa, Sanitation Supervisor
City of Green River
July 25, 2011
Page 4

5541-RE/RW

AMENDMENT NO. 2 ACCEPTED

Inberg-Miller Engineers

Signature: _____



Print Name: _____

Steven F. Moldt, P.E.

Title: _____

President

Date: _____

July 25, 2011

City of Green River

Signature: _____

Print Name: _____

Title: _____

Date: _____

SCHEDULE OF FEES & AVAILABLE SERVICES

EFFECTIVE JULY 3, 2011

PERSONNEL

Professional Engineer/Scientist VII	(Per Hour).....	140.00
Professional Engineer/Scientist VI	(Per Hour).....	130.00
Professional Engineer/Scientist V	(Per Hour).....	120.00
Professional Engineer/Scientist IV	(Per Hour).....	110.00
Professional Engineer/Scientist III.....	(Per Hour).....	100.00
Professional Engineer/Scientist II.....	(Per Hour).....	90.00
Professional Engineer/Scientist I.....	(Per Hour).....	80.00
Professional Land Surveyor III	(Per Hour).....	130.00
Professional Land Surveyor II	(Per Hour).....	120.00
Professional Land Surveyor I	(Per Hour).....	110.00
Senior Staff Engineer/Scientist II.....	(Per Hour).....	110.00
Senior Staff Engineer/Scientist I.....	(Per Hour).....	100.00
Staff Engineer/Scientist IV.....	(Per Hour).....	90.00
Staff Engineer/Scientist III.....	(Per Hour).....	85.00
Staff Engineer/Scientist II.....	(Per Hour).....	80.00
Staff Engineer/Scientist I.....	(Per Hour).....	70.00
CAD Drafting Technician.....	(Per Hour).....	85.00
2-Person Survey Crew	(Per Hour).....	110.00
GPS Technician I	(Per Hour).....	85.00
Drilling Manager	(Per Hour).....	70.00
Project Support	(Per Hour).....	80.00
Engineering Technician IV	(Per Hour).....	70.00
Engineering Technician III	(Per Hour).....	65.00
Engineering Technician II	(Per Hour).....	60.00
Engineering Technician I	(Per Hour).....	55.00
Technician II.....	(Per Hour).....	50.00
Technician I.....	(Per Hour).....	45.00
Clerical.....	(Per Hour).....	40.00

Note:

- For all work requiring an upgrade to Level C personal protective equipment or higher, the above hourly rates will be increased by twenty (20) percent.
- All field charges begin at the time of departure and terminate at the time of return to the point of origin and/or place of lodging while away from the principal office, less time off for the convenience of the personnel.
- For all work over 40 hours per week, on weekends, and holidays, at client's request, or convenience, these hourly rates will be increased by thirty (30) percent to cover direct additional payroll and payroll-related charges incidental to overtime premium pay.
- All rates apply to travel time, stand-by time, project management, consultation, and report preparation time, unless noted otherwise.
- Inberg-Miller Engineers will prepare an estimated budget for services based upon client's detailed scope of services, if requested. Please be informed that project management and project support costs are a necessary part of any services provided. Final invoiced amounts may vary from estimated amounts depending on variations in scope, time of performance, and/or changes in anticipated conditions. Any items not specifically listed are by quotation.

Payment is due upon presentation of invoice, and is past due 30 days from invoice date. A finance charge of one and one-half (1½) percent per month, or the maximum rate allowed by law, will be assessed against the unpaid balance.

Client: City of Green River

Date Issued: July 25, 2011

EQUIPMENT

Vehicle	(Per Hour).....	8.00
	(Per Day)	50.00
	(*plus 1.00 Per Mile)	
One-Ton Flat Bed Truck.....	(Per Hour).....	10.00
	(Per Day)	60.00
	(*plus 1.50 Per Mile)	
Drill Rig	(*Per Mile)	2.30
ATV	(Per Day)	100.00
UTV	(Per Day)	250.00
Nuclear Gauge.....	(Per Hour).....	10.00
	(Per Day)	50.00
Steam Cleaner (Self-Contained)	(Per Hour).....	30.00
	(Per Day)	155.00
Grout/Mixer Pump	(Per Day)	200.00
	(Per Week)	800.00
GPS/RTK System.....	(Per Hour).....	50.00
	(Per Day)	300.00
Robotic Total Station.....	(Per Hour).....	40.00
	(Per Day)	200.00
Total Station	(Per Hour).....	20.00
	(Per Day)	100.00
Photoionization Detector (PID)	(Per Hour).....	20.00
	(Per Day)	95.00
Triple Range Monitor	(Per Hour).....	5.00
	(Per Day)	25.00
Water Level/Product Indicator.....	(Per Hour).....	7.00
	(Per Day)	35.00

* **Fuel Surcharge:** Mileage rate is based on fuel prices as of July 2011 (Source: wyominggasprices.com). If fuel prices increase over 10% from July 2011 rates, the percentage of increase will be added to all mileage rates.

EXPENSES

Additional Hard Copies of Bound Reports (Less Than 100 Pages)	(Per Copy).....	35.00
Additional Electronic Copy of Report (Provided in Portable Document Format (PDF) only).....	(Per Copy).....	50.00
Motel, Meals, Prints, Postage, Equipment Rental, Photocopies, and Other Miscellaneous Supplies	Direct Expense, Plus 10%	
Subconsultant Services Secured With Client's Approval.....	Direct Expense, Plus 15%	
Communication Expenses	2.5% of Total Project Charges	
All Other Equipment and Materials Not Listed	<i>BY QUOTATION</i>	

CIVIL ENGINEERINGBY QUOTATION

- Highway Design · Street Design · Grading and Drainage Design
- Solid Waste Planning · Landfill · Baler and Transfer Station Design and Permitting
- Water System Design · Sanitary Sewer Design · Storm Sewer Design
- Irrigation and Drainage Design · Hydrologic and Hydraulic Analysis
- Residential and Commercial Subdivision Design
- Site Design for Commercial Developments & Schools
- Spill Prevention Control and Countermeasure (SPCC) Plans
- Mine Permitting · Mine Reclamation Design
- Construction Contract Administration · Construction Observation

GEOTECHNICAL ENGINEERING.....BY QUOTATION

FIELD SERVICES

- Subsurface Exploration · Contract Drilling · Direct Push Exploration · Rock Coring
- Drilling and Sampling (Small, Medium and Large Diameter Test Borings)
- Foundation Analysis and Design Recommendations
- Earth Dam & Reservoir Design and Reconnaissance · Slope Stability Analysis
- Explorations for Roadway, Borrow Sources, and Aggregate Sources on Highway Construction
- Monitor Well Installation, Development, Purging, Sampling, and Abandonment
- Field Sampling and Testing of Soil, Groundwater, and Air
- Ground Water Pumping/Drawdown Tests · Permeability/Density of In-Place Soil

LABORATORY SERVICES

- Moisture-Density Relations of Soils · Particle Size Analyses · Soil Index Tests
- Soil Classification · Strength Tests · Volume Change · California Bearing Ratio Test
- Triaxial Shear Strength Tests · Permeability Tests · Corrosivity Tests (Soil)
- Analytical Testing of Soil and Ground Water Samples · Packaging and Handling of Samples
- Mobile Laboratory

CONSTRUCTION MATERIALS TESTING AND OBSERVATIONBY QUOTATION

FIELD AND LABORATORY SERVICES

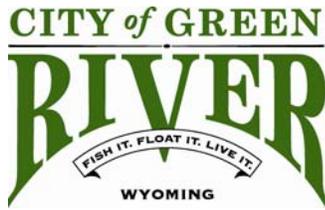
- Soils/Aggregates · Portland Cement Concrete and Masonry · Asphalt Concrete

ENVIRONMENTAL ENGINEERING.....BY QUOTATION

- Solid Waste Disposal Design and Permitting
- Categorical Exclusions · Phase I, II, and III Site Assessments · Extent of Contamination Studies
- Soil and Groundwater Remediation Systems Design and Implementation
- Monitor Well Installation, Development, Purging, Sampling, and Abandonment
- Field Sampling and Testing of Soil, Groundwater, and Air
- Geologic Cross-Sections · Contaminant Isoconcentration Maps

LAND SURVEYING.....BY QUOTATION

- PROPERTY SURVEYS: Subdivision Platting and Mapping · Farm/Ranch Surveys
Cadastral Surveys · Boundary Retracement
- ENGINEERING SURVEYS: Topographic Surveys · Highway, Street, and Road Design Surveys
River and Flood Plain Cross-Sections
- UTILITY SURVEYS: Preliminary, Construction, and As-Built Surveys for Cross-Country
Pipelines and Power Transmission Lines
- CONSTRUCTION SURVEYS: Highways, Utilities, Bridges
- MISCELLANEOUS: Mine Reclamation Surveys · Water Rights · Mining Claims



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 07/27/11	Submitting Department: Finance
Meeting Date: 08/02/11	Department Director: Jeff Nieters
	Presenter:

Subject: Extension of delivery time to Spradley Barr Motors for vehicles

PURPOSE STATEMENT

To allow an additional 150 days delivery time for a total of 5 vehicles ordered from Spradley Barr Motors.

BACKGROUND/ALTERNATIVES

In April 2010 the city awarded a bid to Spradley Barr Motors for the purchase of 4 – ¾ Ton Trucks and a ½ Ton Truck. All 5 vehicles had arrived at the dealership and were ready for delivery. In two separate incidents at the dealership in Cheyenne, Wyoming all 5 trucks were damaged by hail storms. Spradley Barr Motors has agreed to re-order all of these vehicles but are requesting an extension of an additional 150 days for delivery.

ATTACHMENT

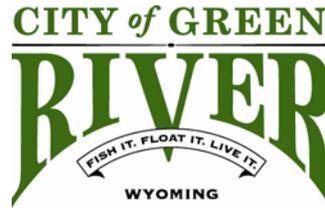
Letter to Spradley Barr Motors extending the delivery date for another 150 days.

RECOMMENDATION

Staff recommendation is to grant the 150 day extension for delivery of the 5 vehicles.

SUGGESTED MOTION

I move to grant Spradley Barr Motors an additional 150 days for delivery of the 4 – ¾ Ton Trucks and a ½ Ton Truck.



July 27, 2011

Spradley Barr Motors
David Sutherland
2200 Westland Road
Cheyenne, WY 82001

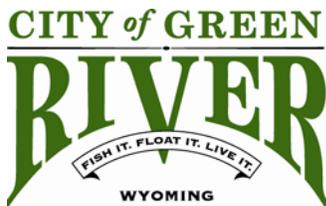
RE: Hail damaged vehicles

Dear David,

The Governing Body of the City of Green River has agreed to extend the delivery date of the 4 – ¾ Ton Trucks and the ½ Ton Truck for an additional period of 150 days. This extension is being granted due to the hail damage received on all 5 vehicles which requires re-ordering of these vehicles.

Sincerely,

Trish Mansfield
Purchasing Supervisor



City of Green River City Council Meeting Agenda Documentation

Preparation Date: July 26, 2011	Submitting Department: Parks and Recreation
Meeting Date: August 2, 2011	Department Director: Allan Wilson
	Presenter: Consent Agenda Item

Subject: Approval of release of retainage to Long Building Technologies, Inc. 15-900-9103
(Note: all sections must be completed for the report to be placed on the city council meeting agenda)

Purpose Statement

To gain authorization from the Governing Body to release the retainage to Long Building Technologies, Inc. for the Green River Recreation Chiller Project 15-900-9103

Background/Alternatives

Long Building Technologies, Inc. has completed the Green River Recreation Chiller Project. There were no issues that arose from the mandatory 41-day advertising period to release this retainage; the retainage will be released after 41-days of advertising.

Attachments

None

Fiscal Impact

Release of retainage

Staff Impact

None

Legal Review

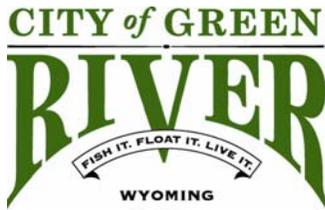
Not applicable

Recommendation

Staff recommends releasing the retainage to Long Building Technologies, Inc. for capital improvement project 15-900-9103 in the amount of \$20,896.

Suggested Motion

I move to release the retainage to Long Building Technologies, Inc. for capital improvement project 15-900-9103 in the amount of \$20,896.



City of Green River City Council Meeting Agenda Documentation

Preparation Date: July 25, 2011	Submitting Department: Parks and Recreation
Meeting Date: August 2, 2011	Department Director: Allan Wilson
	Presenter: Consent Agenda

Subject: National Ice Carving Association (NICA) Application and Sanctioning Agreement
(NOTE: all sections must be completed for this report to be placed on the city council meeting agenda)

Purpose Statement

To gain approval from the Governing Body to become NICA sanctioned for the Crystal Classic Ice Sculpting Competition. The agreement will be between the City of Green River and the National Ice Carving Association.

Background/Alternatives

The City of Green River Parks and Recreation Department will be holding the Crystal Classic Ice Sculpting Competition in 2012. Funding has been set aside to run the event during the 2011/2012 budget year. Once the NICA application is sent in, we can secure a date for the Crystal Classic, which has normally been held President's Day Weekend. This event will be a collaborate effort between the Parks and Recreation and Main street Departments. Events will begin Saturday and run through Monday. All community members are welcome to attend the event. The City will pay all sanctioning fees and medal deposits to the National Ice Carving Association.

Attachments

Attachment A-two page application and sanctioning agreement with the National Ice Carving Association.

Fiscal Impact

\$950 which will be taken out of the 620 Leisure Programs Budget.

Staff Impact

None

Legal Review

The City Attorney has approved the attached contract agreement on July 27, 2011.

Recommendation

Staff recommends that the Governing Body approve the attached agreement between the City of Green River and National Ice Carving Association to sanction the Crystal Classic Ice Sculpting Competition to be held in Green River for \$950 which includes sanctioning and medals.

Suggested Motion

I move to approve the attached agreement between the City of Green River and National Ice Carving Association in the amount of \$950.



July 13, 2011

Ms Katie Duncombe, CPRP
Recreation Supervisor
City of Green River
50 E 2nd N
Green River, WY 82935

Dear Katie:

We are beginning to put together this coming winter's schedule of events. Now is the time to start thinking about ice carving events to be held this coming fall and winter. Our 2011/2012 schedule is going to be an exciting one.

If your date has been set, we urge you to complete the enclosed Application and Sanctioning Agreement and return it to the NICA office with your check for the Sanctioning Fee and your Medal Fee/Deposit. If your plans are still uncertain, please advise us of your tentative plans so we can check these against our schedule. Ideally, one event will be scheduled per date in a geographic area. If a conflict of dates arises, however, it will be your responsibility to work out an amiable solution with the other event, if possible.

Our Sanctioning Agreement will supply you with a manual on how to host a NICA sanctioned event. NICA medals will be given out at your event by the Lead Judge to all competitors that score 70 points or more will receive a NICA gold, silver or bronze registered medal.

As soon as we receive your Application, Agreement and fees, we will begin featuring your event in our newsletter *On Ice* and on our web site at www.nica.org offering advance publicity among our carver-members.

You might also consider an ad in a future issue of *On Ice* (Rate Sheet enclosed), or a mailing or e-mail blast to our membership. Our mailing list printed on labels, ready for attaching -- is available for \$75 or the we can send your info via email to our membership.

We look forward to working with you to make your ice carving event the success you anticipate. If we can help in any way or if you have any questions, please don't hesitate to call upon me.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Jeff Petercsak', is written over a faint, larger version of the same signature.

Jeff Petercsak
Executive Director

BASIC INFORMATION REGARDING NICA SANCTIONED COMPETITIONS

The National Ice Carving Association has been successful in helping sponsors produce ice carving events, and will share its expertise to guarantee a successful event. There are three variables that are within the sponsors' control. They are 1) the layout of the site; 2) the number of blocks to be carved; and 3) the length of time the competition will run. Your determining of these factors will allow you to create and determine the schedule of the event.

APPLICATIONS:

It is suggested that you begin publicizing your ice carving event as soon as your date and site have been firmed. NICA will announce your event in the NICA Newsletter, NICA website and, if requested, will provide address labels of NICA members for a fee. NICA will also provide you with a mailing list of its membership in your geographical area for \$75.00 dollars.

However, remember that many of your competitors are chefs. Their schedules are prone to last minute changes and many fluctuations. Applications sent out too far in advance may be overlooked. Don't be surprised if the bulk of your applications come in one to three weeks prior to the event.

PRIZE MONEY:

Prize purses should grow as an event grows. It is important to realize that most artists spend their own money on travel, lodging, meals, shipping, and time off work to come and compete at ice carving competitions. As a rule of thumb the bigger the prize purse the bigger the chances of attracting the best talent at your venue. Many ice carvers are own/operators of their own ice sculpting businesses so taking a chance earning prize money at a competition is something they constantly evaluate. It is also important to payout out deep at competitions. All the artists first through last have put considerable effort and preparation in preparing to compete at a competition. Each venue is different in the amount of prize money they can afford or offer, but it must be remembered that these artists are your entertainment, spending much of their own money to entertain the public at your venue. For those artists that aren't awarded prize money you can reward their efforts in many different ways including great hospitality; such as free lodging, meals and transportation, prizes, medals, cultural programs, entertainment and recognition.

The average Regional Professional Prize Purse on the NICA circuit is about \$7,000. On the low end the prize purses start at about \$3,000 and are as high as \$15,000. Our National Championship has a prize purse of over \$20,000 to attract the nations best carvers.

ENTRY FEES:

Upon request we can handle and collect all entry fees for your event or if you wish or you can handle this through the mail with an application. If we manage your competition we will collect all entry fees. We will post your application in .pdf form for your event on the web site for carvers to download and send in. Entry fees can be used to help defer some costs of the event, mainly the ice. The amount of the fee is determined by the sponsors and ranges from free to \$150.00 Amateur/student entry fees are often reduced, or sometimes returned at check in.

JUDGES:

A minimum of three NICA-certified/qualified judges are required for a NICA-sanctioned competition. The manual will give all the information you will need on judging. The sponsor should contact a Certified Judge to serve as Lead Judge, along with at least two other judges who meet the criteria. All judges must be approved in advance by the Certified Lead Judge. A copy of the judging materials, enclosed, should be immediately made available to the Lead Judge, who will then acquaint himself with the procedures and complete the judging selection procedure. A listing of NICA certified and qualified judges is included to assist you in obtaining judges; it will be your responsibility to contact the judges and arrange for their participation. It is the Lead Judge's responsibility to return to the NICA office the completed Judging Review Forms, which are enclosed, along with the Judging Selection Criteria forms completed by any judges approved by the Lead Judge prior to the event. Judges' compensation is determined by the sponsors of the event. A Lead Judge's compensation should be commensurate with the additional time and efforts he will contribute to the event; the compensation of all judges should be determined on a per diem basis. Most events pay between \$300 and \$500. Efforts should be made to find judges local to your area; if, however, if this is not possible, we further recommend that you arrange for their housing and travel expenses.

CHECK-IN AND WAIVERS:

You or your staff will need to arrange for a location for the competitors to check-in. You or your staff will assist the NICA judging panel at check-in. Waivers should be available at the carving site for all competitors and helpers to sign at check-in. Remember, it is your responsibility to have each person (carver, helper, judge, photographer, etc.) sign a waiver before entering the arena

THE CARVING SITE REQUIREMENTS:

- Each carving area should be at least 15 foot square (20 X 20 for team competitions).
- A 4ft or 6ft table should be provided for each carving area to hold the carvers tools.
- A carving pedestal, sheet of plywood or ice to display the competition ice sculptures on.
- A minimum of 20 amps of designated circuit should be available for each carver within in 50 ft. Maintenance or electrical person to be on-call to assist with any power problems during the competition.
- Access to water for competitors before and during the competition.
- Laborers on site to set up site and assist with before, during and after the competition.
- Proper lighting if competition is held at night
- Stanchions or crowd control around the carving area
- Numbered carving locations using signage that is unaffected by weather.

Cite Suggestions:

- Tents – Pop-up 10 x 10 or 12 x 12 UV rated tents with two sidewalls that are safely secured to the ground or one large tent or UV rated enclosure. Tents are ideal for a professional look at your competition and it helps your carvings last longer in adverse weather.

SCORING:

A secure warm location needs to be provided for the judging panel. Each judge should be given a copy of the Judging Form, Guidelines for Judges, and sufficient Tally Sheets, which will be mailed to you. Following the judging the Tally Sheets are collected and the scores totaled. It is the Lead Judge's responsibility to oversee the final tally. Access to a copy machine so that a copy of the final scoring be made available at the carving site for the carvers and viewers. The NICA board of directors also requests that the judging panel allow a short time following the competition to be available to discuss the carving and scores with the carvers.

AWARDS:

NICA will send you medals and all competitors that score 70 points or more will receive a NICA gold, silver or bronze registered medal. These will be presented to all who have earned them by the Lead Judge at the awards ceremony. This is done as economically as possible and paid for by the event promoter or sponsors. These medals are given for total point scores, not for placement in the event. See enclosed MEDALS sheet for the medal break down. NICA will also send you ribbons to hand out at the awards ceremony and place on the winning sculptures. Two ribbons will be given for each place of first - fifth. The ribbons will be marked professional or amateur. The single ribbon rosette will be placed on the sculptures placing first - fifth. The triple ribbon rosette will be given to the carvers that placed first-fifth. Each event will get one set of each. Honorable Mention ribbons will also be included for sculptors that score between 64-69.9. Some events also purchase and plaques or trophies for first, second, and third. These are a nice touch and appreciative token given to the carvers.

NICA TOUR OF CHAMPIONS:

By sanctioning your event with NICA your competition becomes part of the Tour of Champions competition circuit. We have created this to tie our circuit together and promote more carver participation at competitions. Carvers are eligible for additional prizes on the Tour if they compete in multiple competitions on the NICA circuit. NICA will send you promotional materials for the Tour that you are required to display at check-in and at the carving site. You may also be required to display additional ice sculptures, banners, other promotional materials or provide space for the sponsors of our Tour. Additional prizes may be distributed to the competitions on our circuit for you to award at your competition.

THE ANNUAL NATIONAL ICE CARVING CHAMPIONSHIP:

Remember, your first, second and third place winners, and anyone receiving 70 points and over, will qualify for the National Ice Carving Championship. The National Championship will be held during the winter. Please notify your winners that they will be eligible to attend; it is imperative that you notify the NICA office of the winners (including names, addresses and telephone numbers) to guarantee that they will be contacted.

AFTER THE EVENT:

When you've had time to catch your breath, we would appreciate your completing and returning the Post Competition Report that is enclosed, including a copies of the judge's Score Sheets, Tally Sheet, copies of local publicity and photographs of the winners. Our members are eager to see your winning sculptures, and we will be printing many of their photos in the NICA Newsletter. We will be happy to pay for reproduction costs if you wish.

THANK YOU FOR YOUR INTEREST IN THE ART OF ICE CARVING,
AND FOR SUPPORTING THE NATIONAL ICE CARVING ASSOCIATION!

I have read and agree to all the requirements of a NICA sanctioned competition.

Submitted by:

Agreed and Accepted by:

(Applicant's Signature)

(NICA Executive Director)

Date: _____

Date: _____

NICA standard sanctioning provides a venue with many benefits including :

Two Manuals:

- ✓ **A Winter Festival Manual outlining how to put on a successful festival using ice sculptures at your event.**
 - Including:
 - ✓ A CD full of high quality promotional ice carving photos you can use to help promote, sell and advertise your event.
 - ✓ Valuable information on how to use ice sculptures throughout your festival
 - ✓ How to sell ice sculptures to sponsors
 - ✓ Building plans for ice carving display stands

- ✓ **NICA Competition manual**
 - ✓ Including:
 - ✓ A CD full of NICA logo's, ice carving facts, competition applications and liability waivers.
 - ✓ Check lists on setting up for your competition
 - ✓ Building plans for ice carving display pedestals
 - ✓ NICA competition medals and ribbons

Plus:

- ✓ Advertising to Carvers –Your venue will be added to NICA's Tour of Champions competition circuit calendar, advertised to carvers through our online and printed newsletters and promoted on our website, one of the most visited ice carving websites on the web.

- ✓ Registration – Upon request can handle and collect all entry fees for your event or if you wish or you can handle this through the mail with an application. If we manage your competition we will collect all entry fees . We will post your application in .pdf form for your event on the web site for carvers to download and send in

- ✓ Rules and Guidelines – NICA has been helping to set the standard at competitions for the past 20 years. Our competitions are governed by proven and understood international guidelines and rules. Our judging staff will start and stop the competition, enforce rules and safety, make judgments on any issues that may come up during the competition.

- ✓ Judging –All NICA competitions are judged by NICA qualified and certified judges. Our judges are trained and experienced with ice sculpting. Many of them still compete on the circuit today.

- ✓ Included on NICA Tour of Champions Circuit: By sanctioning your event with NICA your competition becomes part of the Tour of Champions competition circuit. We have created this to tie our circuit together and promote more carver participation at competitions. Carvers are eligible for additional prizes on the Tour if they compete in multiple competitions on the NICA circuit. NICA will send you promotional materials for the Tour that you are required to display at check-in and at the carving site.

- ✓ Support & Consultation – We are here to help. We want your event to be as successful as possible. Count on our 20+ years and sanctioning of over 500 competitions to answer any questions or concerns you may have with your event.

On Ice

Advertising Rates, Information and Conditions

Published at least 4 times a year, *On Ice* is the official publication of the NATIONAL ICE CARVING ASSOCIATION. A pictorial newsmagazine devoted to ice carving on a professional and an amateur basis, *On Ice* brings carver members, suppliers, culinary arts personnel, and other interested individuals the latest industry news about ice carving, including pertinent information regarding NICA sanctioned events in the U.S. and elsewhere.

Display Advertising Rates

	1 Time	3 Times or More*
Full Page (7.5" wide X 9.5" high)	\$350.00	\$300.00
Half Page (7.5" wide X 4.5" high only)	\$175.00	\$150.00
1/3Page (2.25" wide X 9.5" high only)	\$150.00	\$135.00
1/4Page (3.5" wide X 4.5" high only)	\$125.00	\$115.00
1/6Page(2.25" wide X 4.5" high only)	\$100.00	\$90.00
1/12Page (2.25" wide X 2.25" high only)	\$80.00	\$70.00

*In order to earn the 3-Time Rate, ads must be placed and prepaid for 3 or more issues at the same time. If ad is canceled, credit will be issued based upon the frequency rate earned.

E-mail Blast sent out to membership \$75.00

Pre-printed mailing labels to our membership \$75.00

Issuance and Closing Dates

On Ice is published on or about the first day of each month. Deadlines for receipt of advertising and payment will be the fifth day of the month preceding the month in which the ad is to appear. Advertising may not be canceled or changed after the closing date.

Payment

All advertising must be prepaid with a check or money order payable to the NATIONAL ICE CARVING ASSOCIATION. No commissions will be paid to advertising agencies or others, and no cash discounts will be permitted.

Advertising Copy Guidelines

Send all copy and payments to:

National Ice Carving Association
P.O. Box 3593, Oak Brook, IL 60522-3593
Phone: 630-871-8431 Fax: 630-871-0839

- A. The NATIONAL ICE CARVING ASSOCIATION reserves the right to reject or cancel any advertising for any reason, at any time.
- B. Advertisements are accepted and published upon the representation that the advertiser is authorized to publish the entire contents and subject matter thereof. In consideration of the publication of advertisements, the advertiser will indemnify and save *On Ice* and the NATIONAL ICE CARVING ASSOCIATION harmless from and against any loss or expense arising out of the publication of such advertisements.
- C. *On Ice* and the NATIONAL ICE CARVING ASSOCIATION shall not be subject to any liability whatever for any failure to publish or circulate all or any part of any issue or issues.
- D. Position request will not be accepted and advance proofs of advertising will not be submitted (except as noted in "E" below). *On Ice* and the NATIONAL ICE CARVING ASSOCIATION will not be bound by other conditions, printed or otherwise, appearing on contracts, orders or copy instructions which conflict with the provisions of the Rate Schedule.
- E. All advertising containing line art or halftones must be submitted as camera ready art. Advertisements consisting of text ONLY can be set by the publication if a rough drawing of copy placement, style, size, etc. is submitted. An extra charge will be assessed for designing and setting such advertisements. All charges for designing ads and setting copy are payable in advance of ad publication. Proofs of copy set by the publication will be submitted for approval along with charges for such work. An additional 30 days will be required if advertising is to be designed and set by the publication.

BASIC INFORMATION REGARDING NICA SANCTIONED COMPETITIONS



APPLICATION FOR NICA EVENT SANCTIONING

Name of Competition: _____

Date of Event: _____

Event Producer or Organization: _____

Competition Contact: _____

Address: _____

Phone: _____ Fax: _____

E-Mail address _____ Website: _____

Type of Competition: _____ Pro and/or _____ Amateur ; _____ Singles and/or _____ Team

PLEASE BRIEFLY DESCRIBE YOUR COMPETITION:

1. Estimated number of carvers _____
2. Prizes _____
3. Clinebell or Can Ice _____
4. Number of blocks per carver or team _____
5. Length of time allowed _____
6. Entry fee per participant _____
7. Sponsors to be listed in Waiver of Liability: _____

Your signed Sanctioning Agreement and sanctioning fee of \$525 for the first competition and \$125 for the second competition at the event plus the medal deposit of \$200 for the first competition and an additional \$100 for the second must accompany this Application. You will be billed \$15 for each additional medal used at your event. We are unable to release any rules or judging information until the sanctioning fee and both forms have been received.

By submitting this application for NICA sanctioning of the above event, we agree to abide by the rules and guidelines set forth by the National Ice Carving Association in the planning and production of this event.

Signature _____

Event _____



TERMS AND CONDITIONS OF THIS SANCTIONING AGREEMENT

The following terms and conditions are an integral part of this Sanctioning Agreement:

The Applicant agrees, at the time of signing this Application, if approved by the National Ice Carving Association (NICA), that they will adhere to the following terms and conditions:

1. The Applicant agrees to pay an initial Sanction Fee of \$525.00 for the first competition and \$125.00 for each additional professional competition to the National Ice Carving Association at the time of application.
2. The Applicant also agrees to pay a Medal Fee/Deposit of \$200.00 for the initial professional event and an additional \$100.00 medal fee/deposit for each additional professional competition at the time of application. In the event that more medals are given out than the Medal Fee/Deposit covers the Applicant will be billed at our cost of \$15.00 for each medal, which includes logging, shipping and handling.
3. Upon receipt of payment and approval of the Application, the Applicant will be known as the event "Promoter."
4. The Promoter will be responsible for furnishing all competitors with a copy of the Official NICA Competitor Application Form, the Official Rules of Competition, and the NICA Judging Criteria.
5. The NICA Rules of Competition are to be considered a part of this Sanctioning Agreement.
6. For safety purposes, all singles events will provide at least a 15' x 15' work area for each competitor. All team events will provide at least a 20' x 20' work area for each team.
7. The Promoter is responsible for securing a panel of at least three Judges. A list of Certified and Qualified Judges will be sent to the Promoter by NICA. The Promoter will select and recruit a Lead Judge from the list. Additional Judges may be selected from the list or may be selected by the Promoter, providing that their qualifications are reviewed and approved in advance by the Certified Lead Judge. The Promoter will provide the Lead Judge with the names and phone numbers of the other Judges, along with a completed Judge's Application Form for any new judging applicants.
8. The Promoter will provide the Judging Panel with a meeting room for a pre-judging seminar, and for the review and tally of scores. Equipment to be provided includes: the Judging Package clipboards, pencils with erasers, a calculator, and a measuring tape.
9. The Promoter will schedule a pre-competition meeting for the carvers and Judges, at which the NICA Rules of Competition will be discussed and all carvers' questions answered by the Lead Judge.
10. The Promoter will accede to the Lead Judge on all questions of rules and judging. The decisions of the Lead Judge are final.
11. The NICA sign must be displayed in a prominent place.
12. The Promoter will keep all spectators and non-essential personnel effectively and safely separated from the carving area for the safety of spectators and carvers.
13. NICA will provide the Promoter with participation certificates. The Promoter will then distribute the certificates to all competitors at the awards ceremony.
14. The Promoter will complete in full the NICA Post-Competition Report and submit the report within 14 days of the competition.
15. Upon receipt of the Post-Competition Report, NICA will supply certified and numbered NICA Medals to only NICA Members receiving qualifying scores (70+ points = Bronze, 80+ points = Silver, 90+ points = Gold). All NICA Medal Winners will be invited to compete in the next National Ice Carving Championship. After the post competition report is received and the medals sent out the remaining Medal Fee/Deposit will be returned to the Promoter.
16. NICA and/or its agents may display its signs, merchandise, sell or exhibit official NICA Merchandise at any NICA Sanctioned Competition without charge to the Association.
17. The display and use of any and all promotional signs or materials in conjunction with the name or logo of the National Ice Carving Association requires the prior approval of NICA.
18. The term of this Agreement is for a maximum of one (1) year or until one (1) day after the date of the competition, as shown on this Application, whichever shall occur sooner.

The Promoter hereby states that the information submitted with this Agreement is correct to the best of his knowledge. Failure to follow any of the above terms and conditions and the Rules of Competition, copies of which are attached to each approved Application and Agreement and made an integral part hereof, can result in cancellation and/or disqualification of the Sanctioning Agreement. Also, such failure can result in the cancellation of the qualifying competitors' eligibility to receive NICA Medals or to compete in the National Ice Carving Championship.

Promoter is informed and acknowledges that the names "National Ice Carving Association," "NICA," "National Ice Carving Championship," "National Ice Carving Team Championship" and "National Ice Carving Collegiate Championship" are proprietary service marks of the National Ice Carving Association and the sanctioning of any specific event and/or the use of any of the above names or combination thereof is limited to the promotion of the event only, the sanctioned use of the above names does not constitute a partnership or joint venture but is merely a license, and the Promoter agrees to hold harmless the National Ice Carving Association and its Officers, Directors, Executive Director and agents from all claims and liabilities arising from the use of any of the above names by the Promoter. Promoter further understands and agrees to hold harmless the National Ice Carving Association, its Officers, Directors, Executive Director and agents from all claims and liabilities arising from any event sponsored by the Promoter.

Submitted by:

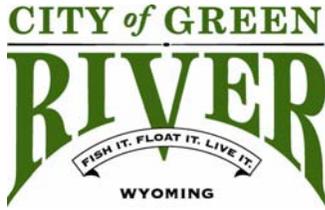
Agreed and Accepted by:

(Applicant's Signature)

(NICA Executive Director)

Date: _____

Date: _____



City of Green River City Council Meeting Agenda Documentation

Preparation Date: March 9, 2011	Submitting Department: Parks and Recreation
Meeting Date: August 2, 2011	Interim Department Director: Allan Wilson
	Presenter: Consent Agenda

Subject: Approval of the Green River Arts Council Sculpture Showcase Artist Agreement
(NOTE: all sections must be completed for this report to be placed on the city council meeting agenda)

Purpose Statement

To have the Governing Body approve the Sculpture Showcase Artist Agreement between the City of Green River and the sculpture artists, displaying their art sculptures during each exhibit cycle.

Background/Alternatives

This Sculpture Showcase Artist Agreement sets forth the responsibilities of the City and Artist for the placement of their art piece within City limits during the exhibit cycle. It shows which party is responsible for each aspect of the placement, display, safety and maintenance of the art piece.

Attachments

Attachment A – Sculpture Showcase Artist Agreement

Fiscal Impact

N/A

Staff Impact

Minimal

Legal Review

Pending legal review

Recommendation

Staff recommends that the Governing Body approve the attached Sculpture Showcase Artist Agreement between the City of Green River and each named artist that displays their artwork within the City.

Suggested Motion

I move to approve the attached Sculpture Showcase Artist Agreement between the City of Green River and each named artist that displays their artwork within the City.

**City of Green River
Sculpture Showcase
Artist Agreement**

This is an agreement between the Green River Arts Council, the City of Green River, and _____ (Artist), concerning the display of art sculptures during the _____ exhibit cycle.

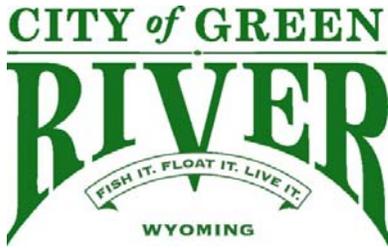
The artist certifies that the artwork is soundly and professionally constructed of durable and sturdy materials, has no breakable or easily damaged parts or pieces, is suitable for outdoor public display, is able to withstand typical Green River, Wyoming weather conditions, and will require no maintenance during the twelve month exhibit period. Prior to the installation of the artwork for exhibit, the artist will submit, in writing, instructions for properly and safely securing and displaying his/her artwork.

The Green River Arts Council and the City of Green River are responsible for installing the artwork based on the written instructions provided by the artist. The City will maintain insurance coverage on all artwork for vandalism, theft, or damage by motor vehicles during the contract period. (The Art Council and the City are not responsible for damage caused by "Acts of God".) Unless specific arrangements have been made in writing prior to the beginning of the contract period, the City of Green River will not be responsible for insuring or otherwise covering damage to artwork that are picked up or dropped off prior to the contract period. Similarly, artwork that will remain in Green River after the contract period will not be insured or otherwise covered for damage unless specific arrangements have been agreed to in writing prior to the end of the contract period.

The artist certifies that his/her work is original and available for purchase. The Green River Arts Council and the City of Green River will retain a 20% commission for any artwork purchased during the exhibit period.

Artist _____ Date _____

City of Green River _____ Date _____



**City of Green River
City Council Meeting
Agenda Documentation**

Preparation Date: July 27, 2011	Submitting Department: Finance
Meeting Date: August 2, 2011	Department Director: Jeff Nieters
	Presenter: Jeff Nieters

Subject:

Contract and payment with Green River Babe Ruth Baseball organization

Purpose Statement

To approve the contract and payment for the Green River Babe Ruth Baseball organization in the amount of \$500

Background/Alternatives

Last weekend, the Green River Babe Ruth baseball team won the State Title in Rock Springs; beating Rock Springs 16 to 6. With this win, the baseball team is going to the State of Washington to play in the national, regional tournament. The Babe Ruth organization has requested \$500 from the City to help defray costs of attending the national tournament.

Attachments

Contract

Fiscal Impact

\$500

Staff Impact

Not applicable

Legal Review

Reviewed and approved to form

Recommendation

Approval of the contract in the amount of \$500

Suggested Motion

I move to ratify the approval of a contract and payment with Green River Babe Ruth Organization in the amount of \$500

CONTRACT FOR SERVICES

This agreement entered into on July 26, 2011, between the City of Green River Wyoming (City) a Wyoming Municipal Corporation and the Green River Babe Ruth Baseball Club (Club) in Green River Wyoming.

WHEREAS, The Green River 15 Year Old Babe Ruth Baseball Team having recently finished 1st in the State of Wyoming in their age bracket;

AND WHEREAS, it is deemed by the Governing Body of the City of Green River, Wyoming, that participation in the Babe Ruth Baseball program at any age will promote youth involvement and enhance the quality of life for its citizens.

NOW THEREFORE, the parties agree to as follows:

- 1) The City of Green River, Wyoming shall pay to the Green River Babe Ruth Club the sum of Five Hundred Dollars (\$500.00) to help defray costs for the 15 Year Old Babe Ruth Baseball Team to travel to the State of Washington to play in the Regional Babe Ruth Tournament.
- 2) In consideration of the foregoing payment, the Club will acknowledge the payment of Five Hundred Dollars (\$500.00) from the City and distribute City of Green River information (provided by the City) at the tournament held in the State of Washington.

Dated this 26th day of July, 2011

CITY OF GREEN RIVER

Mayor
ATTEST:

ATTEST
City Clerk

GREEN RIVER BABE
RUTH CLUB



Board Chairperson