

**CITY OF GREEN RIVER
CITY COUNCIL PROCEEDINGS
August 2, 2011**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Mayor Castillon called the meeting to order and Interim Police Chief Chris Steffen led the Pledge of Allegiance. The following Council Members were present: Gary Killpack, Gene Smith, Adam Coppolo, Tom McCullough, Jim Boan, and Lisa Maes. The following were present representing the City: City Administrator Barry Cook, Director of Public Works Mike Nelson, Director of Human Resources Debbie Klein Robertson, Purchasing/Payroll Supervisor Trish Mansfield, Director of Community Development Laura Hansen, URA/Main Street Administrator John Dahlgren, Interim Chief of Police Chris Steffen, Fire Chief/Emergency Services Mike Kennedy, Recreation Supervisor Katie Duncombe, Acting Sanitation Supervisor Mark Pond, City Attorney Galen West, and Public Affairs Specialist Stephen Pyles.

APPROVAL OF THE AGENDA

Council Member Boan moved to approve the agenda. Council Member Maes seconded. Motion carried. (7-0)

PRESENTATIONS

Sweetwater Events Complex

Executive Director for the Sweetwater County Events Complex Larry Lloyd said the National High School Rodeo Finals will be coming to Sweetwater County in July 2012 and in July 2013. There are 13,000 total members from forty-one states and four providences. There will be 1,500 to 1,700 members that will attend the finals.

There will be a lot of things that will have to be done in order to be able to accommodate the finals. Staff and volunteers are currently pursuing grants to help pay for the upgrades and changes that need to be made. There will be seven to eight million dollars of economic impact to Sweetwater County from this event.

Staff is looking in to hosting the National Junior High Rodeo Finals. This event would take place prior to the National High School Rodeo Finals.

Mr. Lloyd said the CEO from the National High School Rodeo will be at the Sweetwater County Events Complex on Thursday, August 4, 2011, at 6:00 pm to discuss the event. He invited council to attend.

The Mayor said this event will benefit the county as a whole. He said he knows there are many things that have to be done in a short amount of time.

Chamber of Commerce

Director of the Chamber of Commerce Janet Hartford said traffic through the visitor's center has continued to grow. They are handing out more brochures on the area. She is still working on opening the visitor's center on Saturdays and she is hoping to have it in place by next summer.

The River Festival is August 19-20, 2011. Shrimp Boil tickets are available, \$20 for adults and \$10 for children.

There will be a ribbon cutting for StandOut Designs at 6 pm on Tuesday, August 16, 2011. The business is formally known as Print Link.

Sweetwater County Photo Contest photos are on display at the County Fair where you can vote for the People's Choice award. There are 93 entries. After the fair the photos will be displayed at the visitor's center.

On September 27, 2011 the Disney Institute will bring its renowned professional development program, Disney's Approach to Quality Service to Green River at the Western Wyoming Community College Green River Center. Program registration is \$175 per person for chamber members and \$250 per person for non-members. All courses include materials, breakfast, and lunch.

Lunch and Learn will be August 17, 2011 at Pizza Hut. Topic will be an update from Tom McIntosh about Wilkins Peak Bike Trails. The September's Lunch and Learn will be at the Western Wyoming Community College and there will be a presentation from the CEO of the Wyoming Business Council Bob Jensen on economic development.

Council Member Boan said hits on the Chamber's website increased by 70,803. This just proves the internet is the way to advertise. It is a non-expensive way to advertise and to communicate with people.

RESOLUTIONS

Portable Incinerator

R11-43: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in expenditure in the General Fund for the Police Department for an incinerator in the amount of \$3,200.

Council Member Killpack moved to approve the resolution. Council Member McCullough seconded. Motion carried. (7-0)

Tomahawk Renovation Project

R11-44: A resolution for the governing body of the City of Green River, Wyoming, to comply with the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 as it relates to the Tomahawk.

Council Member Maes moved to approve the resolution. Council Member Coppolo seconded. Motion carried. (7-0)

Carryover Adjustments for the General and Capital Projects Funds

R11-45: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in expenditures in the General and Capital Projects Funds for carryover adjustments in the amount of \$33,748.

Council Member Coppolo moved to approve the resolution. Council Member Maes seconded.

Mr. Cook said during the budget process Mr. Nieters calculates how much money needs to be carried over for projects from one year to another. During this process there was a miscalculation on the carryover amounts for the Recreation Center Cooling Project in the amount of \$18,807, and the Tomahawk Renovation Project in the amount of \$14,941. Basically, these amounts were not carried over for completion in the new budget year.

Purchasing/Payroll Supervisor Trish Mansfield said preparing the budget is a manual process and staff tries to get it as close as they can. An invoice was processed twice, so there was not enough money carried over into this budget to pay for the projects.

Council Member Smith asked if the dollars were carried over.

Ms. Mansfield said the dollars were not carried over. There was only one invoice that was paid but the same invoice was deducted twice. She said the money has to be appropriated into the project line item since it was not calculated correctly.

Council Member Smith asked if the money had to come out of unallocated funds.

Mr. Cook said that is where the money went, so it will have to come out of the unallocated funds. All money that is not allocated for a project at the end of the budget goes into the unallocated funds.

Motion carried. (7-0)

School Zone Signs

R11-46: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in expenditures in the General Fund for lighted school zone signs in the amount of \$32,000.

Council Member Smith moved to approve the resolution. Council Member Coppolo seconded.

Council Member Boan asked if this will put lights at all of the school zones.

Mr. Cook said yes.

Council Member Coppolo said he is glad this is being done. He feels the flashing lights bring attention to the school zones and provide another safety measure.

Motion carried. (7-0)

Grant Funding for the Fire Department

R11-47: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in expenditures in the General Fund for the carryover of a grant for the Fire Department in the amount of \$733.

Council Member Maes moved to approve the resolution. Council Member McCullough seconded. Motion carried. (7-0)

Basic Emergency Operations Plan for 2011 and 2012

R11-48: A resolution for the governing body of the City of Green River, Wyoming, adopting the Basic Emergency Operations Plan for 2011 and 2012 as amended, and authorization for the Mayor to recognize and sign the Emergency Operations Plan.

Council Member Killpack moved to approve the resolution. Council Member Maes seconded.

The Mayor thanked Fire Chief Mike Kennedy for putting it together.

Motion carried. (7-0)

Greenbelt Russian Olive/Tamarisk Control Project

R11-49: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in the Capital Projects Fund for the removal of Russian Olive trees along the greenbelt with grant funding in the amount of \$80,000; to accept the grant, and approve the contract from the Wyoming Wildlife and Natural Resource Trust.

Council Member Coppolo moved to approve the resolution. Council Member Smith seconded. Motion carried. (7-0)

River Cove Addition

R11-50: A resolution for the governing body of the City of Green River, Wyoming, to allow a dead end road to exceed the maximum length required by the Subdivision Ordinance.

Council Member McCullough moved to approve the resolution. Council Member Maes seconded.

Director of Community Development Laura Hansen said the subdivisions are a three step process. The first is a sketch plat, the second is a preliminary plat, and then the final is a plat application. This is just a discussion on the criteria of the ordinance within the city. The final plat approval will occur at a later date.

Council Member Coppolo said the property owners have maximized property in this area.

Ms. Hansen said it is zoned R2, which would allow smaller lots within the subdivision and would increase the density within the property. The property owners decided on larger lots which reduces the number of lots within the subdivision.

Council Member McCullough said he has no problem with it.

Motion carried. (7-0)

COUNCIL ACTION ITEMS

Green River Arts Council Appointment

Council Member Smith moved to confirm the Mayor's appointment of Jeiremy Gomez to the Green River Art Council for a two-year term. Council Member Maes seconded. Motion carried. (7-0)

Planning and Zoning Commission Appointment

Council Member Coppolo moved to approve the Mayor's appointment of Moriah Burnett as the newest student representative for the Planning and Zoning Commission for FY 2011-2012. Council Member Smith seconded. Motion carried. (7-0)

Main Street Board Appointment

Council Member Maes moved to approve the Mayor's appointment of Melaina Nielson as the first student representative for the Main Street Board of Directors for FY 2011-2012. Council Member Boan seconded. Motion carried. (7-0)

Southeast Water Improvement Project

Council Member Killpack moved to approve Change Order #5 to Jackman Construction, on the Green River Southside Water System Improvements to reduce the overall contract amount to \$2,955,647.66. Council Member McCullough seconded.

Mr. Cook said this money is being returned because of a reduction in materials. Motion carried. (7-0)

CONSENT AGENDA

Council Member Maes moved to approve the following consent agenda items. Council Member Coppolo seconded. Motion carried (6-1) with Council Member Boan voting no.

- Open Container Permit to Red Feather, Inc. for the Multiple Sclerosis Benefit Poker Run, Saturday, August 20, 2011, from 5 pm to midnight, at the Red Feather east parking lot
- Catering Permit to the Wild Horse Saloon to cater alcoholic beverages for a wedding at the Expedition Island Pavilion on Saturday, August 6, 2011, from 4 pm to midnight
- Catering Permit to Brazels Inc. doing business as the Embassy Tavern to cater alcoholic beverages for the annual Art on the Green dinner on Saturday, August 20, 2011, from 5 pm to 10 pm at the Island Pavilion
- Contract for services for the workforce analysis with Patrick Ibarra of the Mejorando Group in the amount of \$29,500
- Contract with Rocky Mountain Power to provide electrical power and service for street lighting for Scott's Bottom Road and the FMC Spur Road
- Amendment No. 2 (contract renewal) to the July 1, 2009 Service Agreement for landfill engineering services with Inberg Miller Engineers

- Authorization to grant Spradley Barr Motors an additional 150 days for delivery of the 4 ¾ ton trucks and a ½ ton truck
- Release of retainage to Long Building Technologies, Inc. for the Green River Recreation Center Chiller Project in the amount of \$20,896
- Agreement with the National Ice Carving Association in the amount of \$950 for the 2012 Crystal Classic
- Sculpture Showcase Artist Agreements with each named artist that displays their artwork within the city
- Ratification of a contract and payment with Green River Babe Ruth Organization in the amount of \$500
- Minutes for: July 12, 2011 Special Council, July 12, 2011 Workshop, July 19, 2011 Council
- Financial Reports and Payment of Bills:

Prepaid Invoices = \$168,149.84	Outstanding Invoices = \$1,204,367.85
Pre-authorization Payments = \$755,000.00	Payroll Expenditures = \$360,844.85

CITY ADMINISTRATOR'S REPORT

Mr. Cook commended Interim Chief Steffen and Mr. Wilson for solving the problem with the police vehicle storage. It will be moved to a city location in three months.

He said on August 16, 2011 the city will be sponsoring the National Night Out. There are seven to eight block parties scheduled for that evening. This is an event that is put on once a year and encourages neighborhood interaction. He encouraged council to attend some of the block parties before the council meeting.

He discussed the upcoming workshop agendas for August 9, 2011 and September 13, 2011.

Mr. Cook said the city needs to consider imposing an impact fee to make up for the costs of infrastructure for the new subdivisions. This is a project that will need to be done by a consultant, at an approximate cost of \$50,000.

Council Member McCullough said he agrees with the impact fees.

The Mayor said the city has invested three to four million dollars in the FMC area. The developers of the land had previously agreed to impact fees. This would return some of the money that had been spent on the infrastructure to have the subdivision built.

Council Member Boan said he is for the impact fees but he does not think the city should pay someone to do a study. He feels staff is more than capable to do so themselves.

The Mayor said it would take a lot of time to look at all of the plats. He feels it is better to have someone else come in and do it, someone who has the time.

Council Member Boan asked if the fees were going to be consistent across the board.

Mr. Cook said they have to do an analysis of the infrastructure that is defensible in court. Cities have to be able to back up their fees in court and justify why.

Council Member Coppolo said it would hold up better in court if the city had an outside source complete the analysis instead of someone in-house.

Council Member Smith asked if the study was done, could the city get the \$50,000 back from the impact fees.

Mr. Cook said it would all depend on how fast and how large the subdivisions are and what council wants to do. He said the council has improved a section of the city for development, without an impact fee, they have created inequity for developers. An impact fee would equalize it for all developers.

Council Member Killpack said he is in favor of impact fees. He said it could take a couple of years to do the analysis in-house, so paying the consultant is cheaper.

CITY ATTORNEY'S REPORT

Mr. West had nothing to report.

MAYOR AND COUNCIL REPORTS

Council Member Killpack said SWEDA will be dissolved as of August 5, 2011. There is a grant that is currently being worked on by SWEDA, Carbon County will be taking over the grant but they do need \$2,000 to complete it.

He said there were trailers on Riverbend that have been asked to be removed. He would like it to be known that he did not ask for their removal. He feels if this is going to be done, it needs to be done all over town. He feels when someone asks Mr. Cook for something to be done; it needs to be brought up to council and should have a majority vote before anything is done.

Council Member Boan thanked staff for working on a solution for storing the police vehicle. He asked if someone from the Green River Police Department could go to Officer Gross's funeral in Douglas, Wyoming to show the city's support.

Interim Chief Steffen said he will make sure someone from the Police Department attends. He sends his condolences to the Converse County Sheriff's Department, the community as a whole, and the officer's family.

Council Member Maes had nothing to report.

Council Member Coppolo commended Mr. Wilson and Interim Chief Steffen for working together on the storage issue. He said the city should look into the options for a more suitable curb that would be user friendly and easy to install. This would take care of issues of cement being poured into the high back curbs.

He said no one group in the city is being picked on. The cleanup is going on city wide and will be enforced. There are rules about parking on city property and other areas and they need to be followed and enforced. He commended the Police Department on how they were willing to work with people on this matter.

Council Member McCullough said he received an email from a military staff sergeant requesting a military fee for the Recreation Center. He would like staff to prepare options for military rates for the Recreation Center for the August 16, 2011 council meeting agenda.

Council Member Smith thanked Interim Chief Steffen and Mr. Wilson for working on the storage issue. He said the boardwalk is now open. He said the Family Justice Center is looking into leasing a building in Rock Springs and currently, in Green River, they are staying at the YWCA. He feels the curbs in the city are a safety issue and agrees they should be looked into. He supports recreational vehicles being moved onto private property where they belong instead of on city property. The city will not provide parking for everyone, so it should not be provided to a small few.

The Mayor said impact fees are needed.

He also said the city has a draft copy of the Memorandum of Understanding for the Child Development Center building.

Mr. West said the MOU is being circulated the other parties will review it, and he is expecting them to inform him of any changes they recommend.

The Mayor said the National High School Rodeo Finals will require a lot of work from all. They have a group that will work together on this and they have agreed that the city will receive \$424,979.27. This will help with the items that need to be completed for the event. This should come to a resolution by August 16, 2011 in order to make the SLIB boards due date.

He thanked the student volunteers for volunteering for the boards.

ADJOURNMENT TO EXECUTIVE SESSION FOR PERSONNEL ISSUES

Council Member McCullough moved to adjourn to executive session at 8:28 pm. Council Member Boan seconded. Motion carried. (7-0)

RECONVENE

Council Member Boan moved to reconvene at 9:05 pm. Council Member McCullough seconded. Motion carried. (7-0)

COUNCIL ACTION ITEM

Council Member McCullough moved to authorize the hiring of a full-time employee in the Solid Waste Department. Council Member Boan seconded. Motion carried (4-3) with Council Members Smith, Coppolo, and Maes voting no.

ADJOURNMENT

Council Member Boan moved to adjourn at 9:06 pm. Council Member Coppolo seconded. Motion carried. (7-0)

H. Castillon, Mayor

ATTEST:

Jeffrey V. Nieters, City Clerk