



AMERICAN EDUCATION WEEK PROCLAMATION

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees, be they substitute educators, custodians, teachers, bus drivers, or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise:

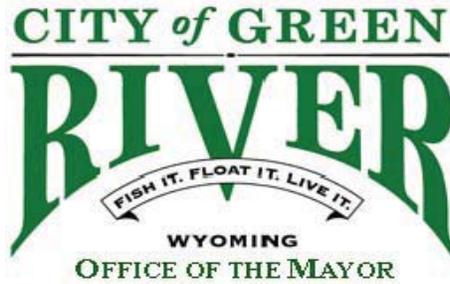
NOW, THEREFORE, BE IT RESOLVED that I, Mayor Hank Castillon, do hereby declare the week of **November 13 – 19th** as the 90th annual observance of

AMERICAN EDUCATION WEEK

in Green River and encourage all citizens to thank and support all individuals associated with providing our children and adults with an education that will provide for their future.

IN WITNESS WHEREOF I have hereunto set my hand this 1st day of November, 2011.

MAYOR HANK CASTILLON



AMERICA RECYCLES DAY PROCLAMATION

WHEREAS, the City of Green River Recycling program helps us ensure a more sustainable natural environment; and

WHEREAS, it is important to continue to improve our community as we work to make recycling programs in our community more comprehensive, convenient and beneficial; and

WHEREAS, three little words: Reduce, Reuse, Recycle make a big difference for the environment; these three words refer to how people should handle waste, which is currently a big problem on Earth. Recycling is a key component of the "Reduce, Reuse, Recycle concept; and

WHEREAS, since 1997, communities across the country have come together on November 15th to celebrate America Recycles Day; and

WHEREAS, America Recycles Day is the only nationally-recognized day dedicated to the promotion of recycling in the United States; and

WHEREAS, this is one day to educate and motivate, one day to get our neighbors, friends and community leaders excited about what can be accomplished when we all work together, one day to make recycling bigger and better 365 days a year; and

WHEREAS, the Governing Body encourages citizens to take advantage of opportunities to gain an understanding of recycling and to participate in celebrations at Pamida, Smith's or Ace Hardware on Saturday, November 12, from 10am - 3pm and the Baler demonstration and Ribbon Cutting at the Berto Castillon Recycling Facility on Tuesday, November 15, at 5:30 pm:

NOW, THEREFORE, BE IT RESOLVED that I, Mayor Hank Castillon, do hereby declare **November 15th**

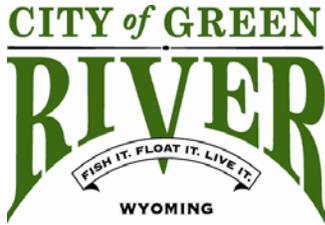
AMERICA RECYCLES DAY

in Green River and encourage all citizens to get involved. Take this opportunity to reduce, reuse and recycle to keep our community green and clean.

IN WITNESS WHEREOF I have hereunto set my hand this 1st day of November, 2011.

A blue ink signature of Hank Castillon, Mayor of Green River, Wyoming. The signature is written in a cursive style and is positioned above a horizontal line.

MAYOR HANK CASTILLON



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 10/7/11	Submitting Department: Finance
Meeting Date: 11/01/11	Department Director: Jeff Nieters
	Presenter: Jeff Nieters

Subject: ORDINANCE TO REPEAL TREE ADVISORY BOARD

Purpose Statement

To repeal Ordinance 84-2; and Chapter 2, Article V, Sections 2-91 through 2-96, of the Green River Code of Ordinances, titled “Tree Advisory Board”.

Background/Alternatives

The Tree Advisory Board ordinance was adopted in January 17, 1984. The city established the City Tree Board by Ordinance 06-05 on June 6, 2006 under Chapter 19 – Parks and Recreation of the Green River Code of Ordinances, without repealing Ordinance 84-2; and Chapter 2, Article V, Sections 2-91 through 2-96, titled “Tree Advisory Board”.

Adoption of this ordinance will clean up the ordinances and the code book.

Attachments: Ordinance

Fiscal Impact: none

Staff Impact: none

Legal Review:

Recommendation: approval

Suggested Motion

I move to approve, on third reading, an ordinance repealing Ordinance 84-2; and Chapter 2, Article V, Sections 2-91 through 2-96, of the Green River Code of Ordinances, titled “Tree Advisory Board”

ORDINANCE NO. 11-_____

AN ORDINANCE REPEALING ORDINANCE 84-2; AND CHAPTER 2, ARTICLE V, SECTIONS 2-91 THROUGH 2-96, TITLED “TREE ADVISORY BOARD”, OF THE GREEN RIVER CODE OF ORDINANCES

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING;

Section 1: That Ordinance 84-2; and Chapter 2, Article V, Sections 2-91 through 2-96, titled “Tree Advisory Board”, of the Green River Code of Ordinances, City of Green River, State of Wyoming, be and hereby are repealed in their entirety.

PASSED, ADOPTED AND APPROVED ON this _____ day of November, 2011.

H. Castillon, Mayor

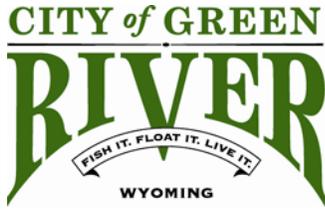
Attest:

Jeffrey V. Nieters, City Clerk

First Reading: October 4, 2011

Second Reading: October 18, 2011

Third Reading: November 1, 2011



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: 10/26/2011	Submitting Departments: Community Development and Public Works
Meeting Date: 11/1/2011	Department Directors: Laura Hansen and Mike Nelson
	Presenter: Laura Hansen

Subject: ORDINANCE PROHIBITING OBSTRUCTIONS WITHIN STREETS, SIDEWALKS AND OTHER PUBLIC PLACES – 3RD READING.

Purpose Statement:

Consideration of an Ordinance on third reading amending Section 22-1 of the Green River Code of Ordinances, City of Green River, State of Wyoming, to prohibit obstructions within streets, sidewalks and other public places.

Background/Alternatives:

The Governing Body held a workshop on September 13, 2011 to discuss multiple issues relating to streets, sidewalks, curb and gutters. Of the items discussed was the issue of obstructions within street right-of-ways. Throughout the City of Green River, property owners have placed ramps in the gutters to provide better access points into their properties. This, however, creates problems relative to drainage along the gutter which in turn lends to deterioration of the street itself.

In addition to these ramps, other obstructions that can found within the rights-of-way include fences, signs, vegetation, and building materials.

Issues resulting from obstructions include safety (pedestrian traffic obstacles, ice buildup, ponding, children and visibility), appearance, drainage and the durability of the concrete and asphalt.

The existing language in Section 22-1 of the Green River Code of Ordinances titled “Obstructions” does not address obstructions. The ordinance will amend the language by creating a new paragraph addressing this issue.

A draft Administrative Procedure has been prepared for issuance by the City Administrator after the Ordinance becomes effective (see attached). The Administrative Procedure outlines the procedures and policies that will be followed governing the removal of obstructions under the following circumstances:

- A) Property owner initiated removal of non-compliant curb/gutter obstructions that existed prior to the effective date of Ordinance No. _____.
- B) City removal of non-compliant curb/gutter obstructions that existed prior to the effective date of Ordinance No. _____.
- C) Removal of new curb/gutter obstructions constructed after the effective date of Ordinance No. _____.
- D) Unintentional removal of non-compliant curb/gutter obstructions that existed prior to the effective date of Ordinance No. _____.

The Public Works division has also prepared an inventory of all existing gutter obstructions within the City. The inventory includes the address of the property as well as photos taken of each obstruction to document the condition at the passage of this ordinance. This information will be incorporated into the City's GIS/Mapping system and will be made available to the public.

Attachments:

- Draft Ordinance for 3rd Reading – clean copy
- Draft Ordinance – redlined copy showing changes.
- Draft Administrative Procedure for the Removal of Curb/Gutter Obstructions

Fiscal Impact:

Enforcement cost associated with new law if passed. Savings of costs associated with replacing deteriorated concrete and asphalt due to the obstructions.

Staff Impact: Same as above.

Legal Review: Approved by legal counsel.

Recommendation: Pass on second reading.

Suggested Motion: I MOVE to approve on third and final reading, an ordinance amending Section 22-1 of the Green River Code of Ordinances, City of Green River, State of Wyoming, to prohibit obstructions within streets, sidewalks and other public places.

ORDINANCE NO. 11-_____

AN ORDINANCE AMENDING SECTION 22-1 OF THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, AMENDING SECTION 22-1, TITLED "OBSTRUCTIONS" AND PERTAINING TO OBSTRUCTIONS WITHIN STREETS, SIDEWALKS AND OTHER PUBLIC PLACES.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 1: That Chapter 22, Article 1, Section 22-1 of the Green River Code of Ordinances, City of Green River, Wyoming, be and hereby is amended to read as follows:

Section 22-1. Obstructions.

- (a) It shall be unlawful for any person to erect, build, set up or maintain, in whole or in part, any fence, sign, vegetation, shop, building materials, or any building or obstruction of any kind in or upon any street, avenue, alley, curb, gutter or sidewalk or other public ground within this City; nor shall any sign, awning or other obstruction be suspended from any building, or in any other manner, into or over any sidewalk or street or alley, so as to obstruct in any manner the free passage of drainage, people, or in any manner obstruct travel.
- (b) It shall be unlawful for any person to make any excavation or dig any ditch in any improved or unimproved right-of-way dedicated for street or alley purposes in the city without first obtaining an excavation permit from the community development department.

Section 2: That this ordinance shall take effect immediately upon passage and publication as required by law.

PASSED, adopted and approved this _____ day of _____ 2011.

Hank Castillon, Mayor

ATTEST:

Jeffery V. Nieters, City Clerk

1st Reading:
2nd Reading:
3rd Reading:

ORDINANCE NO. 11-_____

AN ORDINANCE AMENDING SECTION 22-1 OF THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, AMENDING SECTION 22-1, TITLED "OBSTRUCTIONS" AND PERTAINING TO OBSTRUCTIONS WITHIN STREETS, SIDEWALKS AND OTHER PUBLIC PLACES.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 1: That Chapter 22, Article 1, Section 22-1 of the Green River Code of Ordinances, City of Green River, Wyoming, be and hereby is amended to read as follows:

Section 22-1. Obstructions.

(a) It shall be unlawful for any person to erect, build, set up or maintain, in whole or in part, any fence, sign, vegetation, shop, building materials, or any building or obstruction of any kind in or upon any street, avenue, alley, curb, gutter or sidewalk or other public ground within this City; nor shall any sign, awning or other obstruction be suspended from any building, or in any other manner, into or over any sidewalk or street or alley, so as to obstruct in any manner the free passage of drainage, people, or in any manner obstruct travel.

(b) It shall be unlawful for any person to make any excavation or dig any ditch in any paved, oiled, graveled, improved or unimproved right-of-way dedicated for street or alley purposes in the city without first obtaining an excavation permit from the community development department.

Section 2: That this ordinance shall take effect immediately upon passage and publication as required by law.

PASSED, adopted and approved this _____ day of _____ 2011.

Hank Castillon, Mayor

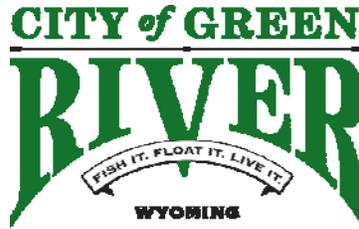
ATTEST:

Jeffery V. Nieters, City Clerk

1st Reading:

2nd Reading:

3rd Reading:



Title: Removal of Curb/Gutter Obstructions

Effective Date:

1. Purpose

It has been determined that the placement of obstructions within the curb/gutter portion of the street right-of-way is a matter of public concern and it is in the City's interest to assist in the removal of existing curb/gutter obstructions and prohibit the construction of any new curb/gutter obstructions. The Governing Body of the City of Green River passed Ordinance No. _____ to address this issue on _____, 2011. The effective date of Ordinance No. _____ is _____.

The purpose of this regulation is to establish a policy governing the removal of curb/gutter obstructions within the City's rights-of-way under the following circumstances:

- A) Property owner initiated removal of non-compliant curb/gutter obstructions that existed prior to the effective date of Ordinance No. _____.
- B) City removal of non-compliant curb/gutter obstructions that existed prior to the effective date of Ordinance No. _____.
- C) Removal of new curb/gutter obstructions constructed after the effective date of Ordinance No. _____.
- D) Unintentional removal of non-compliant curb/gutter obstructions that existed prior to the effective date of Ordinance No. _____.

2. Procedure

The City of Green River acknowledges that there are many pre-existing curb/gutter obstructions within the City, many of which were not constructed by the current property owner, and which were constructed due to the lack of presence of a defined driveway cut. The following procedures address the removal of existing non-compliant curb/gutter obstructions as well as removal of new curb/gutter obstructions.

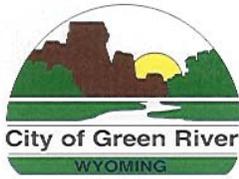
- A) Property owner initiated removal of existing non-compliant curb/gutter obstruction:
 - 1. To encourage property owners to remove non-compliant curb/gutter obstructions, the property owner may apply for the Sidewalk 50/50 program, provided that the criterion of the Sidewalk 50/50 Program is met. The property owner will then remove the qualifying existing sidewalk, curb/gutter (including the obstruction) and replace said sidewalk sections with a designated driveway cut. Provided that funds are available, as this program is administered on a first come/first serve basis, the property owner may be reimbursed 50% of the cost as determined by the Sidewalk 50/50 program.

- B) City removal of non-compliant curb/gutter obstructions that existed prior to the effective date of Ordinance No. _____ pertaining to obstructions.
1. It is not the intent of the City of Green River to remove all pre-existing curb/gutter obstructions within the City. However, if it is determined by the Director of Public Works, through recommendations of staff, that a pre-existing non-compliant obstruction needs to be removed due to the extent of damage it is causing within the public right-of-way or adjacent property, the City reserves the right to remove the obstruction from the public right-of-way as follows:
 - (a) The property owner will be contacted by the Public Works representative via mail or phone to discuss the situation. The correspondence will include the reasoning as to why the obstruction needs to be removed.
 - (b) The property owner will be provided and must choose from the following options:
 1. The City will remove the obstruction only and leave the existing sidewalk, curb and gutter as is. An estimated date of removal will be provided to the property owner.
 2. The property owner may apply for the Sidewalk 50/50 program as outlined in 2.A. above to remove the sidewalk, curb/gutter and obstruction and replace with a designated driveway cut. If this option is selected, the property owner and the City of Green River must agree on an acceptable date of compliance. Public Works will follow up as necessary.
 3. Any other options deemed applicable by the Public Works representative.
- C) Removal of new curb/gutter obstructions constructed after the effective date of Ordinance No. _____.
1. Placement of any obstruction in the curb/gutter after the effective date of Ordinance No. _____ is deemed a violation.
 2. If it is determined that an obstruction is placed within the curb/gutter after the effective date of Ordinance No. _____, any City representative from Public Works or Community Development may issue a Courtesy Notice to the property owner to advise the property owner of the violation. Within the Courtesy Notice, the property owner will be provided a reasonable time to remove the obstruction, at the property owner's expense.
 3. The City representative that issued the Courtesy Notice will re-inspect the property on the date of requested compliance. If the obstruction has not been removed, the City representative will contact the City of Green River Police Department to proceed with the issuance of a citation.
 4. The City representative will follow up as necessary.
- D) Unintentional removal of non-compliant curb/gutter obstructions that existed prior to the effective date of Ordinance No. _____.
1. Obstructions completely or partially removed unintentionally by standard street maintenance and operations are not permitted to be reconstructed.
 2. Obstructions completely or partially removed by natural deterioration are not permitted to be reconstruction.

3. Property owner initiated removal of any damaged obstruction will follow the procedures outlined in Section A above.
4. Removal of any reconstructed obstruction in violation of this section will follow the procedures outlined in Section C above.

Barry Cook
City Administrator

DRAFT



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 10-7-11	Department: Police Department
Meeting Date: 11-01-11	Department Head: Interim Chief Chris Steffen
	Presenter: Interim Chief Chris Steffen

Subject: ORDINANCE SECTION 24-24 PARKING OF MOTOR VEHICLES AND TOWED VEHICLES ON STREETS AND ALLEYS.

Purpose Statement:

Consideration of an ordinance on second reading amending section 24-24 of the Green River Code of Ordinances, City of Green River, State of Wyoming, dealing with Parking of Motor Vehicles and Towed Vehicles on Streets and Alleys.

Background/Alternatives:

Several times over the past months, the Governing Body has discussed several different re-writes of the current ordinance pertaining to the Parking of Motor Vehicles and Towed Vehicles on city streets and alleys. Currently, subsection (a) of the ordinance, Parking of Motor Vehicles on Streets and Alleys, is not being changed from its current wording.

Section (b) of the ordinance, pertaining to the parking of towed vehicles, is proposed to be changed by removing “other than for loading and unloading purposes”, and keeping the 72 hour time restriction in place.

Section (c) is being inserted to read “Moving such motor vehicle or towed vehicle from one location to another on any street or alley or from one such street or alley to another shall not excuse the violation nor toll the five (5) day or seventy-two (72) hour time limit, as applicable.” This has been an ongoing problem for the Police Department when citizens moves a parking violation vehicle or trailer a short distance, without removing it from its current location on the street or alley, and thus “re-setting” the violation time. Officers will use good judgment and discretion in evaluating each situation, understanding that this means if the vehicle or trailer is moved from its current location for a period of time, that it restarts the period for which a vehicle or trailer is allowed to be parked on the street or alley.

Streamlining the entire ordinance will make for better understanding by the citizens, without prolonging vehicles or trailers parked on a city street or alley, and also makes for easier enforcement by the Police Department.

Attachments:

Draft Ordinance for Second Read – clean copy.

Draft Ordinance showing red-line changes.

Fiscal Impact:

This will allow for better allocation of time spent by the Police Department during the enforcement of the parking ordinance.

Staff Impact:

Same as above.

Legal Review:

Already approved by Legal Review.

Recommendation:

Pass on Second Reading.

Suggested Motion:

I MOVE to approve on second reading, an ordinance amending Section 24-24 of the Green River Code of Ordinances, City of Green River, State of Wyoming, Parking of Motor Vehicles and Towed Vehicles on Streets and Alleys.

ORDINANCE NO. 11-

AN ORDINANCE AMENDING SECTION 24-24 OF THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, TO CHANGE THE NUMBER OF DAYS A VEHICLE CAN BE PARKED ON A CITY STREET

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 1: That Section 24-24 of the Green River Code of Ordinances, City of Green River, Wyoming, is hereby amended in its entirety to read as follows:

Section 24-24. Parking of Motor Vehicles and Towed Vehicles on Streets and Alleys.

- (a) It shall be unlawful for the owner or operator of any motor vehicle to park or allow the same to be parked on any street or alley within the city for a period of more than five (5) consecutive days in any fourteen-day period.
- (b) It shall be unlawful for the owner or operator of any towed vehicle to park the same on any street or alley within the city for a period of time of more than 72 consecutive hours. The term "towed vehicle" shall mean any type of wheeled vehicle, regardless of the use for which it is designed, which is to be pulled by any motor vehicle.
- (c) Moving such motor vehicle or towed vehicle from one location to another on any street or alley or from one such street or alley to another shall not excuse the violation nor toll the five (5) day or seventy-two (72) hour time limit, as applicable.

PASSED, ADOPTED AND APPROVED this _____ day of November, 2011.

H. Castillon, Mayor

ATTEST:

Jeffrey V. Nieters, City Clerk

First Reading:
Second Reading:
Third Reading:

ORDINANCE NO. 11-

AN ORDINANCE AMENDING SECTION 24-24 OF THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, TO CHANGE THE NUMBER OF DAYS A VEHICLE CAN BE PARKED ON A CITY STREET

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 1: That Section 24-24 of the Green River Code of Ordinances, City of Green River, Wyoming, is hereby amended in its entirety to read as follows:

Section 24-24. Parking of Motor Vehicles and Towed Vehicles on Streets and Alleys.

(a) It shall be unlawful for the owner or operator of any motor vehicle to park or allow the same to be parked on any street or alley within the city for a period of more than five (5) consecutive days in any fourteen-day period.

(b) It shall be unlawful for the owner or operator of any towed vehicle to park the same on any street or alley within the city ~~other than for loading and unloading~~ for a period of time of more than 72 consecutive hours ~~in any fourteen day period~~. **The term "towed vehicle" shall mean any type of wheeled vehicle, regardless of the use for which it is designed, which is to be pulled by any motor vehicle.**

(c) **Moving such motor vehicle or towed vehicle from one location to another on any street or alley or from one such street or alley to another shall not excuse the violation nor toll the five (5) day or seventy-two (72) hour time limit, as applicable.**

PASSED, ADOPTED AND APPROVED this _____ day of November, 2011.

H. Castillon, Mayor

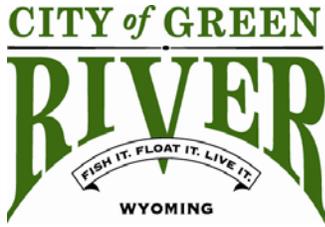
ATTEST:

Jeffrey V. Nieters, City Clerk

First Reading:

Second Reading:

Third Reading:



**City of Green River
City Council Meeting
Agenda Documentation**

Preparation Date: 10/27/2011	Submitting Department: Finance
Meeting Date: 11/01/2011	Department Director: Jeff Nieters
	Presenter: Jeff Nieters

Subject:

Additional funding for Insurance claims for the City

Purpose Statement:

The purpose of this agenda item is to approve a resolution for additional funds to cover City property that is damaged. Whether our insurance company reimburses the City or a citizen reimburses the City for damaging our property, this account tracks those expenditures. Usually, \$15,000 will cover this activity for a year but unfortunately, there has been a lot of damage that happened this fiscal year. The proposed adjustment will hopefully cover the City through the end of the fiscal year.

Attachments:

Resolution

Fiscal Impact:

\$25,000 out of the un-appropriated account in the Risk Management Fund

Staff Impact:

Minimal

Legal Review:

N/A

Recommendation:

Approval of the resolution

Suggested Motion:

I move to approve a resolution for the Governing Body of the City of Green River, Wyoming, to increase expenditures in the Risk Management Fund for additional money to be added to the Internal Damage Repair Account in the amount of \$25,000.

Resolution No. R11-

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN EXPENDITURES IN THE RISK MANAGEMENT FUND FOR ADDITIONAL MONEY TO BE ADDED TO THE INTERNAL DAMAGE REPAIR ACCOUNT IN THE AMOUNT OF \$25,000.

Whereas, to increase the expenditure budget authority in the Risk Management Fund: line item 85-000-6250 (Internal Damage Repair) in the amount of \$25,000

And whereas, to increase the revenue budget authority in the Risk Management Fund: line item 85-000-4330 (Insurance Reimbursements) in the amount of \$25,000

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGE TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

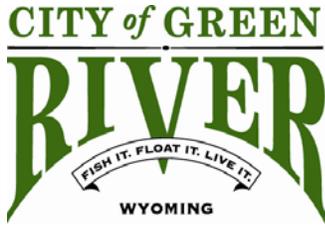
PASSED, APPROVED AND ADOPTED THIS 1ST DAY OF NOVEMBER, 2011.

SIGNED:

H. Castillon, Mayor

ATTEST:

Jeffrey Nieters, City Clerk



**City of Green River
City Council Meeting
Agenda Documentation**

Preparation Date: 10/27/2011	Submitting Department: Finance
Meeting Date: 11/01/2011	Department Director: Jeff Nieters
	Presenter: Jeff Nieters

Subject:

Additional funding for the Bulk Water Filling System Project

Purpose Statement:

The purpose of this agenda item is to approve a resolution for additional funds to finish the City’s Bulk Water Filling System Project. The project is finished and is in operation (October 31, 2011). This resolution is needed to pay the vendor their final amount.

Attachments:

Resolution

Fiscal Impact:

\$13,200 out of the un-appropriated account in the Water Fund

Staff Impact:

Minimal

Legal Review:

N/A

Recommendation:

Approval of the resolution

Suggested Motion:

I move to approve a resolution for the Governing Body of the City of Green River, Wyoming, to increase the expenditures in the Capital Projects Fund for additional money for the Bulk Water Filling System Project in the amount of \$13,200.

Resolution No. R11-

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN EXPENDITURES IN THE CAPITAL PROJECTS FUND FOR ADDITIONAL MONEY FOR THE BULK WATER FILLING SYSTEM PROJECT IN THE AMOUNT OF \$13,200.

Whereas, to increase the expenditure budget authority in the Capital Projects Fund: line item 15-900-9111 (Bulk Water Filling System Project) in the amount of \$13,200

And whereas, to decrease the un-appropriated Fund Balance in the Water Fund in the amount of \$13,200

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGE TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

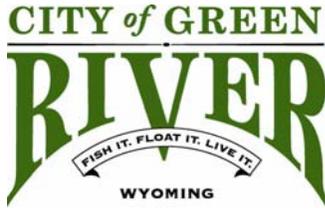
PASSED, APPROVED AND ADOPTED THIS 1st DAY OF NOVEMBER, 2011.

SIGNED:

H. Castillon, Mayor

ATTEST:

Jeffrey Nieters, City Clerk



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 10/25/11	Submitting Department: Police Department
Meeting Date: 11/1/2011	Department Director: Chris Steffen
	Presenter: Scott Morris

Subject: To request permission from the Governing Body to establish a program to solicit and accept donations for the School Resource Officer program.

Purpose Statement

To request permission from the Governing Body to establish a program to solicit and accept donations for the School Resource Officer program.

Background/Alternatives

We have had School Resource Officers in Green River Schools for over twelve years now and have a variety of programs that we put on that do require funding and man power. Some of the activities were involved in is Camp Postcard, (Police Officers Striving to Create and Reinforce Dreams).

We have been participating in the Wyoming Camp Postcard program for the last four years. Camp Postcard is a camp organized and staffed by Wyoming State Peace Officers, the National Guard and Volunteers of America. The camp provides a positive environment for kids to experience outdoor, team building activities which are designed to help develop leadership skills. It builds positive life long bonds between law enforcement officers and the kids who are able to attend the camp. Often the kids that attend the camp are kids that would not ordinarily have the financial means to attend a summer camp, so donations are actively sought.

Some of the other programs that we are involved in is a Texting and Driving course that shows young drivers the dangers of texting and driving. This program we are looking at not only for our community but also for neighboring communities as well.

We are also working in classrooms at the schools speaking to the youth in our community about drug abuse and drug trends that we are seeing. For these programs we need materials for those presentations. Some of the materials for this course fatal vision goggles and other simulators help show impairment. Along with this program are supplies for drug awareness and testing that we provide to parents who believe their children may be at risk or using illegal substances.

We would like to request the permission from the Governing Body to solicit donations from individuals and organizations or perform fund raisers on an ongoing basis, similar to the old DARE program. Funds would be receipted and tracked by the City Finance department. We will either request funds from the restricted balance during the budget process or request funds through a resolution throughout the year.

The Fraternal Order of the Eagles has given us a donation for \$750 for our program.

Attachments

None

Fiscal Impact

Minimal

Staff Impact

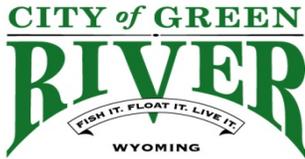
Minimal

Recommendation:

Staff recommends granting the Police Department permission to accept restricted donations for the School Resource Officer program.

Motion:

I move to allow the Green River Police Department permission to solicit and accept restricted donations for the School Resource Officer program on an ongoing basis.



**CITY OF GREEN RIVER
CITY COUNCIL MEETING
Agenda Documentation**

Preparation Date: 10/24/2011	Submitting Department: Public Works
Meeting Date: 11/1/2011	Department Director: Mike Nelson
	Presenter: Dave Westling

SUBJECT: Change Order #1, 2011 Capital Improvement Project, Schedule “B” (New Mexico)

PURPOSE STATEMENT Submittal of Change Order #1 for the 2011 Capital Improvement Project, Schedule “B” (New Mexico).

BACKGROUND/ALTERNATIVES This covers curb and gutter work that was mistakenly altered and some left off the original bid. There was a minor cost increase with an additional 2 water valves needing raised after paving. These valves were installed in the street prior to construction. The valves were installed by the city to help offset some of the construction costs. Over and under runs are outlined in an attachment to the Change Order.

ATTACHMENTS: 2011 CIP Schedule “B” Change Order #1.

FISCAL IMPACT There is budget authority available to fund the Change Order amount of \$6,278.00 in the 2011 Capital Improvement Project line item 15-900-8709.

STAFF IMPACT Minimal

LEGAL REVIEW Standard Capital Improvement Change Order Document.

RECOMMENDATION Approve Change Order #1 for the 2011 Capital Improvement Project, Schedule “B” to adjust the contract price to reflect as-built work and to close out this portion of the project.

SUGGESTED MOTION “I move to approve Change Order #1 for the 2011 Capital Improvement Project, Schedule “B” (New Mexico) in the amount of \$6,278.00 to adjust the contract price to reflect as-built work and to close out this portion of the project.”

CHANGE ORDER

PROJECT: 2011 CAPITAL IMPROVEMENT PROJECT
(Schedule "B" New Mexico)

DATE OF ISSUANCE: November 1, 2011

OWNER'S NAME: City of Green River
OWNER'S ADDRESS: 50 East 2nd North
Green River, WY 82935

CONTRACTOR'S NAME: Lewis & Lewis, Inc.
CONTRACTOR'S ADDRESS: P.O. Box 1928
Rock Springs, WY 82902

TYPE OF CONTRACT: 2011 CAPITAL IMPROVEMENT PROJECT

You are directed to make the following changes in the Contract Documents.

Description: The New Mexico portion of the 2011 Capital Improvement Project has been completed by Lewis & Lewis, Inc. Final Change Order #1 has been submitted for City Council approval.

Purpose of Change Order: Adjust contract price to reflect as built work.

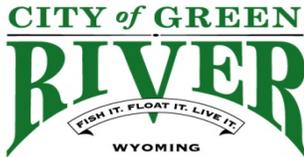
Attachments: Over and under run spreadsheet.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Schedule Price \$280,496.00	Original Contract Time 270 Days
Previous Change Orders No. <u>0</u>	Net Change from previous Change Orders 0 Days
Schedule "B" Price prior to this Change Order \$280,496.00	Contract Time prior to this Change Order 270 Days
Net Increase (decrease) of this Change Order \$6,278.00	Net Increase (decrease) of this Change Order 0 Days
Schedule "B" Price with all approved Change Orders \$286,774.00	Contract Time with all approved Change Orders 270 Days

RECOMMENDED:
by: _____
City Project Representative

APPROVED:
by: _____
Owner

APPROVED:
by: _____
Contractor



CITY OF GREEN RIVER CITY COUNCIL MEETING Agenda Documentation

Preparation Date: 10/24/2011	Submitting Department: Public Works
Meeting Date: 11/1/2011	Department Director: Mike Nelson
	Presenter: Dave Westling

SUBJECT: Change Order #2, 2011 Capital Improvement Project, Schedule “C” (Expedition Island)

PURPOSE STATEMENT Submittal of Change Order #2 for the 2011 Capital Improvement Project, Schedule “C” (Expedition Island).

BACKGROUND/ALTERNATIVES This is required due to the need for cuts and fills that were not included in the quantities received by JFC in their design. There were some complications resulting from misreading of some points off the drawing received from JFC, they were not labeled properly and required interpolation. The curb and gutter was extended and moved to create better drainage and a more aesthetic look. The paving surface was slightly larger that calculated prior to Change Order 1. The associated milling item was also neglected from the quantities. Over and under runs are outlined in an attachment to the Change Order.

ATTACHMENTS: 2011 CIP Schedule “C” Change Order #2.

FISCAL IMPACT There is budget authority available to fund the Change Order amount of \$37,723.20 in the 2011 Capital Improvement Project line item 15-900-8709.

STAFF IMPACT Minimal

LEGAL REVIEW Standard Capital Improvement Change Order Document.

RECOMMENDATION Approve Change Order #2 for the 2011 Capital Improvement Project, Schedule “C” to adjust the contract price to reflect as-built work and to close out this portion of the project.

SUGGESTED MOTION “I move to approve Change Order #2 for the 2011 Capital Improvement Project, Schedule “C” (Expedition Island) in the amount of \$37,723.20 to adjust the contract price to reflect as-built work and to close out this portion of the project.”

ITEM NO.	DESCRIPTION for Pavilion	UNIT	Quant	CO 1	Lewis & Lewis		TTD\$	% complete	% complete W/ CO 1	Over / Under
					Unit Price					
1	MOBILIZATION	LS	100%	100%		\$20,000.00	\$20,000.00	100%	100%	\$0.00
2	TRAFFIC CONTROL	LS	100%	100%		\$5,000.00	\$5,000.00	100%	100%	\$0.00
3	EXCAVATION BELOW SUBGRADE	CY	700	700		\$10.00	\$4,430.00	63%	63%	(\$2,570.00)
4	8" PULVERIZED BASE & HOT MIX	SF	32,100	38,894		\$4.05	\$168,390.90	130%	107%	\$10,870.20
5	CURB AND GUTTER (TYPE A)	LF	385	385		\$30.00	\$15,780.00	137%	137%	\$4,230.00
6	VALLEY GUTTER (2' x 30' x 6" THICK)	EA	2	2		\$600.00	\$1,800.00	150%	150%	\$600.00
7	CONCRETE FLAT WORK	SF	54	486		\$8.00	\$3,680.00	852%	95%	(\$208.00)
8	REMOVE BOLLARDS	EA	6	6		\$200.00	\$2,000.00	167%	167%	\$800.00
9	REMOVE PARKING BARRIERS	LS	100%	100%		\$1,000.00				(\$1,000.00)
10	REMOVE EXISTING CONCRETE	LS	100%	100%		\$1,500.00	\$1,500.00	100%	100%	\$0.00
11	ELEVATE EXISTING SS CLEANOUTS	EA	3	3		\$300.00				(\$900.00)
12	ELEVATE EXISTING WATER VALVES	EA	4	4		\$300.00	\$900.00	75%	75%	(\$300.00)
13	ROTOMILL EXISTING PAVEMENT	SY	3,567	3,567		\$10.00	\$46,200.00	130%	130%	\$10,530.00
14	TACK COAT	SY	3,567	4,322		\$1.00	\$4,620.00	130%	107%	\$298.00
15	SEAL COAT	SY	3,567	4,322		\$1.00	\$4,620.00	130%	107%	\$298.00
	Extras:									
	Remove Abandoned pipe	EA		40		\$62.50	\$2,500.00			\$0.00
	Remove Existing Concrete	SF		560		\$0.75	\$420.00			\$0.00
	Import Below	CY				\$15.00	\$9,345.00			\$9,345.00
	EXCAVATION ABOVE SUBGRADE	CY				\$10.00	\$5,730.00			\$5,730.00
	TOTAL						\$296,915.90	133%	115%	\$37,723.20

CHANGE ORDER

PROJECT: 2011 CAPITAL IMPROVEMENT PROJECT
(Schedule "C" Expedition Island)

DATE OF ISSUANCE: November 1, 2011

OWNER'S NAME: City of Green River
OWNER'S ADDRESS: 50 East 2nd North
Green River, WY 82935

CONTRACTOR'S NAME: Lewis & Lewis, Inc.
CONTRACTOR'S ADDRESS: P.O. Box 1928
Rock Springs, WY 82902

TYPE OF CONTRACT: 2011 CAPITAL IMPROVEMENT PROJECT

You are directed to make the following changes in the Contract Documents.

Description: The Pavilion portion of the 2011 Capital Improvement Project has been completed by Lewis & Lewis, Inc. Final Change Order #1 has been submitted for City Council approval.

Purpose of Change Order: Adjust contract price to reflect as built work.

Attachments: Over and under run spreadsheet.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Schedule Price \$223,791.00	Original Contract Time 270 Days
Previous Change Orders No. <u>1</u>	Net Change from previous Change Orders 0 Days
Schedule "C" Price prior to this Change Order \$259,192.70	Contract Time prior to this Change Order 270 Days
Net Increase (decrease) of this Change Order \$37,723.20	Net Increase (decrease) of this Change Order 0 Days
Schedule "C" Price with all approved Change Orders \$296,915.90	Contract Time with all approved Change Orders 270 Days

RECOMMENDED:

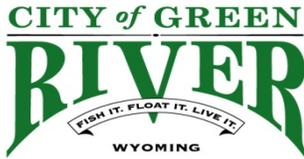
by: _____
City Project Representative

APPROVED:

by: _____
Owner

APPROVED:

by: _____
Contractor



**CITY OF GREEN RIVER
CITY COUNCIL MEETING
Agenda Documentation**

Preparation Date: 10/24/2011	Submitting Department: Public Works
Meeting Date: 11/1/2011	Department Director: Mike Nelson
	Presenter: Dave Westling

SUBJECT: Change Order #1, 2011 Capital Improvement Project, Schedule “D” (Visitor Center)

PURPOSE STATEMENT Submittal of Deductive Change Order #1 for the 2011 Capital Improvement Project, Schedule “D” (Visitor Center).

BACKGROUND/ALTERNATIVES This resulted from adjusting some of the drainage layouts to prevent excessive fills along with help and good teamwork from the Parks Department and Streets Division. Over and under runs are outlined in an attachment to the Change Order.

ATTACHMENTS: 2011 CIP Schedule “D” Change Order #1.

FISCAL IMPACT To accept the Deductive Change Order amount of **(\$10,802.00)** in the 2011 Capital Improvement Project line item 15-900-8709.

STAFF IMPACT Minimal

LEGAL REVIEW Standard Capital Improvement Change Order Document.

RECOMMENDATION Approve Deductive Change Order #1 for the 2011 Capital Improvement Project, Schedule “D” to adjust the contract price to reflect as-built work and to close out this portion of the project.

SUGGESTED MOTION “I move to approve the Deductive Change Order #1 for the 2011 Capital Improvement Project, Schedule “D” (Visitor Center) in the amount of **(\$10,802.00)** to adjust the contract price to reflect as-built work and to close out this portion of the project.”

ITEM NO.	DESCRIPTION for VC Parking Lot	UNIT	Quant	Lewis & Lewis	TTD	TTD\$	% complete	Over / Under
				Unit Price				
1	MOBILIZATION	LS	100%	\$20,000.00	100%	\$20,000.00	100%	\$0.00
2	TRAFFIC CONTROL	LS	100%	\$5,000.00	100%	\$5,000.00	100%	\$0.00
3	FLAGGING	HR	32	\$35.00	32	\$1,120.00	100%	\$0.00
4	UNCLASSIFIED EXCAVATION ABOVE	CY	2,000	\$10.00	1600	\$16,000.00	80%	(\$4,000.00)
5	UNCLASSIFIED EXCAVATION BELOW	CY	100	\$20.00				(\$2,000.00)
6	EXPLORATORY EXCAVATION	HR	10	\$100.00	84	\$8,400.00	840%	\$7,400.00
7	TRENCHING, BEDDING, AND BACKFILL	LF	40	\$30.00	20	\$600.00	50%	(\$600.00)
8	ROCK EXCAVATION	HR	10	\$200.00				(\$2,000.00)
9	SPECIAL BEDDING MATERIAL	CY	52	\$20.00	20	\$400.00	38%	(\$640.00)
10	IMPORTED TRENCH BACKFILL	CY	60	\$20.00	34	\$680.00	57%	(\$520.00)
11	CURB AND GUTTER REMOVAL	LF	30	\$10.00	120	\$1,200.00	400%	\$900.00
12	VALLEY GUTTER REMOVAL	SF	180	\$6.00	236	\$1,416.00	131%	\$336.00
13	CONCRETE SAW CUTTING	LF	20	\$10.00	42	\$420.00	210%	\$220.00
14	ASPHALT SURFACE REMOVAL	SY	3,000	\$10.00	3080	\$30,800.00	103%	\$800.00
15	BASE COURSE 8"	CY	170	\$28.00	80	\$2,240.00	47%	(\$2,520.00)
16	CURB AND GUTTER TYPE A	LF	325	\$35.00	245	\$8,575.00	75%	(\$2,800.00)
17	CURB AND GUTTER HAND FORM	LF	200	\$35.00	200	\$7,000.00	100%	\$0.00
18	VALLEY GUTTER	SF	180	\$10.00	885	\$8,850.00	492%	\$7,050.00
19	VALLEY PAN	SF	50	\$10.00	35.7	\$357.00	71%	(\$143.00)
20	GEOFABRIC	SY	3,000	\$2.00	3000	\$6,000.00	100%	\$0.00
21	HOT MIX ASPHALT	SY	3,000	\$30.00	2440	\$73,200.00	81%	(\$16,800.00)
22	TACK COAT	SY	3,000	\$1.00	2440	\$2,440.00	81%	(\$560.00)
23	SEAL COAT	SY	3,000	\$1.00	2440	\$2,440.00	81%	(\$560.00)
24	SINGLE CATCH BASIN	EA	1	\$2,500.00	1	\$2,500.00	100%	\$0.00
25	15" (N-12) STORM DRAIN LINE	LF	20	\$50.00	20	\$1,000.00	100%	\$0.00
26	15" FE SECTION	EA	1	\$500.00	1	\$500.00	100%	\$0.00
27	4" MINUS RAP	CY	15	\$50.00	15	\$750.00	100%	\$0.00
28	ELEVATE EXISTING WATER VALVES	EA	4	\$300.00				(\$1,200.00)
29	ELEVATE EXISTING MANHOLES	EA	2	\$500.00	1	\$500.00	50%	(\$500.00)
	Extras:							
	Sidewalk	SF		\$7.00	245	\$1,715.00		\$1,715.00
	Sidewalk Removal	SF		\$2.00	260	\$520.00		\$520.00
	Import below	CY		\$15.00	340	\$5,100.00		\$5,100.00
	TOTAL					\$209,723.00	95%	(\$10,802.00)

CHANGE ORDER

PROJECT: 2011 CAPITAL IMPROVEMENT PROJECT
(Schedule "D" Visitor Center)

DATE OF ISSUANCE: November 1, 2011

OWNER'S NAME: City of Green River
OWNER'S ADDRESS: 50 East 2nd North
Green River, WY 82935

CONTRACTOR'S NAME: Lewis & Lewis, Inc.
CONTRACTOR'S ADDRESS: P.O. Box 1928
Rock Springs, WY 82902

TYPE OF CONTRACT: 2011 CAPITAL IMPROVEMENT PROJECT

You are directed to make the following changes in the Contract Documents.

Description: The Visitor Center portion of the 2011 Capital Improvement Project has been completed by Lewis & Lewis, Inc. Final Change Order #1 has been submitted for City Council approval.

Purpose of Change Order: Adjust contract price to reflect as built work.

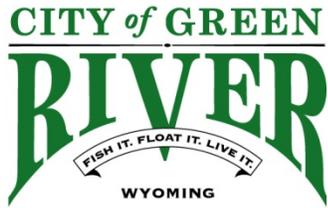
Attachments: Over and under run spreadsheet.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Schedule Price \$220,525.00	Original Contract Time 270 Days
Previous Change Orders No. <u>0</u>	Net Change from previous Change Orders 0 Days
Schedule "D" Price prior to this Change Order \$220,525.00	Contract Time prior to this Change Order 270 Days
Net Increase (decrease) of this Change Order (\$10,802.00)	Net Increase (decrease) of this Change Order 0 Days
Schedule "D" Price with all approved Change Orders \$209,723.00	Contract Time with all approved Change Orders 270 Days

RECOMMENDED:
by: _____
City Project Representative

APPROVED:
by: _____
Owner

APPROVED:
by: _____
Contractor



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: October 13, 2011	Submitting Department: Parks and Recreation
Meeting Date: November 1, 2011	Department Director: Allan Wilson, Director
	Presenter: Consent Agenda Item

SUBJECT: Horse Corral Lease Agreement approval for Gayle Taylor for corral # 11.

(NOTE: All sections must be completed for this city council report to be placed on the meeting agenda)

PURPOSE STATEMENT:

To approve the following horse corral lease agreement:

Gayle Taylor, Corral # 11

BACKGROUND/ALTERNATIVES:

The Horse Corral Committee has already approved this lease agreement.

ATTACHMENTS:

No attachments (*i.e. requests are kept on file in the Parks and Recreation Department*).

FISCAL IMPACT:

The City of Green River receives \$159.00 per corral / per year

STAFF IMPACT:

Administration of the lease and maintenance includes but is not limited to: thawing frozen water lines/spigots, grading the roads, manure removal, etc.

LEGAL REVIEW:

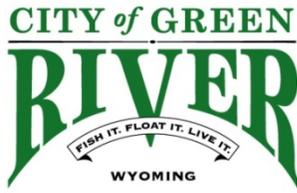
The lease agreement was adopted in April 1997 and is valid until April 14, 2022.

RECOMMENDATION:

Staff recommends the Governing Body approve this lease agreement.

SUGGESTED MOTION:

I move to approve the lease agreement between the City of Green River and Gayle Taylor for horse corral # 11.



City of Green River City Council Meeting Agenda Documentation

Preparation Date: October 14, 2011	Submitting Department: Parks and Recreation
Meeting Date: November 1, 2011	Department Director: Walt Bratton
	Presenter: Consent Agenda

Subject: Acceptance of a donation for 1800' of 4.5" pipe from Williams Field Services for the Parks & Recreation Department

(NOTE: all sections must be completed for this report to be placed on the city council meeting agenda)

Purpose Statement

To accept 1800' of pipe donated from Williams Field Services through the Overland Stage Stampede to the Parks and Recreation Department.

Background/Alternatives

The 1800' of pipe has been donated by Williams to the City's Parks and Recreation Department via the Overland Stage Stampede Rodeo Committee. The pipe will be used for various projects around the Rodeo Arena and Horse Corrals.

Attachments

None

Fiscal Impact

None

Staff Impact

Minimal

Legal Review

Not Applicable

Recommendation

Staff recommends the Governing Body approve this donation of pipe for the City of Green River Parks and Recreation Department for facility improvements.

Suggested Motion

I move to approve the donation of 1800' of 4.5" pipe from Williams Field Services for the City of Green River Parks and Recreation Department.



City of Green River City Council Meeting Agenda Documentation

Preparation Date: October 11, 2011	Submitting Department: Finance
Meeting Date: October 18, 2011	Department Director: Jeff Nieters
	Presenter: Jeff Nieters

Subject: To approve an agreement for city wide printer maintenance.

Purpose Statement

Obtain approval for a city wide printer maintenance agreement with Copier and Supply.

Background/Alternatives

The City has 14 laser printers. In the past City staff has maintained the printers and purchased the toner for the printers. We asked several vendors to look at the City's printer maintenance and consumable supply program to see if they could aid in reducing the City's overall cost. In reviewing the proposals, the City could save an estimated 15% to 30% on consumable and maintenance supplies. City staff would no longer have to be work or be trained on the maintenance of the printers. All of the vendors also offer a preventive maintenance program which we currently don't have and could increase the life of the printer.

Attachments

Agreement

Fiscal Impact

The estimated cost savings are to be between \$3,000 and \$5,000 a year. The expenses have been appropriated in the current year budget.

Staff Impact

N/A

Legal Review

The contracts have been sent to be reviewed by the City Attorney.

Recommendation

Staff recommends approving the maintenance agreements with copier and supply for the city wide printer maintenance, pending final approval of the contract by the City Attorney.

Suggested Motion

I move to approve the maintenance agreements with Copier and Supply for the city wide printer maintenance, pending final approval of the contract by the City Attorney.

*COPIERS

COPIER & SUPPLY CO., INC.

*SALES

Serving Southwest Wyoming Since 1974

*FAXES

432 SOUTH MAIN

*SERVICE

ROCK SPRINGS, WY 82901

*SHREDDERS

(307) 362-6530 1-800-442-9699

FAX (307) 362-6533

*SUPPLIES

MAINTENANCE AGREEMENT

This agreement covers both the labor and the material for adjustments, repairs and replacements of parts as necessitated by normal usage of the machine. **Customer must provide a grounded NEC approved 15 or 20 Amp 110V outlet for equipment covered under this agreement. Maintenance Agreement will be void if a proper surge suppressor is not in place on copier, network, and or fax machines.** Damage caused by Bad Power, Surges, Spikes, or Fluctuating Power will not be covered by the Maintenance Agreement. Damage or loss resulting from misuse or perils such as fire, theft, water damage, or for any other cause external to the machine, are not covered. The use of unauthorized parts, components, modification or personnel to effect repairs or changes will cause this agreement to be null and void.

Service performed under the terms of this contract will be made during normal business hours at the installation address specified in this contract. Travel and labor time on calls after business hours, Saturdays, Sundays, and holidays, are charged to the customer at established rates.

Preventative maintenance is the service performed to insure expected life and efficiency of equipment. Service necessary due to operator negligence may be considered chargeable. All consumable parts will be replaced at no charge. Consumables will include but are not limited to fusing rollers, photoconductors, and blades and are separately warranted.

Connectivity which includes installation of software, loading drivers, and connecting between your network and the multifunction machine is **not included** due to the number of variations of operating systems and networks and is chargeable on a per hour basis.

It is understood that a qualified service technicians employed and trained by Copier & Supply Company, Inc will perform all service.

This contract shall become effective upon receipt by Copier & Supply Company Inc. of payment for annual charge. **The contract will remain in force for thirty-six months and will be automatically renewed from year to year unless written cancellation notice is received, by either party, thirty days prior to the end of the current term.** Customer agrees to pay the annual charge in advance at the beginning of each twelve-month period. **Upon payment, the customer agrees to accept the terms of this contract.**

If customers use other than recommended supplies, or calls due to customer error, causing abnormally frequent service calls, then the **service calls will become chargeable at the current hourly service rate plus mileage as needed.** The maintenance agreement may be terminated and the unused portion of the maintenance agreement payments be refunded. In that case, the customer will be offered continuing service at published hourly rates. Parts and labor prices are subject to change without notice.

It is understood that the following charges will apply for the below mentioned machine:

Make: Various Model: Various Serial Number: Various
Actual Location: Multiple Locations **BEGINNING METER:**

THIS CONTRACT WILL BE IN EFFECT FROM:
10/01/2011 TO **9/30/2014**

Base Price: \$CPC See Attached

Copy Allowance: B&W 0 Excess Copy Charge: B&W Various Start Date: 10/01/2011
Color 0 Color Various MA Period: 3 Year

Included Items:	Parts	Labor	Drum	Fuser Roller	Toner	Developer	Paper	Connect
B&W	X	X	X	X	X	X	NO	NO
Color	X	X	X	X	X	X	NO	NO

INVOICE NUMBER MONTHLY

3 Year MPS Contract


Copier & Supply's Authorized Signature

Authorized By: **

TITLE: _____

COMPANY: City of Green River

ADDRESS: 50 East 2nd North

Green River, WY 82935

*Charges are subject to sales tax where applicable

CUSTOMER CONTACT: Chris 872-6125

For filing purposes only: **CITGR MPS**

MONTHLY BILLING OF MPS CONTRACT MACHINES

Oct-11

COPIER AND SUPPLY CO., INC.
432 SOUTH MAIN STREET

362-6530

NOTES	MACHINE MODEL #	LOCATION	SERIAL#		CURRENT MONTHS READING	PREVIOUS MONTHS READING	DIFFERENCE	SUPPLIES
	HP P2035N	PUBLIC WORKS FLEET	CNB9X44997		8074		8074	
	HP P4015	PARKS ADMIN	CNDY100228		104146		104146	
	HP CM2320NF	ADMIN	CNB995850D		23283		23283	
	HP CM2320NF	COURT	CNF9C19X6K	COLOR	19647		19647	
	SAVIN CLP37DN	FINANCE	S9319101990	COLOR	2519		2519	
	RICOH C430DN	PURCHASING	S9318700199	COLOR	1155		1155	
	HP CM2320NF	PD LT.	CNB9881815	COLOR	30		30	
	HP CM2320NF	PD MAIN OFFICE	CNB985N8LD	COLOR	49		49	
	HP CM2320NF	PD DISPATCH	CNF99CSTN8	COLOR	744		744	
	HP CM2320NF	FIRE DEPT	CNB992S51Q	COLOR	793		793	
	RICOH C430DN	COMM DEVELOP	S9318501333	COLOR	25544		25544	
	SAVIN CLP128	PUBLIC WORKS ADMIN	Q3770400047	COLOR	13352		13352	
	SAVIN CLP37DN	PARKS ADMIN	S9319101986	COLOR	13910		13910	
	RICOH C430DN	HUMAN RESOURCE	S9318501751	COLOR	7014		7014	
					24769		24769	
					10184		10184	
					33527		33527	
					12781		12781	
					1107		1107	
					2441		2441	
					24411		24411	
					48511		48511	
					211		211	
					490		490	
					21		21	
					6		6	

Customer Signature _____

Copier and Supply Signature _____

CITY OF GREEN RIVER
 50 EAST 2ND NORTH
 GREEN RIVER, WY 82935
 ATTN: CHRIS

COPIER AND SUPPLY CO., INC.
 432 SOUTH MAIN STREET
 ROCK SPRINGS, WYOMING 82901
 362-6530

**2011
 3 YEAR MPS CONTRACT**

MACHINE MODEL #	LOCATION	SERIAL NUMBER	B&W CPC	COLOR CPC	EXPIRATION
BLACK & WHITE PRINTERS					
HP P2035N	PUBLIC WORKS FLEET	CNB9X44997	0.0334		9/24/2014
HP P4015	PARKS ADMIN	CNDY100228	0.0119		9/24/2014

PO NUMBER # _____

COLOR PRINTERS					
HP CM2320NF	ADMIN	CNB995850D	0.0325	0.10347	9/24/2014
HP CM2320NF	COURT	CNF9C19X6K	0.0325	0.10347	9/24/2014
SAVIN CLP37DN	FINANCE	S9319101990	0.0188	0.05097	9/24/2014
RICOH C430DN	PURCHASING	S9318700199	0.0188	0.05097	9/24/2014
HP CM2320NF	PD LT.	CNB9881815	0.0325	0.10347	9/24/2014
HP CM2320NF	PD MAIN OFFICE	CNB985N8LD	0.0325	0.10347	9/24/2014
HP CM2320NF	PD DISPATCH	CNF99CSTN8	0.0325	0.10347	9/24/2014
HP CM2320NF	FIRE DEPT	CNB992S51Q	0.0325	0.10347	9/24/2014
RICOH C430DN	COMM DEVELOP	S9318501333	0.0188	0.05097	9/24/2014
SAVIN CLP128	PUBLIC WORKS ADMIN	Q3770400047	0.0255	0.05917	9/24/2014
SAVIN CLP37DN	PARKS ADMIN	S9319101986	0.0188	0.05097	9/24/2014
RICOH C430DN	HUMAN RESOURCE	S9318501751	0.0188	0.05097	9/24/2014

PO NUMBER # _____

This contract will be in effect from 10/25/2011 TO 10/24/2014

****Confidentiality Agreement****

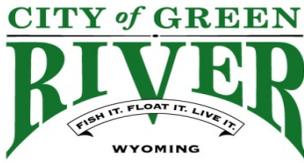
Both parties agree that all data collected with software provided by Copier & Supply Company, Inc. shall be held in confidence and will not be sold or distributed to any third party without written consent.

City of Green River Signature _____

Date _____

Copier & Supply Signature _____

Date 10/25/2011



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 10/26/11	Submitting Department: Public Works
Meeting Date: 11/1/2011	Department Director: Mike Nelson
	Presenter: Mike Nelson

Subject: Battery Removal from the Green River Landfill

Purpose Statement

To award a request for proposal for removal of batteries from the Landfill

Background/Alternatives

Requests for proposals were solicited from two contractors for removal of all batteries that are located at our Municipal Landfill. Batteries to be removed consist of Household batteries (AAA, AA, D, C, cell phone and tool batteries), Utility Batteries, Automotive, Commercial, and Broken Batteries.

Two Contractors submitted a proposal as outlined below:

Proposer	Location	Dollar Per Battery
Rocky Mountain Battery, LLC	Craig, Colorado	\$0.00 Household batteries \$4.00 Utility Batteries \$5.00 Automotive \$7.00 Lt Commercial \$10.00 HV Commercial \$2.00 Broken Batteries
Battery Systems	Rock Springs, Wyoming	\$0.00 Household batteries \$2.00 Utility Batteries \$5.00 Automotive \$6.50 Lt Commercial \$10.00 HV Commercial \$2.50 Broken Batteries

Attachments

Contract Documents

Fiscal Impact

Additional revenue to the Solid Waste Fund.

Legal Review

Approved by City Attorney, Galen West

Recommendation

Staff recommends that the Council approve the Proposal from Rocky Mountain Battery, LLC and enter into a Contract for battery removal from the Green River Landfill at the prices stated above.

Suggested Motion

“I move to enter into a Contract for battery removal from the Green River Landfill at the prices stated above with Rocky Mountain Battery, LLC.”

CONTRACT AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 2011, by and between the **City of Green River**, hereinafter called “**Owner**” and _____, proprietorship/partnership/corporation/limited liability company/other (specify) _____ (circle one) hereinafter called “**CONTRACTOR**”. Witnesseth, that the Owner and the Contractor for the considerations named agree as follows:

Article 1 – Scope of Work

The Contractor shall remove and pay for all batteries ranging from household to large commercial batteries from the Owner’s Landfill.

Article 2 – Cooperation

Both parties shall cooperate with one another and coordinate their activities to facilitate their respective duties.

Article 3 – General Provisions

1. All work shall be completed in a workmanship like manner and in compliance with all codes and other applicable laws.
2. Contractor will indemnify, release, and hold the Owner harmless from any claims or causes of action which may arise due to the negligence of the contractor, its officers, employees, or agents.
3. Contractor shall check in at the Owner’s Landfill Scalehouse to determine the batteries being removed. The Landfill Scalehouse is open Monday through Saturday from 9:00 am to 5:00 pm. A Battery Tracking Form shall be used by the Owner to bill the Contractor on a monthly basis. Payment to the Owner is to be received within thirty (30) days from the billing date.
4. The Contractor shall furnish all supervision, personnel, labor, materials, machinery, tools, fuel, equipment and services, including utility transportation services, to perform and complete all work required for the removal of batteries from the Owner’s facility.
5. The Contractor is to completely remove all batteries storage area within one (1) month of the date of this contract. Complete removal of all stored batteries is required every one (1) month after the initial clearing unless a different period is mutually agreed to by the Owner-and Contractor.
6. In the event that either party to this Agreement shall institute any action or proceeding against the other relating to the enforcement of this Agreement or any default hereunder, the unsuccessful party to such action or proceeding shall reimburse the successful party its reasonable attorney’s fees, costs and expenses incurred thereby.

Article 4 – Term of Agreement

This Agreement will be in effect for a period of one (1) year from _____. The Agreement is non-transferable and will be automatically renewed for two (2) periods of one (1) year each, unless either party furnishes a sixty (60) day advance written notification of their intent to terminate the Agreement.

Article 5 – Other Terms

Quantity: All available batteries. The City makes no representation as to quantity or quality of the materials.

Price \$_____ Household batteries(AAA, AA, D, C, cell phone and tool batteries)
(per pound)
\$_____ Utility Batteries (each)
\$_____ Automotive (each)
\$_____ Light Commercial (each)
\$_____ Heavy Commercial (each)
\$_____ Broken Batteries (each)

Terms: The City will bill the Contractor on a regular basis. Documentation of batteries removed will accompany the bill. Payment is to be received within thirty (30) days from the billing date.

Owner: City of Green River
By: _____
Name: _____
Title: Mayor

(Seal)
Attest: _____
Name: _____
Title: _____

Contractor: _____
By: _____
Name: _____
Address: _____