

**CITY OF GREEN RIVER
CITY COUNCIL PROCEEDINGS
October 4, 2011**

The Governing Body of the City of Green River met in regular session at 7 pm in the City Hall Council Chambers. Mayor Castillon called the meeting to order and Harrison Elementary School students led the Pledge of Allegiance: Zeke Reading, Dalton Holden, Cade Gunderson, Freedom Coon, Shania Flores, Mason Tollefson, Stone Rubeck, Lauren Jensen, and Mackenzie McGhee.

The following Council Members were present: Gary Killpack, Gene Smith, Adam Coppolo, Jim Boan, and Lisa Maes. The following were present representing the City: City Administrator Barry Cook, Director of Human Resources Debbie Klein Robertson, Director of Finance Jeff Nieters, Director of Community Development Laura Hansen, URA/Main Street Administrator John Dahlgren, Interim Chief of Police Chris Steffen, Fire Chief/Emergency Services Mike Kennedy, Assistant Fire Chief Mike Liberty, Assistant Fire Chief Dea Cargile, Recreation Supervisor Sherry Schumacher, City Engineer John Canaday, City Attorney Galen West, and Public Affairs Specialist Stephen Pyles.

Council Member McCullough was not present.

APPROVAL OF THE AGENDA

Council Member Smith moved to approve the agenda. Council Member Boan seconded. Motion carried. (6-0)

PRESENTATIONS

Red Shirt Fridays

Local Student Jade Schmitt said she wants to inform people about Red Shirt Fridays that have been adopted by the City of Green River. People wear a red shirt on Fridays in support of the troops. She said her mom owns PMS Screen Printing in Green River and they are going to donate three dollars to the VFW for every shirt they sell. So far they have raised \$1,000 and have sold 100 shirts. All money collected will be given to the VFW on Veteran's Day November 11, 2011, which is a Friday, at Lincoln Middle School.

The Mayor thanked Ms. Schmitt for her efforts and presented her with a Hill Air Force Academy Jacket.

PROCLAMATIONS

National Disability Employment Awareness

Business Leadership Network Director Beth Whiteman read the proclamation and the Mayor declared October 2011 as National Disability Employment Awareness Month in Green River and urged all citizens to support the efforts of the Wyoming Business Leadership Network and other organizations as we celebrate and recognize all people with disabilities for their outstanding efforts as contributing Wyoming citizens.

Domestic Violence Awareness

Christie DeGrendle, from the YWCA, read the proclamation, and the Mayor declared October 2011 Domestic Awareness Month in Green River and called upon citizens to participate in domestic violence awareness activities and signify awareness by wearing a purple ribbon.

Fire Prevention Week

Fire Chief Mike Kennedy, Assistant Fire Chief Mike Liberty, and Assistant Fire Chief Dea Cargile read the proclamation, and the Mayor proclaimed the week of October 9-15, 2011 as Fire Prevention Week in Green River and urged all people to take personal steps to increase their safety from fire and to protect their homes and families all year long by heeding the important safety messages of Fire Prevention Week.

National 4-H Week

4-H Club Member BJ Flor read the proclamation, and the Mayor proclaimed October 2-8, 2011 as National 4-H Week in Green River and urged the people of this city to take advantage of the opportunity to become more aware of this special program that enhances our young people's interests in their futures as part of Sweetwater County 4-H and to join in recognizing the unique partnership between Sweetwater County and our University System.

CITIZEN REQUESTS AND OTHER COMMUNICATIONS

URA/Main Street Administrator John Dahlgren reminded everyone about the Fourth Annual Trunk or Treat. It will be taking place on Saturday, October 8, 2011, from 12:00 pm to 4:00 pm, on North 1st East between the Tomahawk and the Merc.

The Mayor recognized the Boy Scout Troops #77 and #78 that were in attendance.

PUBLIC HEARINGS

Transfer of Ardent Green River LLC Retail Liquor License to Green River Hospitality LLC

Mayor Castillon opened the hearing at 7:25 pm.

Finance Director Jeff Nieters said the application was incomplete when it was submitted on August 29, 2011. Staff is currently working with the manager on completing the application and once it is completed will bring to the governing body for consideration.

There were no other comments presented. The Mayor closed the hearing at 7:27 pm.

ORDINANCES

Green River Traffic Codes

Second Reading: An ordinance amending Section 1 of the Green River Ordinance 00-02, and Section 24-1 of the Green River Code of Ordinances, City of Green River, State of Wyoming, to incorporate amendments to the Uniform Act Regulating Traffic on Highways.

Council Member Maes moved to approve the ordinance on second reading. Council Member Coppolo seconded.

Council Member Smith asked for more clarification.

Mr. West said he would gladly give him more detailed information on the specific codes and how they changed at a later time since there were twelve changes.

Council Member Smith said he has a problem with voting for changes in ordinances without knowing what they are.

Motion carried. (6-0)

Repeal of Tree Advisory Board

First Reading: An ordinance repealing Ordinance 84-2; and Chapter 2, Article V, Sections 2-91 through 2-96, Titled "Tree Advisory Board", of the Green River Code of Ordinances.

Council Member Smith moved to approve the ordinance on first reading. Council Member Killpack seconded.

Mr. Cook said the original Tree Advisory Board Ordinance was adopted in January 17, 1984. The city established a new Tree Advisory Board under a new ordinance in 2006 and the city did not repeal the 1984 ordinance. Basically this is a duplicated ordinance.

Motion carried. (6-0)

Obstruction within Streets and Sidewalks

First Reading: An ordinance amending Section 22-1 of the Green River Code of Ordinances, City of Green River, State of Wyoming, amending Section 22-1, titled “Obstructions” and pertaining to obstructions within streets, sidewalks and other public places.

Council Member Killpack moved to approve the ordinance on first reading. Council Member Maes seconded.

Mr. Cook said on September 13, 2011 there was a discussion on the obstructions on street right-of-ways. Throughout the city, people have placed ramps in the gutters to provide better access points into their properties. This has created problems relative to drainage along the gutter which in turn leads to deterioration of the street itself. The new ordinance intent is to stop these obstructions from being installed in the future.

Council Member Coppolo said people with current obstructions in their gutters currently will not have to remove them.

Council Member Boan said he had understood that the streets department would be removing them after the ordinance was in place.

Mr. Cook said this ordinance is to stop obstructions in the future. Current obstructions will not be removed.

Motion carried. (6-0)

RESOLUTIONS

Citywide Reserve Account Adjustments

R11-67: A resolution for the governing body of the City of Green River, Wyoming, to approve an increase in the Un-appropriated Fund balance in the General Fund for reserve account adjustments in the amount of \$89,319.89.

Council Member Coppolo moved to approve the resolution. Council Member Smith seconded. Motion carried. (6-0)

COUNCIL ACTION ITEMS

Bid Award for Vehicles

Council Member Maes moved to award the bid for the two vehicles to the lowest bidder, Wolf Sales, of Pinedale, Wyoming, in the total amount of \$49,658.00. Council Member Smith seconded.

Mr. Cook said with the new criteria established for vehicle replacement, the vehicle committee found three vehicles that will need to be replaced this year. The council has set aside \$200,000 for this. Replacing the three vehicles will cost \$67,658 so there will be a carryover to next year of \$132,000.

Council Member Smith thanked the vehicle committee for doing a great job.

Motion carried. (6-0)

Appointment to the Green River Arts Council

Council Member Smith moved to confirm the Mayor’s appointment of Donna Ragsdale to the Green River Arts Council for a two-year term. Council Member Boan seconded. Motion carried. (6-0)

CONSENT AGENDA

Council Member Maes moved to approve the following consent agenda items. Council Member Coppolo seconded. Motion carried. (6-0)

- A contract with Green River High School Boys Varsity Basketball Coach Rick Carroll for instruction and staffing for the 2011 Pee Wee Youth Basketball Program in the amount of \$500.
- Horse Corral Leases with Glen Ekker for corrals #62 and #63, and Alex Flores, Sr. and Alex Flores, Jr. for corral #82.
- Appointment of Gene Smith as voting delegate to the National League of Cities 2011 Annual Business Meeting.
- Contract for services with National Environment Health Association to prepare the 2012-2013 budget using the priority based budgeting process in the amount of \$23,500.
- Approval for STAR Transit to transport the middle school youth and Green River citizens on New Year's Eve, December 31, 2011 in the amount of \$1,600.
- The Volleyball Officials Agreement for up to \$750 for officials for the 2011 Tough Turkey Volleyball Tournament.
- The Utility Review Committee's recommendation to waive unbilled fees to customer #2119.02 and bill for six months of unbilled utility services in the amount of \$176.06.
- Minutes for: September 13, 2011 Workshop and September 20, 2011 Council
- Financial Reports and Payment of Bills:

Pre-paid Invoices = \$1,097,541.39	Outstanding Invoices = \$249,536.60
Pre-authorization Payments = \$755,000.00	Payroll Expenditures = \$343,495.97

CITY ADMINISTRATOR'S REPORT

Mr. Cook said the final draft for an ordinance to amend Code 24-24 will be presented to council for first reading on October 18, 2011.

The Southside Water Project was scheduled to be completed in 380 days, on August 1, 2011. So, it is currently in liquidated damages of \$1,500 a day. As of September 30, 2011 it was sixty days beyond the contract amount. The percentage paid under the contract is 69%. There are subcontractors that are being affected by the contract being so far behind. Staff is keeping track of this project and will continue to do so.

He forwarded a handout on the Safety Monitors meeting criteria along with the Workmens' Comp. claim information by department and division.

Grant writer, Lisa Mueller, has determined the best time to submit the grant for the new Police Department Building to the SLIB Board is in February for the June meeting.

He discussed the workshop agenda for October 11, 2011.

CITY ATTORNEY'S REPORT

Mr. West had nothing to report.

MAYOR AND COUNCIL REPORTS

Council Member Killpack said the Visitor's Center parking lot looks good.

He had a citizen talk to him about their concern with the corner of Hitching Post and Monroe Street. He said items there obstruct the view to the east. He would like the traffic committee to look into how to make it safer.

Council Member Killpack asked for some clarification on the parking ordinances that will be discussed at a later workshop.

Council Member Boan had nothing to report.

Council Member Maes said she thought there was a thirty-day time period in the parking ordinance.

Mr. Cook said it had been taken out.

Council Member Coppolo said he agrees the Hitching Post and Monroe Street intersection is very dangerous. The Traffic Committee should consider putting more stops signs up.

Council Member Smith said the intersection does have issues and is dangerous.

He spoke to Larry Lloyd, from the Sweetwater County Events Complex, they are preparing to ask the SLIB Board for a \$700,000 grant.

He thanked the council members for appointing him as the voting delegate this year. He said he was eligible for a grant that will help pay for the traveling part of the conference.

The Mayor thanked Council Member Smith for volunteering. He said the Mayor's Leadership Awards will take place on October 26, 2011, from 11:30 am to 1:30 pm, at the Sweetwater County Events Complex.

He encouraged people to write a letter of support for the new Police Department building.

ADJOURNMENT

Council Member Killpack moved to adjourn at 8:11 pm. Council Member Boan seconded. Motion carried. (6-0)

H. Castillon, Mayor

ATTEST:

Jeffrey V. Nieters, City Clerk