

CONGENITAL HEART DEFECT AWARENESS WEEK PROCLAMATION

WHEREAS, congenital heart defects are the most frequently occurring birth defect and the leading cause of birth defect related deaths worldwide; and

WHEREAS, over a million families across America are facing the challenges and hardships of raising children with congenital heart defects; and

WHEREAS, every year 40,000 babies are born in the United States with congenital heart defects, and some congenital heart defects are not diagnosed until months or years after birth; and

WHEREAS, undiagnosed congenital heart conditions cause many cases of sudden cardiac death in young athletes; and

WHEREAS, despite these statistics, newborns and young athletes are not routinely screened for congenital heart defects; and

WHEREAS, a disproportionately small amount of funding is available for congenital heart defect research and support; and

WHEREAS, Congenital Heart Defect Awareness Week provides an opportunity for families whose lives have been affected to celebrate life and to remember loved ones lost, to honor dedicated health professionals, and to meet others and know they are not alone; and

WHEREAS, the establishment of Congenital Heart Defect Awareness Week also provides the opportunity to share experiences and information with the public and the media in order to raise public awareness about congenital heart defects:

NOW, THEREFORE, BE IT RESOLVED that I, Mayor Hank Castillon, do hereby declare the week of **February 7 – 14, 2012** as

Congenital Heart Defect Awareness Week

in Green River and encourage all citizens to increase awareness, education and services for congenital heart defects which affect thousands of babies in Wyoming each year.

IN WITNESS WHEREOF I have hereunto set my hand this 7th day of February, 2012.

MAYOR HANK CASTILLON



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: 1/31/12	Submitting Department: Community Development
Meeting Date: 2/7/12	Department Director: Laura Leigh
2 nd Reading	Presenter: Laura Leigh

Subject: Language Amendment – Including Child Care Centers and Family Child Care Centers as permitted uses in the PB Zoning District.

Purpose Statement: 2nd Reading Review of a proposed Language Amendment to the City of Green River Code Book of Ordinances as follows:

Amending Appendix B. Zoning, Section 9.2 Table of Uses, adding Child Care Center and Family Child Care Center, subject to the State of Wyoming Requirements (1.311 and 1.312) as permitted uses in the PB District (Planned Neighborhood Commercial District).

Background/Alternatives: Staff received an inquiry from the public regarding the reason that a Child Care Center and a Family Child Care Center are not permitted uses in the PB District. The intention of the PB District as stated in Chapter 4, Section 4.1 (A) of the Zoning Ordinance is as follows: “A planned neighborhood commercial district, intended for retail and service-related businesses that would interrelate with the surrounding adjacent neighborhoods.”

Definitions:

Child Care Center – Any private person, partnership, association or corporation that is operating a state licensed business for profit or otherwise, where sixteen (16) or more children receive care for part of the day.

Family Child Care Center – A state licensed child care facility in which care is provided for eleven (11) to fifteen (15) unrelated children from more than one (1) immediate family for part of a day which may be in a commercial type structure.

The public hearing and first reading of this ordinance amendment was held by the governing body on January 17, 2012.

Attachments:

1. Section 9.2 Table of Uses
2. Ordinance
3. Red-lined Ordinance

Fiscal Impact: NA

Staff Impact: NA

Legal Review: Pending

Recommendation: Recommend approval on second reading an ordinance amending Appendix B. Zoning, Section 9.2 Table of Uses, adding Child Care Center and Family Child Care Center, subject to the State of Wyoming Requirements (1.311 and 1.312) as permitted uses in the PB District (Planned Neighborhood Commercial District).

Suggested Motion: I move to approve on second reading an ordinance amending Appendix B. Zoning, Section 9.2 Table of Uses, adding Child Care Center and Family Child Care Center, subject to the State of Wyoming Requirements (1.311 and 1.312) as permitted uses in the PB District (Planned Neighborhood Commercial District).

Section 9.2. Table of uses.

The following tables list uses that are regulated through the zoning ordinance. The uses are listed and a corresponding letter is printed for each zoning district. The letter "X" means the use is prohibited for that particular district. The letter "P" designates uses that are permitted in that particular district. The letter "S" means that a use may be permitted in a particular district, subject to approval by special review. The letters "CUP" mean that a conditional use permit must be obtained before the use is permitted in a that particular district.

The presumption established by this chapter is that all legitimate uses of land are permissible within at least one zoning district. Therefore, because the list of permissible uses set forth cannot be all-inclusive, those uses that are listed shall be interpreted liberally to include other uses that have similar impacts to the listed uses. Notwithstanding, all uses that are not listed, even given the liberal interpretation mandated, are prohibited.

In the event that disagreements exist regarding the interpretation of a particular permissible use, appeals may be heard by the planning and zoning commission.

APPENDIX B ZONING
LAND USE TABLE

TABLE INSET:

Land Use Description	O	GB C	BB C	R- 1	R- 2	R- 3	R- 4	M H	RC	P B	B - 1	B - 2	I - 1	I - 2	Parking Require ments
1.00 RESIDENTIA L:															
1.100 Single Unit Dwelling:															
1.110 Single Unit Detached:															
1.111 Site- built and Modular	X	X	X	P	P	P	P	P	X	X	X	P	X	X	2/Dwelli ng Unit
1.112 Mobile Home	X	X	X	X	X	X	X	P	X	X	X	X	X	X	2/Dwelli ng Unit
1.113 Mobile Home Park or Subdivision	X	X	X	X	X	S	S	P	X	X	X	X	X	X	2/Dwelli ng Unit
1.200 Multi- Unit	X	X	X	X	X	P	P	X	X	X	X	S	X	X	2/Dwelli ng Unit

Dwelling																
1.300 Homes Emphasizing Special Services, Treatment or Supervision:																
1.310 Family Child Care Home, subject to State of Wyoming requirements	X	X	X	CU P	CU P	CU P	CU P	CU P	CU P	X	X	X	X	X	1/600 Sq. Ft.	
1.311 Family Child Care Center, subject to State of Wyoming requirements	X	X	X	X	X	CU P	CU P	X	X	P X	X	X	X	X	1/600 Sq. Ft.	
1.312 Child Care Center, subject to State of Wyoming requirements	X	X	X	X	X	X	X	X	X	P X	P	P	X	X	1/600 Sq. Ft.	
1.320 Nursing Homes and Retirement Homes	X	X	X	X	X	P	P	X	X	X	P	P	X	X	1/300 Sq. Ft.	
1.330 Nursing Institutions and Retirement Institutions	X	X	X	X	X	X	P	X	X	X	P	P	X	X	1/600 Sq. Ft.	
1.340 Group Foster Family Care	X	X	X	X	P	P	P	X	X	X	X	X	X	X	2/Dwelli ng Unit	
1.350	X	X	X	X	X	X	P	X	X	X	X	X	X	X	1/600	

ORDINANCE NO 12-_____

AN ORDINANCE AMENDING SECTION 9.2 TABLE OF USES OF APPENDIX B - ZONING OF THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, PERTAINING TO CHILD CARE CENTERS AND FAMILY CHILD CARE CENTERS IN THE PB ZONING DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 1: That the Code of Ordinances, City of Green River, Wyoming, is hereby amended by amending Section 9.2 Table of Uses, Land Use Description 1.311 of Appendix B – Zoning, as follows:

Land Use Description	O	GBC	BBC	R-1	R-2	R-3	R-4	MH	RC	PB	B-1	B-2	I-1	I-2	Parking Requirements
1.311 Family Child Care Center, subject to State of Wyoming Requirements	X	X	X	X	X	C U P	C U P	X	X	P	X	X	X	X	1/600 Sq. Ft.

Section 2: That the Code of Ordinances, City of Green River, Wyoming, is hereby amended by amending Section 9.2 Table of Uses, Land Use Description 1.312 of Appendix B – Zoning, as follows:

Land Use Description	O	GBC	BBC	R-1	R-2	R-3	R-4	MH	RC	PB	B-1	B-2	I-1	I-2	Parking Requirements
1.312 Child Care Center, subject to State of Wyoming Requirements	X	X	X	X	X	X	X	X	X	P	P	P	X	X	1/600 Sq. Ft.

PASSED, ADOPTED AND APPROVED this _____ day of February, 2012.

Hank Castillon, Mayor

ATTEST:

Jeffrey V. Nieters, City Clerk

First Reading:

Second Reading:

Third Reading:

ORDINANCE NO 12-_____

AN ORDINANCE AMENDING SECTION 9.2 TABLE OF USES OF APPENDIX B - ZONING OF THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, PERTAINING TO CHILD CARE CENTERS AND FAMILY CHILD CARE CENTERS IN THE PB ZONING DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 1: That the Code of Ordinances, City of Green River, Wyoming, is hereby amended by amending Section 9.2 Table of Uses, Land Use Description 1.311 of Appendix B – Zoning, as follows:

Land Use Description	O	GBC	BBC	R-1	R-2	R-3	R-4	MH	RC	PB	B-1	B-2	I-1	I-2	Parking Requirements
1.311 Family Child Care Center, subject to State of Wyoming Requirements	X	X	X	X	X	C U P	C U P	X	X	X P	X	X	X	X	1/600 Sq. Ft.

Section 2: That the Code of Ordinances, City of Green River, Wyoming, is hereby amended by amending Section 9.2 Table of Uses, Land Use Description 1.312 of Appendix B – Zoning, as follows:

Land Use Description	O	GBC	BBC	R-1	R-2	R-3	R-4	MH	RC	PB	B-1	B-2	I-1	I-2	Parking Requirements
1.312 Child Care Center, subject to State of Wyoming Requirements	X	X	X	X	X	X	X	X	X	X P	P	P	X	X	1/600 Sq. Ft.

PASSED, ADOPTED AND APPROVED this _____ day of February, 2012.

Hank Castillon, Mayor

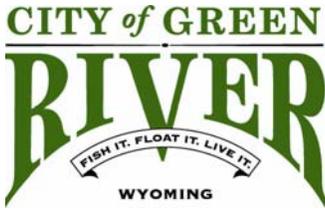
ATTEST:

Jeffrey V. Nieters, City Clerk

First Reading:

Second Reading:

Third Reading:



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: 1/05/12	Submitting Department: FINANCE
Meeting Date: 2/07/12	Department Director: Jeff Nieters
	Presenter: Jeff Nieters

Subject:

Ordinance - Amendment of Chapter 4: Alcoholic Beverages, Section 4-35 (e)

Purpose Statement

To amend the Green River Code of Ordinance, Chapter 4: Alcoholic Beverages, Section 4-35 (e). Pertaining to Restaurant license: Section (e) *information for renewal*; Item (1) "A list of employees and the category of each employee's duties"

Background/Alternatives

This information was required to be filled out on the restaurant liquor license renewal and is now no longer required.

Attachments

Ordinance - Second Reading

Fiscal Impact

None

Staff Impact

None

Legal Review

NA

Recommendation

Approval of the Ordinance on second reading

Suggested Motion

I Move To approve the Ordinance to amend the Green River Code of Ordinances, City of Green River, State of Wyoming, Chapter 4: Alcoholic Beverages, Section 4-35 (e) on second reading

ORDINANCE NO. 12-_____

AN ORDINANCE TO AMEND THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, CHAPTER 4: ALCOHOLIC BEVERAGES, SECTION 4-35(E)

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING;

That Chapter 4: Alcoholic Beverages; Section 4-35 Restaurant license; Subsection (e) *Information for renewal*; Item (1): “A list of employees and the category of each employee’s duties” be removed from the Green River Code of Ordinances, City of Green River, State of Wyoming.

PASSED, ADOPTED AND APPROVED ON this _____ day of February, 2012.

H. Castillon, Mayor

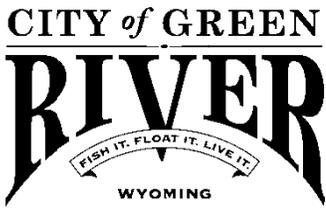
Attest:

Jeffrey V. Nieters, City Clerk

First Reading:

Second Reading:

Third Reading:



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: January 11, 2012	Department: Public Works
Meeting Date: February 7, 2012	Department Head: Mike Nelson
	Presenter: Mike Nelson

Subject: Sewer Service Lines – Ownership, Operation and Maintenance Responsibilities

Purpose Statement:

To Amend Section 25-17 of the Green River Code of Ordinances to set forth ownership operation and maintenance of sewer service lines

Background/Alternatives:

Several communities were contacted regarding the procedure they use for ownership and maintenance of sewer service lines. Of the ten communities contacted, in eight of the communities, the sewer service is the responsibility of the property owner. Information was presented at the December 13, 2011 Council Workshop.

From the Workshop, direction was given to staff to clarify the existing ordinance and define the property owner as being responsible for the sewer service.

Drawings of ownership of services to property are attached, this is for information only.

At the December 20, 2011 Council Meeting the City also agreed to participate in the NLC Service Line Warranty Program.

Attachments:

Ordinance and Ownership Drawing (information only)

Fiscal Impact:

None

Staff Impact:

Minimal

Legal Review:

Complete; Ordinance revisions prepared by City Attorney

Recommendation:

To pass on first reading the revision to Section 25-17 of the City Code of Ordinances

Suggested Motion:

“I move to pass on second reading the revision to Section 25-17 of the City Code of Ordinances.”

ORDINANCE NO. 12-_____

AN ORDINANCE AMENDING SECTION 25-17 OF THE GREEN RIVER CODE OF ORDINANCES, CITY OF GREEN RIVER, STATE OF WYOMING, TO SET FORTH OWNERSHIP, OPERATION AND MAINTENANCE OBLIGATIONS REGARDING SEWER SERVICE LINES AND CONNECTIONS TO THE CITY'S SEWER MAIN.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GREEN RIVER, STATE OF WYOMING,

Section 1: That Section 25-17 of the Green River Code of Ordinances, City of Green River, Wyoming, is hereby amended to modify the Section title description and add a new paragraph (e) as follows:

Sec. 25-17. - Private sewage disposal; connection to public system when available; ownership, operation and maintenance responsibilities .

...

(e) the city's ownership of, and operation and maintenance responsibility for, city sewer services shall extend only to the location of any sewer saddle wye or tee on the city's sewer main. Any connection to the city's sewer main shall be subject to prior approval and the requirements of the city, but shall be accomplished at the sole expense and responsibility of the owner of the property connecting to the city sewer main, to include the installation of any saddle wye or tee to the city's sewer main and the installation of any sewer service line from such saddle wye or tee to, and its connection with, such property. Any sewer saddle wye or tee and sewer service line connected to the city's sewer main shall at all times be owned, operated and maintained at the sole responsibility and expense of the owner of the property so connected.

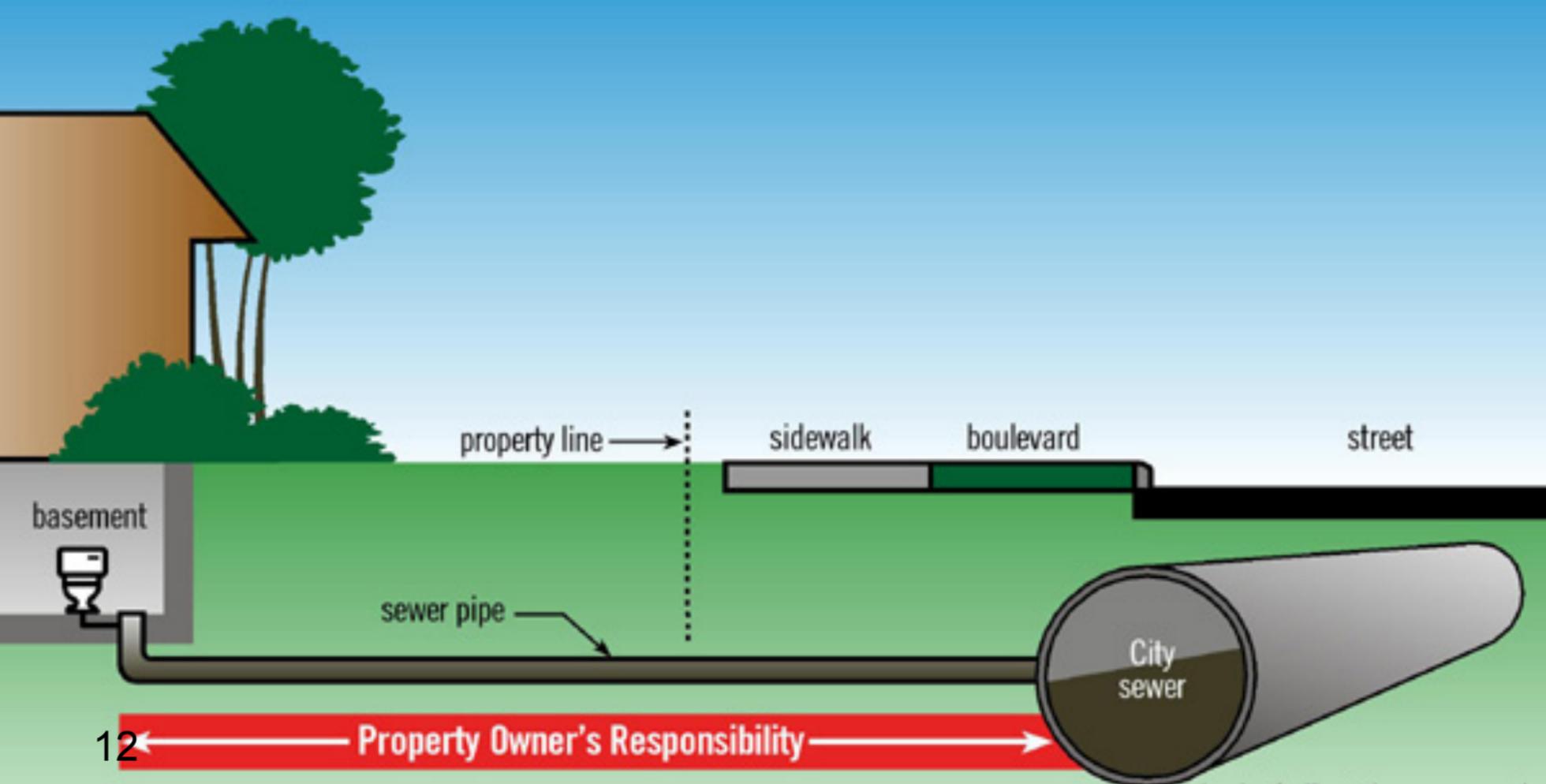
PASSED, ADOPTED AND APPROVED this _____ day of February, 2012.

H. Castillon, Mayor

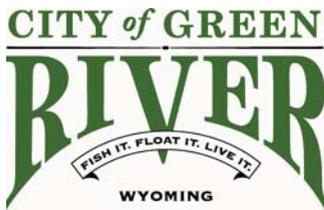
ATTEST:

Jeffrey V. Nieters, City Clerk

First Reading:
Second Reading:
Third Reading:



drawing for illustration purposes only



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: 1/30/2012	Department: Finance
Meeting Date: 2/07/2012	Department Head: Jeff Nieters
	Presenter:

Subject: Bank Depositories Applications Resolution

Purpose Statement: The purpose of this request is to fulfill the investment Statute of the State of Wyoming requiring all financial institutions to file with the City bank applications and resolutions for the coming year.

Background/Alternatives: Financial institutions must file an application once a year with the Finance Officer/Treasurer including a certified copy of the resolution adopted by the board of directors of the banking institution as established by Section 9-4-806 of the Wyoming State Statutes.

Attachments: Resolution

Fiscal Impact: None

Staff Impact: None

Legal Review: None

Recommendation: Staff recommends that council approve this request.

Suggested Motion: I move to approve the resolution to establish and officially designating State Bank and Commerce Bank as bank depositories for the purpose of earning a secured rate of return for the City of Green River.

RESOLUTION NO. R12-

A RESOLUTION ESTABLISHING AND OFFICIALLY DESIGNATING BANK DEPOSITORIES FOR THE PURPOSE OF EARNING A SECURED RATE OF RETURN FOR THE CITY OF GREEN RIVER.

WHEREAS, Official depositories will:

- a) File an application once a year with the Director of Finance/City Clerk/Treasurer including a certified copy of the resolution adopted by the board of directors of the banking institution as established by Section 9-4-806 of the Wyoming State Statutes.
- b) Each depository must furnish the Director of Finance/City Clerk/Treasurer with a quarterly financial condition report.

WHEREAS, the official depositories are:

- State Bank
- Commerce Bank

WHEREAS, the City of Green River shall accept as security for the City's deposits U.S. Treasury Bills, Notes and Bonds, and agencies for the U.S. Government or General Obligation Bonds for the State of Wyoming or a political subdivision and all debt instruments of the City of Green River;

WHEREAS, all securities pledged shall have a fair market value equal to or exceeding 110% of the deposits including accrued interest held by the banking institution;

WHEREAS, safekeeping receipts or joint custody receipts must meet State of Wyoming requirements and be issued to the City of Green river;

WHEREAS, all securities or joint receipts must be in the name of the City of Green River.

NOW, THEREFORE, be it resolved that the City Administrator and the Director of Finance/City Clerk/Treasurer are hereby authorized to deposit and secure funds in the above depositories.

PASSED, APPROVED AND ADOPTED THIS _____ DAY OF _____, 2012.

Signed: _____
H. Castillon, Mayor

Attest: _____
Jeffrey V. Nieters, City Clerk

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Green River, Wyoming

January 03, 2012

Pursuant to the requirements of W.S. 9-4-818, formal application is made by State Bank, a corporation organized and existing under the laws of Wyoming and having its office and principal place of business in the City of Green River in the county of Sweetwater in the State of Wyoming, to be designated a depository of your funds.

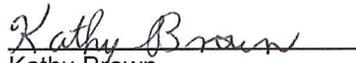
The bank offers the following described securities:

FDIC Insurance
US Govt. Treasury Bills
Us Govt. Treasury Notes
US Govt. Agencies
State & County Municipal Bonds
Bank Deposit Guaranty Bond

To be assigned to the **City of Green River** security for the safekeeping and prompt payment of all public moneys that may be deposited with it by you, and for the faithful performance of its duties under the law as such depository.

By order of the Board of Directors

 President/CEO
Mark O. Borders

 VP/Cashier
Kathy Brown

RESOLUTION OF BOARD OF DIRECTORS

To: **City of Green River**

WHEREAS, it is necessary for the State Bank, Green River, Wyoming, to properly secure the political division or subdivision for all moneys deposited in said bank by the Treasurer of said political division or subdivision of the State of Wyoming, hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in said bank by the said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the said Treasurer may, when furnished proper security, carry a maximum credit balance with said bank of \$500,000.00(Five Hundred Thousand Dollars); and

WHEREAS, said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for such deposits;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the State Bank, Green River, Wyoming that any two of the following named persons, officers of said bank, are hereby authorized and empowered to pledge to the Treasurer of said State or political subdivision such securities of this bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and bank officers may agree upon:

Mark O. Borders
Kathy Brown

President/CEO
VP/Cashier

BE IT FURTHER RESOLVED that this authority given to said officers of the bank named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of said bank to said Treasurer or mailed to said Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this bank.

I, Kathy Brown, Secretary to the Board of the State Bank, Green River, Wyoming, hereby certify that the foregoing Resolution is an exact copy of a resolution passed by the Board of Directors of State Bank, Green River, Wyoming, and that said Resolution has been recorded in the minutes of the Board of Directors which is a permanent record of the bank.

Dated at Green River, Wyoming this 21st day of December, A.D., 2011.

Kathy Brown
Secretary to the Board

WITNESS:


Mark O. Borders, President

REPORT OF CONDITION

Consolidating domestic subsidiaries of

State Bank

in the state of WY at close of business on December 31, 2011

published in response to call made by (Enter additional information below)

Statement of Resources and Liabilities

Dollar Amounts in Thousands

ASSETS

Cash and balances due from depository institutions:		
Noninterest-bearing balances and currency and coin		732
Interest-bearing balances		2,806
Securities:		
Held-to-maturity securities		0
Available-for-sale securities		5,315
Federal funds sold and securities purchased under agreements to resell:		
Federal funds sold		1,500
Securities purchased under agreements to resell		0
Loans and lease financing receivables:		
Loans and leases held for sale		0
Loans and leases, net of unearned income	26,141	
LESS: Allowance for loan and lease losses	353	
Loans and leases, net of unearned income and allowance		25,788
Trading Assets		0
Premises and fixed assets (including capitalized leases)		1,066
Other real estate owned		1,301
Investments in unconsolidated subsidiaries and associated companies		0
Direct and indirect investments in real estate ventures		0
Intangible assets:		
Goodwill		0
Other intangible assets		0
Other assets		434
Total assets		38,942

REPORT OF CONDITION (Continued)

LIABILITIES

Dollar Amounts in Thousands

Deposits:

In domestic offices		34,100
Noninterest-bearing	5,255	
Interest-bearing	28,846	
Federal funds purchased and securities sold under agreements to repurchase:		
Federal funds purchased		0
Securities sold under agreements to repurchase		0
Trading liabilities		0
Other borrowed money (includes mortgage indebtedness and obligations under capitalized leases)		0
Subordinated notes and debentures		0
Other liabilities		111
Total liabilities		34,211

EQUITY CAPITAL

Bank Equity Capital		
Perpetual preferred stock and related surplus		0
Common stock		755
Surplus (excludes all surplus related to preferred stock)		2,438
Retained earnings		1,287
Accumulated other comprehensive income		251
Other equity capital components		0
Total bank equity capital		4,731
Noncontrolling (minority) interest in consolidated subsidiaries		0
Total equity capital		4,731
Total liabilities and equity capital		38,942

We, the undersigned directors (trustees), attest to the correctness of the Reports of Condition and Income (including the supporting schedules) for this report date and declare that the Reports of Condition and Income have been examined by us and to the best of our knowledge and belief have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct.

I, Mark O Borders, President

(Name, Title)

of the above named bank do hereby declare that this Report of Condition is true and correct to the best of my knowledge and belief.

Director #1

Director #2

Director #3

January 24th, 2012

Mr. Jeffrey V. Nieters
Director of Finance
City of Green River
50 East 2nd North
Green River, WY 82935

Dear Mr. Nieters,

We appreciate the opportunity to be considered as a bank depository institution for the City of Green River.

Enclosed you will find our Application, Certified Copy of Resolution, and a Report on our Financial Condition.

We will pledge Bank securities for deposits placed with us that exceed the FDIC insurance coverage.

Feel free to contact myself at 362-4455 or Kim Schroll our Cashier at 866-634-2100 when you are in need of a bid for deposits or if you have questions regarding the pledging.

Sincerely,



Michael R. Yedinak
SVP/COO

pc: Kim Schroll

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Rock Springs, Wyoming
January 23, 2012

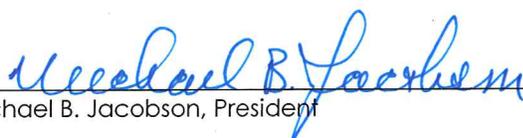
Pursuant to the requirements of W.S. 1977, 9-4-801 through 9-4-831 (1983 Supplement) formal application is made by Commerce Bank of Wyoming, a branch of NebraskaLand National Bank, a corporation organized and existing under the laws of the United States of America and having an office in the City of Rock Springs in the County of Sweetwater in the State of Wyoming, to be designated a State Depository.

The Bank offers the following securities:

Security Description	Safekeeping Location	Amount
To be determined		

to be assigned to and deposited with either the Federal Reserve Bank of Kansas City, Kansas City, Missouri or First National Bank of Omaha, Omaha, Nebraska as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by the above Treasurer, and for the faithful performance of its duties under the law as such depository.

By the Order of the Board of Directors


Michael B. Jacobson, President


Kimberly A. Schroll, Executive Vice President

BANK DIRECTORS

Michael B. Jacobson, Chairman
Kimberly A. Schroll, Secretary
Krista K. Heiss
Ty Lucas
Dr. Todd E. Hlavaty
Dr. Michael Furmanski
Randy Faessler
Alan Erickson
Sharon Connealy
Robert Phares
Katherine Hall
Mark Anselmi
Kevin Cross

BANK OFFICERS

Michael B. Jacobson, Chairman/CEO
Michael Yedinak, Chief Operating Officer Rock Springs
Kimberly A. Schroll, Executive Vice President/Cashier
Ty Lucas, EVP/Senior Loan Officer
Krista K. Heiss, EVP/Senior Credit Officer
Margy S. Mathis, Vice President/Operations Officer
Justin Schwartz, SVP/Commercial Loan Officer
Nema Martin, Commercial Loan Officer
Maggie Smith, Mortgage Loan Officer
Stacy Pivic, Business Development Officer

EXECUTIVE OFFICERS

Michael B. Jacobson
Kimberly A. Schroll
Krista Heiss
Ty Lucas

REPORT of the condition of NebraskaLand National Bank at the close of business on the 31st Day of December, 2011.

ASSETS (in thousands)

Cash and balances due Depository institutions	\$ 6,886
Securities available for sale	\$50,476
Securities held to maturity	\$27,524
Federal funds sold	\$ 0
Net loans and leases	\$290,719
Premises and fixed assets	\$ 13,602
Other real estate owned	\$ 0
Intangible assets	\$ 0
Other assets	<u>\$ 10,926</u>
TOTAL	<u>\$400,133</u>

LIABILITIES AND SHAREHOLDERS' EQUITY (in thousands)
LIABILITIES

Deposits non-interest bearing	\$ 41,729
Deposits interest bearing	<u>\$292,066</u>
	\$333,795
Federal funds purchased	\$ 6,700
Other borrowed money	\$ 22,084
Other liabilities	<u>\$ 1,715</u>
	\$ 30,499
Shareholders' Equity	
Common stock	\$ 2,500
Surplus	\$ 17,000
Retained earnings	\$ 15,909
Accumulated other comprehensive income	<u>\$ 430</u>
	\$ 35,839
TOTAL	<u>\$400,133</u>

STATE OF WYOMING

SS

COUNTY OF SWEETWATER

I, Kimberly A. Schroll, Executive Vice President of the above named bank, do solemnly swear that the above statement is true to the best of my knowledge and belief.

Kimberly A Schroll

Executive Vice President

Subscribed and sworn to me on this 23rd day of January, 2012.



Kimberly S Curtis

Notary Public

Kimberly A Schroll

Attest

CERTIFIED COPY OF RESOLUTION

OF COMMERCE BANK OF WYOMING, A BRANCH OF NEBRASKALAND NATIONAL BANK, OF ROCK SPRINGS, WYOMING CONCERNING THE PLEDGING OF COLLATERAL SECURITY FOR DEPOSIT OF PUBLIC FUNDS

WHEREAS, it is necessary for Commerce Bank of Wyoming, a branch of NebraskaLand National Bank, with an office in Rock Springs, Wyoming, to properly secure the Treasurer of City of Green River for all monies deposited in said bank by the Treasurer of said City of Green River hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in said bank by said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the said Treasurer may, when furnished proper security, carry a maximum credit balance with said bank of Five Million Dollars (\$5,000,000) ; and

WHEREAS, the said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for such deposit;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of said depository bank that any of the following named persons, officers of said bank, are hereby authorized and empowered to pledge to the Treasurer such securities of this bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and bank officers may agree upon:

- | | |
|---------------------|--|
| Michael B. Jacobson | Chairman /CEO |
| Kimberly A. Schroll | Executive Vice President/Cashier |
| Michael Yedinak | Chief Operating Officer Rock Springs |
| Sally Gentlemen | Senior Vice President/Operations Officer |

BE IT FURTHER RESOLVED that this authority given to said officers of the bank names herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of said bank to said Treasurer or mailed to said Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also included the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this bank.

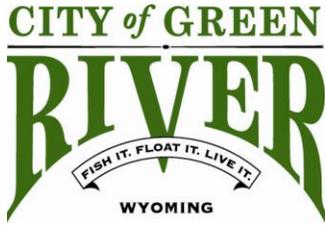
I, Kimberly A. Schroll, Executive Vice President of NebraskaLand National Bank, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of said bank at a valid meeting thereof, held at NebraskaLand National Bank this 23rd day of January, 2012; that said Resolution has been spread upon the minutes of said meeting in the minute book which constitutes a part of said Bank's permanent records, and that the seal affixed thereto is the official corporate seal of said bank.

Dated at North Platte, Nebraska, this 23rd Day of January, 2012.

Seal

Kimberly A. Schroll
Executive Vice President

WITNESS: Kimberly J. Curtis



City of Green River City Council Meeting Agenda Documentation

Preparation Date: February 02, 2012	Submitting Department: Finance
Meeting Date: February 07, 2012	Department Director: Jeff Nieters
	Presenter: Barry Cook

Subject:

Approval of the Sweetwater County Resolution for Chapter 32 Countywide Consensus Block Grant Funding

Purpose Statement:

To approve the Chapter 32 Countywide Consensus Block Grant Funding requests for the attached projects:

Town of Bairoil \$ 92,000

The Town of Bairoil proposes to use \$92,000 of the Chapter 32 funding to renovate and remodel its historic and former Town Hall.

Upon completion, the renovated facility will be used for classrooms, a self-serve café, a craft room, offices for industry partners, temporary lodging, a medical clinic, and a gathering place. The Chapter 32 funding will be used as part of the required match for another grant that was submitted by the Town of Bairoil. The entire Town Hall project cost is \$2,125,254.17

Attachments:

County Resolution

Fiscal Impact:

None to the City

Staff Impact:

N/A

Legal Review:

N/A

Recommendation:

Approval of the County’s Resolution

Suggested Motion:

I move to approve Sweetwater County’s resolution for the Countywide Consensus Block Grand Funding.

To: Sweetwater County Commissioners
From: Krisena Marchal
Subject: BOCC Meeting 2-7-12
Request the Approval of the Chapter 32 Countywide Consensus Block Grant Resolution

Executive Summary:

To date, \$2,225,324 has been approved by the State Loan and Investment Board (SLIB) in Chapter 32 Countywide Consensus Block Grant funding for capital improvements in Sweetwater County. These projects must be certified on a Resolution/County Consensus List as part of the application process and approved by the Consensus Group (i.e. Sweetwater County, Rock Springs and Green River).

The Town of Bairoil proposes to use \$92,000 of the Chapter 32 funding to renovate and remodel its historic and former Town Hall.

Upon completion, the renovated facility will be used for classrooms, a self-serve café, a craft room, offices for industry partners, temporary lodging, a medical clinic, and a gathering place. The Chapter 32 funding will be used as part of the required match for another grant that was submitted by the Town of Bairoil. The entire Town Hall project cost is \$2,125,254.17 (See budget breakdown on Resolution)

Approval of this request would result in all the Sweetwater County Chapter 32 Countywide Consensus Block Grant funding being obligated for projects. It will be finalized by the State Loan and Investment Board (SLIB) on April 12, 2012.

Attachments:

1. Consensus funding summary/balance sheet
2. Chapter 32 Countywide Consensus Resolution

Action Requested:

Motion to approve the Chapter 32 Countywide Consensus Block Grant Resolution 12-02-GR-01

		Obligated Amount	Available Balance	Description Name
Events Complex/				
1. Rodeo Project		1,491,345	0	National High School Rodeo Finals Capital Improvements - Campsite Development
2. Rock Springs*	1,916,324			
3. Green River *		424,979	0	Facility Improvements - Bench Shooting Facility, Rodeo Grounds, Parking
4. Sweetwater County *				
5. Wamsutter		92,000	0	Pedestrian Walkway
6. Granger		92,000	0	Equipment for Water Treatment Plant
7. Bairoil~		92,000	0	Old Town Hall Renovation and Remodeling
8. Superior		125,000	0	Sewer Replacement Project
TOTAL		\$ 2,317,324	\$0	

*National High School Rodeo Finals support
~Pending approval by SLIB 4/12/12



**City of Green River
City Council Meeting
Agenda Documentation**

Preparation Date: February 1, 2012	Submitting Department: Finance
Meeting Date: February 7, 2012	Department Director: Jeff Nieters
	Presenter: Jeff Nieters

Subject:

Approval of a resolution for the Flaming Gorge Days Committee in the amount of \$8,000

Background/Alternatives:

The Flaming Gorge Days Committee is requesting an additional \$8,000 from the City. The Council trimmed their Budget request by \$8,000 during the budget process last spring. The Committee is requesting this amount to be approved at this time.

Attachments:

Resolution

Fiscal Impact:

Decrease in the un-appropriated fund balance of \$8,000.00

Staff Impact:

None

Legal Review:

Not applicable

Recommendation:

Approve the Resolution

Suggested Motion:

I move to approve a resolution for the Governing Body of the City of Green River, Wyoming, to increase the General Fund for the Flaming Gorge Days Committee in the amount of \$8,000.00

Resolution No. R12-_____

A RESOLUTION FOR THE GOVERNING BODY OF THE CITY OF GREEN RIVER, WYOMING, TO APPROVE AN INCREASE IN THE GENERAL FUND FOR THE FLAMING GORGE DAYS COMMITTEE IN THE AMOUNT OF \$8,000.00

Whereas, to increase the expenditure budget authority in the General Fund: line item 10-110-6860(11002) (Special Projects – Flaming Gorge Days) in the amount of \$8,000.00

And whereas, to decrease the un-appropriated Fund Balance in the General Fund in the amount of \$8,000.00

NOW, THEREFORE BE IT RESOLVED THAT THE CITY ADMINISTRATOR AND CITY TREASURER ARE HEREBY AUTHORIZED TO MAKE THE ABOVE CHANGE TO THE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2012.

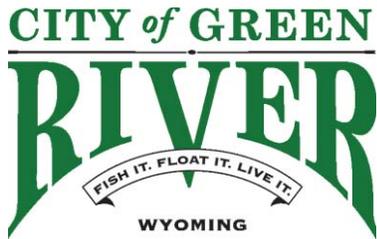
PASSED, APPROVED AND ADOPTED THIS 7th DAY OF FEBRUARY, 2012.

SIGNED:

H. Castillon, Mayor

ATTEST:

Jeffrey Nieters, City Clerk



CITY OF GREEN RIVER
CITY COUNCIL MEETING
Agenda Documentation

Preparation Date: 2/1/12	Submitting Department: Human Resources
Meeting Date: 2/7/12	Department Director: Debbie Klein Robertson
	Presenter: Debbie Klein Robertson

SUBJECT:

Amendment of Classification Plan and Memorandum of Understanding between the City and the Urban Renewal/Main Street Agency Board.

PURPOSE STATEMENT

To modify the reporting relationship of the Urban Renewal/Main Street Administrator and to approve a Memorandum of Understanding between the City and the Urban Renewal/Main Street Administrator.

BACKGROUND / ALTERNATIVES

The Community Development Department Director and the Urban Renewal/Main Street Agency Board believe that it would be more efficient for the Urban Renewal/Main Street Administrator to report directly to the Board and be supervised by the Board. The recommended change to the City’s Classification Plan modified the “Supervision Received” section of the Urban Renewal/Main Street Administrator position.

Additional editing of the job description was done to reflect the current name of the agency – Urban Renewal/Main Street Agency Board.

The City and the Urban Renewal/Main Street Agency Board need to officially agree on how the Urban Renewal/Main Street Administrator would be supervised. (As a City employee, this position needs to be treated like other similar positions.) The attached Memorandum of Understanding between the City and the Urban Renewal/Main Street Agency Board addresses the supervision issue.

ATTACHMENTS

Resolution amending the Classification Plan, the modified job description,

FISCAL IMPACT

There is additional cost associated with these changes.

STAFF IMPACT

This change will simplify the reporting structure for the Urban Renewal/Main Street Administrator position and provide for better communication and enhance efficiency in the activities of the Agency.

LEGAL REVIEW

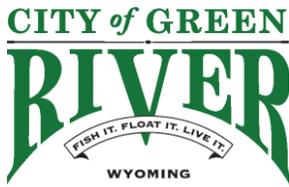
The City Attorney has been consulted regarding structuring the supervisory duties of the Urban Renewal/Main Street Agency Board.

RECOMMENDATIONS

That the Governing Body approve the attached resolution modifying the job description for Urban Renewal/Main Street Administrator and authorize the Mayor to sign it.

SUGGESTED MOTION

I move to approve the attached resolution modifying the job description for Urban Renewal/Main Street Administrator and authorize the Mayor to sign it.



Urban Renewal / Main Street Administrator

DEFINITION

Under general direction, perform a wide variety of administrative, analytical, and coordination support duties for the Urban Renewal/Main Street programs; oversight of programs, processes and procedures related to public improvement activities in the Urban Renewal and Main Street areas; coordinate assigned activities with other City departments, divisions, outside agencies and volunteer boards and committees.

SUPERVISION RECEIVED

Reports to the Urban Renewal/Main Street Agency Board.

SUPERVISION EXERCISED

May exercise direct supervision over volunteers, consultants, and administrative support staff.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Performs a wide variety of administrative tasks necessary in managing and overseeing the Urban Renewal and Main Street programs and functions including revitalization, design, historic preservation, promotions and marketing.

Participates with the Urban Renewal/Main Street Agency Board in the development and implementation of goals, objectives, policies, and priorities for Urban Renewal and Main Street programs; identify resource needs; recommend and implement policies and procedures.

Serve as a primary resource and information source regarding urban renewal policies, procedures, objectives and operational functions; review service delivery methods and procedures with appropriate staff; implement improvements.

Coordinate the activities of the Urban Renewal and Main Street programs including board and committee communications and annual work plan development and implementation.

Coordinates as necessary to carry out activities such as revitalization efforts, promotional events, advertising, special events and fund raisers, business assistance, business recruitment, parking management, etc.

Manage the administrative aspects of the Urban Renewal and Main Street programs including purchasing, recordkeeping, budget monitoring, financial records, and report preparation; prepare and administer Urban Renewal and Main Street budgets; provide fiscal forecasting; maintain and monitor appropriate budgeting and expenditure controls.

Devise, develop, analyze data and make recommendations regarding improvements within the urban renew and Main Street areas; report progress and proposed development plans to Urban Renewal/Main Street Agency Board, the Governing Body of the City of Green River and other boards as necessary.

Coordinate Urban Renewal and Main Street services and activities with those of other divisions and outside agencies and organizations. Serve as a resource for the public including developers, contractors, property owners, community organizations and the general public; negotiate and resolve significant and controversial issues.

Research, write, coordinate and administer grants for the Urban Renewal and Main Street programs; perform and ensure report writing, draw downs and record keeping are timely and accurate for funding purposes.

Participate with the processing of documents such as disposition and development agreements, owner participation agreements, contracts, resolutions and requests for proposals/qualifications.

Develop, design, and implement marketing, promotion, and economic development plans and programs; prepare downtown economic strategies that are based on the nationally successful Main Street approach.

Conduct ongoing public awareness and education activities to enhance appreciation of the downtown's assets and foster Main Street program goals and objectives.

Conduct surveys and perform research and statistical analyses regarding urban renewal efforts and Main Street programs.

Serve as a liaison to multiple boards, commissions, community groups, committees, and other State and national organizations; participate on a variety of boards and commissions; attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of urban renewal and Main Street programs.

Draft press releases, promotional information and correspondence.

Attend local, state, and national meetings as a representative for the Main Street program.

Assist individual tenants and property owners with physical improvement projects through personal consulting, referrals, and obtaining and supervising professional design consultants; assist in locating appropriate contractors and materials; participate in construction supervision; provide professional advice and guidance regarding financial options for physical improvements.

Encourage joint downtown activities including promotional events, advertising, special events, festivals, business assistance, business recruitment, parking management, and store hours.

Develop and foster productive relationships among local, state, and national agencies and the business community regarding urban renewal and Main Street revitalization.

Coordinate and participate in the preparation and review of bids; prepare quotations for and procure major items; assist in contract negotiations; monitor compliance with applicable contractual agreements; and manage projects.

OTHER JOB RELATED DUTIES

Perform related duties and responsibilities as assigned.

ESSENTIAL JOB RELATED QUALIFICATIONS

Knowledge of:

Principles and practices of urban planning and development, development finance and urban renewal.

Principles and practices related to Main Street programs such as the National Main Street Program's four point approach to downtown revitalization.

Principles and practices of historic preservation programs.

General principles and practices of budget development, preparation, and expenditure control.

Organizational and management practices as applied to the analysis, evaluation, development, and implementation of programs, policies, and procedures.

Pertinent federal, state, and local laws, codes, and regulations relating to the various aspects of urban planning, real estate and development financing.

Principles of supervision.

Research and reporting methods, techniques, and procedures.

Modern office practices, methods, and computer equipment and software including data bases.

Principles and procedures of financial, statistical, and administrative recordkeeping.

Safe driving principles and practices.

Skill to:

Operate modern office equipment including computer equipment and software.

Operate a motor vehicle safely.

Ability to:

Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of urban renewal and Main Street revitalization goals.

Research, analyze, and evaluate programs, policies, and procedures.

Measure fiscal impact of proposed projects and events.

Develop and prepare an assigned budget and control expenditures.

Prepare and present accurate and reliable correspondence and reports which contain findings, set direction, and offer recommendations to achieve desired goals and end results on a variety of financial, budgetary, and administrative issues.

Independently perform the full range of responsible and difficult analytical and administrative

work involving the use of independent judgment and personal initiative.

Effectively administer a variety of Main Street programs, functions, and administrative activities.

Conduct research on a wide variety of Main Street topics including grant funding and service contract feasibility.

Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines.

Understand and follow oral and/or written policies, procedures and instructions; interpret and apply administrative and City policies and procedures.

Communicate clearly and concisely, both orally and in writing with a broad spectrum of individuals from elected officials, members of the public and the media.

Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Exercise good judgment, flexibility, creativity, and sensitivity to changing situations and needs.

MINIMUM QUALIFICATIONS

Experience:

Seven years of increasingly responsible administrative support experience with at least three years of Main Street or Urban Renewal experience.

Training:

Bachelor's degree supplemented by specialized training and coursework in business administration, economics, urban planning, economic development, historic preservation, or related field is desired.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.

SPECIAL REQUIREMENTS

Essential duties require the following physical skills and work environment:

Ability to work in a standard office environment including ability to sit, stand, walk, kneel, crouch, stoop, squat, twist, and lift 20 lbs.; ability to travel to different sites and locations.

Effective date: January 16, 2007

Revised: February 2009, June 2010, February 2012

Resolution No. _____

**A RESOLUTION AMENDING THE
CITY'S CLASSIFICATION PLAN**

WHEREAS, the City of Green River has previously adopted a Classification Plan setting forth the titles and job descriptions for all positions of employment with the City, and

WHEREAS, the purpose of the Classification Plan is to assist in the internal management of the City, specifically its employees and staff, and as such is a policy that needs to change as often as the needs of the City change.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Green River, Wyoming, that the Classification Plan, adopted on the 7th day of October, 2003, is hereby amended as follows:

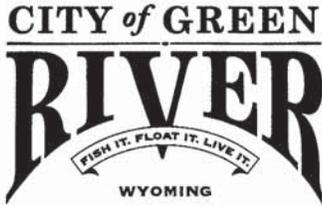
- 1) The position of Urban Renewal/Main Street Administrator is modified
(The job description is Attachment A.)

APPROVED, this 7th day of February, 2012.

H. Castillon
Mayor

ATTEST:

Jeffrey Nieters
Clerk/Treasurer



CITY OF GREEN RIVER CITY COUNCIL MEETING Agenda Documentation

Preparation Date:	01/17/12	Submitting Department:	Legislative
Meeting Date:	02/07/12	Department Director:	Mayor Castillon
		Presenter:	Mayor Castillon

SUBJECT: Re-Appointment to the Tripartite Board

PURPOSE STATEMENT

Confirm the Mayor’s reappointment of Councilman Boan as the City’s representative on the Sweetwater County Tripartite Board.

BACKGROUND/ALTERNATIVES

Councilman Boan has volunteered to continue serving on the Sweetwater County Tripartite Board after completing former Councilman Walker’s term on 9/30/11. The terms are for three years.

The Tripartite Board oversees the distribution of grant funding that reduces or eliminates the conditions of poverty in Sweetwater County. This board meets quarterly and is made up of elected officials from the County and from the cities of Green River and Rock Springs.

ATTACHMENTS

Email from Councilman Boan requesting reappointment

FISCAL IMPACT

None

STAFF IMPACT

None

LEGAL REVIEW

None

RECOMMENDATION

The Mayor recommends the reappointment of Councilman Boan to the Sweetwater County Tripartite Board.

SUGGESTED MOTION

I Move to confirm the Mayor’s reappointment of Councilman Boan to the Sweetwater County Tripartite Board.

Ginni Lipka

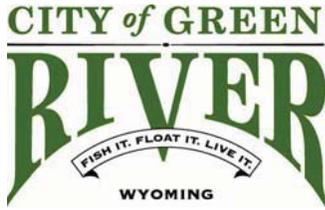
From: Barry Cook
Sent: Friday, January 13, 2012 1:55 PM
To: Hank Castillon
Cc: Ginni Lipka
Subject: FW: Tripartite Board

From: James Boan [<mailto:jzboan@gmail.com>]
Sent: Friday, January 13, 2012 1:40 PM
To: Barry Cook
Subject: Tripartite Board

Barry,

My time on the board expired in Sept. 2011. Do I need to be re-appointed or just stay on the board, which I would like to do

Thank you,
jim



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 1/31/12	Submitting Department: Legislative
Meeting Date: 2/07/12	Department Director: Mayor Castillon
	Presenter: Mayor Castillon

SUBJECT: APPOINTMENTS TO THE PERSONNEL BOARD

PURPOSE STATEMENT

Confirm the Mayor’s appointment of Joel Burbank and the reappointment of Ron Carey to the Personnel Board.

BACKGROUND/ALTERNATIVES

Joel Burbank has volunteered to serve on the Personnel Board, and Ron Carey has volunteered to continue serving as an alternate member of the Personnel Board.

ATTACHMENTS

Boards & Commissions Volunteer forms/résumé

FISCAL IMPACT

None

STAFF IMPACT

None

LEGAL REVIEW

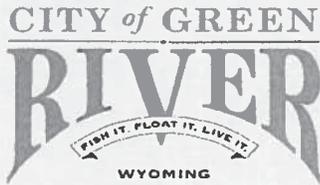
None

RECOMMENDATION

Confirm the Mayor’s appointments of Joel Burbank and Ron Carey to the Personnel Board for 3-year terms.

SUGGESTED MOTION

I MOVE to confirm the Mayor’s appointment of Joel Burbank to the Personnel Board and the reappointment of Ron Carey as an alternate to the Personnel Board for 3-year terms.



BOARDS – COMMISSIONS – COMMITTEES
VOLUNTEER APPLICATION

YOUR CONTACT INFORMATION

NAME Joe Burbank
 MAILING ADDRESS 2275 PENNSYLVANIA BLVD GREEN RIVER WY 82935
 STREET ADDRESS SAME
 CITY & ZIP CODE SAME
 PHONE(S) C: 307-870-6535, H: 307-875-2511
 E-MAIL ADDRESS joelburbank@me.com

AVAILABILITY

Indicate your availability for volunteer service

- | | |
|--|--|
| <input checked="" type="checkbox"/> Weekday mornings | <input type="checkbox"/> Weekend mornings |
| <input checked="" type="checkbox"/> Weekday afternoons | <input checked="" type="checkbox"/> Weekend afternoons |
| <input checked="" type="checkbox"/> Weekday evenings | <input checked="" type="checkbox"/> Weekend evenings |

*SOMEWHAT FLEXIBLE
 DEPENDING ON
 WEEK SCHEDULES.*

AREAS OF INTERESTS

- | | |
|---|--|
| <input type="checkbox"/> BOARD OF ADJUSTMENT | <input type="checkbox"/> JOINT POWERS TRAVEL AND TOURISM BOARD |
| <input type="checkbox"/> BUILDING CODE BOARD OF APPEALS | <input type="checkbox"/> JOINT POWERS WATER BOARD |
| <input type="checkbox"/> COMMUNITIES PROTECTING THE GREEN RIVER | <input type="checkbox"/> PARKS AND RECREATION ADVISORY BOARD |
| <input type="checkbox"/> GOLDEN GENERATION ADVISORY BOARD | <input type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> GREEN RIVER ARTS COUNCIL | <input type="checkbox"/> SWEETWATER COUNTY BOARD OF HEALTH |
| <input type="checkbox"/> GREEN RIVER MAIN STREET | <input type="checkbox"/> TREE ADVISORY BOARD |
| <input type="checkbox"/> HISTORIC PRESERVATION COMMISSION | <input type="checkbox"/> URBAN RENEWAL AUTHORITY |
| <input type="checkbox"/> JOINT POWERS TELECOMMUNICATIONS BOARD | <input type="checkbox"/> UTILITY BILLING REVIEW COMMITTEE |

Personnel Board

SPECIAL SKILLS OR QUALIFICATIONS

Summarize the special skills and qualifications you have acquired from employment, previous volunteer work, and other activities including hobbies or sports. Optional: attach letter and résumé.

SEE RESUME

SIGNATURE

Joe Burbank

DATE

10/20/11

(Applications held for 6 months)

For Office Use Only

Appointment Date _____

Board _____

Rev. 06/10

JOEL C. BURBANK

2275 Pennsylvania Blvd.
Green River, WY 82935
(307) 870-6535
joelburbank@me.com

SUMMARY

A forward-thinking, dedicated, and process-driven business partner who possesses a unique combination of experience in the following areas:

Human Resources: Staffing, Performance Management, Training and Development, Talent Acquisition and Retention, Employee Relations, Leader Development

Communications: Internal/Employee Communications, Media, Community, Government and Public Relations, Corporate Charitable Giving

EXPERIENCE

OCI CHEMICAL CORPORATION, Green River, WY, 2010 - Present

HR Manager. HR Manager for OCI Chemical's trona mine and soda ash refinery. Direct a team of four HR professionals in providing both strategic and day to day HR support for over 400 salaried and hourly employees.

VERTEX BUSINESS SERVICES, Richardson, TX, 2008-2010

HR Director. HR Director for Vertex's US call centers. Directed a team of seven HR professionals in providing both strategic and day to day HR support for over 1,000 employees in multiple states and sites. Provide HR support for IT, software development, and project management teams, and three call center operations in Texas. Determined strategy and managed all internal communications for Vertex's two thousand North American employees to include executive messaging and HR communications regarding performance management, compensation, payroll, benefits and other HR initiatives.

CELANESE CORPORATION, Dallas, TX, 2007-2008

Human Resources Business Partner. HR Business Partner for Supply Management, Legal, and HR organizations. Responsible for staffing, performance management, employee relations & advocacy, compensation, career coaching, and facilitation. Selected to lead and to facilitate global strategy sessions for Vice Presidents and their staffs. Drove Supply Management transformation effort which consisted of evaluating all staff members reporting to VP of Supply Management, determining gaps, and hiring external, top-notch talent. Designed communication and leadership training modules.

GENERAL ELECTRIC COMPANY, Minden, NV and Schenectady, NY, 2000-2007

Human Resources Manager. Directed staffing, performance management, employee relations & advocacy, compensation, career coaching, and facilitation activities for Technology and IT client groups consisting of 450 engineers and IT professionals in multiple U.S. sites, China, Austria, England, India and Brazil. Drove annual talent evaluation process (Session C) for client groups, highlighting the key staffing and talent development initiatives. Partnered with GM, Technology and CIO to structure organizations, drive key talent acquisition and retention, and drive organizational change.

Communications Leader. Led internal/employee communications and public relations for a \$750 million business with ~3000 employees in three primary locations and over 100 other sites around the globe. Partnered with HR and functional/business leaders to drive strategic, two-way communications throughout organization using the intranet, newsletters, web chats, web casts, teleconferences, skip-

levels, roundtables, etc. Developed communication strategy to integrate five businesses together and create a common culture. Developed and executed communication plans for business restructurings (plant closings / divestiture) worldwide. Developed and conducted leader communications training for senior and mid-level managers. Developed government relations strategy and facilitated meetings with local, state, and federal officials. Implemented community relations strategy which included funding and volunteer involvement. Partnered with local volunteer chapter to align volunteer activities with community relations strategy and to maximize media coverage.

Communications Project Manager. Completed employee communications and media, community and government relations projects such as business restructurings, organizational messaging, media communication planning, and grant formulation. Coordinated with lobbying and governmental agencies. Planned and executed global business broadcasts. Coordinated marketing and global distribution of communication materials. Worked closely with nonprofit agencies to secure funding for educational initiatives. Coordinated media coverage for gift presentations to organizations. Provided communications guidance/support for business restructurings. Coordinated political action committee fundraising campaign for all executives in GE Energy business.

MILITARY SERVICE (U.S. ARMY, ARMOR OFFICER, 1995-2000)

Aide-de-Camp. Aide-de-Camp to a Major General serving as Assistant Deputy Commanding General of installation with over 51,000 soldiers and civilian employees.

Tank Battalion Personnel Officer. Lead team of eight soldiers. Oversaw human resource matters for 600 soldiers. Held responsibility for personnel management, evaluations, promotions, awards, pay, military justice and family support activities.

Tank Platoon Leader. Led team of 16 soldiers. Responsible for training, welfare, discipline, morale, professional development and combat readiness of each team member.

EDUCATION

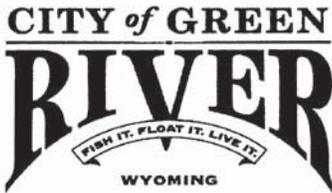
UNITED STATES MILITARY ACADEMY, West Point, New York, 1995
B.S., Human & Regional Geography of Latin America / Systems Engineering

CERTIFICATION

Six Sigma Black Belt, General Electric
Define, Measure, Analyze, Improve, Control
Design For Six Sigma
Variance Based Thinking

PROFESSIONAL DEVELOPMENT

GE Advanced Manager Course
GE Personnel Relations Leadership (Union Awareness)
GE Finance for Non-Financial Professionals
GE Facilitating High Performing Teams



BOARDS – COMMISSIONS – COMMITTEES
VOLUNTEER APPLICATION

YOUR CONTACT INFORMATION

NAME RON CAREY
 MAILING ADDRESS 420 FAITH DR.
 STREET ADDRESS "
 CITY & ZIP CODE GREEN RIVER, WY 82935
 PHONE(S) 307-875-2925
 E-MAIL ADDRESS RCAREY@WYOMING.COM

AVAILABILITY

Indicate your availability for volunteer service

- Weekday mornings Weekend mornings
 Weekday afternoons Weekend afternoons
 Weekday evenings Weekend evenings
 ANY TIME

AREAS OF INTERESTS

- | | |
|---|--|
| <input type="checkbox"/> BOARD OF ADJUSTMENT | <input type="checkbox"/> JOINT POWERS TRAVEL AND TOURISM BOARD |
| <input type="checkbox"/> BUILDING CODE BOARD OF APPEALS | <input type="checkbox"/> JOINT POWERS WATER BOARD |
| <input type="checkbox"/> COMMUNITIES PROTECTING THE GREEN RIVER | <input type="checkbox"/> PARKS AND RECREATION ADVISORY BOARD |
| <input type="checkbox"/> GOLDEN GENERATION ADVISORY BOARD | <input type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> GREEN RIVER ARTS COUNCIL | <input type="checkbox"/> SWEETWATER COUNTY BOARD OF HEALTH |
| <input type="checkbox"/> GREEN RIVER MAIN STREET | <input type="checkbox"/> TREE ADVISORY BOARD |
| <input type="checkbox"/> HISTORIC PRESERVATION COMMISSION | <input type="checkbox"/> URBAN RENEWAL AUTHORITY |
| <input type="checkbox"/> JOINT POWERS TELECOMMUNICATIONS BOARD | <input type="checkbox"/> UTILITY BILLING REVIEW COMMITTEE |
| <input checked="" type="checkbox"/> PERSONNEL BOARD - ALTERNATE | |

SPECIAL SKILLS OR QUALIFICATIONS

Summarize the special skills and qualifications you have acquired from employment, previous volunteer work, and other activities including hobbies or sports. Optional: attach letter and résumé.

SERVED AS UNION STEWARD FOR CWA WHILE EMPLOYED
BY MOUNTAIN BELL

WHILE IN MIDDLE-MANAGEMENT FOR U.S. WEST, I SUPERVISED
13 SUPERVISORS AND 138 CRAFT EMPLOYEES

PARTICIPATED IN 1ST & 2ND STEP BRIEVANCES AS WELL AS
ARBITRATION PROCEDURES

SIGNATURE Ron Carey

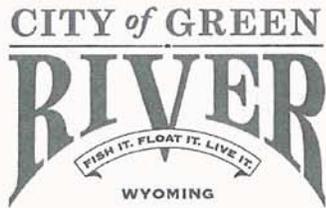
DATE 2-1-17
 (Applications held for 6 months)

For Office Use Only	
Appointment Date	_____
Board	_____

EMPLOYEE TRAINING PROFILE

CAREY, RONALD N
 SS 507-42-7023
 TOE 08-07-61
 RACE 3
 SEX M
 FIRST AID 03/17/92 CPR 03/17/90

COURSE #	COURSE TITLE	DAYS	DATE COMPLETED
	LINEMAN'S TRAINING	5	01-20-67
754	'O' CARRIER	3	03-07-68
458	#5 XBAR SWITCHING SYSTEMS	45	11-27-68
459/460	#5 XBAR AMA & CAMA	25	02-20-87
118	INITIAL MANAGEMENT SEMINAR	5	02-04-74
118	JOB ADMINISTRATION CENTRAL OFFICE SUPERVISOR	5	12-01-75
2019	INITIAL PLANT MANAGEMENT	5	06-11-77
2011	EFFECTIVE ON THE JOB TRAINING	5	07-16-76
	#5XBZR DATA MANAGEMENT	10	03-00-78
	COMMUNICATIONS SKILLS	5	04-10-78
	MOP TRANSITION MANAGEMENT	5	10-20-78
369	BILLING DATA TRANSMITTER	1	07-17-79
3102	ADVANCED MANAGEMENT SEMINAR	5	12-05-80
LISLE	SWITCHING SYSTEMS MANAGEMENT	5	02-18-81
LISLE	TRAFFIC SERVICE POSITION SYSTEM #1	5	04-04-81
LISLE	FACILITATING GROUPS & MEETINGS	5	04-10-81
BSCTE	OPERATIONAL SUPPORT SYSTEMS FUNDAMENTALS	4	08-22-84
	ECONOMIC AFFAIRS	3	01-10-85
	ECONOMIC AFFAIRS	1	02-02-85
	MANAGING PERSONAL GROWTH	2	09-13-85
LISLE	DIGITAL TECHNOLOGY	5	02-29-85
	INVESTMENTS IN EXCELLENCE	3	02-14-86
	SEXUAL HARRASSMENT TRAINING	1	03-02-87
3137	NETWORK ADMINISTRATION CENTER/NDCC SEMINAR	3	03-10-87
3783	CARRIER SERVICES SEMINAR	1	02-24-87
	INSIGHT TO PLURALISM	4HR	06-00-87
	PLURALISM EXPERIENCE	3	07-23-87
3381A	2ND LEVEL NETWORK LEADERSHIP CURRICULUM	4	09-17-87
3381B	2ND LEVEL NETWORK LEADERSHIP CURRICULUM	5	10-16-87
815	SS/CCS NETWORK OVERVIEW	1	03-24-88
CORRESPONDENCE COURSE			
	FUNDAMENTALS OF TRANSISTORS		11-00-76
1030	BINARY NUMBERS & LOGIC		12-00-84



CITY COUNCIL MEETING Agenda Documentation

Preparation Date:	1-31-12	Submitting Department:	Legislative
Meeting Date:	2-07-12	Department Director:	Mayor Castillon
		Presenter:	Mayor Castillon

SUBJECT: APPOINTMENT – GREEN RIVER ARTS COUNCIL

PURPOSE STATEMENT

Appoint Robert Kern to the Green River Arts Council for 2-year term.

BACKGROUND/ALTERNATIVES

Robert Kern has volunteered to serve on the Green River Arts Council, and the current GRAC members recommend his appointment for a 2-year term expiring February 2014.

ATTACHMENTS

Boards & Commissions volunteer application form

FISCAL IMPACT

None

STAFF IMPACT

None

LEGAL REVIEW

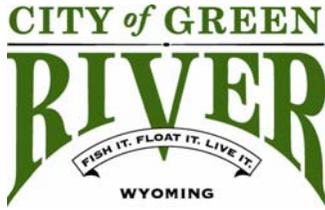
None

RECOMMENDATION

The Mayor recommends the appointment of Robert Kern to the Green River Arts Council for a 2-year term.

SUGGESTED MOTION

I MOVE to confirm the Mayor’s appointment of Robert Kern to the Green River Arts Council for a 2-year term expiring in February 2014.



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 2/02/12	Submitting Department: Legislative
Meeting Date: 2/07/12	Department Director: Mayor Castillon
	Presenter: Mayor Castillon

SUBJECT: REAPPOINTMENT TO THE URBAN RENEWAL/MAIN STREET AGENCY BOARD

PURPOSE STATEMENT

Confirm the Mayor’s reappointments of Deborah Alvarez to the Urban Renewal/Main Street Agency Board.

BACKGROUND/ALTERNATIVES

Deborah Alvarez has volunteered to serve on the Urban Renewal/Main Street Agency Board. Her term expires September 2014.

ATTACHMENTS

Boards & Commissions volunteer form

FISCAL IMPACT

None

STAFF IMPACT

None

LEGAL REVIEW

None

RECOMMENDATION

Confirm the Mayor’s reappointment of Deborah Alvarez to the Urban Renewal/Main Street Agency Board to the term expiring September 2014.

SUGGESTED MOTION

I MOVE to confirm the Mayor’s reappointment of Deborah Alvarez to the URA/Main Street Agency Board.



BOARDS – COMMISSIONS – COMMITTEES
VOLUNTEER APPLICATION



YOUR CONTACT INFORMATION

NAME Deborah S. Alvarez
MAILING ADDRESS 295 Stage Place
STREET ADDRESS 295 Stage Place
CITY & ZIP CODE Green River WY 82935
PHONE(S) 307-380-8260
E-MAIL ADDRESS jose.deborah2011@yahoo.com

AVAILABILITY

Indicate your availability for volunteer service

- Weekday mornings
- Weekday afternoons
- Weekday evenings
- Weekend mornings
- Weekend afternoons
- Weekend evenings

AREAS OF INTERESTS

- BOARD OF ADJUSTMENT
- BUILDING CODE BOARD OF APPEALS
- COMMUNITIES PROTECTING THE GREEN RIVER
- GOLDEN GENERATION ADVISORY BOARD
- GREEN RIVER ARTS COUNCIL
- GREEN RIVER MAIN STREET
- HISTORIC PRESERVATION COMMISSION
- JOINT POWERS TELECOMMUNICATIONS BOARD
- JOINT POWERS TRAVEL AND TOURISM BOARD
- JOINT POWERS WATER BOARD
- PARKS AND RECREATION ADVISORY BOARD
- PLANNING AND ZONING COMMISSION
- SWEETWATER COUNTY BOARD OF HEALTH
- TREE ADVISORY BOARD
- URBAN RENEWAL AUTHORITY
- UTILITY BILLING REVIEW COMMITTEE

SPECIAL SKILLS OR QUALIFICATIONS

Summarize the special skills and qualifications you have acquired from employment, previous volunteer work, and other activities including hobbies or sports. Optional: attach letter and résumé.

I have served on the Carbon County
Visitors Council Board for 3 years,
the tracks Across Wyo for 1 year, Little
Snake River Conservation Board for 3 years.
I was a member of Wyo State Tourism and
am certified in Wyo State Tourism. I am a
member of the Colorado Wyo Museum Association
as well as ~~the~~ The Director of the Little Snake

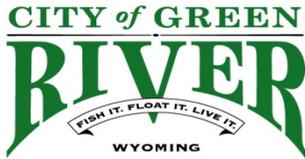
SIGNATURE Deborah Alvarez

DATE 8-8-11
(Applications held for 6 months)

For Office Use Only	
Appointment Date	_____
Board	_____

Rev. 06/10

48 River Museum of 2 years. I have all
phases of helping with community improvement



**CITY OF GREEN RIVER
CITY COUNCIL MEETING
Agenda Documentation**

Preparation Date: January 24, 2012	Submitting Department: Public Works
Meeting Date: February 7, 2012	Department Director: Mike Nelson
	Presenter: Mike Nelson

SUBJECT: Award of Bid for a New Six Wheel Broom Street Sweeper with Belt Conveyer

PURPOSE STATEMENT: Award of Bid for a New Six Wheel Broom Street Sweeper with Belt Conveyer to replace a 1996 Street Sweeper

BACKGROUND/ALTERNATIVES: It was recommended by Fleet Maintenance to replace the 1996 Athey Mobil mechanical sweeper due to its age and the fact that parts are no longer available for this unit. It was approved in the 2012 budget to replace this unit and it was put out to Bid in December. Bids have been reviewed and it is ready to be awarded.

ATTACHMENTS: Bid Tabulation

FISCAL IMPACT: Funding is budgeted for this Project in Account 900-9208

STAFF IMPACT: Minimal

LEGAL REVIEW: Bids have been reviewed

RECOMMENDATION: To award the Bid to lowest Bid that meets specifications, AG Truck of Salt Lake City, Utah for the net cost Bid price of \$240,597.00; this amount includes the trade in value of \$6,000 for the 1996 Athey Sweeper.

SUGGESTED MOTION: “I move to award the Bid to AG Truck for net cost Bid price of \$240,597.00.

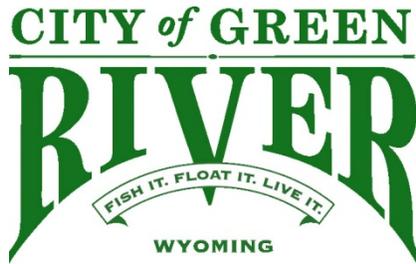
BID TABULATION - Street Sweeper

Bid Open Date: January 19, 2012 2:00pm

Amount Budgeted: \$240,000

Account Number: 15-900-9208

BIDDER	Unit Cost	Trade-In Value	Net Cost	Delivery Date	Bid Bond
		Unit 41-55			
AG Truck Salt Lake City, UT	246,597.00	6,000.00	240,597.00	Jun-12	X
Macdonald Equipment Commerce City, CO	190,267.00	4,500.00	185,767.00	120-150 days ARO	X
Macdonald Equipment Commerce City, CO	226,923.00	4,500.00	222,423.00	120-150 days ARO	X
Ameri-Tech Evansville, WY	219,117.00	2,500.00	216,617.00	275 days ARO	X
Ameri-Tech Evansville, WY	229,319.00	2,500.00	226,819.00	275 days ARO	X
Jack's Truck & Equip Rock Springs, WY	256,221.00	6,000.00	250,221.00	120 days ARO	X
Present at Bid Opening:					
Trish Mansfield	Heath - Jack's Truck				
Jeff Nieters	Bob - McDonald Equipment				
Eddie Miller					
Randy Koloff					



**City of Green River
City Council Meeting
Agenda Documentation**

Preparation Date: January 31, 2012	Submitting Department: Public Works
Meeting Date: February 7, 2012	Department Director: Mike Nelson
	Presenter: Mike Nelson

Subject:

Award Bid for the sale of recyclable materials for the Solid Waste Division.

Purpose Statement

To award a Bid for the sale of 2-loads of OCC (corrugated cardboard), 1-load of ONP (old news print) and 1-load of OP (office pack) recyclable materials.

Background/Alternatives

Since the purchase of the baler, the City is now accumulating recyclable products that need to be sold. The City requested bids for the purpose of selling these recyclable commodities collected through our recycling program. This bid was for a total of 4 truckloads of various commodities. We received 5 bids, of which 4 were compliant bids.

Attachments

Bid tab

Fiscal Impact

An estimated \$7,810 in Revenue

Staff Impact

City of Green River, Solid Waste Division will load the recyclables with City supplied equipment.

Legal Review

Complete

Recommendation

Award bid to sell the recyclable material to Rocky Mountain Recycling, Denver, CO for the amounts of \$110/T OCC (corrugated cardboard), \$55/T ONP (old news print), and \$60/T OP (office pack).

Suggested Motion

I Move to approve the bid award to Rocky Mountain Recycling, Denver, CO in the amounts of \$110/T OCC (corrugated cardboard), \$55/T ONP (old news print), and \$60/T OP (office pack).

Bid Tabulation for the Sale of Recyclable Material

Bid Opening January 20, 2012

2:00 PM

Vendor	Commodity	# loads	Bales/Gaylord per load	Total weight in tons expected per load	Market Value per ton	Market Exchange used per ton	Freight Charge	Fuel Cost	Brokerage fee per ton	Profit Margin	Other Expenses per ton	Net Price Per Ton	Estimated Revenue
1 Hamilton	OCC											0	0
	ONP	1	37-40	22	\$85	NONE			incl.	0	0	\$85	\$1,870
													0
Total Revenue													\$1,870

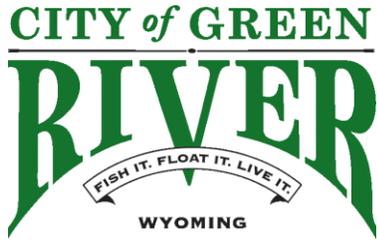
2 Pro Group	OCC	2-4		40	\$150	OBM-LA	\$80		incl.	\$5	0	\$65	\$2,600
	ONP	1-2		20	\$90	OBM-PNW	\$30		incl.	\$12	0	\$30.00	\$360
	OP	1-2		20	\$90	OBM-PNW	\$30		incl.	\$12	0	\$30.00	\$360
Total Revenue													\$3,320

3 Rocky Mt	OCC	2	43	43	\$115	OBM-SW	0		incl.	\$5	0	\$110	\$5,280
	ONP	1	37	22	\$70	OBM-SW	0		incl.	\$15	0	\$55	\$1,210
	OP	1	44	22	\$140	OBM-SW	0		incl.	\$80	0	\$60	\$1,320
Total Revenue													\$7,810

4 ACP, LLC	OCC	open	40	44	\$140	OBM-LA	\$60		incl.	0	0	\$80	\$3,520
	ONP	open	37	22	\$130	OBM-LA	\$60		incl.	0	\$25	\$45	\$990
	OP	open	44	22	\$135	OBM-LA	\$60		incl.	0	\$25	\$50	\$1,100
Total Revenue													\$5,510

5 ROCK Tenn	OCC	2	40	44	\$115	OBM-PMW	\$45		incl.	\$5	\$5	\$60	\$2,640
	ONP	1	37	22	\$95	OBM-PMW	\$45		incl.	\$5	\$10	\$30	\$660
	OP	1	44	11	\$150	OBM-PMW	\$45		incl.	\$5	\$60	\$45	\$495
Total Revenue													\$3,795

Baling & gaylord replacement fee



CITY OF GREEN RIVER
CITY COUNCIL MEETING
Agenda Documentation

Preparation Date: 2/1/12	Submitting Department: Human Resources
Meeting Date: 2/7/12	Department Director: Debbie Klein Robertson
	Presenter: Debbie Klein Robertson

SUBJECT:

Amendment of Classification Plan and Memorandum of Understanding between the City and the Urban Renewal/Main Street Agency Board.

PURPOSE STATEMENT

To modify the reporting relationship of the Urban Renewal/Main Street Administrator and to approve a Memorandum of Understanding between the City and the Urban Renewal/Main Street Administrator.

BACKGROUND / ALTERNATIVES

The Community Development Department Director and the Urban Renewal/Main Street Agency Board believe that it would be more efficient for the Urban Renewal/Main Street Administrator to report directly to the Board and be supervised by the Board. The recommended change to the City’s Classification Plan modified the “Supervision Received” section of the Urban Renewal/Main Street Administrator position.

Additional editing of the job description was done to reflect the current name of the agency – Urban Renewal/Main Street Agency Board.

The City and the Urban Renewal/Main Street Agency Board need to officially agree on how the Urban Renewal/Main Street Administrator would be supervised. (As a City employee, this position needs to be treated like other similar positions.) The attached Memorandum of Understanding between the City and the Urban Renewal/Main Street Agency Board addresses the supervision issue.

ATTACHMENTS

Memorandum of Understanding between the City and the Urban Renewal/Main Street Agency Board.

FISCAL IMPACT

There is additional cost associated with these changes.

STAFF IMPACT

This change will simplify the reporting structure for the Urban Renewal/Main Street Administrator position and provide for better communication and enhance efficiency in the activities of the Agency.

LEGAL REVIEW

The City Attorney has been consulted regarding structuring the supervisory duties of the Urban Renewal/Main Street Agency Board.

RECOMMENDATIONS

That the Governing Body approve the attached Memorandum of Understanding regarding the supervision of the Urban Renewal/Main Street Administrator and authorize the Mayor to sign it.

SUGGESTED MOTION

I move to approve the attached Memorandum of Understanding regarding the supervision of the Urban Renewal/Main Street Administration and authorize the Mayor to sign it.

Memorandum of Understanding
between
the City of Green River
and the Urban Renewal/Main Street Agency Board
regarding the supervision of the Urban Renewal/Main Street Administrator

The parties to this Memorandum of Understanding agree to the following:

The Urban Renewal/Main Street Agency Board will have day-to-day supervisory responsibility over the full time position of Urban Renewal/Main Street Administrator, a City employee. In performing this responsibility, the Board will follow all relevant City personnel policies and procedures pertaining to full time employees of the City.

The City will retain ultimate control over the employee and require that the following be submitted by the Board to the City for prior approval:

- List of tasks and activities to be performed.
- Performance evaluations.
- Disciplinary actions.

The City has the right, at any time, to end this agreement and resume full supervision of the Urban Renewal/Main Street Administrator.

Approvals:

City of Green River

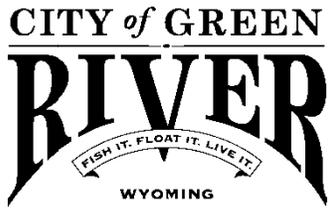
Urban Renewal/Main Street Agency

H. Castillon, Mayor

Michael Brown, Chair

Attest:

Jeffrey Nieters, City Clerk/Treasurer



City of Green River
 City Council Meeting
 Agenda Documentation

Preparation Date: February 1, 2012	Department: Public Works
Meeting Date: February 7, 2012	Department Head: Mike Nelson
	Presenter: Mike Nelson

Subject: Approval of Release of Retainage for the FMC Spur Road Project

Purpose Statement: The FMC Road Spur Project has been completed. The Contractor, Reiman Corp., has met all the requirements for closing out the Project. The last item is approval to release the retainage held by the City of Green River.

Background/Alternatives: Reiman Corp was the Contractor for the FMC Road Spur Project. Final payment has been advertised and the date for final payment was February 1, 2011. A claim was filed on the project and it has been forwarded to the City insurance carrier on the advice of our City Attorney.

Attachments: Advertisement for Final Acceptance

Fiscal Impact: Funds are available for Final Payment in line item 900-9626

Staff Impact: Minimal

Legal Review: Standard Project close out documents

Recommendation: Staff recommends approval of the Release of Retainage in the amount of \$106,039.72 to Reiman Corp. This amount is after liquidated damages of \$44,100.00

Suggested Motion: “I move to approve the Release of Retainage in the amount of \$106,039.72 to Reiman Corp. for Project completion of the FMC Road Spur Project.”

**CITY OF GREEN RIVER
FMC PARK ROAD SPUR PROJECT
NOTICE OF FINAL ACCEPTANCE**

To all persons, corporation or firms who have any claim for work done for or any materials furnished to Reiman Corp., 2400 West College Drive, Cheyenne, Wyoming 82003 for the City of Green River, FMC Park Road Spur Project located in Sweetwater County, Wyoming.

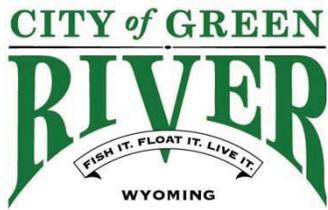
You are hereby notified that the City of Green River has accepted as completed, according to plans and specifications and rules set forth in the Agreement between the City of Green River and the aforementioned Contractor, the work in connection with City of Green River FMC Park Road Spur Project and that said Contractor is entitled to final settlement.

You are further notified that upon February 1, 2012 , being the 41st day after the first publication of this Notice, City of Green River will pay Reiman Corp. the full amount due under said Contract, and in the event that your claim is not filed with said City of Green River prior to said February 1, 2012, the same shall be waived.

Dated this the 19th day of December, 2011

(s) Jeffrey V. Nieters, City Clerk

Publish dates December 21 and 28, 2011 and January 4, 2012



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: January 16, 2012	Submitting Department: Parks and Recreation
Meeting Date: February 7, 2011	Department Director: Allan Wilson, Director
	Presenter: Consent Agenda Item

SUBJECT: Horse Corral Lease Agreement approval for Amanda Quitberg for corral # 20.

(NOTE: All sections must be completed for this city council report to be placed on the meeting agenda)

PURPOSE STATEMENT:

To approve the following horse corral lease agreement:

Amanda Quitberg, Corral # 20

BACKGROUND/ALTERNATIVES:

The Horse Corral Committee has already approved this lease agreement.

ATTACHMENTS:

No attachments (*i.e. requests are kept on file in the Parks and Recreation Department*).

FISCAL IMPACT:

The City of Green River receives \$159.00 per corral / per year

STAFF IMPACT:

Administration of the lease and maintenance includes but is not limited to: thawing frozen water lines/spigots, grading the roads, manure removal, etc.

LEGAL REVIEW:

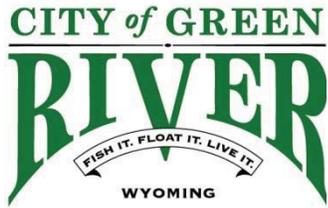
The lease agreement was adopted in April 1997 and is valid until April 14, 2022.

RECOMMENDATION:

Staff recommends the Governing Body approve this lease agreement.

SUGGESTED MOTION:

I move to approve the lease agreement between the City of Green River and Amanda Quitberg for horse corral # 20.



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: January 19, 2012	Submitting Department: Parks and Recreation
Meeting Date: February 7, 2011	Department Director: Allan Wilson, Director
	Presenter: Consent Agenda Item

SUBJECT: Horse Corral Lease Agreement approval for Jenny Daniel for corral # 30.

(NOTE: All sections must be completed for this city council report to be placed on the meeting agenda)

PURPOSE STATEMENT:

To approve the following horse corral lease agreement:

Jenny Daniel, Corral # 30

BACKGROUND/ALTERNATIVES:

The Horse Corral Committee has already approved this lease agreement.

ATTACHMENTS:

No attachments (*i.e. requests are kept on file in the Parks and Recreation Department*).

FISCAL IMPACT:

The City of Green River receives \$159.00 per corral / per year

STAFF IMPACT:

Administration of the lease and maintenance includes but is not limited to: thawing frozen water lines/spigots, grading the roads, manure removal, etc.

LEGAL REVIEW:

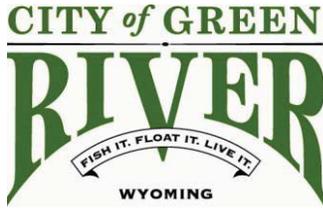
The lease agreement was adopted in April 1997 and is valid until April 14, 2022.

RECOMMENDATION:

Staff recommends the Governing Body approve this lease agreement.

SUGGESTED MOTION:

I move to approve the lease agreement between the City of Green River and Jenny Daniel for horse corral # 30.



City of Green River City Council Meeting Agenda Documentation

Preparation Date: January 17, 2012	Submitting Department: Parks and Recreation
Meeting Date: February 7, 2012	Department Director: Allan Wilson
	Presenter: Consent Agenda

Subject: Stock Contract Approval for the 2012 Overland Stage Stampede Rodeo

(NOTE: all sections must be completed for this report to be placed on the city council meeting agenda)

Purpose Statement

To approve the attached contract with 7C Buckers Ranch/Rodeo, to be the Stock Contractor for the 2012 Overland Stage Stampede Rodeo held on Friday, June 8 and Saturday, June 9, 2012.

Background/Alternatives

According to the memorandum of understanding with the Overland Stage Stampede Rodeo Committee, the City is responsible for the Stock Contract. Based on price, reputation, and past quality, the decision was made to offer the professional services contract to the 7C Buckers Ranch/Rodeo.

Attachments

Attachment A – The 2012 (two-page) rodeo stock contract.

Fiscal Impact

There is money budgeted in the Leisure Programs Budget (10-620) for this expense.

Staff Impact

Minimal

Legal Review

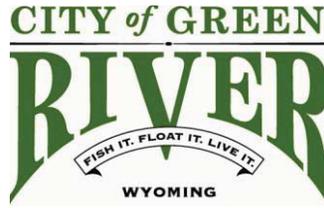
The City Attorney reviewed and approved the submitted contract on January 20, 2012

Recommendation

Staff recommends that the Governing Body approve the 2012 Overland Stage Stampede Rodeo Stock Contract.

Suggested Motion

I Move to approve the attached contract with 7C Buckers Ranch/Rodeo in the amount of \$8,500 for the 2012 Overland Stage Stampede Rodeo held on Friday, June 8 and Saturday, June 9, 2012.



2012 Overland Stage Stampede Rodeo Stock Contract

This agreement made and entered into this ____ day of _____ 20__ by and among Wes Clegg, doing business as 7C Buckers Ranch/Rodeo, the Overland Stage Stampede Rodeo Committee, hereinafter referred to as the Committee, and the City of Green River, hereinafter referred to as the City.

Whereas; the City has requested a rodeo to be produced on June 8th and 9th, 2012.

NUMBER OF PERFORMANCES AMOUNT	DAYS	DATE	TIME	CONTRACT
Two performances	Friday and Saturday	June 8 th & 9 th	8:00 PM	\$8,500.00

Now therefore, in consideration of mutual promises, covenants and considerations contained herein, the parties agree as follows:

7C Buckers Ranch/Rodeo agrees to provide the following livestock for the said rodeo:

AMOUNT OF STOCK	EVENT LIMIT/PERFORMANCE
Unlimited	Bronc horses for Ranch Bronc Riding
Unlimited	Bareback horses
Unlimited	Saddlebronc horses
Unlimited	Bulls
Unlimited	Timed Event Cattle

7C Buckers Ranch/Rodeo. shall provide the following amount of labor for said rodeo:

BULLFIGHTERS:	X	SECRETARY:	X/Committee
CLOWNBARRELMEN:	X	TIMERS:	X/Committee
ANNOUNCER:	X	CHUTE LABOR:	X/Committee
PICK-UP MEN:	X	ARENA HELP:	X/Committee
SPECIALTY ACT:	X	JUDGES:	X/Committee

The Intermountain Professional Rodeo Association shall provide adequate liability insurance with the City of Green River as it's named insured for a minimum of \$500,000.00, per occurrence. The insurance is to cover the two-day event.

7C Buckers agrees to provide the following:

2 Pick up Men, 2 Bullfighters, all necessary chute help needed, announcer, and clown barrel man, as well as co-sanction the Ranch Bronc Riding with the Western States Ranch Rodeo Association.

The rodeo will be sanctioned with the Intermountain Professional Rodeo Association, (IMPRA), and co-sanctioned with the Wyoming Rodeo Association, (WRA).

The following agreements will be covered by said **CITY/COMMITTEE**:
CITY/COMMITTEE will provide the following amount of labor:

Bucking chutes /Stripping and out gates	Volunteer help - committee
Roping chutes	Volunteer help - committee
Arena	Extras
	Concessions, Ticket takers, Grounds
	Maintenance, EMT's/Ambulance

CITY shall provide a cash settlement at the end of the last performance of **\$8,500.00** for the services rendered.

Committee Fees per entry, (Formerly stock charges) \$5.00, with the exception of Barrel Racing

All committee fees (Formerly stock charges), collected by the rodeo secretary will be paid to the committee.

COMMITTEE shall provide the following amount of livestock feed: 5 ton hay, plus 1 ton of grain for stock, adequate water and holding pens for rodeo livestock. The committee will also provide 4 motel rooms, secretary, timers and judges. Any remaining feed will become the property of the Overland Stage Stampede Committee, and will be kept by the Rodeo Committee unless purchased by the Stock Contractor.

CITY shall pay committee for 50% of feed costs.

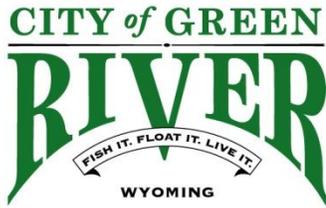
This agreement shall bind and benefit alike the parties hereto, their successors and assigns.

DATED AT _____ **ON THIS** _____ **DAY OF** _____, 20 ____.

WES CLEGG, 7C Buckers Ranch/Rodeo

H.CASTILLON - Mayor, City of Green River

_____, Overland Stage Stampede Rodeo Committee



City of Green River City Council Agenda Documentation

Preparation Date: January 24, 2012	Submitting Department: Parks & Recreation
Meeting Date: February 7, 2012	Department Director: Allan Wilson, Director
	Presenter: Allan Wilson

Subject: Lease Agreement between the City of Green River and the 4H – Project Hope P.B.S. of Green River

Purpose Statement

To provide for a fair and equitable three year lease agreement between the City of Green River and the 4H – Hope Project P.B.S. of Green River for the property near or adjacent to the Green River City Horse Corrals; a parcel of land located in the Northwest ¼ of Section 26, Township 18 North, Range 107 West, Sixth Principal Meridian, Sweetwater County.

Desired Outcome

To adopt a lease agreement which will allow for the City to recompense some of the expenses associated with the maintenance and utility costs associated with the 4H Project Hope area, without causing undo hardship to the 4H Hope Project Group.

Background/Alternatives

The existing lease is a three year lease, renewed annually in the amount of \$5 per 4H participant per year.

Stakeholder Analysis

For the City of Green River to work collaboratively with the 4H-Project Hope P.B.S. of Green River on this subject.

Fiscal Impact

\$5 per 4H participant per year.

Staff Impact

None

Legal Issues

The City Attorney reviewed these documents on January 23, 2012.

Attachments

The proposed three year lease agreement between the City of Green River and the 4H – Hope Project P.B.S. of Green River for the property near or adjacent to the Green River City Horse Corrals; a parcel of land located in the Northwest ¼ of Section 26, Township 18 North, Range 107 West, Sixth Principal Meridian, Sweetwater County.

Suggested Motion

I move to accept the three year lease agreement between the City of Green River and the 4H – Hope Project P.B.S. of Green River.

4H Lease Agreement

This 4H Lease entered into this February 18, 2012, between the City of Green River, Wyoming, A Municipal Corporation, hereinafter referred to as "Lessor", and 4H PROJECT HOPE FOR P.B.S., of Green River, Wyoming, hereinafter referred to as "Lessee".

WITNESSES

That Lessor, for and in consideration of the covenants and agreements hereinafter contained and made on the part of Lessee, leases for use by Lessee, 4H space property near or adjacent the Green River City Horse Corrals; a parcel of land located in the Northwest 1/4 of Section 26, Township 18 North, Range 107 West, Sixth Principal Meridian, Sweetwater County, Wyoming, being more particularly described as follows:

Beginning at a point being a 5/8" rebar with an attached aluminum cap set in the ground which bears S 10°41'38" W, a distance of 78.90 feet from the North 1/4 corner of section 26, T 18 N, R 107 W;

thence: South, a distance of 208.73 feet to a point being a 5/8" diameter rebar with an attached aluminum cap set in the ground;

thence: West, a distance of 208.73 feet to a point being a 5/8" diameter rebar with an attached aluminum cap set in the ground;

thence: North, a distance of 208.73 feet to a point being a 5/8" diameter rebar with an attached aluminum cap set in the ground;

thence: East, a distance of 208.73 feet to the said point of beginning. Said parcel of land containing 43,568 square feet or 1 acre, more or less.

Note: basis of bearing is a true bearing as calculated from the Wyoming State Coordinate System, West Central Zone, presently belonging to Lessor; said premises to be used for the keeping and maintaining of animals, and for no other purpose whatsoever. It is mutually understood by and between the parties hereto that the term "animals" as used throughout this Lease means chickens, cattle, sheep, and swine only.

To have and to hold the above described 4H space consisting of one (1) acre, and referred to hereafter as space, unto Lessee for a term of three years, to be reviewed annually, from February 18, 2012 to February 18, 2015, unless this lease is terminated earlier. It is specifically provided and understood that the lease shall continue from year to year unless and until Lessor notifies Lessee in writing 60-calendar days prior to the lease terminating.

In consideration of the covenants and agreements hereinafter expressed, **LESSEE UNDERSTANDS, COVENANTS AND AGREES TO BE BOUND BY THE FOLLOWING PROVISIONS:**

1. RENT

a. Rent for the use of said premises shall be the sum \$5.00 per 4H participant per year for each of the three (3) years of the lease. Lessee will pay his yearly rent in the following manner:

1. On or before April 15 of each year of the lease (first payment due on or before April 15, 2012)

b. Payment must be made by the leaseholder and may be mailed or hand delivered to the senior administrative assistant of the Parks and Recreation Department of the City of Green River, 50 East 2nd North, Green River, Wyoming 82935, **PROVIDED, HOWEVER**, the payment must be received on or before April 15

c. Lessee's failure to pay his annual rent in full shall cause this lease to terminate immediately. Any property or fixtures placed on the property shall be removed within fourteen (14) calendar days of notice of termination or it shall become the property of the City.

2. RESIDENCY REQUIREMENTS

Tenants must reside within the city limits of Green River, Wyoming throughout the duration of this lease. Should tenant move his residence outside the city limits of Green River then Lessee agrees to immediately forfeit all further rights under this lease and understands that said lease shall automatically and immediately **terminate**.

3. CLEAN CORRAL SPACE

The leased site must be maintained in a clean, sanitary and orderly manner and in conformity with all applicable local, county, and state laws. The storage of trash, wood, metal, tin, pipe, manure, waste, or debris shall not be permitted in or around the leased property except for limited periods of active remodeling or construction.

4. ANIMAL CARE

All animals kept upon the leased property shall be properly cared for and given appropriate quantities of feed and water at least once in every twenty-four (24) hour period to adequately maintain the animal in light of its age, size, and physical condition. Lessee understands that the mistreatment of any animal upon the leased property is grounds for immediate **termination of this lease**. Lessee further agrees that the City of Green River Animal Control Officer(s) may, from time to time, enter the leased property to inspect and insure that Lessee is in compliance with the provisions of this section.

5. NINETY DAY CONTINUOUS OCCUPANCY

To insure the leased property is used for its intended purpose at least one (1) animal must be kept in the leased space a minimum of ninety (90) consecutive days in each calendar year. Lessee understands that failure to do so will cause this lease to **terminate** automatically. If Lessee's space shows evidence of current use it will be considered "occupied" for purposes of this paragraph by the City of Green River Parks and Recreation Department during inspections.

6. MANURE REMOVAL

The manure pit located at the City Horse Corrals is exclusively for manure and natural related animal waste. Dumping of trash, wood, metal, debris, wire, glass, paper, string, and other garbage is strictly prohibited. Lessee understands that violation of this section is grounds for immediate **termination** of the lease in addition to any criminal prosecution that may be brought.

7. VACATING LEASED PREMISES

Lessee must inform the City of his intent to vacate the leased space in writing at least 30-calendar days prior to vacating said premises.

8. PLANS MUST BE APPROVED BY CITY PARKS AND RECREATION DEPARTMENT

All plans whether for temporary construction, permanent construction or for improvements to existing barns and corrals, must be approved by the City Parks and Recreation Department **BEFORE** construction begins. Any attempt by Lessee to commence construction, remodeling or improvement to Lessee's leased space without the knowledge and approval of the City Parks and Recreation Department shall be grounds for immediate **termination** of this lease.

9. BUILDING REQUIREMENTS

a. Generally:

1. Any corral, pen, barn, or other structure built or maintained on the leased property shall be constructed in accordance with the building requirements and building materials set forth in this lease and shall comply with all applicable ordinances and regulations of the City of Green River. All 4H structures will conform to the appearance and standards consistent with the *City Horse Corral structures*.

2. Uniformity must be maintained throughout the barn, the roof, and the corral.

b. Barns:

1. Barn(s) will not exceed 16 feet at the highest point.
2. Creosote treated wood, including but not limited to railroad ties and telephone poles, are prohibited.
3. All structures shall be finished with Delta rib metal siding, desert beige in color. All siding must be properly finished and maintained.

c. Roofing:

1. All structures shall have silver, 2.5" corrugated metal roofs.

d. Pens:

1. All fencing must be pre-fabricated chocolate brown in color.
2. Anchor posts must be constructed of metal pipe painted with brown paint. Such posts must be maintained (repainted) to maintain proper appearance and to prevent rusting. Metal T-Posts may be used.

10. ELECTRICAL SERVICE

- a. All power supply poles will be accessible to and meet all Rocky Mountain Power Company standards except Rocky Mountain Power Company service poles. Service lines minimum height 18' and electrical service will meet the current N.E.C., as listed.
- b. Section 21-8 (3): All 125-volt, single phase 15 and 20 ampere receptacles installed outdoors where there is direct to the receptacles shall have ground fault circuit interrupter (GFI) protection for personnel, will be the Lessee's responsibility to maintain and supply electrical service.
- c. Any extension cord used in any area accessible by an animal shall be in conduit.
- d. Section 410-57 (a): A receptacle installed outdoors in a location protected from the weather or in other damp locations shall have an enclosure for the receptacle that is weather proof when the receptacle is covered.
- e. Section 410-57 (b): A receptacle installed outdoors where exposed to weather or other wet locations shall be a weatherproof enclosure, the integrity of which is not affected when the receptacle is in use.
- f. Section 250-5: AC Circuits and systems shall be grounded.

11. DRILLING FOR WATER

Drilling for water is Prohibited.

12. MISCELLANEOUS

- a. Stock water tanks are the preferred water tank, however homemade tanks may be allowed if they have no exposed sharp edges. Commercial feeder boxes are preferred, however homemade boxes are allowed if they do not contain exposed sharp edges.
- b. Propane tanks must be located adjacent to the outside of the barns, and inaccessible to animals.
- c. Electrical extension cords shall be placed inside conduit, attached beyond the reach of all animals and inspected periodically for signs of wear or damage.

13. LESSEE FINANCIALLY RESPONSIBLE FOR REPAIRS

Lessee shall be financially responsible for all necessary repairs and/or upgrading of the leased space.

14. OWNERSHIP OF IMPROVEMENTS

It is mutually understood and agreed that all buildings and improvements attached to or placed upon the premises by Lessee during the term of this lease shall remain the exclusive property of the Lessee. Said buildings and improvements shall be considered personal property and may be removed by Lessee within a period of thirty (30) calendar days after the expiration or termination of this lease. Provided, however, that should Lessee fail to remove said buildings and improvements within thirty (30) calendar days after expiration or termination of this lease then, any and all buildings and improvements placed upon the premises by the Lessee shall become part of the real property and become the property of the Lessor.

15. CONDITIONS FOR SUB-LEASE

The leased property is hereby demised to Lessee for Lessee's personal use and enjoyment. Lessee may allow or permit animals belonging to third persons to be kept on said property on a non-profit or expense sharing basis only. Lessee intends to provide a list of sub-lessees to the City of Green River Parks and Recreation Department annually (with their annually payment which is due on or before April 15th of each year). The list will contain the names, addresses and telephone numbers of each person/participant. Failure to do so will be grounds for **termination** of the Lease.

16. NON-ASSIGNABLE LEASE

This lease is non-assignable outside the 4H project group.

17. TERMINATION

In the event of non-compliance with any of the provisions contained in this lease, the Lessor may lawfully, at any time thereafter, give Lessee notice, enter into and upon the demised premises or any part thereof and repossess the same, expelling Lessee and those claiming through or under him and remove Lessee's effects, *forcibly if necessary*, without being guilty in any manner of trespass and without any prejudice to any remedies that might otherwise be used for breaches of the lease.

Upon such entry, this lease shall **immediately terminate**; it being expressly understood that in case of termination of this lease, the Lessee shall peaceably surrender and deliver the premises to the Lessor.

18. HOLD HARMLESS CLAUSE

Lessee shall be responsible for and hold Lessor harmless from any damages that may occur during the term of this lease as a result of unsafe or faulty conditions of fences, buildings, or other improvements relating thereto. Further, Lessee shall be responsible for any and all injuries sustained by Lessee, his family members, guests, and animals while on the leased property or while using the surrounding area.

19. INDEMNIFICATION

Lessee shall indemnify Lessor against all claims arising from conduct or use of said space arising from any acts of negligence of Lessee or any of Lessee's agents, family member, employees, or arising from any accident injury or damages whatsoever, however caused, to any person or persons or the property of any person, persons, corporations, occurring during the term of this Lease, occurring on, in or about said demised premises, or on the streets and roadways adjacent thereto.

20. WAIVER

Lessee waives all claims against Lessor for damage to property or for injuries to persons on or about the leased property from any cause arising at any time. Lessor shall not be liable to Lessee for any damage by or from any act of negligence of Lessee or the occupant of adjoining spaces or contiguous property.

21. CHAIN OF COMMAND

The City of Green River Parks and Recreation Department is the Lessee's liaison to the City of Green River Governing Body. All initial complaints by Lessee, his family, or guests at the 4H space shall be

brought to the 4H project and then if necessary onto the City of Green River Parks and Recreation Department.

22. CITY'S OBLIGATIONS UNDER LEASE

In exchange for the fees and requirements set forth in this lease the City of Green River agrees to and will make the following improvements:

- a. Maintain a central manure pit for the exclusive use of Lessee. The City agrees to haul the manure from the pit each week to the City Landfill.
- b. Provide snow removal from the streets located in the City 4H project area in accordance with the City's master snow removal plan.
- c. Grade and improve the road system in the 4H project area when needed during the year.
- d. Water down the road system in the 4H project area when needed to settle the dust.
- e. Provide and maintain a dumpster for trash collection at the 4H project area.

23. Any bulk feed cannot be stored on site.

24. Maintained utility and livestock trailers other than those used and owned by Project HOPE Youth 4H Group may be stored at the site between April 15 and August 15 each year of the lease agreement. House and camping trailers are not allowed.

CITY OF GREEN RIVER, WYOMING

Lessor:

BY _____
Mayor (H. Castillon)

Date

LESSEE: _____

Date

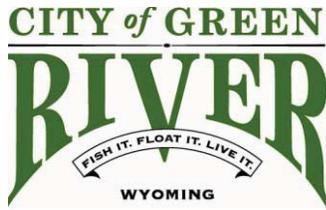
FULL MAILING ADDRESS:

University of Wyoming Cooperative Extension
2500 College Drive
BOX A700
Rock Springs, Wyoming 82901

PHONE: (307) 871-1558

E-Mail Address: Kelly.harmon@anadarko.com

REV: January 5, 2009, December 19, 2011



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 01/26/2012	Submitting Department: City Clerk
Meeting Date: 02/07/2012	Department Director: Jeffrey V. Nieters
	Presenter:

Subject: Request for a Catering Permit

Purpose Statement: Brazels Inc. doing business as the Embassy Tavern has requested a catering permit to sell alcoholic beverages for the Crystal Classic Awards Dinner on Saturday, February 18, 2012, from 4 pm to 8 pm, at the Island Pavilion.

Background/Alternatives

Permits have been issued previously.

Attachments: Letter of request

Fiscal Impact: \$25

Staff Impact: none

Legal Review: n/a

Recommendation: none

Suggested Motion

I move to approve the issuance of a Catering Permit to Brazels Inc. doing business as the Embassy Tavern to sell alcoholic beverages for the Crystal Classic Awards Dinner, on Saturday, February 18, 2012, from 4 pm to 8 pm, at the Island Pavilion.

FORM LETTER TO APPLY FOR A CATERING PERMIT

Fee: \$25

To: Mayor Hank Castillon, and the members of city council;

EMBASSY LAUREN would like to request a catering permit to cater alcohol
(Name of Liquor License Holder)
for the Crystal Classic on Sat, Feb 18, 2012 at the
(Name of the event) (Day of the event) (Date of the event)

Provision from 4 p.m. to 8 p.m.
(Location of the event)

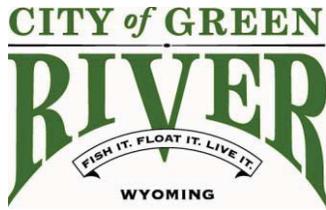
Thank you for your consideration,

Barbara Jones
Signature of Applicant

Address: 77 East Paul Road

Phone No: 307-871-4606

Date: Jan 26, 2012



**City of Green River
City Council Meeting
Agenda Documentation**

Preparation Date: 01/26/2012	Submitting Department: City Clerk
Meeting Date: 02/07/2012	Department Director: Jeffrey V. Nieters
	Presenter:

Subject: Request for a Catering Permit

Purpose Statement: Brazels Inc. doing business as the Embassy Tavern has requested a catering permit to sell alcoholic beverages for the Crystal Classic Snowshoe Baseball on Saturday, February 18, 2012, from 9 am to 4 pm, at the Evers Field Maintenance Shop.

Background/Alternatives

Permits have been issued previously.

Attachments: Letter of request

Fiscal Impact: \$25

Staff Impact: none

Legal Review: n/a

Recommendation: none

Suggested Motion

I move to approve the issuance of a Catering Permit to Brazels Inc. doing business as the Embassy Tavern to sell alcoholic beverages for the Crystal Classic Snowshoe Baseball on Saturday, February 18, 2012, from 9 am to 4 pm, at the Evers Field Maintenance Shop.

2-2

FORM LETTER TO APPLY FOR A CATERING PERMIT

Fee: \$25

To: Mayor Hank Castillon, and the members of city council;

Embassy Tavern would like to request a catering permit to cater alcohol
(Name of Liquor License Holder)

for the Crystal Classic Snowshoe Baseball, on Saturday, Feb 18, 2012, at the
(Name of the event) (Day of the event) (Date of the event)

Evers Field
Maint Shop from 9 a.m. to 4 p.m.
(Location of the event)

Thank you for your consideration,

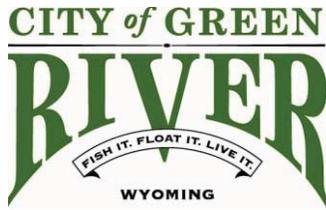

Signature of Applicant

Address: 77 East Railroad

Phone No: 307 871 4606

Date: Jan 26, 2012

Snowshoe Softball is a yearly benefit for Wyo Cares.



City of Green River City Council Meeting Agenda Documentation

Preparation Date: 01/26/2012	Submitting Department: City Clerk
Meeting Date: 02/07/2012	Department Director: Jeffrey V. Nieters
	Presenter:

Subject: Request for a Catering Permit

Purpose Statement: the Ponderosa Bar, Inc has requested a catering permit to sell alcoholic beverages for the Crystal Classic Winter Festival on Friday, February 17, 2012, from 5:30 pm to 10 pm, at the Expedition Island.

Background/Alternatives

Permits have been issued previously.

Attachments: Letter of request

Fiscal Impact: \$25

Staff Impact: none

Legal Review: n/a

Recommendation: none

Suggested Motion

I move to approve the issuance of a Catering Permit to the Ponderosa Bar to sell alcoholic beverages for the Crystal Classic Winter Festival, on Friday, February 17, 2012, from 5:30 pm to 10 pm, at the Expedition Island.

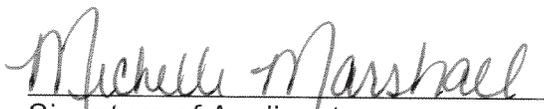
FORM LETTER TO APPLY FOR A CATERING PERMIT

Fee: \$25

To: Mayor Hank Castillon, and the members of city council;

Ponderosa Bar, Inc would like to request a catering permit to cater alcohol for the Crystal Classic Winter Festival, on Friday, February 17, 2012 at the Expedition Island from 5:30 to 10:00 p.m. Due to the location of this event, we also request an open container permit

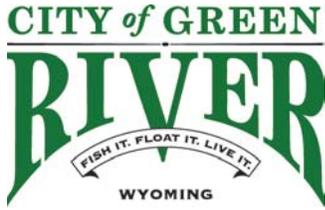
Thank you for your consideration,


Signature of Applicant

Address: 41 East Railroad
Green River, WY 82935

Phone No: 875-4614

Date: January 24, 2012



City of Green River City Council Meeting Agenda Documentation

Preparation Date: January 28, 2012	Submitting Department: Parks and Recreation
Meeting Date: February 7, 2012	Department Director: Allan Wilson
	Presenter: Brenda Roosa

Subject: Consideration of Waiver of Rental Fees for the 2012 GRHS Senior Class Party at the Green River Recreation Center

(NOTE: all sections must be completed for this report to be placed on the city council meeting agenda)

Purpose Statement

Obtain City Council approval to waive the fees associated with the rental of the Recreation Center for the 2012 Green River High School Senior Class Party. The party will take place on Saturday, June 2, 2012.

Background/Alternatives

In past years the Governing Body has waived the fees associated with the private rental of the Recreation Center for the GRHS Senior Party.

Attachments

Request from Jade Schmitt, 2012 Senior Class President
Rental cost sheet based on fees adopted by the Governing Body

Fiscal Impact

The waiving of the rental fees in the amount of \$825.00.

Staff Impact

Recreation Center staff will be scheduled according to the activities planned by the senior class.

Legal Review

N/A

Recommendation

Staff recommends that the Governing Body waive the rental fee of \$825.00 for the 2012 Green River High School Senior Class party at the Recreation Center on June 2, 2012.

Suggested Motion

I move to waive the reduced rental fee of \$825.00 for the 2012 Green River High School Senior Class Party at the Recreation Center on June 2, 2012.

January 13, 2012

Brenda Roosa
GRPC Supervisor
Green River, Wyoming 82935

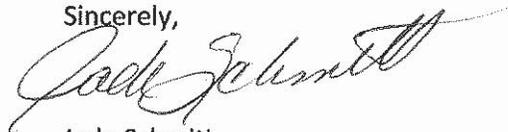
Dear : Ms. Roosa

As a tradition for Green River High School Seniors, we would like to ask the permission to celebrate our graduation night, 2 June 2012, in your facility. This celebration will be sponsored by the parents and not by the GRHS.

We would like to ask for your generosity in waiving the fees and extending the time from 9:00 p.m. to 2:00 a.m. As in past events, we would also like to ask for the use of casino tables. This event will take on a new tradition of a live DJ, instead of games. We will also be opening the party to the high school, not just the seniors. The senior parents and other volunteers will chaperone the event and provide security to ensure no alcohol or controlled substance zone.

We thank-you for your time and effort of keeping the senior tradition continued.

Sincerely,

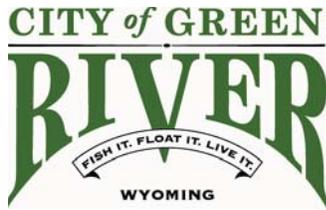
A handwritten signature in cursive script, appearing to read "Jade Schmitt".

Jade Schmitt
Senior Class President

**GREEN RIVER RECREATION CENTER
SPECIAL USAGE/RENTAL FORM**

Contact Person: Jade Schmitt
 Rental Group: 2012 Senior All Night Party Committee
 Address:
 Telephone:
 Request Date: SATURDAY, June 2, 2011 8 p.m. to 2 a.m.
 Event Planned: 2012 Graduation Party with Casino Tables

AREA		\$/HOUR	TOTAL
Base Fee	6 hours	\$80.00	\$480.00
Courts	6 hours	\$25.00	\$150.00
Gymnasium	6 hours	\$25.00	\$150.00
Rec. Deck/Warming room	6 hours	\$30.00	\$180.00
Multi-purpose Room	6 hours	\$30.00	\$180.00
Nursery	4 hours	\$30.00	\$120.00
Pool/1 lifeguard	3 hours	\$75.00	\$225.00
Wet Room/1 Lifeguard	4 hours	\$30.00	\$120.00
Additional Charges/Specify Additional lifeguard staff.	3 hours	\$15.00	\$45.00
		Subtotal	\$1,650.00
Less 50 percent reduction for "school sponsored activity"			\$825.00
		TOTAL DUE	\$825.00



**CITY OF GREEN RIVER
CITY COUNCIL MEETING
AGENDA DOCUMENTATION**

Preparation Date: 01/30/2012	Submitting Department: Finance
Meeting Date: 02/07/2012	Department Director: Jeff Nieters
	Presenter:

Subject: REQUEST FOR TWENTY FOUR HOUR OPENINGS

Purpose Statement: To obtain Council approval for twenty-four hour openings by local liquor license holders.

Background/Alternatives: Over the last several years the Green River Liquor Association has asked for exceptions to opening hours for specific events during the year. Ordinance states: “Upon petition of a majority of the licensees of the city, approval for modified hours for not more than four (4) days per year may be given in February of each calendar year.”

This year they have requested twenty-four hour openings for Flaming Gorge Days Friday, June 22, 2012, Saturday, June 23, 2012; St. Patrick’s Day: Saturday, March 17, 2012; and New Years Eve: Monday, December 31, 2012.

Attachments: 2012 Letter of Request

Fiscal Impact: none

Staff Impact: none

Legal Review: n/a

Recommendation:

Suggested Motion:

I move to approve the special twenty-four hour openings requested by the Green River Liquor Association for Friday, June 22, 2012, Saturday, June 23, 2012; Saturday, March 17, 2012; and Monday, December 31, 2012.

1-5-2012

Dear Mayor and Council:

The Green River Liquor Association would like to request the following dates for 24 hour openings during 2012.

Flaming Gorge Days: Friday, June 22, 2012 and Saturday, June 23, 2012

St. Patrick's Day: Saturday, March 17, 2012

New Years Eve: Monday, ~~May~~ 31, 2012

December mm

Thank you for your consideration,

The Green River Liquor Association

Michelle Marshall-President

Michelle Marshall

BARBARA LAUCKS - Vice President

Barbara Laucks

Terri Cook - Secretary

Terri K. Cook