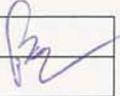


CITY COUNCIL WORKSHOP
AGENDA DOCUMENTATION

Preparation Date: 2-8-12	Submitting Department: Administration	
Meeting Date: 2-14-12	Department Director: Barry Cook	
	Presenter: Charles Dayton	

SUBJECT

PURPOSE STATEMENT:

Charles Dayton will present the city of Green River's Strategic priorities through a software program he has developed and the city has been using.

DESIRED OUTCOME:

To better acquaint the Governing Body with the program.

BACKGROUND / ALTERNATIVES:

The City has been using this software for the past two years for our strategic plan. Other programs are available; however, this was specifically designed for the City of Green River.

STAKEHOLDER ANALYSIS:

Create a consistent tracking program that is easy to use and can be followed by the Governing Body.

FISCAL IMPACT:

Cost for updates from Charles Dayton or modification requested by the City.

STAFF IMPACT:

Staff by department will update the various tasks identified on a monthly basis in order to track progress.

LEGAL ISSUES:

None

ATTACHMENTS:

Hard copy of the city's goals with policy and management statements under each goal. Projects identified as necessary to complete in order to accomplish the city's goals.

Barry Cook

From: update@actionstrategy.net
Sent: Thursday, February 02, 2012 12:00 AM
To: Barry Cook
Subject: Your Strategic Priorities



[Edit Plan](#)

Important Goals	Owner	Due Date	Resource	%
1. UPGRADE CITY INFRASTRUCTURE WITH CAPACITY FOR GROWTH				
1.1.Train Depot: Evaluation of Options and Public-Private Partnerships, Feasibility Study Direction, City's Role (Cook, Barry)	(Cook, Barry)			0
1.2.6th Cent Capital Improvement Program: Proposal, Ballot, Public Information (Cook, Barry)			Mayor Castillion	0
1.2.1.Recreation Center expansion (Cook, Barry)				0
1.2.2.Recreation Center expansion (Cook, Barry)				0
1.3.Main Street Program/U.R.A.: Reorganization, Plan (Cook, Barry)			URA board	0
1.4.Policy Action (Cook, Barry)			Mayor Castillion	0
1.4.1.Water Diversion: City Advocacy for the Interest of Green River (Cook, Barry)				60
1.4.2.Union Pacific/2nd South Clean Up and Revitalization (Cook, Barry)				0
1.4.3.Land Acquisition Along the River (Cook, Barry)				0
1.4.4.Mountain Bike Trails: Development, Promotion (Cook, Barry)			Mayor Castillion, Janet - Chamber	0
1.5.Comprehensive Citywide Capital Improvement Plan: Evaluation, Development, Priorities, Funding (Cook, Barry)	(Cook, Barry)	2010-07-01		0
1.5.1.step one (Cook, Barry)				0



2. PLAN AND PREPARE FOR QUALITY GROWTH

2.1.Impact Fees - Study and Policy Direction (Cook, Barry)	(Leigh, Laura)	2011-06-01	Jeff N.	80
2.1.1.Evaluate experience of other cities (Cook, Barry)	(Leigh, Laura)			90
2.1.2.Meet with consultant February 9th (Cook, Barry)	(Leigh, Laura)	2009-02-09		100
2.1.3.Evaluate Needs and Rates (Cook, Barry)	(Leigh, Laura)			80
2.1.4.Develop Policy Framework; (Cook, Barry)	(Leigh, Laura)			80
2.1.5.Report to the council with recommendations for Nov 09 budget workshops to be implemented if directed (Cook, Barry)	(Leigh, Laura)	2009-11-06		0
2.1.6.Determine Rate Structure and Process (Cook, Barry)	(Leigh, Laura)			0
2.2.Comprehensive Plan: Development (Cook, Barry)	(Leigh, Laura)	2012-12-31		30
2.2.1.Ordinance development (Cook, Barry)	(Leigh, Laura)			10
2.2.2.Long Range Transportation Plan (seek council direction) (Cook, Barry)	(Leigh, Laura)	2012-12-31		30
2.2.2.1.Hire consultant (Cook, Barry)	(Leigh, Laura)			100
2.2.2.2.Develop plan (Cook, Barry)	(Leigh, Laura)		Consultant	30
2.2.2.3.Complete plan (Cook, Barry)	(Leigh, Laura)		Consultant	30
2.3.BLM Negotiations - Land Aquisitions (Cook, Barry)	(Cook, Barry)	2011-01-01		70
2.3.1.West - Complete Acquisition of Sections 10-12: Consolidation of Rio Vista Water District with (Cook, Barry)	(Cook, Barry)			0
2.3.1.1.Archeology study completed (Cook, Barry)	(Cook, Barry)			100
2.3.1.2.Review archeological study with BLM, review sections, do some spot work with Western Wyoming (Cook, Barry)	(Cook, Barry)	2010-01-01		100
2.3.1.3.Review BLM cost proposal (Cook, Barry)	(Cook, Barry)			60
2.3.1.4.Environmental review (Cook, Barry)	(Cook, Barry)			100
2.3.1.5.Negotiate with Riovista water	(Cook,	2009-		100

district(draft utility agreement to present to gov. body)((Cook, Barry)	Barry)	12-31	
2.3.1.6.Talk to Joint Powers Water Board(DEQ)((Cook, Barry)	(Cook, Barry)		100
2.3.1.7.Purchase land from BLM Sections 10 and 12 (Cook, Barry)	(Cook, Barry)		60
2.3.1.8.Environmental assessment to be completed (Cook, Barry)	(Cook, Barry)		100
2.3.1.9.Talk to DOT (Cook, Barry)	(Cook, Barry)		0
2.3.1.10.Talk to Sweetwater County (Cook, Barry)	(Cook, Barry)		50
2.4.Secondary route between Green River and Rock Springs (Cook, Barry)	(Cook, Barry)		10
2.4.1.Seek cooperation with Rock Springs and Sweetwater County for an emergency road on the North side (Cook, Barry)	(Cook, Barry)		100
2.4.2.Select engineering firm to prepare survey and proposed route to be able to aquire the required easements (Cook, Barry)	(Cook, Barry)		100
2.4.3.Seek local, state (WDOT)(DOT) and federal funding for a county gravel road (asphalt road in the future) \$5M (Cook, Barry)	(Cook, Barry)		20
2.4.4.Acquire easements for the route (Cook, Barry)	(Cook, Barry)		10

3. CREATE A VIBRANT DOWNTOWN AND RIVERFRONT				
3.1.Brand for Green River: Product, Direction, Actions (Cook, Barry)	(Leigh, Laura)	2010-01-19	URA board	100
3.2.Wayfinding signs (Cook, Barry)			URA board	0
3.3.Development of Main Street Program/Grant (Cook, Barry)			URA board	90
3.3.1.board retreat and training (Cook, Barry)			Heather	100
3.3.2. (Cook, Barry)				0
3.3.3.schedule promotions for every month over one year (Cook, Barry)		2007-05-07	GRMS committee	70
3.3.4.develop 2-5 yr plan (Cook, Barry)			GRMS Board	100
3.3.5.bring in more committee volunteers (Cook, Barry)			Heather/board	70

3.3.6.buy and develop bldg for incubator space 08-09 (Cook, Barry)	2007- 11-07	Heather/board	0
3.3.7.Assist/train new manager and board & increase public information on Main Street (Cook, Barry)		Laura Hansen	80
3.3.8.Report to Mayor-Council status and progress (Cook, Barry)			80

4. ENHANCE THE QUALITY OF RESIDENT'S LIVES			
4.1.Killdeer Wetland Area: Future Funding (Cook, Barry)	(Wilson, Allan)	2010- 10-20	100
4.2.Code Enforcement Program Development (Signs, Fences, Nuisances, Annual Waste): (Cook, Barry)	(Leigh, Laura)	2008- 07-01	Ladale 100
4.2.1.Identify problem area (Cook, Barry)	(Leigh, Laura)		100
4.2.2.Evaluate current programs and activities (Cook, Barry)	(Leigh, Laura)		100
4.2.3.Determine goals and policy direction and actions (Cook, Barry)	(Leigh, Laura)		100
4.3.Expand splash park (Cook, Barry)	(Wilson, Allan)		0

5. EXPAND GREEN RIVER AS A TOURIST DESTINATION			
5.1.Tourism Business Attraction Strategy (Cook, Barry)	(Cook, Barry)	Chamber	0
5.1.1.Develop business types/recruitment strategy (Cook, Barry)	(Cook, Barry)		0
5.2.Support community events and promote statewide (Cook, Barry)			0
5.2.1.Work with the Chamber (Cook, Barry)			20
5.2.2.Work with the County Travel and Tourism Board (Cook, Barry)			10

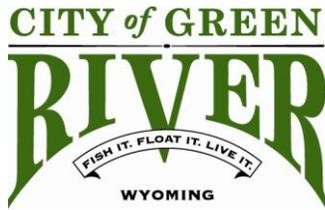
6. IMPROVE CITY FACILITIES AND SERVICES			
6.1.Implement Solid Waste Transfer Station - design and build (Cook, Barry)	(Nelson, Mike)	2012- 12-31	L.Roosa 90
6.1.1.Conduct Informational Meeting (Cook, Barry)	(Nelson, Mike)		IME 100
6.1.2.Develop Options for Landfill (6) (Cook, Barry)	(Nelson, Mike)	2008- 10-14	IME 100

6.1.3.Determine Direction and Actions (develop a transfer station operating in 5 years) (Cook, Barry)	(Nelson, Mike)	2008-10-31	IME/City	90 
6.2.New Police Building (Cook, Barry)	(Cook, Barry)		Lisa Mueller	0
6.3.Wireless Service - City Wide (Cook, Barry)	(Nieters, Jeff)		IT department	100 
6.3.1.Evaluate the concept and experience with other cities (Cook, Barry)	(Nieters, Jeff)			100 
6.3.2.Define desired goals(s) and overall direction (Cook, Barry)	(Nieters, Jeff)			100 
6.3.3.Work with consultant - do a quick survey (Cook, Barry)	(Nieters, Jeff)			100 
6.3.4.Develop proposal; determine direction and actions (\$130,000 budgeted) (Cook, Barry)	(Nieters, Jeff)			100 
6.3.5.Bid out Wireless Project (Cook, Barry)	(Nieters, Jeff)			100 
6.3.6.Ready contract for vendor (Nieters, Jeff)	(Nieters, Jeff)			100 
6.3.7.Contract Management (Nieters, Jeff)	(Nieters, Jeff)			100 
6.3.8.Complete Contraction Phase (Nieters, Jeff)	(Nieters, Jeff)			100 
6.4.City facilities/building maintenance plan (Cook, Barry)	(Wilson, Allan)		Barry Cook	0
6.5.Proactive Communications Plan: Development (Including Website, Television, Social Network, etc.) (Cook, Barry)	(Pyles, Steven)			100 
6.5.1.Weekly quarter page ads/strategic plan insert (Cook, Barry)	(Pyles, Steven)			100 
6.5.2.Ads in utility bills (Cook, Barry)	(Pyles, Steven)			100 
6.5.3.Monthly talk show (Cook, Barry)	(Pyles, Steven)			100 
6.5.4.Televis council meetings - replay (Cook, Barry)	(Pyles, Steven)			100 
6.5.5.Televis workshops/other meetings (Cook, Barry)	(Pyles, Steven)			100 
6.5.6.Hold monthly Citizen meetings @ Senior Center (Cook, Barry)	(Pyles, Steven)		TBD	100 
6.5.7.Department heads presentation (topical presentations) (Cook, Barry)	(Pyles, Steven)			100 



7. INTERNAL OPERATIONS

7.1.Develop a plan to align the organizational culture with the strategic plan core beliefs (Robertson, Debbie)	(Cook, Barry)	2012-12-25		70
7.1.1.Do reseach on organization culture (Robertson, Debbie)	(Cook, Barry)	2012-08-01	Various	90
7.1.2.Operationalize the core beliefs (Robertson, Debbie)	(Cook, Barry)	2012-12-25	Everyone	40
7.1.3.Include core beliefs in Personnel Manual (Robertson, Debbie)	(Cook, Barry)	2010-01-01	Barry, others	100
7.1.4.Include core beliefs in employee performance evaluations (Robertson, Debbie)	(Cook, Barry)	2009-07-01	Barry, others	100
7.1.5.Include core beliefs in hiring process (Robertson, Debbie)	(Cook, Barry)	2012-07-01	Barry, others	50
7.1.6.Develop training program to enhance culture and core beliefs (Robertson, Debbie)	(Cook, Barry)	2012-12-25	Various	30
7.1.7.Deveop strategies to enhance culture and core beliefs (Robertson, Debbie)	(Cook, Barry)	2012-12-25	Various	40
7.1.8.Involve all employees in core belief implementation (Robertson, Debbie)	(Cook, Barry)	2012-12-25	Everyone	40
7.2.New accounting system: implemention (Cook, Barry)	(Nieters, Jeff)			10
7.3.ISO rating: 3 (Cook, Barry)	(Kennedy, Mike)			0
7.4.Staffing/hiring freeze (Cook, Barry)				0
7.5.Create capital improvement plan (CIP) (Cook, Barry)	(Cook, Barry)			0
7.6.Implement priority based budgeting with more frequent reports, establish performance indicators (Cook, Barry)	(Nieters, Jeff)			20
7.7.Explore with other governments provision for shared services (Cook, Barry)				0
7.8.Staff assessment recommendations (Cook, Barry)				0
7.9.Review Fleet Replacement Policy (Cook, Barry)				0
7.10.Revisit strategic plan and integrate with the annual budget (Cook, Barry)				0



City of Green River City Council Workshop Agenda Documentation

Preparation Date: January 5, 2012	Submitting Department: Parks and Recreation
Meeting Date: February 14, 2012	Department Director: Allan Wilson
	Presenter: Allan Wilson and Stephen Pyles

Subject: Presentation on the City of Green River QR Codes

(NOTE: all sections must be completed for this city council workshop report to be placed on the agenda)

Purpose Statement

Update the City Council on the City of Green River QR Codes

Desired Outcome

To give the Governing body an update on the benefits of implementing the QR Codes for the City Parks & Facilities

Background/Alternatives

With technological advancements the QR Codes allow individuals to access information specific to the area of interest.

Stakeholder Analysis

The QR Codes serve as a customer service tool as well as advertisement

Fiscal Impact

Minimal – the benefit of increased tax revenue should far outweigh the cost of implementation.

Staff Impact

Minimal

Legal Issues

N/A

Attachments

None



CITY OF GREEN RIVER CITY COUNCIL **WORKSHOP** Agenda Documentation

Preparation Date:2-8-12	Submitting Department: Police
Meeting Date: 2-14-12	Department Director: Chris Steffen
	Presenter: Chris Steffen/Tracy Wyant

SUBJECT:

Proposed agreement between City of Green River Animal Control and Sweetwater County Animal Control for housing of county animals.

PURPOSE STATEMENT

To discuss whether the City of Green River wishes to enter into an agreement with Sweetwater County to house all county animals west of the I-80 tunnels.

DESIRED OUTCOME

The Green River Animal Control staff has worked with the City Finance department in estimating the daily cost to house, care, feed and adopt animals. The Animal Control Division feels comfortable that the recommended amount of charge to Sweetwater County will more than cover the above listed items and will not be an added expense to the City of Green River. We are willing to work with the County to give them alternatives for their ACO Division and their residents, other than driving to Rock Springs.

BACKGROUND / ALTERNATIVES

Currently, all County animals are housed at the City of Rock Springs Animal Control facility. Due to an upcoming remodeling of the Rock Springs shelter, Jim Storey, the Rock Springs Animal Control Supervisor, approached the GRPD to inquire if we would assist them by taking some of the County animals. This agreement, if approved by both the City of Green River and the County, would be on a permanent basis. The discussion is to whether the City of Green River wishes to enter an agreement with the County Animal Control to house all animals west of the I-80 tunnels at the Green River Animal Control facility. A cost analysis was done in conjunction with the Finance Department and a recommendation of a fee of \$20/day/cat and \$25/day/dog. The County would only be charged for the time the animal spends at the Green River Shelter up to 5 days after this time the City of Green River Animal Control assumes all responsibility for said animal and will receive the full amount of the adoption fee should the animal be placed up for adoption. This comes with a recommendation of going with the proposed increased adoption fees that were proposed last fiscal year of dogs going from \$15-\$20 & \$25 to \$30 & \$40. Cats going from \$5 & \$10 to \$10 & \$20.

The average amount of animals normally housed at the Green River facility is 1000 – 1300 annually. The amount of animals brought in currently to the Rock Springs Shelter annually, I-80 west, that will now be housed at the Green River facility is estimated by Rock Springs to be approx 60-65.

STAKEHOLDER ANALYSIS

The Sweetwater County Commissioners have not, at this point, reviewed this agreement. We have had discussions with the Sweetwater County Sheriff's Department and their Animal Control Department. This would obviously create a bit more work for the Green River Animal Control officers but it is felt that it can be handled with the current staffing levels without much difficulty. County Animal Control officers have already advised that they would assist in the cleaning of the shelter during potential heavy animal periods, should they occur.

FISCAL IMPACT

The recommended fees listed above will result in no loss of income to the City of Green River.

STAFF IMPACT

This will increase the Green River Animal Control officers workload somewhat but we will not be requesting additional staffing.

LEGAL ISSUES

Pending Legal review

ATTACHMENTS

Attach agreement.

RESOLUTION NO. 2011- 67

A RESOLUTION ACCEPTING AND APPROVING AN ANIMAL CONTROL HOUSING AGREEMENT BETWEEN THE CITY OF ROCK SPRINGS, WYOMING, AND SWEETWATER COUNTY, AND AUTHORIZING CARL R. DEMSHAR, AS MAYOR OF THE CITY OF ROCK SPRINGS, AND LISA M. TARUFELLI, AS CITY CLERK OF THE CITY OF ROCK SPRINGS, TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY.

WHEREAS, Sweetwater County may at times take possession of animals in conjunction with violations of state law or county ordinances; and

WHEREAS, Sweetwater County may be unable to provide housing, maintenance and care of said animals; and

WHEREAS, the City may, from time to time, have available space at their facility for animals taken into the possession of Sweetwater County; and

WHEREAS, the City and County desire to enter into an agreement wherein the City shall accept and provide housing for animals taken into the possession of the County which the County may not have available housing.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROCK SPRINGS, WYOMING:

Section 1. That the terms and provisions of the Animal Control Housing Agreement between the City of Rock Springs and Sweetwater County, attached hereto and by this reference made a part hereof, is hereby accepted and approved by the City of Rock Springs, Wyoming.

Section 1. That the Mayor of the City of Rock Springs be, and he is hereby authorized, empowered and directed to execute said Agreement on behalf of the City of Rock Springs; and that the City Clerk of said City, be and she is hereby authorized to attest to said Agreement, and to attach to each duplicate original of said Agreement a certified copy of this Resolution.

PASSED AND APPROVED this 3rd day of May, 2011.

David M. Tate
President of the Council

Carl R. Demshar
Mayor

Attest:

Lisa M. Taruffelli
City Clerk

CITY OF ROCK SPRINGS – SWEETWATER COUNTY
ANIMAL CONTROL HOUSING AGREEMENT

This agreement is made and entered into, on the date of signing as indicated below, by and between the Sweetwater County Sheriff's Office, herein referred to as "Sweetwater County", AND the City of Rock Springs – Rock Springs Animal Control, herein referred to as the "City of Rock Springs".

WHEREAS, Sweetwater County may at times take possession of animals in conjunction with violations of state law or county ordinances; and,

WHEREAS, Sweetwater County needs an alternate facility for housing and caring for the animals that have been seized within Sweetwater County; and,

WHEREAS, the City of Rock Springs frequently has space available in its facility for accepting the animals that have been seized by Sweetwater County;

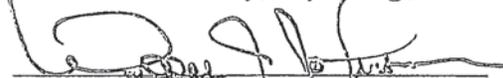
THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. The City of Rock Springs shall accept and care for the animals transferred to its facility from Sweetwater County, subject to the availability of space as solely determined by the City of Rock Springs.
2. The following procedure shall be followed when Sweetwater County transfers an animal to the City of Rock Springs for care and maintenance:
 - a. The transfer of the animals from Sweetwater County to the City of Rock Springs shall occur at the Rock Springs Animal Control Facility located at 850 W. Center St., Rock Springs, Wyoming.
 - b. As consideration for accepting and caring for such animals, Sweetwater County shall pay to the City of Rock Springs the sum of Nineteen Dollars and Sixty-Six Cents (\$19.66) per animal per day.
 - c. The City of Rock Springs shall provide housing, maintenance and care for the animals it accepts from Sweetwater County, for a period of 5 days at which time the animal will become the property of the City of Rock Springs.
 - d. Sweetwater County shall pay all reasonable veterinary expenses for the animals it has transferred to the City of Rock Springs to the extent such expenses are necessary and appropriate, and the need for such care is not caused by or attributed to the misconduct or negligence of employees of the City of Rock Springs. The City of Rock Springs shall notify the Sweetwater County Sheriff's Office prior to providing veterinary care for or euthanizing a transferred animal, except when emergency veterinary care is required.

3. The City of Rock Springs shall use its best efforts to maintain its animal control facility in a clean and humane state, and in compliance with all applicable standards and requirements for such facilities.
4. Sweetwater County shall hold the City of Rock Springs harmless for any and all claims from owners of the transferred animals alleging their animal was injured or died, and the proximate cause of the injury was the misconduct or negligence of Sweetwater County's elected officials, officers, agents, or employees. Likewise, the City of Rock Springs shall hold Sweetwater County harmless for any and all claims from owners of the transferred animals alleging their animal was injured or died, and the proximate cause of the injury or death was the misconduct or negligence of the City of Rock Springs elected officials, officers, agents, or employees.
5. By entering into this agreement, no waiver of immunity or limitation of liability afforded by the Wyoming Governmental Claims Act is intended by the parties.
6. Both parties agree that this agreement shall remain in effect, subject to the availability of funding, and each party's right to terminate this Agreement upon thirty days written notice to the other party.

Dated at Green River this 5th day of April, 2011.

Board of County Commissioners
Sweetwater County, Wyoming



Wally Johnson, Chairman



Richard Haskell, Sheriff

Attest:



Steven D. Davis, County Clerk

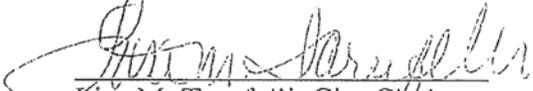
Dated at Rock Springs this 3rd day of May, 2011.

City of Rock Springs



Carl R. Demshar, Mayor

Attest:



Lisa M. Tarufelli, City Clerk

THE STATE OF WYOMING)
COUNTY OF SWEETWATER) ss.
CITY OF ROCK SPRINGS)

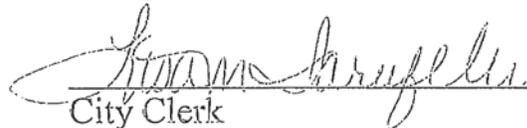
I, Carl R. Demshar, Jr., Mayor of the City of Rock Springs, Wyoming, do hereby proclaim that the foregoing Resolution of the said City of Rock Springs was, on the date thereof, duly and regularly passed and approved by the City Council of the said City of Rock Springs and by the Mayor of said City and attested by the City Clerk of said City, and I do hereby proclaim the same to be in full force and effect from and after the date of its passage and approval.



Mayor

THE STATE OF WYOMING)
COUNTY OF SWEETWATER) ss.
CITY OF ROCK SPRINGS)

I, Lisa M. Tarufelli, City Clerk of the City of Rock Springs, Wyoming, do hereby certify that on this 3rd day of May, 2011, the foregoing Resolution of the City of Rock Springs was proclaimed by the Mayor of said City to be in full force and effect from and after the passage thereof as set forth in said Resolution, and that the same was posted by me in the office of the City Clerk as directed by the City Council on the 3rd day of May, 2011, at 8 p.m. of said day.



City Clerk

GR'S

City of Green River
Estimated Pricing for Animal Shelter

	Canine	Feline
Booking Cost per animal	\$ 17.54	\$ 17.54
Care per day	\$ 13.64	\$ 9.26
Reclaim costs	\$ 17.54	\$ 17.54
Adoption Cost per animal	\$ 17.54	\$ 17.54
Euthanasia Cost per animal	\$ 22.54	\$ 22.54

Estimated Cost for Animal if Recovered by Owner (3 day impound)

	Canine	Feline
City Costs		
Booking Cost	\$ 17.54	\$ 17.54
Animal Care	40.92	27.78
Reclaim Cost	17.54	17.54
Total Cost	76.00	62.86

Fees Charged		
Impound Fee	20.00	20.00
Impound Boarding Fee	15.00	15.00
Total Fees Charged	35.00	35.00

Net Cost to City	\$ 41.00	\$ 27.86
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Estimated Cost for an Adopted Animal (Ave 14 day adoption)

	Canine	Feline
City Costs		
Booking Cost	\$ 17.54	\$ 17.54
Animal Care	190.96	129.64
Adoption Cost	17.54	17.54
Total Cost	226.04	164.72

Fees Charged		
Adoption Fee (highest)	25.00	10.00
Total Fees Charged	25.00	10.00

Net Cost to City	\$ 201.04	\$ 154.72
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Estimated Cost for an Euthanized Animal (14 day wait Period)

	Canine	Feline
City Costs		
Booking Cost	\$ 17.54	\$ 17.54
Animal Care	190.96	129.64
Euthanization Cost	22.54	22.54
Total Cost	\$ 231.04	\$ 169.72

PROPOSAL 1: COST PER ANIMAL PER DAY WITHOUT BENEFITS

TIME SPENT PER ANIMAL PER DAY (IN MINUTES)

Process In	5
Computer/Paperwork/Reports/Phone	7
Adoption	12
Process Out/Computer Work	10
Clean	8
Euth/Disposal	10
Feed	3
Website	5
Total Minutes per day per animal	60

Cost per animal per day

Water	\$0.20
Sewer	\$0.16
Natural Gas	\$1.36
Electricity	\$0.75
Telephone	\$0.75
Building Maintenance	\$1.54
Supplies (all)	\$4.13
Operational Cost per Animal	\$8.89

Wages per animal without Benefits

Sarah's wages/hr	\$15.52
Operational cost per animal	\$8.89
Total cost per animal per day	\$24.41

OR

Wages per animal without benefits

Jim/Mike/Sarah wage per hour	\$22.40
Operational Cost per animal	\$8.89
Total Cost per animal per day	\$31.29

PROPOSAL 2: COST PER ANIMAL PER DAY WITH BENEFITS

TIME SPENT PER ANIMAL PER DAY (IN MINUTES)

Process In	5
Computer/Paperwork/Reports/Phone	7
Adoption	12
Process Out/Computer Work	10
Clean	8
Euth/Disposal	10
Feed	3
Website	5
Total Minutes per day per animal	60

Cost per animal per day	
Water	\$0.20
Sewer	\$0.16
Natural Gas	\$1.36
Electricity	\$0.75
Telephone	\$0.75
Building Maintenance	\$1.54
Supplies (all)	\$4.13
Total Cost per day per animal	\$8.89

Wages per animal WITH Benefits

Sarah's wage per hour	\$15.52
Sarah's benefit per hour	\$8.51
Operational Cost per animal	\$8.89
Total cost per animal per day	\$32.92

OR

Wages per animal WITH Benefits

Jim/Mike/Sarah wage per hour	\$22.40
Jim/Mike/Sarah benefits per hour	\$8.51
Operational Cost per Animal	\$8.89
Total Cost per animal per day	\$39.80

COMPUTATION FOR BENEFITS

Jim/Mike/Sarah total Benefits per year	\$74,412.18
Average benefits per year (benefits divided by 3 employees)	\$24,804.06
Benefits per week (average benefits divided by 52 weeks)	\$477.00
Benefits per day (benefits per week divided by 7 days)	\$688.14
Benefits per hour (benefits per day divided by 8 hours)	\$8.51



JAMESTOWN WMPOUNDS FOR 2010

MONTH	IMPOUND #	IMPOUND DATE	IMPOUND CODE	IMPOUND ADDRESS	ACTION CODE	ACTION DATE
January 2010	-	-	-	-	-	-
February 2010	10-00155	2/4/2010	Feral Stray	271 May Ave.	Euthanized	2/4/2010
March 2010	10-00296	3/8/2010	Stray Dog	Little America	Claimed	3/12/2010
	10-00352	3/19/2010	Stray Dog	4th & Lincoln	by Owner Adopted	3/25/2010
	10-00362	3/20/2010	Stray Dog	Jamestown	Claimed	
					by Owner	3/22/2010
April 2010	10-00430	4/10/2010	Feral Stray	4155 Rio Verde	Euthanized	4/12/2010
	10-00457	4/14/2010	Stray Dog	445 Wilson	Euthanized	4/27/2010
	10-00463	4/15/2010	Feral Stray	4155 Rio Verde	Euthanized	4/16/2010
	10-00479	4/19/2010	Feral Stray	565 Highland	Euthanized	4/19/2010
	10-00488	4/20/2010	Stray Kitten	4155 Rio Verde	Adopted	4/20/2010
	10-00499	4/20/2010	Stray Dog	50 Evans (Granger)	Euthanized	4/27/2010
	10-00505	4/22/2010	Feral Stray	4155 Rio Verde	Euthanized	4/22/2010
	10-00510	4/22/2010	Feral Stray	565 Highland	Euthanized	4/22/2010
	10-00558	4/30/2010	Feral Stray	565 Highland	Euthanized	4/30/2010
May 2010	10-00582	5/4/2010	Stray Dog	360 Washington	Claimed	
					by Owner	5/5/2010



JAMESTOWN TWPOUNDS FOR 2010

10-00623	5/10/2010	Stray Dog	94 Evans (Granger)	Euthanized	5/21/2010
10-00739	5/25/2010	Stray Dog	Wilson & 3rd	Claimed by Owner	5/26/2010

June 2010

10-00807	6/3/2010	Stray Dog	Rio Verde & Highland	Claimed by Owner	6/4/2010
10-00846	6/8/2010	Stray Dog	May & Johnson	Claimed by Owner	6/10/2010
10-00857	6/10/2010	Stray Dog	Hansfork (Granger)	Adopted	6/16/2010
10-00932	6/23/2010	Feral Stray	3535 Sweetwater Ln.	Euthanized	6/24/2010
10-00961	6/29/2010	Feral Stray	3535 Sweetwater Ln.	Euthanized	6/29/2010
10-00964	6/29/2010	Bat	GR Courthouse	Euthanized	6/29/2010
10-00966	6/29/2010	Stray Dog	3755 Short	Claimed by Owner	6/30/2010
10-00910	6/21/2010	Stray Cat	3535 Sweetwater Ln	Euthanized	7/2/2010

July 2010

10-01031	7/9/2010	Stray Dog	Little America	Euthanized	7/9/2010
10-00985	7/2/2010	Feral Stray	3535 Sweetwater Ln	Euthanized	7/2/2010
10-00992	7/2/2010	Stray Cat	4155 Rio Verde	Euthanized	7/9/2010
10-00993	7/2/2010	Stray Cat	4155 Rio Verde	Euthanized	7/9/2010
10-00994	7/2/2010	Stray Cat	4155 Rio Verde	Euthanized	7/9/2010
10-01002	7/3/2010	Feral Stray	565 Highland	Euthanized	7/3/2010
10-01039	7/10/2010	Stray Cat	4155 Rio Verde	Euthanized	7/12/2010
10-01040	7/10/2010	Stray Cat	4155 Rio Verde	Euthanized	7/12/2010
10-01098	7/16/2010	Stray Cat	4155 Rio Verde	Euthanized	7/23/2010

August 2010

10-01211	8/2/2010	Stray Dog	found in Granger	Euthanized	8/10/2010
10-01240	8/6/2010	Feral Stray	3535 Sweetwater Ln	Euthanized	8/6/2010



JAMESTOWN TWP POUNDS FOR 2010

Month	Animal ID	Date	Animal Type	Address	Disposition	Date
September 2010	10-01264	8/10/2010	Stray Cat	3535 Sweetwater Ln	Adopted	8/19/2010
	10-01279	8/12/2010	Stray Dog	Tex's Travel Camp	Claimed	
	10-01297	8/14/2010	Stray Dog	Wesco (Hwy 374)	by Owner	8/16/2010
	10-01298	8/14/2010	Stray Dog	Wesco (Hwy 374)	Claimed	
	10-01381	8/26/2010	Stray Dog	Johnson & May Ave	by Owner	8/17/2010
October 2010	10-01562	9/17/2010	Arrest	91 Uinta Dr.	Claimed	
	10-01507	9/10/2010	Stray Kitten	265 S. 5th East St. #15	by Owner	9/20/2010
	10-01508	9/10/2010	Stray Kitten	266 S. 5th East St. #15	Euthanized	9/20/2010
	10-01509	9/10/2010	Stray Kitten	267 S. 5th East St. #15	Euthanized	9/20/2010
	10-01572	9/19/2010	Stray Dog	Hyland Yard (Granger)	Euthanized	10/1/2010
	10-01587	9/20/2010	Stray Dog	4141 Rio Verde	Claimed	
	10-01848	9/21/2010	Stray Cat	County Park	by Owner	9/22/2010
					Euthanized	10/19/2010
November 2010	10-01947	11/4/2010	Safekeep	Little America	Claimed	
	10-02248	11/26/2010	Stray Dog	4010 Terrace Ln	by Owner	11/5/2010
					Claimed	
December 2010	10-02282	12/3/2010	Feral Stray	5 Gaensslen	by Owner	11/29/2010
					Euthanized	12/3/2010



JAMESTOWN IMPOUNDS FOR 2010

10-02297	12/6/2010	Feral Stray	565 Highland	Euthanized Claimed by Owner	12/6/2010
10-02404	12/27/2010	Stray Dog	360 Washington		12/30/2010

Total Number of Jamestown Impounds for 2010

Dogs	21
Cats	9
Kittens	4
Feral Strays	15
Other	1
Arrests/Safekeeps	2
TOTAL	52



JAMESTOWN WPOUNDS

FROM 01/01/2011 TO 11/29/2011

MONTH	IMPOUND #	IMPOUND DATE	IMPOUND CODE	IMPOUND ADDRESS	ACTION CODE	ACTION DATE
January 2011	10-02415	12/29/2010	Stray Dog	355 Riverview (Granger)	Adopted	1/4/2011
	10-02411	12/29/2010	Stray Dog	4th & Jefferson	Euthanized	1/6/2011
February 2011	11-00210	2/12/2011	Stray Dog	NAPA, GR	Claimed by Owner	2/13/2011
	11-00235	2/19/2011	Stray Kitten	504 Highland	Adopted	2/25/2011
March 2011	11-00301	3/8/2011	Arrest	Norberg's Towing (91 Uinta; GR)	Claimed by Owner	3/10/2011
	11-00426	3/27/2011	Stray Dog	800 Sage Lane	Adopted	4/5/2011
April 2011	11-00574	4/20/2010	Stray Dog	400 Blk of 4th Street	Claimed by Owner	4/20/2011
	11-00714	5/9/2011	Stray Kitten	511 May Ave.	Adopted	5/20/2011
May 2011	11-00715	5/9/2011	Stray Kitten	513 May Ave.	Adopted	5/20/2011
	11-00716	5/9/2011	Stray Kitten	512 May Ave.	Adopted	5/20/2011
	11-00717	5/9/2011	Stray Kitten	511 May Ave.	Adopted	5/20/2011
	11-00718	5/9/2011	Stray Kitten	511 May Ave.	Adopted	5/20/2011
	11-00729	5/10/2011	Stray Dog	3880 Sage	Claimed by Owner	5/11/2011
	11-00763	5/13/2011	Stray Dog	Little America	Adopted	5/19/2011



JAMESTOWN TAMPOUNDS FROM 01/01/2011 TO 11/29/2011

June 2011

11-00785	5/19/2011	Stray Dog	Short & Ash	Claimed by Owner	5/19/2011
11-00786	5/19/2011	Stray Dog	Short & Ash	Claimed by Owner	5/19/2011
11-00806	5/23/2011	Stray Dog	Short & Bell St.	Claimed by Owner	5/24/2011
11-00841	5/27/2011	Stray Dog	Jamestown	Adopted	5/31/2011

July 2011

11-00883	6/2/2011	Stray Dog	8720 Hwy 374 (Jamestown Park)	Claimed by Owner	6/2/2011
11-00899	6/4/2011	Stray Dog	Johnson Way & Terrace Ln.	Claimed by Owner	6/9/2011
11-00907	6/6/2011	Feral Stray	425 May	Euthanized	6/6/2011
11-00932	6/9/2011	Stray Dog	5th & Jefferson HWY 530 around	Claimed by Owner	6/9/2011
11-00939	6/10/2011	Stray Dog	Blacks Fork	Euthanized	6/17/2011
11-00961	6/14/2011	Stray Cat	3535 Sweetwater	Euthanized	6/24/2011
11-00973	6/16/2011	Feral Stray	3535 Johnson Way	Euthanized	6/16/2011

August 2011

11-01157	7/12/2011	Feral Stray	511 May Ave.	Euthanized	7/13/2011
11-01245	7/25/2011	Feral Stray	778 Bell	Euthanized	7/25/2011
11-01246	7/25/2011	Feral Stray	778 Bell	Euthanized	7/25/2011
11-01247	7/25/2011	Feral Stray	778 Bell	Euthanized	7/25/2011
11-01280	7/30/2011	Stray Dog	331 Lincoln St.	Claimed by Owner	8/1/2011
11-01295	8/1/2011	Stray Dog	413 Tollgate	Adopted	8/11/2011



JAMESTOWN MPOUNDS FROM 01/01/2011 TO 11/29/2011

11-01296	8/1/2011	Stray Dog	413 Tollgate	Adopted	8/11/2011
11-01478	8/25/2011	Stray Dog	Road behind GR Cemetery	Adopted	8/30/2011
11-01479	8/25/2011	Stray Dog	Road behind GR Cemetery	Adopted	8/30/2011
11-01433	8/19/2011	Feral Stray	4385 Rio Verde	Euthanized	8/20/2011
11-01435	8/19/2011	Stray Kitten	4385 Rio Verde	Euthanized (Too Young)	8/20/2011
11-01436	8/20/2011	Stray Kitten	4386 Rio Verde	Euthanized (Too Young)	8/21/2011
11-01437	8/21/2011	Stray Kitten	4387 Rio Verde	Euthanized (Too Young)	8/22/2011
11-01438	8/22/2011	Stray Kitten	4388 Rio Verde	Euthanized (Too Young)	8/23/2011
11-01439	8/23/2011	Stray Kitten	4389 Rio Verde	Euthanized (Too Young)	8/24/2011
11-01523	8/31/2011	Stray Dog	Across from Tex's Travel Camp	Adopted	9/7/2011
11-01581	9/10/2011	Stray Dog	413 Tollgate	Claimed by Owner	9/12/2011
11-01635	9/16/2011	Feral Stray	571 May Ave.	Euthanized	9/19/2011
11-01724	10/3/2011	Stray Dog	4200 blk Rio Verde	Claimed by Owner	10/4/2011
11-01758	10/10/2011	Stray Dog	412 Tollgate	Adopted	10/21/2011
11-01759	10/10/2011	Stray Dog	412 Tollgate	Adopted	10/21/2011
11-01824	10/18/2011	Stray Dog	Little America	Euthanized	10/24/2011
11-01855	10/24/2011	Feral Stray	4291 Johnson Way	Euthanized	10/24/2011
11-01856	10/24/2011	Feral Stray	4291 Johnson Way	Euthanized	10/24/2011
11-01875	10/25/2011	Feral Stray	4291 Johnson Way	Euthanized	10/25/2011



JAMESTOWN IMPOUNDS FROM 01/01/2011 TO 11/29/2011

11-01900	10/26/2011	Feral Stray	4291 Johnson Way	Euthanized	10/26/2011
11-01901	10/26/2011	Feral Stray	4291 Johnson Way	Euthanized	10/26/2011
11-01907	10/27/2011	Feral Stray	4291 Johnson Way	Euthanized	10/27/2011
11-01914	10/28/2011	Feral Stray	4291 Johnson Way	Euthanized	10/28/2011

November 2011

11-02065	11/22/2011	Stray Cat	4291 Johnson Way	Still in Shelter	
11-01951	11/2/2011	Stray Dog	4626 4th St.	Claimed	11/3/2011
11-01982	11/8/2011	Feral Stray	4291 Johnson Way	Euthanized	11/8/2011
11-01983	11/8/2011	Feral Stray	4291 Johnson Way	Euthanized	11/8/2011
11-01984	11/8/2011	Feral Stray	4292 Johnson Way	Euthanized	11/8/2011
11-01985	11/8/2011	Feral Stray	4293 Johnson Way	Euthanized	11/8/2011
11-02016	11/13/2011	Stray Dog	Highway 374	Claimed	
11-02028	11/15/2011	Feral Stray	4291 Johnson Way	by Owner	11/14/2011
11-02034	11/16/2011	Feral Stray	4291 Johnson Way	Euthanized	11/15/2011
11-02035	11/16/2011	Feral Stray	4291 Johnson Way	Euthanized	11/16/2011
				Euthanized	11/17/2011

Total Number of Jamestown Impounds As of November 29, 2011

Dogs	28
Cats	2
Kittens	12
Feral Strays	22
Other	0
Arrests/Safekeep	1

TOTAL 65