



Recreation Leader

DEFINITION

Under general supervision, coordinate and oversee recreational activities.

SUPERVISION RECEIVED

Reports to the Recreation Supervisor or Recreation Assistant in charge of the assigned program.

SUPERVISION EXERCISED

No supervision exercised.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Perform equipment/facility setup, as well as post activity cleanup.

Coordinate/oversee recreation activities.

Interact with patrons and other staff.

OTHER JOB RELATED DUTIES

Perform related duties and responsibilities as assigned.

ESSENTIAL JOB RELATED QUALIFICATIONS

Ability to:

Learn equipment/facility setup activities and appropriate recreational activities.

Properly maintain assigned areas.

Follow oral and written instructions.

Perform assigned tasks properly and efficiently.

Establish and maintain effective working relationships with co-workers and the public.

Provide own transportation to and from work site.

Troubleshoot and operate electrical equipment.

Handle any crisis situation and work under outside pressure.

Communicate on a daily basis, in responding to questions or complaints, and enforcing rules.

Referee—must be in good physical condition to adequately referee basketball games. This includes running with the teams for twenty-minute halves.

MINIMUM QUALIFICATIONS

Experience and Training:

Any combination of education, training, and experience that would provide necessary public contact skills.

Age Requirement:

Must be 15 years of age or older.

License or Certification:

Possession of, or the ability to obtain, valid CPR and First Aid certification.

SPECIAL REQUIREMENTS

Essential duties require the following physical skills and work environment:

Ability to stand, walk, bend, stoop, crouch, twist, and grasp; work with hands above shoulder height with up to 40 lbs.; work with arms extended at shoulder height with up to 20 lbs.; lift or carry 50 lbs. or less and push and/or pull heavy weights (over 75 lb. weights) on a regular basis; and exposure to hot, cold, and outdoors.

Effective date: October 2003

Revised: February 2009