

For more information
regarding contractor
licensing contact the:

Community
Development
Department

50 East 2nd North
Green River, WY 82935

Phone: (307) 872-6140

Fax: (307) 872-0510

www.cityofgreenriver.org

Hours:

Monday – Friday
8:00 am – 5:00 pm

CORE BELIEFS

Taking

We are **P**roductive

We take **R**esponsibility

We look for **I**nnovations

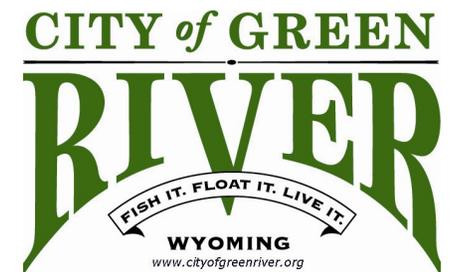
We pursue
professional **D**evelopment

We are **E**nthusiastic

in **S**erving You!



CONTRACTOR
LICENSING
PROCEDURES



COMMUNITY
DEVELOPMENT
DEPARTMENT

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CITY OF GREEN RIVER – COMMUNITY DEVELOPMENT DEPARTMENT

No contractor or subcontractor shall perform any work as a contractor within the city without first having obtained a license as provided herein. No permits shall be issued for work to be done by a contractor or subcontractor who does not have a valid and existing license as required by City ordinance.

Definitions:

Contractor – A contractor is a person, firm, partnership, company, corporation, agency, association, or other organization, or any combination thereof:

1. Who undertakes with or for another within the City to build, construct, alter, repair, add to, demolish, or move any building or structure or any portion thereof, for a fixed sum, price, fee, percentage, or other compensation or any combination thereof.
2. Who builds, constructs, alters, adds to, moves or demolishes any building or structure either on his own or other property for the purpose of resale or rental except residence buildings and buildings or structures accessory thereto intended for his own personal use and

occupancy. A person constructing his own home without the aid of a licensed contractor may secure a permit on only one (1) residence in any one (1) year period shall be presumed to have been for resale.

General Procedures for obtaining a contractor license are as follows:

- ◆ Obtain and complete the Contractor License application and submit proof of liability insurance with a minimum injury or death coverage greater than or equal to \$250,000.00 and proof of a sign on a company vehicle complete with the name of the company and a working telephone number.

This information is submitted to the Community Development Department at City Hall.

Fees:

- ◆ The initial license fee shall be \$100.00
- ◆ Between October 1st and January 31st the fee is prorated and shall be half of the stated rate. The licenses are renewed on April 1st of each year. A Contractor License Renewal Notice is mailed to each contractor in February.
- ◆ The fees must be paid as required.
- ◆ License fees are not refundable.
- ◆ The Community Development Department must review and approve the completed application prior to issuing a contractor license.