

**GREEN RIVER RECREATION CENTER**  
**ROOM RENTAL INFORMATION**

A room in the facility/quarter(s) of the gymnasium may be rented during regular facility hours of operation. The renter assumes responsibility of setting-up or taking-down tables and chairs as desired, all clean-up duties, and contacting front desk for an inspection upon completion of the rental. The Green River Recreation Center is a smoke free, drug free, and alcohol free facility.

**DECORATIONS:** No tape or decorations are to be hung from the fire sprinklers or other equipment in the room. All decorations need to be removed by the renter when completed.

**RENTAL FEE:** \$40.00/hour for room rental, \$20.00/hour **per quarter** for gymnasium rental

*Reservations will only be accepted with payment of fee.*

**ROOM RENTING:**      Downstairs Meeting Room      Multi-Purpose Room      Gymnasium      Lobby

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **GROUP:** \_\_\_\_\_

**DATE REQUESTED:** \_\_\_\_\_ **TIME REQUESTED:** \_\_\_\_\_

**ACTIVITY PLANNED:** \_\_\_\_\_

**EQUIPMENT REQUESTED:** \_\_\_\_\_

**# QUARTER(S) OF GYM (if applicable):** \_\_\_\_\_ **TOTAL RENTAL FEE: \$** \_\_\_\_\_

\*Gym usage is exclusive to the renting party.

**STAFF CHECK LIST:**

\_\_\_\_\_ 48 hours notice required for refund – **Renter Initial:** \_\_\_\_\_

\_\_\_\_\_ Review of pool hours – **Renter Initial:** \_\_\_\_\_

\_\_\_\_\_ State regulations seven (7) and under must have an adult in the pool. **Renter Initial:** \_\_\_\_\_

\_\_\_\_\_ Admission: Adults \$5, Youth \$3, Senior \$3, & Family \$15. **Renter Initial:** \_\_\_\_\_

I hereby agree to abide by all rules and regulations as stated above.

\_\_\_\_\_  
**RENTER SIGNATURE**

\_\_\_\_\_  
**SUPERVISOR APPROVAL**

Payment Received: \_\_\_\_\_ by \_\_\_\_\_ on \_\_\_\_\_

Effective 3/2018

(amount)

(initials)

(date)