



GRRC EXTENSION REQUEST FORM

***ANNUAL PARTIAL SHUTDOWN USE ONLY**



First Name: _____ Last Name: _____

Address: _____ Zip, City, State: _____

Primary Phone: _____ Other Phone: _____ Email: _____

***Please choose the item corresponding with the request you would like to be considered.*

Membership/Other (chose one of the following):

Membership Extension (case by case):

Patron(s) Name _____

Patron(s) Name _____

Patron(s) Name _____

Patron(s) Name _____

Date of purchase _____ Receipt # (attach) _____

Please fill out the following:

What part of the facility do you use (REQUIRED)? Circle all that apply:

POOL	HOT TUB	STEAM ROOM	SAUNA	GYMNASIUM
FITNESS CLASS	RAQUETBALL COURTS	GYMNASIUM	OTHER: _____	

Reason for request (REQUIRED): Annual Partial Shutdown Membership Extension Request.

Recreation Center Refund Policy: *Credits are valid for one year from the date of issuance and may be used toward any program. *Refunds are typically not available for day use passes, monthly memberships, concession items or merchandise, but rather, are issued on a case by case basis by the Recreation Supervisor in instance guided by Membership and Reservation Policies. *Refunds are typically issued in the form payment was originally made with the exception of cash, which shall be reimbursed by a check from the Finance Department after being approved through City Council. Cash refunds are not allowable over \$40.00. Refunds may take up to 4 weeks to process. *Once a registration has been completed, all reservations are considered final. Please choose activities with care, as all registrations are considered final.

Signature _____ Date _____

***Next section to be completed by Green River Recreation Center Staff*

Green River Recreation Center Staff:

Staff Initials: _____ Date: _____

Additional Notes:

*Put in Recreation Center Supervisor's inbox when completed.

**Recreation Center Supervisor will contact the patron as soon as time permits.