



CITY COUNCIL AGENDA

I. 7:00 PM CALL TO ORDER: MARCH 16, 2021 COUNCIL

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. CITIZEN REQUESTS AND OTHER COMMUNICATIONS

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

V. COUNCIL ACTION ITEMS

A. CONSIDERATION TO APPROVE THE 2021 HIDTA SUB-CONTRACT AWARD FROM THE DEPARTMENT OF CRIMINAL INVESTIGATIONS

For more than 20 years, the Green River Police Department has received grant funding through from the Wyoming Division of Criminal Investigation (DCI) as part of the federal HIDTA program. This funding pays the salary and majority of fringe benefits for one task force officer assigned to the DCI Southwest Drug Enforcement Team. This position is currently the only GRPD Officer dedicated solely to drug investigations. Through our partnership with DCI, our officer is able to draw from the experience and capabilities of others on the team while coordinating investigative efforts and minimizing redundant investigative efforts from multiple agencies. The Police Department has applied for and has been granted \$100,610 for this position for calendar year 2021.

Suggested Motion: I move to approve the 2021 HIDTA Sub-contract award of \$100,610 and authorize the Mayor and Chief Jarvie to sign the agreement, pending legal approval.

Documents:

[AGENDA - HIDTA GRANT.PDF](#)

B. CONSIDERATION TO AWARD THE BID FOR THE WYDOT TAP GRANT ADA IMPROVEMENTS PHASE II PROJECT

The bid opening was held February 25, 2021. One bid was received for the project. DeBernardi Construction \$167,455 for the Base Bid plus \$31,745 for Bid Alternate A. The Engineer's estimate was approximately \$136,500 for the base bid. The project includes ADA Improvements along a portion of East Teton Boulevard from Bridger Drive to Alabama Drive.

Suggested Motion: I move to award the CD20304 ADA Improvements Phase II Project to Debernardi Construction Company, Inc., in the amount of \$167,455 for the Base Bid and authorize the Mayor to sign the contract.

Documents:

[COUNCIL FORM - AWARD ADA PHASE 2.PDF](#)

C. CONSIDERATION TO APPROVE THE PROFESSIONAL SERVICES CONTRACT WITH JFC ENGINEERS & SURVEYORS FOR THE ADA IMPROVEMENTS PHASE II PROJECT

Public Works requires materials testing services during the construction of an ADA Improvements Project to be funded by Transportation Alternatives Program (TAP) Grant CD20304 through WYDOT. The project includes ADA Improvements along a portion of East Teton Boulevard from Bridger Drive to Alabama Drive. WYDOT staff provides approved consultants and guides City staff through the consultant selection Process. JFC Engineers, a local firm with a Rock Springs office was selected through this process. Once selection was approved by WYDOT and City staff, City staff met with JFC Engineers to define the scope of services.

Suggested Motion: I move to award a Professional Services Contract to JFC Engineers for construction materials testing services for CD20304 (East Teton) ADA Improvements Project Phase II, in the amount of \$6,848.60 and authorize the Mayor to sign the contract.

Documents:

[AWARD 2021 TAP MATERIALS TESTING.PDF](#)

D. CONSIDERATION TO APPROVE A SITE LEASE AGREEMENT WITH WYOMING.COM

Staff has been working with Wyoming.com since last year to agree on the terms for a site lease on Mansface. The lease will be for about a 10' x 10' piece of land to place a new small 40' tower. The lease is for one year with 4 additional years for renewal. The site is being reviewed by Planning and Zoning.

Suggested Motion: I move to approve the lease agreement with Wyoming.com for a site lease on Mansface, in the amount of \$1,000 annually within the City of Green River and authorize the Mayor to sign the agreement.

Documents:

[AGENDA FORM WYOMINGCOM MANSFACE LEASE.PDF](#)

E. CONSIDERATION TO APPROVE AN ALTERATION/RENOVATION OF THE BUILDING LOCATED AT 24 EAST FLAMING GORGE WAY

Thomas Eddy is requesting approval to renovate property located at 24 East Flaming Gorge Way. The business located at this location is the Mast Lounge and is a licensed retail liquor establishment. The City of Green River Ordinance Section 4-34f (Retail Liquor Licenses) states, no licenses premises shall be altered, modified, renovated without the approval of the governing body.

Suggested Motion: I move to approve the revised alteration for Budy, Inc., dba Mast Lounge located at 24 East Flaming Gorge Way to allow the renovation of the property in accordance with the 2018 International Building Codes as adopted by the City of Green River, and in accordance with the building/construction permit issued by the City for such purpose and subject to the State jurisdictional requirements for commercial buildings.

Documents:

[AGENDA FOR MAST.PDF](#)

VI. CONSENT AGENDA

A. APPROVAL OF A BUSINESS ASSOCIATE AGREEMENT WITH WILLIS TOWERS WATSON WEST INC

Suggested Motion: I move to approve the Business Associate Agreement with Willis Towers Watson West, Inc. and authorize the Mayor to sign the agreement, pending legal approval.

Documents:

[BUSINESS ASSOCIATE AGREEMENT FY22.PDF](#)

B. APPROVAL OF AN AGREEMENT WITH THE GREEN RIVER DEVELOPMENT FUND FOR ECONOMIC DEVELOPMENT SERVICES

Suggested Motion: I move to approve the agreement with the Green River Development Fund, in the amount of \$15,000 for economic services.

Documents:

[AGENDA FORM MAINSTREET ECON DEVEL.PDF](#)

C. APPROVAL OF AN ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCE (OCDETF) AGREEMENT

Suggested Motion: I move to approve the OCDETF agreement and authorize the Mayor to sign said agreement, pending legal approval.

D. APPROVAL OF PAYMENT OF BILLS:

D.i. Prepaid Invoices - \$84,335.38

Documents:

[3-16-21 PREPAID INVOICES.PDF](#)

D.ii. Outstanding Invoices - \$557,218.86

Documents:

[3-16-21 OUTSTANDING INVOICES.PDF](#)

D.iii. Payroll Expenditures - \$323,272.57

Documents:

[3-16-21 PAYROLL.PDF](#)

D.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[3-16-21 PREAUTHORIZATION LIST.PDF](#)

VII. CITY ADMINISTRATOR'S REPORT

VIII. CITY ATTORNEY'S REPORT

IX. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

X. EXECUTIVE SESSION

XI. ADJOURNMENT