



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: JUNE 7, 2022 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PROCLAMATIONS**

A. **307 FIRST**

Documents:

[307 FIRST PROCLAMATION 2022.PDF](#)

B. **WOMEN VETERANS APPRECIATION DAY**

Documents:

[WOMEN VETERANS APPRECIATION DAY
PROCLAMATION.PDF](#)

V. **PRESENTATIONS**

A. **RYAN PASBORG LIFE SAVING RECOGNITION CERTIFICATE**

Documents:

[RYAN PASBORG LIFE SAVING RECOGNITION
CERTIFICATE.PDF](#)

VI. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VII. **PUBLIC HEARING**

**A. NEW RESTAURANT LIQUOR LICENSE APPLICATION FROM
CHOPSTIX GREEN RIVER LLC DBA CHOPSTIX GREEN RIVER**

The purpose of this hearing is to allow the public to voice any questions or concerns regarding the issuance of this restaurant liquor license to said applicant.

Documents:

[PUBLIC NOTICE FOR NEW LIQ LIC APP.PDF](#)

VIII. RESOLUTIONS

**A. CONSIDERATION OF A RESOLUTION DECLARING THE INTENT
OF THE CITY OF GREEN RIVER TO SUPPORT THE
CONTINUATION OF THE EXISTING COUNTY WIDE LODGING TAX**

The Sweetwater County local option lodging tax will be on the ballot for reauthorization in November. This reauthorization has taken place every four years since 1991. This year the Sweetwater County Joint Travel & Tourism Board is asking to continue the existing 2% Lodging Tax.

Suggested Motion: I move to approve the resolution declaring the intent of the City of Green River to cooperate fully and assist Sweetwater County and the incorporated municipalities of Sweetwater County in taking all action necessary in support of the continuation of the existing 2% Lodging Tax.

Documents:

[RESOLUTION.PDF](#)

IX. COUNCIL ACTION ITEMS

**A. CONSIDERATION TO APPROVE THE ISSUANCE OF A NEW
RESTAURANT LIQUOR LICENSE TO CHOPSTIX GREEN RIVER
LLC**

Chopstix Green River LLC., dba Chopstix Green River applied for a restaurant liquor license on May 10, 2022. The application was sent to the State and has been approved.

Suggested Motion: I move to approve the issuance of a restaurant liquor license to Chopstix Green River LLC., dba Chopstix Green River for a term beginning June 8, 2022 through March 31, 2023, pending legal approval.

Documents:

[CHOPSTIX LIQUOR LICENSE.PDF](#)

B. CONSIDERATION TO APPROVE AN ENGAGEMENT LETTER WITH RUDD & COMPANY, PLLC

The City requested proposals for a new auditor to complete the City's audit. There was one proposal submitted and staff is recommending to move forward with Rudd & Company, PLLC.

Suggested Motion: I move to approve the engagement letter with Rudd & Company, PLLC for the completion of the City's Fiscal Year 2022 audit, pending legal approval.

Documents:

[AUDITOR ENGAGEMENT LETTER.PDF](#)

C. CONSIDERATION TO APPROVE THE SERVICE AGREEMENT TERMS AND CONDITIONS WITH NEOGOV

As part of the Police Department development project, software is needed to assist in the creation, training and tracking of policy changes. Power DMS provides this service and is the preferred provider of our consultant Daigle Law Group. As a Daigle Law Group customer the City will receive a six month subscription for free. The subscription does come with terms and conditions that require approval by the City Council.

Suggested Motion: I move to approve the NEOGOV Power DMS Service Agreement terms and conditions for the assistance in creating, training and tracking of the GRPD policy changes, pending legal approval.

Documents:

[NEOGOV DOCS.PDF](#)

D. CONSIDERATION OF LETTER REQUESTING A MODIFICATION TO THE CITY OF GREEN RIVER'S WASTEWATER TREATMENT PLANT DISCHARGE PERMIT

During the COVID pandemic, the City of Green River and the Wyoming Department of Health partnered to purchase a composite sampler for the wastewater entering the treatment plant. The composite sampler allows the City to get a sample over a period of time versus a grab sample that is taken instantaneously. The composite sample gives a

more consistent result when performing laboratory analysis. This is a request to allow composite sampling on the City's existing permit.

Suggested Motion: I move to authorize the Mayor sign a Letter Requesting the Permit Modification with the Wyoming Department of Environmental Quality for the use of a composite sampler.

Documents:

[PERMIT MODIFICATION LETTER.PDF](#)

E. CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT FOR THE CITY OF ROCK SPRINGS AND THE CITY OF GREEN RIVER JOINT BIOSOLIDS HANDLING PROJECT

In July 2021, the cities of Rock Springs and Green River entered into a Memorandum of Understanding to investigate the feasibility of a joint biosolids handling program. It was thought that a joint venture could save both Cities money with a joint site and joint equipment. Biosolids are a byproduct of an Activated Sludge Wastewater Treatment Plant, which the City of Green River is planning to build. The Cities jointly conducted a selection process including requesting Statements of Interest, issuing a Request for Proposals, and interviewing potential firms to prepare a study and recommendations for biosolids handling in both communities. The selection committee recommends that the Cities enter into an Agreement with Forsgren Associates, Inc. to conduct the study. The total cost of \$126,000 will be split evenly between the two cities, as outlined in the Memorandum of Understanding.

Suggested Motion: I move to authorize the Mayor to sign the Agreement for Engineering Services with Forsgren Associates, Inc. for the Joint Biosolids Handling Project to be completed in conjunction with the City of Rock Springs.

Documents:

[JOINT BIOSOLIDS AGREEMENT.PDF](#)

F. CONSIDERATION TO APPROVE AN AMEDEMMENT TO THE SOFTWARE AGREEMENT WITH CONVERGEONE

One of the City's largest network components, the core switch will be nearing the end of its supported life in 2024. Since this is one of the most important pieces of network equipment we want to replace it

before it comes out of support. The current order lead time for this equipment is about nine months, thus we want to order it as soon as we can. In March the City entered into an agreement with ConvergeOne to provide network management for the City. Since ConvergeOne will have to support the installation of this piece of equipment we are requesting the Council allow us to add the installation of the core switch to the support agreement to ensure continuity and stability of the system.

Suggested Motion: I move to approve the amendment to the agreement with ConvergeOne for managed support services in the amount of \$75,351.49 and authorize the Mayor to sign the agreement.

Documents:

[CONVERGEONE AGREEMENT.PDF](#)

X. CONSENT AGENDA

A. APPROVAL OF AN AGREEMENT WITH GREEN RIVER HIGH SCHOOL

Suggested Motion: I move to approve the agreement with Green River High School, in the amount of \$1,000.

Documents:

[GRHS DOCS.PDF](#)

B. APPROVAL OF THE HORSE CORRAL LEASE AGREEMENT WITH BLAKE GUNTER

Suggested Motion: I move to approve the horse corral lease agreement with Blake Gunter for corral 12.

Documents:

[AGENDA - HORSE CORRAL GUNTER.PDF](#)

C. APPROVAL OF THE HORSE CORRAL LEASE AGREEMENT WITH HEATHER SUMMERS

Suggested Motion: I move to approve the horse corral lease agreement with Heather Summers for corral 21.

Documents:

[AGENDA - HORSE CORRAL SUMMERS.PDF](#)

D. APPROVAL OF THE HORSE CORRAL LEASE AGREEMENT WITH TONYA GRAHAM

Suggested Motion: I move to approve the horse corral lease agreement with Tonya Graham for corrals 132 & 133.

Documents:

[AGENDA - HORSE CORRAL GRAHAM.PDF](#)

E. ISSUANCE OF A CATERING PERMIT TO THE TOMAHAWK TAVERN, LLC

Suggested Motion: I move to approve the issuance of a catering permit to The Tomahawk Tavern to cater alcoholic beverages at the American Legion Department Convention on June 17, 2022 from 12 pm until 10 pm at the Golden Hour Senior Center.

Documents:

[TOMAHAWK TAVERN - AMERICAN LEGION.PDF](#)

F. ISSUANCE OF A CATERING PERMIT TO THE TOMAHAWK TAVERN, LLC

Suggested Motion: I move to approve the issuance of a catering permit to The Tomahawk Tavern to cater alcoholic beverages at the Wild Sage Market Fall Market event on June 18, 2022, from 11 am until 4 pm, at the Island Pavilion.

Documents:

[TOMAHAWK TAVERN - WILD SAGE.PDF](#)

G. ISSUANCE OF MALT BEVERAGE PERMITS TO THE GREEN RIVER DEVELOPMENT FUND, INC. FOR FLAMING GORGE DAYS

Suggested Motion: I move to approve the issuance of malt beverage permits to the Green River Development Fund, Inc. for Flaming Gorge Days on June 23, 2022 from 4 pm until midnight, June 24th & 25th from 9 am until midnight at Evers Park/Expedition Island.

Documents:

[MALT BEVERAGE PERMITS - FGD.PDF](#)

H. APPROVAL OF THE MEMORANDUM OF UNDERSTANDING WITH THE SWEETWATER ECONOMIC DEVELOPMENT COALITION (SEDC)

Suggested Motion: I move to approve the Memorandum of Understanding with the Sweetwater County Economic Development

Coalition, in the amount of \$70,000 per year, pending legal approval.

Documents:

[SEDC DOCS.PDF](#)

I. APPROVAL OF THE MEMORANDUM OF AGREEMENT WITH THE JAMESTOWN FIRE CONTROL DISTRICT

Suggested Motion: I move to approve the MOA with the Jamestown Fire Control District and authorize the Mayor sign the agreement, pending legal approval.

Documents:

[FIRE PROTECTION MOA.PDF](#)

J. APPROVAL OF THE MASTER LEASE AGREEMENT WITH JOHN DEERE FINANCIAL

Suggested Motion: I move to approve an agreement, authorize the Mayor to sign the Master Lease Agreement with John Deere Financial for backhoes, and authorize the City Clerk sign and /or complete current and future leasing documents as long as they fall within the scope of the Master Lease Agreement.

Documents:

[MASTER LEASE AGREEMENT DOCS.PDF](#)

K. APPROVAL OF AMENDMENT #1 TO AGREEMENT WITH SWEETWATER COUNTY FOR FIRE PROTECTION SERVICES

Suggested Motion: I move to approve amendment #1 to the Fire Protection Agreement with Sweetwater County.

Documents:

[AMENDMENT 1 FIRE PROTECTION AGREEMENT.PDF](#)

L. APPROVAL OF MINUTES FOR:

L.i. May 17, 2022 Workshop & Council

Documents:

[MAY 17, 2022 WORKSHOP AND COUNCIL SIGNATURES.PDF](#)

M. APPROVAL OF PAYMENT OF BILLS:

M.i. Prepaid Invoices - \$229,151.57

Documents:

[06-07-22 PREPAID INVOICES.PDF](#)

M.ii. Outstanding Invoices - \$606,084.12

Documents:

[06-07-22 OUSTANDING INVOICES.PDF](#)

M.iii. Payroll Expenditures - \$269,684.99

Documents:

[06-07-22 PAYROLL EXPENDITURES.PDF](#)

M.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[06-07-22 PREAUTHORIZATION PAYMENTS.PDF](#)

XI. CITY ADMINISTRATOR'S REPORT

XII. CITY ATTORNEY'S REPORT

XIII. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT