



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 4/28/20	Department: Police
Meeting Date: 5/5/20	Department Head: Tom Jarvie
	Presenter: Tom Jarvie

Subject:

Consideration of Memorandum of Understanding with Southwest Counseling Service

Background/Alternatives:

The police department has been working with the Sweetwater County Prevention Coalition in its efforts to implement substance abuse prevention measures throughout Sweetwater County. These efforts are funded through a state prevention grant.

A major goal of the coalition is to reduce underage use of alcohol. A strategy developed in support of this goal is the distribution of ID scanners to organizations in our community that host events where alcohol is consumed. In order to facilitate the availability of these scanners, it has been proposed that they be housed at the Green River Police Department where they can be checked out.

A requirement under the grant funding is that an MOU is in place between Southwest Counseling and the police department detailing responsibilities of each organization.

Attachments:

The proposed Memorandum of Understanding is attached

Fiscal Impact:

None

Staff Impact:

Minimal staff time will be used in checking scanners in and out

Legal Review:

Sent to City Attorney on 4/28/20

Suggested Motion:

I move to approve the Memorandum of Understanding with Southwest Counseling Service and authorize the Mayor to sign the agreement.



Sweetwater County Prevention Work Plan 2019-2020

Memorandum of Understanding

Between

Southwest Counseling Service

And

**City of Green River through
Green River Police Department**

Purpose

The purpose of this Memorandum of Understanding (MOU) is to set forth the terms and conditions between Southwest Counseling Service (SCS) and the Green River Police Department. This memorandum of understanding is under the auspices of the local Sweetwater County Prevention Coalition. This MOU will fulfill the completion of selected strategies outlined in the Sweetwater County Work Plan. Through the collaboration between the two parties, education, the use of the Tokenworks ID scanners at community events, and underage drinking prevention will be addressed.

Background

The Sweetwater County Prevention Coalition was established and is being funded in accordance with the Sweetwater County Prevention Project Sub-grantee Contract dated September 5, 2018. This was established in efforts to reduce underage drinking in Sweetwater County. Tokenworks ID scanners were purchased through the grant as a strategy to reduce underage drinking. These ID scanners may be used at any community event that allows alcohol consumption.

Funding

All ID Scanners were purchased from Sweetwater County Prevention. The cost for one (1) ID scanner is \$795.00. Each ID scanner also comes with a charging cable and charging station at the cost of \$65.00. If ID scanners are broken or lost, the cost of replacement is the responsibility of the Green River Police



Department. If an ID scanner is broken or lost, SCS will be notified within three (3) business days. The contact will be either Megan Weston or Danielle Deters.

Reporting

Green River Police Department will export ID Scanner data monthly into a spreadsheet. Green River Police Department will also email Southwest Counseling Service the ID Scanner data **quarterly (effective upon signature)**. The data will include age, gender, and state of residence of all scans gathered from community events.

Responsibilities of each party:

Responsibilities of Southwest Counseling Service-Sweetwater County Prevention:

- A. Purchase Tokenworks ID Scanners and charging stations
- B. Provide education to the Green River Police Department on use of Tokenworks ID scanners and the export of data.
- C. Provide sign in/out sheets for Tokenworks ID scanners.

Responsibilities of Green River Police Department

- A. Utilize Tokenworks ID Scanners for any community event that involves alcohol
- B. Sign in/out all scanners being used for community events
- C. Export ID scanner data monthly into a spreadsheet
- D. Email Southwest Counseling Service exported ID scanner data quarterly to both SCS Prevention Specialists

Duration

This MOU is at-will and may be modified by mutual consent in writing of authorized officials from listed partners. This MOU shall become effective upon signature by the authorized officials from the listed partners and will remain in effect until June 30, 2020, unless modified or terminated by any one of the partners by mutual consent.



Contact Information

Southwest Counseling Service
2300 Foothill Blvd.
Rock Springs, WY 82901
ddeters@swcounseling.org
mweston@swcounseling.org

Green River Police Department
375 W Flaming Gorge Way
Green River, WY 82935
(307) 875-1400
TJarvie@cityofgreenriver.org

Signatures

The parties to this MOU, through their duly authorized representatives, have executed this MOU on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

SOUTHWEST COUNSELING SERVICE

Signature

Kori Rossetti, SCS Board Chair

Date

City of Green River

Signature

Pete Rust, Mayor, City of Green River

Date