



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 03/13/23	Department: Police
Meeting Date: 03/21/23	Department Head: Chief Tom Jarvie
	Presenter: Chief Jarvie

Subject:

Consideration to approve the 2023 High Intensity Drug Trafficking Area (HIDTA) Sub-Contract Award

Background/Alternatives:

The Green River Police Department has for several years worked in conjunction with the State Division of Criminal Investigation (DCI) by providing officers to assist in DCI's enforcement efforts in Southwest Wyoming. Currently, GRPD has two positions providing that assistance, both of which are grant funded through High Intensity Drug Trafficking Area (HIDTA) funds administered by the State of Wyoming.

The award in consideration is to approve funding to cover the wages and other costs for those positions in 2023.

Attachments:

The sub-contract is attached.

Fiscal Impact:

The award in question is for \$182,309.00 to cover the costs of the two positions previously mentioned.

Staff Impact:

There are no additional impacts to staff outside of approving payroll for the two positions, which occurs as part of regular duties.

Legal Review:

Pending legal review.

Suggested Motion:

I move to approve the 2023 High Intensity Drug Trafficking Area (HIDTA) Sub-Contract Award, and authorize the mayor to sign the agreement upon approval by the City Attorney.

Sub-Contract Award for High Intensity Drug Trafficking Area (HIDTA) Funding

Sub-Contract Agency: Green River Police Department

Award Amount: \$182,309.00

Award Period: January 1, 2023 thru December 31, 2023

Award #: G23RM0012A

Sub-Award #: GRPD

UEI: NRGESCNEJA95

CFDA No.: 95.001 Rocky Mountain High Intensity Drug Trafficking Area (RMHIDTA)

- A. The term of this Sub-Contract Award between the Wyoming Division of Criminal Investigation (DCI) and the Green River Police Department (Sub-Contract Agency) shall be from January 1, 2023 thru December 31, 2023 unless extended by modification to this Agreement.
- B. The parties agree that because DCI has been designated as the fiscal agent for the State of Wyoming Rocky Mountain HIDTA program all requests for payments and budget reprogramming shall pass through DCI.
- C. The parties agree that Sub-Contract Agency is a sub-contract under the State of Wyoming Rocky Mountain HIDTA program and is incurring reimbursable expenses under the program.
- D. The parties hereby agree to the disbursement of HIDTA funds in the amount of one hundred eighty-two thousand, three hundred nine dollars (\$182,309.00) to Sub-Contract Agency under the following terms and conditions.
 1. Sub-Contract Agency shall follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Uniform Guidance on Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (OMB Circular 2 CFR Part 200), Fair Labor Standards Act (FLSA), as well as HIDTA and Rocky Mountain HIDTA policies and procedures.
 2. Sub-Contract Agency agrees to abide by and be bound by the sub-contract approved budget for two TFO Enforcement Officers for salary and fringe reimbursement up to the HIDTA awarded amount.
 3. Requests for payment shall be submitted to DCI at the following address by the 10th of the month following the end of the claim period:

Wyoming Office of the Attorney General
Division of Criminal Investigation
Attn: Fiscal Section
320 W 25th Street, Suite 109
Cheyenne, WY 82002

4. Sub-Contract Agency agrees to reimburse DCI for any amount paid by DCI to Sub-Contract Agency that is later disallowed after audit or financial review.
5. All timesheets and supporting payroll and invoice documentation must be provided to DCI on a monthly basis to support current billing reimbursement requests, to include detailed billing summary spreadsheet.
6. Sub-contract Agency agrees that one hundred thirty-five thousand, forty-four dollars (\$135,044.00) of this award is budgeted for salary and forty-seven thousand, two hundred sixty-five dollars (\$47,265.00) is budgeted for fringe, for a total award of one hundred eighty-two thousand, three hundred nine dollars (\$182,309.00). An amended agreement will be issued if there are any changes to the awarded amounts.

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IN WITNESS THEREOF, the parties to this Sub-Contract Award consisting of three pages (3), either personally or through their duly authorized representatives, have executed this Sub-Contract Award on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Sub-Contract Award.

Forrest Williams, Interim Director
Wyoming Division of Criminal Investigation

Date

Tom Jarvie, Chief
Green River Police Department

Date

Pete Rust, Mayor
City of Green River

Date